SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION AGENDA

September 27, 2021

MEETINGS:
6:45 p.m. – Personnel & Student Services, School #3 Media Center
7:00 p.m. – Budget, Finance, & Facilities, School #3 Media Center
7:15 p.m. – Board Picture
7:30 p.m. – Executive Session, School #3 Media Center
8:00 p.m. – Public Meeting, School #2 APR/Cafeteria

SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION, SOUTHAMPTON, NJ 08088
"Building a Tradition of Excellence"

OUR MISSION

The Southampton Township School District shall empower our students with the life skills necessary to attain academic excellence while fostering social and emotional growth.

STATEMENT TO THE PUBLIC

Please be advised that often it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied that the matter has been thoroughly researched, it is presented to the Board of Education for discussion prior to any final action being taken. Only then, is it placed on the agenda for action at a public meeting.

CALL TO ORDER:

ROLL CALL: BOARD OF EDUCATION MEMBERS:

Board of Education Member	Present	Absent
Donald Bozarth		
Sean Cassel		
Russel Hann		
John McMichael		
Suzanne Phillips		
Jennifer Potter		
Betty Wright		
Amy Ushkowitz, *Vice President*		
Jeffrey Hicks, *President*		

Others present: Casey DeJoseph, Board Secretary
Asia Michael, Superintendent
Robert Muccilli, Board Solicitor

PUBLIC NOTICE OF MEETING: Adequate notice of this meeting has been given. A schedule of meetings was posted in all schools and the township municipal building and advertised in the *Burlington County Times* on January 10, 2021. Notification of public access to the meeting was posted on the district website and posted on the Southampton Township School District Facebook page.

RESOLUTION TO ENTER CLOSED EXECUTIVE SESSION: The Board of Education is exercising their right to an exemption pursuant to N. J. S. A. 10:4-6 et seq. which provides that a public body may hold a closed session under certain statutory exceptions to the New Jersey Open Public Meetings Act with a general description of exceptions being matters:

1. rendered confidential by expressed provision of law or court order
2. right to receive federal funds
3. unwarranted invasion of individual privacy
4. collective bargaining negotiations
5. purchase/lease/acquisition of real property with public funds
6. items where immediate disclosure would impair public safety
7. investigation of violations of or possible violations of law
8. falling within attorney-client privilege
9. personnel matters
10. penalty or loss of license to an individual
11. pending or anticipated litigation
12. contract negotiation

The Board of Education has determined that such a circumstance exists which warrants a closed executive session under **item #9** as above indicated and the subject to be discussed is as follows:

personnel matters

The Southampton Township Board of Education, pursuant to N.J.S.A. 10:4-6 et seq, will meet in executive session closed to the public for the discussion of a matter which falls under a statutory exception to the New Jersey Open Public Meetings Act and that said closed session will be held on **Monday, September 27, 2021**; and the closed executive session discussions will pertain to the above mentioned items and that the minutes of the closed executive session will be disclosed after the Board of Education takes formal action or after the reason for the discussions in closed session no longer exists.

SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION AGENDA

September 27, 2021

MOTION BY THE BOARD OF EDUCATION TO APPROVE RESOLUTION TO ENTER INTO EXECUTIVE SESSION

TIME: _____ MOTION: _____ SECOND: _____ ROLL CALL/VOTE

MOTION BY THE BOARD OF EDUCATION TO CLOSE EXECUTIVE SESSION

TIME: _____ MOTION: _____ SECOND: _____ ROLL CALL/VOTE

CALL TO ORDER:

PUBLIC NOTICE OF MEETING:
This meeting is held in compliance with N. J. S. A. 10:4-6. A schedule of meetings was posted in all schools and the township municipal building and advertised in the *Burlington County Times* on January 10, 2021, posted on the district website and the Southampton Township School District Facebook page.

