

SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION AGENDA

November 15, 2021



MEETINGS:

7:00 p.m. – Personnel & Student Services, School #3 Media Center

7:30 p.m. – Executive Session, School #3 Media Center

8:00 p.m. – Public Meeting, School #2 APR/Cafeteria

SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION, SOUTHAMPTON, NJ 08088

“Building a Tradition of Excellence”

OUR MISSION

The Southamptton Township School District shall empower our students with the life skills necessary to attain academic excellence while fostering social and emotional growth.

STATEMENT TO THE PUBLIC

Please be advised that often it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied that the matter has been thoroughly researched, it is presented to the Board of Education for discussion prior to any final action being taken. Only then, is it placed on the agenda for action at a public meeting.

CALL TO ORDER:

ROLL CALL: BOARD OF EDUCATION MEMBERS:

Board of Education Member	Present	Absent
Donald Bozarth		
Sean Cassel		
Russel Hann		
John McMichael		
Suzanne Phillips		
Jennifer Potter		
Betty Wright		
Amy Ushkowitz, <i>Vice President</i>		
Jeffrey Hicks, <i>President</i>		

Others present: Casey DeJoseph, Board Secretary

Asia Michael, Superintendent

Robert Muccilli, Board Solicitor

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PUBLIC NOTICE OF MEETING: This meeting is held in compliance with N. J. S. A. 10:4-6. A schedule of meetings was posted in all schools and the township municipal building and advertised in the *Burlington County Times* on January 10, 2021, posted on the district website and the Southampton Township School District Facebook page.

RESOLUTION TO ENTER CLOSED EXECUTIVE SESSION: The Board of Education is exercising their right to an exemption pursuant to N. J. S. A. 10:4-6 et seq. which provides that a public body may hold a closed session under certain statutory exceptions to the New Jersey Open Public Meetings Act with a general description of exceptions being matters:

1. rendered confidential by expressed provision of law or court order
2. right to receive federal funds
3. unwarranted invasion of individual privacy
4. collective bargaining negotiations
5. purchase/lease/acquisition of real property with public funds
6. items where immediate disclosure would impair public safety
7. investigation of violations of or possible violations of law
8. falling within attorney-client privilege
9. personnel matters
10. penalty or loss of license to an individual
11. pending or anticipated litigation
12. contract negotiation

The Board of Education has determined that such a circumstance exists which warrants a closed executive session under **item #8 and #9** as above indicated and the subject to be discussed is as follows:

Falling Within Attorney-Client Privilege / Personnel Matters

The Southampton Township Board of Education, pursuant to N.J.S.A. 10:4-6 et seq, will meet in executive session closed to the public for the discussion of a matter which falls under a statutory exception to the New Jersey Open Public Meetings Act and that said closed session will be held on **Monday, November 15, 2021**; and the closed executive session discussions will pertain to the above mentioned items and that the minutes of the closed executive session will be disclosed after the Board of Education takes formal action or after the reason for the discussions in closed session no longer exists.

MOTION BY THE BOARD OF EDUCATION TO APPROVE RESOLUTION TO ENTER INTO EXECUTIVE SESSION

TIME: _____ **MOTION:** _____ **SECOND:** _____ **ROLL CALL/VOTE**

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MOTION BY THE BOARD OF EDUCATION TO CLOSE EXECUTIVE SESSION

TIME: _____ **MOTION:** _____ **SECOND:** _____ **ROLL CALL/VOTE**

SALUTE TO THE FLAG

MOTION BY THE BOARD OF EDUCATION TO ACCEPT THE AGENDA AS PUBLISHED

MOTION: _____ **SECOND:** _____ **ROLL CALL/VOTE**

COMMUNITY TOPIC:

- COVID-19 Update (A. Michael)

STUDENT RECOGNITION: Respect

*****TO BE RECOGNIZED AT THE DECEMBER BOE MEETING*******

Kindergarten – McKenna Pierson

Grade 1 – John Hamara

Grade 2 – Nathan Parks

Grade 3 – Addison Valluea

Grade 4 – Caden Carpenter

Grade 5 – Tyler Condurso

Grade 6 – Maddy Xenakis

Grade 7 – Bella DiNatale

Grade 8 – Savannah Brown

EMPLOYEE RECOGNITION: None

STATEMENT TO THE PUBLIC

Board Members are legally and ethically required to uphold and enforce the laws and rules of the State Board of Education. This obligation applies to mandated curricula and requirements for the wearing of masks. Administrators are under a similar obligation. Therefore, the District is not in a position to countermand the law and rules. Failure to abide by this obligation may result in the District losing State Aid which can have significant economic impact on the community. The District is also required to abide by State and Federal laws prohibiting discrimination. The consequence of failing to do so can expose the District to significant liability. The curricula of the District does not include the teaching of Critical Race Theory.

