

SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION AGENDA

January 24, 2022



MEETINGS:

7:00 p.m. – Personnel & Student Services, School #3 Media Center

7:15 p.m. – Budget, Finance, Facilities, School #3, Room #52

7:30 p.m. – Executive Session, School #3 Media Center

8:00 p.m. – Public Meeting, School #2 APR/Cafeteria

SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION, SOUTHAMPTON, NJ 08088

“Building a Tradition of Excellence”

OUR MISSION

The Southampton Township School District shall empower our students with the life skills necessary to attain academic excellence while fostering social and emotional growth.

STATEMENT TO THE PUBLIC

Please be advised that often it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied that the matter has been thoroughly researched, it is presented to the Board of Education for discussion prior to any final action being taken. Only then, is it placed on the agenda for action at a public meeting.

CALL TO ORDER:

ROLL CALL: BOARD OF EDUCATION MEMBERS:

Board of Education Member	Present	Absent
Sean Cassel		
Russell Hann		
Jeffrey Hicks		
John McMichael		
Suzanne Phillips		
Katie Topf		
Melissa Walker		
Betty Wright, <i>Vice President</i>		
Amy Ushkowitz, <i>President</i>		

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PUBLIC NOTICE OF MEETING: This meeting is held in compliance with N. J. S. A. 10:4-6. A schedule of meetings was posted in all schools and the township municipal building and advertised in the *Burlington County Times* on January 9, 2022, posted on the district website and the Southampton Township School District Facebook page.

RESOLUTION TO ENTER CLOSED EXECUTIVE SESSION: The Board of Education is exercising their right to an exemption pursuant to N. J. S. A. 10:4-6 et seq. which provides that a public body may hold a closed session under certain statutory exceptions to the New Jersey Open Public Meetings Act with a general description of exceptions being matters:

1. rendered confidential by expressed provision of law or court order
2. right to receive federal funds
3. unwarranted invasion of individual privacy
4. collective bargaining negotiations
5. purchase/lease/acquisition of real property with public funds
6. items where immediate disclosure would impair public safety
7. investigation of violations of or possible violations of law
8. falling within attorney-client privilege
9. personnel matters
10. penalty or loss of license to an individual
11. pending or anticipated litigation
12. contract negotiation

The Board of Education has determined that such a circumstance exists which warrants a closed executive session under **item #3, #4, #8, and #9** as above indicated and the subject to be discussed is as follows:

Unwarranted Invasion of Individual Privacy / Collective Bargaining Negotiations /

Falling Within Attorney-Client Privilege / Personnel Matters

The Southampton Township Board of Education, pursuant to N.J.S.A. 10:4-6 et seq, will meet in executive session closed to the public for the discussion of a matter which falls under a statutory exception to the New Jersey Open Public Meetings Act and that said closed session will be held on **Monday, January 24, 2022**; and the closed executive session discussions will pertain to the above mentioned items and that the minutes of the closed executive session will be disclosed after the Board of Education takes formal action or after the reason for the discussions in closed session no longer exists.

MOTION BY THE BOARD OF EDUCATION TO APPROVE RESOLUTION TO ENTER INTO EXECUTIVE SESSION

TIME: _____ **MOTION:** _____ **SECOND:** _____ **ROLL CALL/VOTE**

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MOTION BY THE BOARD OF EDUCATION TO CLOSE EXECUTIVE SESSION

TIME: _____ MOTION: _____ SECOND: _____ ROLL CALL/VOTE

CALL TO ORDER REGULAR MEETING:

ROLL CALL:

Board of Education Member	Present	Absent
Sean Cassel		
Russel Hann		
Jeffrey Hicks		
John McMichael		
Suzanne Phillips		
Katie Topf		
Melissa Walker		
Betty Wright, <i>Vice President</i>		
Amy Ushkowitz, <i>President</i>		

SALUTE TO THE FLAG

MOTION BY THE BOARD OF EDUCATION TO ACCEPT THE AGENDA AS PUBLISHED

MOTION: _____ SECOND: _____ ROLL CALL/VOTE

RECOGNITION: Teachers of the Year 2021-2022

- Randy Meyer, School #1
- Stephanie Wilhelm, School #2
- Julia England, School #3

STUDENT RECOGNITION:

December - Generosity

Kindergarten – Nelly Cozac

Grade 1 – Rya Trapanese

Grade 2 – Lily Stevens

Grade 3 – Peri Lawson

Grade 4 – Evan Lawrence

Grade 5 – Alexa Horner

Grade 6 – Isabella Coppola

Grade 7 – Liam Clark

Grade 8 – Eva Poteat

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OTHER RECOGNITION:

- The Southampton Township Board of Education recognizes January as School Board Recognition Month, and asks the Board to consider re-adopting the celebratory resolution.