ROLL CALL BOARD OF EDUCATION MEMBERS:

Board of Education Member	Present	Absent
Donald Bozarth		
Sean Cassel		
Russel Hann		
John McMichael		
Suzanne Phillips		
Jennifer Potter		
Betty Wright		
Amy Ushkowitz, *Vice President*		
Jeffrey Hicks, *President*		

SALUTE TO THE FLAG

MOTION BY THE BOARD OF EDUCATION TO ACCEPT THE AGENDA AS PUBLISHED
MOTION: _____ SECOND: _____ ROLL CALL/VOTE

COMMUNITY TOPIC: Centennial Celebration Event
BCSBA Welcome Back Presentation, Superintendent A. Michael

STUDENT & EMPLOYEE RECOGNITION

PUBLIC COMMENT ON AGENDA:

Members of the public are invited to submit comments pertaining only to the Board agenda during this public comment portion of the meeting. General comments, not necessarily pertaining to the agenda, are invited to be submitted during the public comment portion at the end of this meeting. The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all individual complaints to the Superintendent of Schools or Administration for resolution. Each citizen will be allotted up to three (3) minutes to speak, in order to allow everyone an opportunity to express their opinions or concerns.

CORRESPONDENCE

APPROVAL OF MINUTES:
REGULAR & EXECUTIVE MEETINGS: August 23, 2021

MOTION: _____ SECOND: _____ ROLL CALL/VOTE

Board of Education Member	YAY	NAY	ABSTAIN
Donald Bozarth			
Sean Cassel			
Russel Hann			
John McMichael			
Suzanne Phillips			
Jennifer Potter			
Betty Wright			
Amy Ushkowitz, *Vice President*			
Jeffrey Hicks, *President*			

REPORT OF THE BOARD SECRETARY:

INFORMATION ITEMS:

- **School Board Candidate Briefings – Programs available on the NJSBA website: https://www.njsba.org/about/membership/membership-school-board-members/school-board-candidacy/**

ACTION ITEMS:

1.1 It is recommended that the Board Approve transfers *Line items for the months of **August – September 2021**, as approved by the Superintendent.

1.2 Authorize the following payments *Payment of the **September 2021** bill list in the amount of $517,036.87

1.3 Accept the ***Board Secretary's Report** for the month of **August 2021**.

1.4 Accept the ***Treasurer's Report** for the month of **July & August 2021**.

1.5 Approve the *Board Secretary's Monthly Certification Budgetary Line Item Status, Pursuant to **NJAC 6:A:23-2.1(c)3**, I certify that as of **August 2021**, no budgetary line item account has encumbrances and expenditures, which in total exceed line item appropriation in violation of **NJAC 6A:23-2.11(a)**.

1.6 And certify the Board of Education's Monthly Certification Budgetary Major Account/Fund Status Pursuant to **NJAC 6:A23-2.11(c)4**, we certify that as of **August 2021** after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials and the treasurer's monthly financial reports, that to the best of our knowledge, no major account or fund has been over expended in violation of the **NJAC 6:A23-2.11(b)** and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

1.7 Accept *Revenue Account Status Report for **August 2021**.

MOTION: _____ SECOND: _____ to approve Board Secretary (item #s 1.1 – 1.7 as listed) ROLL CALL/VOTE

REPORT OF THE SUPERINTENDENT:

1. ***Special Services Department**

1.1 INFORMATION ITEMS: None

1.2 ACTION ITEMS:

1.2.1 Approval requested to implement at the Southampton Township School District the use of a Therapy Dog Program.

1.2.2 Approval to accept the revised FY20 Coronavirus Aid Relief Economic Security Act (CARES) grant allocations in the amount of $72,248, an additional $3,742 from the previously accepted amount.

1.2.3 Approval to accept the FY22 Individuals with Disabilities Education Act (IDEA) Consolidated grant in the allocated amount of $199,454 for Part A, and $12,960 for Part B.

1.2.4 Approval to accept the FY22 American Rescue Plan Individuals with Disabilities Education Act (ARP IDEA) Consolidated grant in the amount of $31,812 for Part A, and $2,711 for Part B.