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PUBLIC COMMENT ON AGENDA ACTION ITEMS:

Members of the public are invited to submit comments pertaining only to the Board agenda during this public comment portion of the meeting. General comments, not necessarily pertaining to the agenda, are invited to be submitted during the public comment portion at the end of this meeting. The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all individual complaints to the Superintendent of Schools or Administration for resolution. Each citizen will be allotted up to three (3) minutes to speak, in order to allow everyone an opportunity to express their opinions or concerns.

CORRESPONDENCE: None

APPROVAL OF MINUTES:

REGULAR & EXECUTIVE MEETINGS: October 25, 2021

MOTION: _____ **SECOND:** _____ **ROLL CALL/VOTE**

Board of Education Member	YAY	NAY	ABSTAIN
Donald Bozarth			
Sean Cassel			
Russel Hann			
John McMichael			
Suzanne Phillips			
Jennifer Potter			
Betty Wright			
Amy Ushkowitz, <i>Vice President</i>			
Jeffrey Hicks, <i>President</i>			

SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION AGENDA

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REPORT OF THE BOARD SECRETARY:

INFORMATION ITEMS:

▪ November 2, 2021 (unofficial) election results are as follows**:

- Betty L. Wright – 2,109 votes (25.13%)
- Katie Topf – 1,881 votes (22.41%)
- Melissa Walker – 1,519 votes (18.10%)
- Louise Rickborn – 1,457 votes (17.36%)
- Irving Bodine – 1,369 votes (16.31%)
- Personal Choice – 58 votes (0.69%)

***Election results as provided by the Burlington County Board of Elections website*

▪ Post-Election Reminders:

- Criminal History Review for New BOE members required prior to service
- Fingerprinting to be completed within 30 days of vote certification for new BOE members

ACTION ITEMS:

1.1 It is recommended that the Board Approve transfers *Line items for the months of **October – November, 2021**, as approved by the Superintendent.

1.2 Authorize the following payments *Payment of the **November 2021** bill list in the amount of \$439,780.73

1.3 Accept the ***Board Secretary's Report** for the month of **October 2021**.

1.4 Approve the *Board Secretary's Monthly Certification Budgetary Line Item Status, Pursuant to **NJAC 6:A:23-2.1(c)3**, I certify that as of **October 2021**, no budgetary line item account has encumbrances and expenditures, which in total exceed line item appropriation in violation of **NJAC 6A:23-2.11(a)**.

1.5 And certify the Board of Education's Monthly Certification Budgetary Major Account/Fund Status Pursuant to **NJAC 6:A23-2.11(c)4**, we certify that as of **October 2021** after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials and the treasurer's monthly financial reports, that to the best of our knowledge, no major account or fund has been over expended in violation of the **NJAC 6:A23-2.11(b)** and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

1.6 Accept *Revenue Account Status Report for **October 2021**.

1.7 Accept **October 2021** Nutri Serve Cafeteria Report and authorize Check Register in the amount of \$18,458.47.0

MOTION: _____ **SECOND:** _____ **to approve Board Secretary Report (items # 1.1 – 1.7 as listed) ROLL CALL/VOTE**

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REPORT OF THE SUPERINTENDENT:

1. *Special Services Department

1.1 INFORMATION ITEMS: None

1.2 ACTION ITEMS:

- 1.2.1** Approval to contract with General Healthcare Resources, LLC d/b/a GHR Education for the following service providers on an as needed bases, substitute nurses at a rate of \$60.00 per hour, Physical Therapists or Occupational Therapists at a rate of \$85.00 per hour and Speech Language Pathologists at a rate of \$90.00 per hour
- 1.2.2** Approval for student #161337 to receive up to 10 hours of home instruction per week as per the students Individualized Education Plan from November 9, 2021 through January 9, 2022. Employee #15028, Employee #1155 and Employee #15110 will split the time.

MOTION: _____ SECOND: _____ to approve above (item #s 1.2.1 – 1.2.2) ROLL CALL/VOTE

2. Harassment, Intimidation and Bullying (HIB) Report - None

3. *Curriculum Director's Report

4. *Nurse's Report

5. *Fire & Security Drill Reports

6. *Suspension Reports

MOTION: _____ SECOND: _____ to approve (items #3-6)

7. *2021-2022 District Goals Status Reports

7.1 Goal # 1 – Social and Emotional Health

7.2 Goal # 2 - Differentiated Instruction

7.3 Goal # 3 - School Climate & Culture

MOTION: _____ SECOND: _____ to approve the 2021-2022 District Goals Status Reports (item #7)

8. *Approval of District Performance Review for Quality Single Accountability Continuum.