School Board Recognition Month in New Jersey

WHEREAS, The New Jersey School Boards Association has declared January 2021 to be School Board Recognition Month, a time when all residents can acknowledge the contributions made by our local school board members; and

WHEREAS, The **Southampton Township Board of Education** is one of 580 local school boards in New Jersey, which sets policies and over sees operations for public school districts; and

WHEREAS, The **Southampton Township Board of Education** embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine the educational goals for approximately 1.4 million children in pre-kindergarten through 12th grade; and

WHEREAS, New Jersey's 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers, and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation's best in key achievement indicators such as the National Assessment of Educational Progress scores, and the preparation for college through advanced placement offerings and SAT assessments; Now, therefore, be it

RESOLVED, That the **Southampton Township Board of Education**, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January as SCHOOL BOARD RECOGNITION MONTH; and be it further

RESOLVED, That the **Southampton Township Board of Education** urges all New Jersey citizens to work with their local boards of education and public school staffs toward the advancement of our children's education.

ADOPTED, On this Monday evening, the 24th day of January 2022.

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MOTION: _____ **SECOND:** _____ **ROLL CALL/VOTE**

COMMUNITY TOPIC

- Start Strong Results Presentation – Jennifer Horner, Director, Curriculum & Instruction
- New Guidance for Isolation and Quarantining – Asia Michael, Superintendent

STATEMENT TO THE PUBLIC

Board Members are legally and ethically required to uphold and enforce the laws and rules of the State Board of Education. This obligation applies to mandated curricula and requirements for the wearing of masks. Administrators are under a similar obligation. Therefore, the District is not in a position to countermand the law and rules. Failure to abide by this obligation may result in the District losing State Aid which can have significant economic impact on the community. The District is also required to abide by State and Federal laws prohibiting discrimination. The consequence of failing to do so can expose the District to significant liability. The curricula of the District does not include the teaching of Critical Race Theory.

PUBLIC COMMENT ON AGENDA ACTION ITEMS

Members of the public are invited to submit comments pertaining only to the Board agenda during this public comment portion of the meeting. General comments, not necessarily pertaining to the agenda, are invited to be submitted during the public comment portion at the end of this meeting. The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all individual complaints to the Superintendent of Schools or Administration for resolution. Each citizen will be allotted up to three (3) minutes to speak, in order to allow everyone an opportunity to express their opinions or concerns.

CORRESPONDENCE

APPROVAL OF MINUTES:

REGULAR & EXECUTIVE MEETINGS: December 20, 2021

MOTION: _____ **SECOND:** _____ **ROLL CALL/VOTE**

ROLL CALL:

Board of Education Member	Yay	Nay	Abstain
Sean Cassel			

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Russel Hann			
Jeffrey Hicks			
John McMichael			
Suzanne Phillips			
Katie Topf			
Melissa Walker			
Betty Wright, <i>Vice President</i>			
Amy Ushkowitz, <i>President</i>			

REORGANIZATION MEETING: January 3, 2022

MOTION: _____ **SECOND:** _____ **ROLL CALL/VOTE**

Board of Education Member	Yay	Nay	Abstain
Sean Cassel			
Russel Hann			
Jeffrey Hicks			
John McMichael			
Suzanne Phillips			
Katie Topf			
Melissa Walker			
Betty Wright, <i>Vice President</i>			
Amy Ushkowitz, <i>President</i>			

REPORT OF THE BOARD SECRETARY:

INFORMATION ITEMS:

- Financial Disclosure Statements are expected be sent out next week.

ACTION ITEMS:

- 1.1** It is recommended that the Board Approve transfers *Line items for the months of **December 2021 - January 2022**, as approved by the Superintendent.
- 1.2** Authorize the following payments *Payment of the **January 2022** bill list in the amount of \$284,523.15
- 1.3** Accept the ***Board Secretary's Report** for the month of **December 2021**.
- 1.4** Accept the **Treasurer's Report** for the month of **November 2021**.