1.2.5 Approval to accept the FY22 Elementary and Secondary Education Act, formerly known as the Every Student Succeeds Act (ESEA) grant in the following amounts:

Title I	$ 72,648
Title II	$ 14,024
Title III	$ 1,398
Title IV	$ 8,900
Total	**$96,970**

1.2.6 Approval to accept the FY21 Coronavirus Response and Supplemental Appropriations Act of 2021 (CRRSA) grant in the amount of $270,899 for ESSER II, $25,000 for Learning Acceleration, and $45,000 for Mental Health.

1.2.7 Approval to accept the FY22 American Rescue Plan grant funds in the amount of $420,422, prepare the grant, and submit it to the New Jersey Department of Education for approval.

MOTION: _____ SECOND: _____to approve (item #1.2.1-1.2.7)
ROLL CALL/VOTE

Board of Education Member	YAY	NAY	ABSTAIN
Donald Bozarth			
Sean Cassel			
Russel Hann			
John McMichael			
Suzanne Phillips			
Jennifer Potter			
Betty Wright			
Amy Ushkowitz, *Vice President*			
Jeffrey Hicks, *President*			

2. Harassment, Intimidation and Bullying (HIB) Report - None
3. *Curriculum Director's Report
4. *Nurse's Report
5. *Fire & Security Drill Reports
6. *Suspension Reports

MOTION: _____ SECOND: _____ to approve (items #3-6)
ROLL CALL/VOTE

7. * STSD Plan for Safe Return to In-Person Instruction and Continuity of Services

MOTION: _____ SECOND: _____ to adopt revisions to and reaffirm the STSD Plan for Safe Return (item #7)
ROLL CALL/VOTE

8. *STSD Emergency Virtual or Remote Instruction Program Plan

MOTION: _____ SECOND: _____ to approve the STSD Emergency Virtual or Remote Instruction Program Plan (item #8)
ROLL CALL/VOTE

9. *2021-2022 District Goals and Action Plans

9.1 Goal # 1 – Social and Emotional Health
The superintendent will lead the administrative team in developing an action plan to provide a school culture that develops socially and emotionally intelligent students who are self-aware and confident. During the 2021-2022 school year, a school-wide social and emotional health initiative will support an equitable environment that empowers all students to achieve their potential. By the end of the year, all staff will be trained in research-based and tested social and emotional health practices, and instructional activities will be reflected in monthly lesson plans. Teacher observations by the administrative team will cite their effective use, and survey results will illustrate implementation. Additionally, building activities will support the social and emotional health initiative and goals.

9.2 Goal # 2 - Differentiated Instruction
The superintendent will lead the administrative team in developing an action plan to guide the on-going, district-wide Differentiated Instruction initiative in grades K-8. During the 2021-2022 school year, through training and observation feedback, teachers will be provided with support in order to modify the content, process, and product within their instructional plans.

By the end of the 2021-2022 school year, student data, across all grade levels and subgroups, will illustrate a 20% increase in the number of students scoring at or above proficiency on the spring 2022 state assessments compared to the fall 2021 state

assessments and/or the spring 2022 STAR 360 assessments compared to the fall 2021 STAR 360 assessments. Additionally, all teacher summative evaluations will illustrate the effective use of differentiated strategies to increase student academic achievement and engagement.

9.3 Goal # 3 - School Climate & Culture

The superintendent will lead the administrative team in developing an action plan that will help all students successfully transition back to the previously established academic school schedule and additional approved activities. As evidenced by pre- and post-surveys, students will report positive attitudes about their attendance in school. Additionally, the average yearly attendance of 95% (FY 2020 & 2021) will increase to at least 97% by the end of the year, which is the average yearly attendance pre-COVID-19.