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MOTION: _____ **SECOND:** _____ to approve submission of DPR
(item #8)

ROLL CALL/VOTE

Board of Education Member	YAY	NAY	ABSTAIN
Donald Bozarth			
Sean Cassel			
Russel Hann			
John McMichael			
Suzanne Phillips			
Jennifer Potter			
Betty Wright			
Amy Ushkowitz, <i>Vice President</i>			
Jeffrey Hicks, <i>President</i>			

9. *Approval of the School Safety and Security Plan Annual Review – Statement of Assurance.

MOTION: _____ **SECOND:** _____ to approve Security Plan SOA
(item #9)

ROLL CALL/VOTE

Board of Education Member	YAY	NAY	ABSTAIN
Donald Bozarth			
Sean Cassel			
Russel Hann			
John McMichael			
Suzanne Phillips			
Jennifer Potter			
Betty Wright			
Amy Ushkowitz, <i>Vice President</i>			
Jeffrey Hicks, <i>President</i>			

10. *Approval of the Memorandum of Agreement (MOA) between the New Jersey State Police and the Southampton Township School District for the 2021-2022 School Year.

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MOTION: _____ **SECOND:** _____ to approve Memorandum of Agreement (MOA) with the New Jersey State Police (item #10)

ROLL CALL/VOTE

Board of Education Member	YAY	NAY	ABSTAIN
Donald Bozarth			
Sean Cassel			
Russel Hann			
John McMichael			
Suzanne Phillips			
Jennifer Potter			
Betty Wright			
Amy Ushkowitz, <i>Vice President</i>			
Jeffrey Hicks, <i>President</i>			

11. *Enrollment – November 12, 2021

11.1 Total school enrollment = 687 (PSD – Grade 8, including in-district special education)

Special Education = 190

- Resident students in-district = 150
- Resident students sent out of district = 12
- Speech and Language only = 28

COMMITTEE REPORTS

- 1. PERSONNEL/STUDENT SERVICES** (Chairperson: A. Ushkowitz, J. McMichael, & B. Wright) Administrative Facilitator: Superintendent, A. Michael

*Personnel/Student Services Committee Meeting – Monday, November 15, 2021

1.1 ACTION ITEMS:

1.1.1 FMLA – Leave of Absence

- Employee #15308, FMLA effective 11/11/2021

1.1.2 2021-2022 Winter Schedule B Appointments

- *Approval for the attached staff members to fill Schedule B positions for the 2021-2022 school year (subject to the activities not being terminated due to the COVID-19 Pandemic)

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1.1.3 Resignation

- Employee #15101, effective 01/02/2022

1.1.4 Workshop

- Employees #1228 and #1167 Requesting approval to attend "Develop Growth Mindset in Mathematics to Increase Students' Perseverance, Engagement and Success in Your Math Classroom" on December 7, 2021. Cost \$279 each.

1.1.5 Retirement, with regret

- Employee #1165, effective 02/01/2022

MOTION: _____ **SECOND:** _____ **to approve (item #s 1.1.1 – 1.1.5)**

ROLL CALL/VOTE

Board of Education Member	YAY	NAY	ABSTAIN
Donald Bozarth			
Sean Cassel			
Russel Hann			
John McMichael			
Suzanne Phillips			
Jennifer Potter			
Betty Wright			
Amy Ushkowitz, <i>Vice President</i>			
Jeffrey Hicks, <i>President</i>			

2. CURRICULUM/POLICY COMMITTEE (Chairperson: S. Phillips, R. Hann, & J. Hicks)

Administrative Facilitator: Superintendent, A. Michael

*Curriculum/Policy Committee Meeting – November 11, 2021

2.1 2021 – 2022 School Level Objectives

School #1 - Objective #1: Social Emotional Development

By the end of the 2021-2022 school year, 100% of students returning from remote to in-person learning will exhibit a positive outlook towards in-person learning and the school environment as evidenced by student feedback and attendance.

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School #1 - Objective #2: Academics

By the end of the 2021-2022 school year, at least 80% of K-2 students will perform in reading within or above the F&P grade-level band for their current grade-level, supported through continued differentiated instruction and structured RtI services.

School #1 - Objective #3: School Culture

During the 2021-2022 school year, 100% of students and staff members will participate in cross curricular, cross-grade and community outreach activities to celebrate the centennial anniversary of the opening of School #1.