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- 1.5** Approve the *Board Secretary's Monthly Certification Budgetary Line Item Status, Pursuant to **NJAC 6:A:23-2.1(c)3**, I certify that as of **December 2021**, no budgetary line item account has encumbrances and expenditures, which in total exceed line item appropriation in violation of **NJAC 6A:23-2.11(a)**.
- 1.6** And certify the Board of Education's Monthly Certification Budgetary Major Account/Fund Status Pursuant to **NJAC 6:A23-2.11(c)4**, we certify that as of **December 2021** after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials and the treasurer's monthly financial reports, that to the best of our knowledge, no major account or fund has been over expended in violation of the **NJAC 6:A23-2.11(b)** and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- 1.7** Accept *Revenue Account Status Report for **December 2021**.
- 1.8** Accept **December 2021** Nutri-Serve Cafeteria Report and authorize Check Register in the amount of \$19,140.30

MOTION: _____ **SECOND:** _____ to approve Board Secretary Report (items # 1.1 – 1.8 as listed) **ROLL CALL/VOTE**

REPORT OF THE SUPERINTENDENT:

- 1. Special Services Department**
INFORMATION ITEMS: None

2. Harassment, Intimidation and Bullying (HIB) Report

2.1 Incident Number: SS01-01-11-2022 **School: #1** **Founded/Unfounded** – Unfounded

2.2 Incident Number: SS03-01-19-2022 **School: #3** **Founded/Unfounded** – Founded

MOTION: _____ **SECOND:** _____ to approve the HIB Reports above (item #s 2.1 – 2.2)

ROLL CALL/VOTE

Board of Education Member	Yay	Nay	Abstain
Sean Cassel			
Russel Hann			
Jeffrey Hicks			
John McMichael			
Suzanne Phillips			
Katie Topf			
Melissa Walker			

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Betty Wright, <i>Vice President</i>			
Amy Ushkowitz, <i>President</i>			

3. *Curriculum Director's Report

4. *Nurse's Report

5. *Fire & Security Drill Reports

6. *Suspension Reports

MOTION: _____ **SECOND:** _____ to approve (items #3-6)

7. *REVISED - STSD Plan for Safe Return to In-Person Instruction and Continuity of Services

MOTION: _____ **SECOND:** _____ to adopt revisions to and reaffirm the updated STSD Plan for Safe Return (item #7) **ROLL CALL/VOTE**

Board of Education Member	Yay	Nay	Abstain
Sean Cassel			
Russel Hann			
Jeffrey Hicks			
John McMichael			
Suzanne Phillips			
Katie Topf			
Melissa Walker			
Betty Wright, <i>Vice President</i>			
Amy Ushkowitz, <i>President</i>			

8. *2021-2022 District Goals Status Reports

8.1 Goal # 1 – Social and Emotional Health

8.2 Goal # 2 - Differentiated Instruction

8.3 Goal # 3 - School Climate & Culture

MOTION: _____ **SECOND:** _____ to approve the 2021-2022 District Goals Status Reports (item #8)

9. *Enrollment – January 15, 2022

9.1 Total school enrollment = 690 (PSD – Grade 8, including in-district special education)
Special Education = 196

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- Resident students in-district = 155
- Resident students sent out of district = 12
- Speech and Language only = 29

COMMITTEE REPORTS

1. PERSONNEL/STUDENT SERVICES (Chairperson: B. Wright, S. Cassel & A. Ushkowitz)

Administrative Facilitator: Superintendent, A. Michael

*Personnel/Student Services Committee Meeting - January 24, 2022

1.1 ACTION ITEMS:

1.1.1 Superintendent's Recommendation for Employment

- Gena Pino, Special Education Teacher, Step 4, MA, \$58,310 pro-rated, effective 02/14/22.

1.1.2 Unpaid – Leave of Absence

- Employee #1241, requesting an unpaid leave of absence effective 01/24/22 – 02/11/22.