MOTION: _____ SECOND: _____ to approve the 2021-2022 District Goals Status Reports (item #9)

10 *Class Trips (not including transportation)

- Vincent Fire Company, 10/08/21, PK, K & LD, NC
- YMCA of the Pines, 10/19/21, 6th Grade, NC
- YMCA of the Pines, 10/20/21, 7th Grade, NC
- Indian Acres Tree Farm, Pumpkin Picking, K & LD, 10/27/21, $976.00
- Liberty Lake, 05/19/22, 8th Grade, $6,252.50

11. *Enrollment – September 15, 2021

11.1 Total school enrollment = 680 (PSD – Grade 8, including in-district special education)

Special Education = 184

- Resident students in-district = 147
- Resident students sent out of district = 10
- Speech and Language only = 27

COMMITTEE REPORTS

1. **PERSONNEL/STUDENT SERVICES** (Chairperson: A. Ushkowitz, J. McMichael, & B. Wright) Administrative Facilitator: Superintendent, A. Michael
*Personnel/Student Services Committee Meeting – Monday, September 27, 2021

1.1 ACTION ITEMS:

1.1.1 Superintendent's Recommendation for Employment:

- James Spicer, PT teacher of Advanced Spanish, $81.00/hour, effective 09/28/21.

- Employee #1188, School Library Media Specialist, pending issuance of an emergency certificate.
- Stanley Tarasewicz, Substitute/PT Custodian, $18.27/hour, effective 9/28/21

1.1.2 *2021-2022 Fall Schedule B Assignments/Additional Appointments

MOTION: _____ SECOND: _____to approve (item #s 1.1.1 – 1.1.2)
ROLL CALL/VOTE

Board of Education Member	YAY	NAY	ABSTAIN
Donald Bozarth			
Sean Cassel			
Russel Hann			
John McMichael			
Suzanne Phillips			
Jennifer Potter			
Betty Wright			
Amy Ushkowitz, *Vice President*			
Jeffrey Hicks, *President*			

2. CURRICULUM/POLICY COMMITTEE (Chairperson: S. Phillips, R. Hann, & J. Hicks)
Administrative Facilitator: Superintendent, A. Michael
*Curriculum/Policy Committee Meeting – Monday, September 13, 2021

2.1 2021 – 2022 School Level Objectives

School #1 - Objective #1: Social Emotional Development
By the end of the 2021-2022 school year, 100% of students returning from remote to in-person learning will exhibit a positive outlook towards in-person learning and the school environment as evidenced by student feedback and attendance.

School #1 - Objective #2: Academics
By the end of the 2021-2022 school year, at least 80% of K-2 students will perform in reading within or above the F&P grade-level band for their current grade-level, supported through continued differentiated instruction and structured RtI services.

School #1 - Objective #3: School Culture
During the 2021-2022 school year, 100% of students and staff members will participate in cross-curricular, cross-grade and community outreach activities to celebrate the centennial anniversary of the opening of School #1.

School #2/#3 - Objective #1: Response to Intervention

During the 2021-2022 school year our Response to Intervention program/services will be increased to meet the needs of all students returning to 100% in-person learning. Resources will be reallocated to meet as many student needs as possible. At the end of the 2021-2022 school year at least 80% of tier two students (grades 3-5) and (grades 6-8) will show improved growth (minimum of one reading level) evidenced by the F & P benchmark assessment and Star 360 data.

School #2/#3 - Objective #2: Social Emotional Health

During the 2021-2022 school year we will successfully integrate students returning from remote to in-person learning. 100% of students returning from remote to in-person learning will exhibit a positive outlook about school and adjust well to a standard academic schedule. This will be evidenced by individual student surveys.

School #2/#3 - Objective #3: Restorative Practices

During the 2021-2022 school year we will implement a restorative approach when handling discipline situations and behavioral interventions. At the end of the 2021-2022 school year we will see suspensions decreased by 10% in both School #2 and School #3 evidenced by our school suspension reports.

MOTION: _____ SECOND: _____ to accept the 2021 – 2022 School Level Objective Status Reports (item# 2.1)