School #2/#3 - Objective #1: Response to Intervention

During the 2021-2022 school year our Response to Intervention program/services will be increased to meet the needs of all students returning to 100% in-person learning. Resources will be reallocated to meet as many student needs as possible. At the end of the 2021-2022 school year at least 80% of tier two students (grades 3-5) and (grades 6-8) will show improved growth (minimum of one reading level) evidenced by the F & P benchmark assessment and Star 360 data.

School #2/#3 - Objective #2: Social Emotional Health

During the 2021-2022 school year we will successfully integrate students returning from remote to in-person learning. 100% of students returning from remote to in-person learning will exhibit a positive outlook about school and adjust well to a standard academic schedule. This will be evidenced by individual student surveys.

School #2/#3 - Objective #3: Restorative Practices

During the 2021-2022 school year we will implement a restorative approach when handling discipline situations and behavioral interventions. At the end of the 2021-2022 school year we will see suspensions decreased by 10% in both School #2 and School #3 evidenced by our school suspension reports.

MOTION: _____ **SECOND:** _____ **to accept the 2021 – 2022 School Level Objective Status Reports (item# 2.1)**

2.2 Second Reading - Policies & Regulations – Policy Alert #224

P 2422	Comprehensive Health and Physical Education M/R
P 2467	Surrogate Parents and Resource Family Parents M/R
P 5111	Eligibility of Resident/Nonresident Students M/R
P 114	Children Displaced by Domestic Violence A
P 5116	Education of Homeless Children R
P&R 7432	Eye Protection M/R
P 8420	Emergency and Crisis Situations M/R
R 8420.1	Fire and Fire Drills M/R
P 8540	School Nutrition Programs M/R

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P 8550	Meal Charges/Outstanding Food Service Bill M/R
P 8600	Student Transportation M/R
P 8810	Religious Holidays A
P 6115.01	Federal Awards/Funds Internal Controls – Allowability of Costs M/N
P 6115.02	Federal Awards/Funds Internal Controls – Mandatory Disclosures M/N
P 6115.03	Federal Awards/Funds Internal Controls – Conflict of Interest M/N
P 6311	Contracts for Goods or Services Funded by Federal Grants M/R
P 1648	Restart and Recovery Plan M/A
P 1648.02	Remote Learning Options for Families M/A
P 1648.03	Restart and Recovery Plan – Full Time Remote Instruction M/A
P 1648.11	The Road Forward COVID-19 – Health and Safety M/N

MOTION: _____ SECOND: _____ to approve and adopt upon Second Reading of Policies/Regulations – Policy Alert #224 (items #2.2) ROLL CALL/VOTE

Board of Education Member	YAY	NAY	ABSTAIN
Donald Bozarth			
Sean Cassel			
Russel Hann			
John McMichael			
Suzanne Phillips			
Jennifer Potter			
Betty Wright			
Amy Ushkowitz, <i>Vice President</i>			
Jeffrey Hicks, <i>President</i>			

2.3 First Reading – Policies & Regulations – Policy #0145.1

P 0145.1 Board Member Attendance

MOTION: _____ SECOND: _____ to acknowledge first reading of Policy #0145.1 (item #2.3) ROLL CALL/VOTE

Board of Education Member	YAY	NAY	ABSTAIN
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Donald Bozarth			
Sean Cassel			
Russel Hann			
John McMichael			
Suzanne Phillips			
Jennifer Potter			
Betty Wright			
Amy Ushkowitz, <i>Vice President</i>			
Jeffrey Hicks, <i>President</i>			

3. BUDGET/FINANCE/FACILITIES COMMITTEE (Chairperson: D. Bozarth, S. Cassel, J. Potter, & J. Hicks) Administrative Facilitator – Business Administrator, C. DeJoseph

*Budget/Finance/Facilities Meeting - N/A

3.1 INFORMATION ITEMS:

- Fiscal Year 2021 CAFR Audit is currently in progress.