1.1.3 2021-2022 Winter Schedule B Appointments / Other Assignments

Approval for the following staff members to fill Schedule B positions for the 2021-2022 school year (subject to the activities not being terminated due to the COVID-19 Pandemic)

- Honor Society – Employees #15116 and #15257

1.1.4 Fieldwork/Student Teaching/Volunteer

- Request for Stockton University student Arianna Martorano, to complete 100 hours field work, effective 01/18/22 – 05/06/22, Middle School Mathematics with Employee #1167 This is a request for fieldwork and not a student teaching position.

1.1.5 Workshops

- Employee #2025 requesting approval to attend "NJPSA TECHSPO '22" January 27, 2022, cost \$299.
- Requesting approval for Employee #15355 and Employee #2023 to attend NJSPA Conference on March 24, 2022 and March 25, 2022. Cost is \$320.00 each.
- Requesting approval for Employee #15149 to attend the annual SHAPE Conference as a presenter on February 15, 2022. No charge for attendance.

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1.1.6 Student Training Program

- Vets in Training Program to be held for 3rd & 4th grade students in two separate classes, every Thursday from 3/3/22-3/31/22. Cost \$3,000.

1.1.7 Class Trip

- 5th Grade Trip, Mount Holly Soup Kitchen, 125 Garden Street, Mount Holly, NJ, 02/25/22, No charge (Not including transportation costs).

MOTION: _____ **SECOND:** _____ **to approve (item #s 1.1.1 – 1.1.7)**

ROLL CALL/VOTE

ROLL CALL VOTE BOARD OF EDUCATION MEMBERS:

Board of Education Member	Yay	Nay	Abstain
Sean Cassel			
Russel Hann			
Jeffrey Hicks			
John McMichael			
Suzanne Phillips			
Katie Topf			
Melissa Walker			
Betty Wright, <i>Vice President</i>			
Amy Ushkowitz, <i>President</i>			

2. CURRICULUM/POLICY COMMITTEE (Chairperson: S. Phillips, K. Topf & J. Hicks)

Administrative Facilitator: Superintendent, A. Michael

*Curriculum/Policy Committee Meeting – January 18, 2022

2.1 2021 – 2022 School Level Objectives

School #1 - Objective #1: Social Emotional Development

By the end of the 2021-2022 school year, 100% of students returning from remote to in-person learning will exhibit a positive outlook towards in-person learning and the school environment as evidenced by student feedback and attendance.

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School #1 - Objective #2: Academics

By the end of the 2021-2022 school year, at least 80% of K-2 students will perform in reading within or above the F&P grade-level band for their current grade-level, supported through continued differentiated instruction and structured RtI services.

School #1 - Objective #3: School Culture

During the 2021-2022 school year, 100% of students and staff members will participate in cross curricular, cross-grade and community outreach activities to celebrate the centennial anniversary of the opening of School #1.

School #2/#3 - Objective #1: Response to Intervention

During the 2021-2022 school year our Response to Intervention program/services will be increased to meet the needs of all students returning to 100% in-person learning. Resources will be reallocated to meet as many student needs as possible. At the end of the 2021-2022 school year at least 80% of tier two students (grades 3-5) and (grades 6-8) will show improved growth (minimum of one reading level) evidenced by the F & P benchmark assessment and Star 360 data.

School #2/#3 - Objective #2: Social Emotional Health

During the 2021-2022 school year we will successfully integrate students returning from remote to in-person learning. 100% of students returning from remote to in-person learning will exhibit a positive outlook about school and adjust well to a standard academic schedule. This will be evidenced by individual student surveys.

School #2/#3 - Objective #3: Restorative Practices

During the 2021-2022 school year we will implement a restorative approach when handling discipline situations and behavioral interventions. At the end of the 2021-2022 school year we will see suspensions decreased by 10% in both School #2 and School #3 evidenced by our school suspension reports.

MOTION: _____ SECOND: _____ to accept the 2021 – 2022 School Level Objective Status Reports (item# 2.1)

2.2 Second Reading - Policies & Regulations – Policy Alert #225

P 1648.13	School Employee Vaccination Requirements (M) (New)
P 1648.14	Safety Plan for Healthcare Settings in School Buildings- COVID-19 (M) (New)
P 2425	Emergency Virtual or Remote Instruction Program (M) (New)
P & R 5751	Sexual Harassment of Students (M) (Revised)

MOTION: _____ SECOND: _____ to approve upon second reading and adoption of Policy Alert #225 (item #2.2) ROLL CALL/VOTE

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ROLL CALL VOTE:

Board of Education Member	Yay	Nay	Abstain
Sean Cassel			
Russel Hann			
Jeffrey Hicks			
John McMichael			
Suzanne Phillips			
Katie Topf			
Melissa Walker			
Betty Wright, <i>Vice President</i>			
Amy Ushkowitz, <i>President</i>			

- 3. BUDGET/FINANCE/FACILITIES COMMITTEE** (Chairperson: R. Hann, J. McMichael & M. Walker)
J. Hicks) Administrative Facilitator – Business Administrator, C. DeJoseph
*Budget/Finance/Facilities Meeting – January 24, 2022

4. PRESIDENT’S COUNCIL (A. Ushkowitz, and B. Wright)

4.1 *2021-2022 Board of Education Goals

GOAL #1: (Curriculum/Policy Committee)

The Board of Education, in consultation with the Superintendent, Business Administrator, and Administration Team will develop a comprehensive action plan to address the social and emotional health needs of the Southampton Township School Community for the 2021– 2022 school year.

GOAL #2: (Personnel/Student Services Committee)

The Board of Education, is excited to help transition the 2021–2022 administrative team comprised of familiar faces, but the majority in new roles, including the Superintendent. What is unchanged is the unified goal of serving the students and families of Southampton to the best to our collective abilities. The Board will continue to take advantage of opportunities to communicate and work together, while also keeping the community informed about the good work taking place each and every day in our schools.

GOAL #3: (Budget/Finance/Facilities Committee)

The Board of Education in consultation with the Superintendent, and Business Administrator will develop a comprehensive action plan to support the COVID-19 Pandemic School Reopening Plan. This action plan will include educating the school community on the COVID-19 Pandemic School Reopening Plan and ensuring compliance with all necessary local, state and federal health, safety

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and education guidelines. Detailed action plans will be shared with the public via the Board of Education agenda and community topic presentations at Board of Education meetings.

MOTION: _____ SECOND: _____ to accept the 2021-2022 Board of Education Goal Status Reports (item #4.1) ROLL CALL/VOTE

PRESIDENT'S MESSAGE

4.2 2022 BOE Standing Committee Assignments

4.2.1 Budget/Finance/Facilities

Russel Hann, Chairperson

John McMichael

Melissa Walker

4.2.2 Curriculum & Policy

Suzanne Phillips, Chairperson

Katie Topf

Jeffrey Hicks

4.2.3 Personnel & Student Services

Betty Wright, Chairperson

Sean Cassel

Amy Ushkowitz

4.2.4 New Jersey School Boards Association

Russel Hann

John McMichael, Alternate

4.2.5 New Jersey School Board Association Legislative Representative

Sean Cassel

Betty Wright, Alternate

4.2.6 Employee Recognition

John McMichael, Chairperson

Katie Topf

Jeffrey Hicks

4.2.7 Burlington County School Boards Association Representative to Executive Committee

Jeffrey Hicks

4.2.8 Sick Leave Bank

Betty Wright, Chairperson

Melissa Walker

Sean Cassel

Jeffrey Hicks, Alternate

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UNFINISHED BUSINESS:

- None

NEW BUSINESS:

MOTION: _____ **SECOND:** _____ **to approve/reject/modify the administrative decision regarding the S.T.E.P. eligibility issue pertaining to student #161359. ROLL CALL/VOTE**

Board of Education Member	Yay	Nay	Abstain
Sean Cassel			
Russel Hann			
Jeffrey Hicks			
John McMichael			
Suzanne Phillips			
Katie Topf			
Melissa Walker			
Betty Wright, <i>Vice President</i>			
Amy Ushkowitz, <i>President</i>			

- Discussion regarding February 14, 2022 BOE meeting date

PUBLIC COMMENTS:

Members of the public are invited to submit any general comments during this public comment portion of the meeting. The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all individual complaints to the Superintendent of Schools or Administration for resolution. Each citizen will be allotted up to three (3) minutes to speak, in order to allow everyone an opportunity to express their opinions or concerns.

MOTION: _____ **SECOND:** _____ **TO ADJOURN TIME:** _____

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DATES TO REMEMBER

February

2	Groundhog Day
14	Valentine's Day
14	Board of Education Meeting 8:00 PM
18	Staff Development – School Closed
21	President's Day – School Closed
22	Staff Development – 2 Hour Delay