2.3 Second Reading Policies & Regulations – Policy Alert #223

- **P 0131** Bylaws, Policies and Regulations
- **P 1521** Education Improvement Plans **(A)**
- **P 1649** Federal Families First Coronavirus (COVID-19) Response Act **(A)**
- **P 2421** Career and Technical Education – **N/A**
- **R 2421** Vocational – Technical Education **(A) – N/A**
- **P 3134** Assignment of Extra Duties
- **P&R 3142** Nonrenewal of non-tenured Teaching Staff Member
- **P&R 3221** Evaluation of Teachers
- **P&R 3222** Evaluation of Teaching Staff Members, Excluding Teachers And Administrators
- **P&R 3223** Evaluation of Administrators, Excluding Principals, Vice Principals, Assistant Principals
- **P&R 3224** Evaluation of Principals, Vice Principals, and Assistant Principals
- **P&R 4146** Non-renewal of non-tenured Support Staff member
- **P&R 5460.02** Bridge Year Pilot Program (New)
- **P&R 6471** School District Travel
- **P 8561** Procurement Procedures for School Nutrition Programs (M) (Revised)

(A) = Abolished N/A = Not Applicable

MOTION: _____ SECOND: _____ to accept Second Reading and adoption of Policies/Regulations – Policy Alert #223 (items #2.3) ROLL CALL/VOTE

2.4 First Reading Policies & Regulations

- **P 0145.1** Board Member Attendance Policy

MOTION: _____ SECOND: _____ to acknowledge first reading of Policy #0145.1 (item # 2.4) ROLL CALL/VOTE

Board of Education Member	YAY	NAY	ABSTAIN
Donald Bozarth			
Sean Cassel			
Russel Hann			
John McMichael			
Suzanne Phillips			
Jennifer Potter			
Betty Wright			
Amy Ushkowitz, *Vice President*			
Jeffrey Hicks, *President*			

3. BUDGET/FINANCE/FACILITIES COMMITTEE (Chairperson: D. Bozarth, S. Cassel, J. Potter, & J. Hicks) Administrative Facilitator – Business Administrator, C. DeJoseph

*Budget/Finance/Facilities Meeting - Monday, September 27, 2021

3.1 INFORMATION ITEMS:

- **Annual CAFR Audit is scheduled to begin November 8, 2021**

3.2 ACTION ITEMS:

3.2.1 Approval to accept Lenape Consortium Banking RFP Results and accept award of RFP to Republic Bank.

Resolution
Southampton Township Board of Education
Award of Banking Services/Official Depository of Funds Contract
Lenape Region School District Consortium

Whereas, the Southampton Township Board of Education ("Southampton Township") and the boards of education of the constituent sending school districts of the Lenape District ("Lenape Regional Districts") publicly advertised a request for Banking Services Proposals ("Proposals"); and

Whereas, each of the Lenape Regional Districts maintains banking services individually; and

Whereas, the Lenape Regional Districts are seeking to maximize efficiencies in business services and affairs in accordance with the Uniform Shared Services and Consolidation Act, P.L. 2007, c. 63; and

Whereas, the Lenape Regional Districts received Proposals on September 17, 2021 from TD Bank, Republic Bank and Ocean First Bank; and

Whereas, the Proposals were extensively reviewed by the Business Administrators of the Lenape Regional Districts immediately after their receipt of same; and

Whereas, after review, the Business Administrators of the Lenape Regional Districts determined that the Proposals submitted by TD Bank, Republic Bank and Ocean First Bank most closely addressed the specific needs of the Lenape Regional Districts; and

Whereas, based upon the extensive review process, it was clearly determined that the Proposal submitted by Republic Bank provided the most advantageous banking services and return on investment to the Lenape Regional Districts.

NOW THEREFORE BE IT RESOLVED, that the Southampton Township Board of Education hereby awards the Contract for Banking Services/Official Depository of funds to Republic Bank, and appoints Republic Bank to serve as the Official Depository of Funds for the Lenape Regional Districts, effective January 1, 2022.