3.2 ACTION ITEMS:

3.2.1 *Readopt the Standard Operating Procedures (SOP) Manual

MOTION: _____ **SECOND:** _____ (item # 3.2.1) **ROLL CALL/VOTE**

Board of Education Member	YAY	NAY	ABSTAIN
Donald Bozarth			
Sean Cassel			
Russel Hann			
John McMichael			
Suzanne Phillips			
Jennifer Potter			
Betty Wright			
Amy Ushkowitz, <i>Vice President</i>			
Jeffrey Hicks, <i>President</i>			

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4. AD-HOC CENTENNIAL COMMITTEE

4.1 INFORMATION ITEMS:

- Centennial Celebration Event Debrief
- Fundraising update:

<u>Date</u>	<u>Revenue Amount</u>
District	\$3,000.00
9/13/2021	\$1,055.00
9/20/2021	\$2,055.00
9/20/2021	\$425.00
9/24/2021	\$1,190.00
10/14/2021	\$935.00
10/18/2021	\$357.00
11/1/2021	\$2,334.00
11/9/2021	\$280.00
11/10/2021	\$50.00
11/12/2021	\$150.00
Total Revenue	\$11,831.00

<u>Expense</u>	<u>Expense Amount</u>
Balloons (A. Ushkowitz)	\$442.70
Ornaments (RJ Laser Engraving)	\$350.00
Mugs (JKA Specialty)	\$250.00
Name Badges/Clips (Amazon)	\$39.95
Mr. Bob's	\$185.00
Overtime (Custodians for event)	\$1,528.16
Subtotal	\$2,795.81
Outstanding Payments	
Fall Decorations (P. Topham)	\$51.50
Shoprite Food (R. Thomas)	\$282.50
Total Expenses	\$3,129.81

Bottom Line **\$8,701.19**

4.2 ACTION ITEMS:

- 4.2.1 Approve Centennial bill list items in the amount of \$492.70
- 4.2.2 Approve transfer of funds for Centennial Payroll costs in the amount of \$1,528.16

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MOTION: _____ **SECOND:** _____ **to approve (item # 4.2.1-4.2.2) ROLL CALL/VOTE**

Board of Education Member	YAY	NAY	ABSTAIN
Donald Bozarth			
Sean Cassel			
Russel Hann			
John McMichael			
Suzanne Phillips			
Jennifer Potter			
Betty Wright			
Amy Ushkowitz, <i>Vice President</i>			
Jeffrey Hicks, <i>President</i>			

5. PRESIDENT'S COUNCIL (J. Hicks, A. Ushkowitz, and A. Michael)

5.1 *2021-2022 Board of Education Goals

GOAL #1: (Curriculum/Policy Committee)

The Board of Education, in consultation with the Superintendent, Business Administrator, and Administration Team will develop a comprehensive action plan to address the social and emotional health needs of the Southampton Township School Community for the 2021– 2022 school year.

GOAL #2: (Personnel/Student Services Committee)

The Board of Education, is excited to help transition the 2021–2022 administrative team comprised of familiar faces, but the majority in new roles, including the Superintendent. What is unchanged is the unified goal of serving the students and families of Southampton to the best to our collective abilities. The Board will continue to take advantage of opportunities to communicate and work together, while also keeping the community informed about the good work taking place each and every day in our schools.

GOAL #3: (Budget/Finance/Facilities Committee)

The Board of Education in consultation with the Superintendent, and Business Administrator will develop a comprehensive action plan to support the COVID-19 Pandemic School Reopening Plan. This action plan will include educating the school community on the COVID-19 Pandemic School Reopening Plan and ensuring compliance with all necessary local, state and federal health, safety and education guidelines. Detailed action plans will be shared with the public via the Board of Education agenda and community topic presentations at Board of Education meetings.

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MOTION: _____ SECOND: _____ to accept the 2021-2022 Board of Education Goal Status Reports (item #5.1) ROLL CALL/VOTE

UNFINISHED BUSINESS:

- Annual BCIP JIF Dinner, Wednesday, December 1, 2021, The Mansion on Main Street in Voorhees
- BCSBA Meeting, December 16, 2021, Medford Village Country Club

NEW BUSINESS:

- NJSBA Delegate Assembly Meeting (Virtual), Saturday, November 20, 2021

PUBLIC COMMENTS:

Members of the public are invited to submit any general comments during this public comment portion of the meeting. The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all individual complaints to the Superintendent of Schools or Administration for resolution. Each citizen will be allotted up to three (3) minutes to speak, in order to allow everyone an opportunity to express their opinions or concerns.

MOTION: _____ SECOND: _____ TO ADJOURN TIME: _____

DATES TO REMEMBER

November 22-24	Parent Conferences 1:04 Dismissal
November 25-26	School Closed – Thanksgiving Recess
November 28	Hanukkah Begins
December 3	Tree Lighting 6:00 PM
December 11	Winter Holiday Concert 7:00 PM
December 20	Board of Education Meeting 8:00 PM
December 23	Holiday Parties – 12:38 Dismissal
December 24 – 31	Winter Recess – School Closed
January 3	BOE Re-Organization Meeting 7:00 PM
January 3	School Resumes