MOTION: _____ SECOND: _____ (item # 3.2.1) ROLL CALL/VOTE

Board of Education Member	YAY	NAY	ABSTAIN
Donald Bozarth			
Sean Cassel			
Russel Hann			
John McMichael			
Suzanne Phillips			
Jennifer Potter			
Betty Wright			
Amy Ushkowitz, *Vice President*			
Jeffrey Hicks, *President*			

4. AD-HOC CENTENNIAL COMMITTEE

4.1 INFORMATION ITEMS:

- **Fundraising update:**

Date	Amount
District	$ 3,000.00
9/13/2021	$ 1,055.00
9/20/2021	$ 2,055.00
9/20/2021	$ 425.00
9/24/2021	$ 1,190.00
TOTAL	**$7,725.00**

4.2 ACTION ITEMS:

4.2.1 Approve Centennial bill list items in the amount of $300.00

MOTION: _____ SECOND: _____ (item # 4.2.1) ROLL CALL/VOTE

Board of Education Member	YAY	NAY	ABSTAIN
Donald Bozarth			
Sean Cassel			
Russel Hann			
John McMichael			
Suzanne Phillips			
Jennifer Potter			
Betty Wright			
Amy Ushkowitz, *Vice President*			
Jeffrey Hicks, *President*			

5. PRESIDENT'S COUNCIL (J. Hicks, A. Ushkowitz, and A. Michael)

5.1 *2021-2022 Board of Education Goals

GOAL #1: (Curriculum/Policy Committee)
The Board of Education, in consultation with the Superintendent, Business Administrator, and Administration Team will develop a comprehensive action plan to address the social and emotional (SEL) needs of the Southampton Township School Community for the 2021–2022 school year.

GOAL #2: (Personnel/Student Services Committee)

The Board of Education, is excited to help transition the 2021–2022 administrative team comprised of familiar faces, but the majority in new roles, including the Superintendent. What is unchanged is the unified goal of serving the students and families of Southampton to the best to our collective abilities. The Board will continue to take advantage of opportunities to communicate and work together, while also keeping the community informed about the good work taking place each and every day in our schools.

GOAL #3: (Budget/Finance/Facilities Committee)

The Board of Education in consultation with the Superintendent, and Business Administrator will develop a comprehensive action plan to support the COVID-19 Pandemic School Reopening Plan. This action plan will include educating the school community on the COVID-19 Pandemic School Reopening Plan and ensuring compliance with all necessary local, state and federal health, safety and education guidelines. Detailed action plans will be shared with the public via the Board of Education agenda and community topic presentations at Board of Education meetings.

MOTION: _____ SECOND: _____ to accept the 2021-2022 Board of Education Goal Status Reports & Action Plans (item #5.1) ROLL CALL/VOTE

UNFINISHED BUSINESS:

- Discussion of proposed new start time and format for Board of Education Meetings
- BCSBA Meeting, September 23, 2021, Medford Village Country Club
- NJSBA Virtual Workshop, October 26 – 28, 2021

MOTION: _____ SECOND: _____ to reaffirm the Communications Charter and Charter of Acceptable Norms

ROLL CALL/VOTE

Board of Education Member	YAY	NAY	ABSTAIN
Donald Bozarth			
Sean Cassel			
Russel Hann			
John McMichael			
Suzanne Phillips			
Jennifer Potter			
Betty Wright			
Amy Ushkowitz, *Vice President*			
Jeffrey Hicks, *President*			

NEW BUSINESS:

PUBLIC COMMENTS:
Members of the public are invited to submit any general comments during this public comment portion of the meeting. The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all individual complaints to the Superintendent of Schools or Administration for resolution. Each citizen will be allotted up to three (3) minutes to speak, in order to allow everyone an opportunity to express their opinions or concerns.

MOTION: _____ SECOND: _____ TO ADJOURN TIME: _____

DATES TO REMEMBER

September 28	Back to School Night Schools #1 and #2 (Virtual)
September 29	Back to School Night School #3 (Virtual)
October 1	Fall Picture Day
October 4	Start Strong Assessment ELA Grades 4-8
October 5	Start Strong Assessment Math Grades 4-8
October 6	Start Strong Assessment Science – Grade 6
October 6-8	Start Strong make up testing
October 11	School Closed for Students - Staff Development
October 12	2 Hour Delay – Teacher In-Service
October 25	Board of Education Meeting 8:00 p.m.
October 26-28	Virtual NJSBA Workshop
October 29	Annual Halloween Parade
October 30	Centennial Celebration @ School #1 1:00 – 3:00 PM
October 31	Rain Date Centennial Celebration @ School #1 1:00 – 3:00 PM