

SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION AGENDA

March 15, 2021



MEETINGS:

6:30 p.m. – Personnel and Student Services, School # 3 Media Center

7:00 p.m. – Budget, Finance, & Facilities, School #3 Media Center

7:20 p.m. – Executive Session, School #3 Media Center

7:50 p.m. – Public Meeting, School #3 Warrior Dome

SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION, SOUTHAMPTON, NJ 08088

“Building a Tradition of Excellence”

OUR MISSION

The Southamptton Township School District shall empower our students with the life skills necessary to attain academic excellence while fostering social and emotional growth.

STATEMENT TO THE PUBLIC

Please be advised that often it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied that the matter has been thoroughly researched, it is presented to the Board of Education for discussion prior to any final action being taken. Only then, is it placed on the agenda for action at a public meeting.

CALL TO ORDER:

PUBLIC NOTICE OF MEETING:

This meeting is held in compliance with N. J. S. A. 10:4-6. A schedule of meetings was posted in all schools and the township municipal building and advertised in the *Burlington County Times* on January 10, 2021, posted on the district website and the Southamptton Township School District Facebook page. Notification of public access to the Virtual meeting was communicated via the district messaging system, posted on the district website, and posted on the Southamptton Township School District Facebook page.

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ROLL CALL BOARD OF EDUCATION MEMBERS:

Board of Education Member	Present	Absent
Donald Bozarth		
Sean Cassel		
Russel Hann		
John McMichael		
Suzanne Phillips		
Jennifer Potter		
Betty Wright		
Amy Ushkowitz, <i>Vice President</i>		
Jeffrey Hicks, <i>President</i>		

MOTION BY THE BOARD OF EDUCATION TO ENTER EXECUTIVE SESSION TO DISCUSS THE FOLLOWING ITEMS: (Retirement, Approval to advertise, Non-Resident Student Enrollment 21-22, STEA Grievance, Superintendent Search Update) **TIME:** _____ **MOTION:** _____ **SECOND:** _____ **ROLL CALL/VOTE**

MOTION BY THE BOARD OF EDUCATION TO CLOSE EXECUTIVE SESSION. THE BOARD DISCUSSED THE FOLLOWING ITEMS: (Retirement, Approval to advertise, Non-Resident Student Enrollment 21-22, STEA Grievance, Superintendent Search Update) **TIME:** _____ **MOTION:** _____ **SECOND:** _____ **ROLL CALL/VOTE**

SALUTE TO THE FLAG

COMMUNITY TOPIC: None

STUDENT RECOGNITION: (Character Trait: Kindness)

- Grade 1 – Jackson Sheard
- Grade 2 – Lucas Piper
- Grade 3 – Nick Velos
- Grade 4 – Josue Vasquez DeLaCruz
- Grade 5 – Tristan Bonhome
- Grade 6 – Wyatt Riker
- Grade 7 – Rylee Hickman
- Grade 8– Hannah Horner

EMPLOYEE RECOGNITION: None

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OTHER RECOGNITION: None

PUBLIC COMMENT ON AGENDA:

Members of the public are invited to submit comments pertaining only to the Board agenda during this public comment portion of the meeting. General comments, not necessarily pertaining to the agenda, are invited to be submitted during the public comment portion at the end of this meeting. The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all individual complaints to the Superintendent of Schools or Administration for resolution. Each citizen will be allotted up to three (3) minutes to speak, in order to allow everyone an opportunity to express their opinions or concerns.

CORRESPONDENCE: None

APPROVAL OF MINUTES:

REGULAR & EXECUTIVE MEETINGS: February 22, 2021

MOTION: _____ **SECOND:** _____ **ROLL CALL/VOTE**

Board of Education Member	YAY	NAY	ABSTAIN
Donald Bozarth			
Sean Cassel			
Russel Hann			
John McMichael			
Suzanne Phillips			
Jennifer Potter			
Betty Wright			
Amy Ushkowitz, <i>Vice President</i>			
Jeffrey Hicks, <i>President</i>			

SPECIAL & CLOSED EXECUTIVE MEETING: February 25, 2021

MOTION: _____ **SECOND:** _____ **ROLL CALL/VOTE**

Board of Education Member	YAY	NAY	ABSTAIN
Donald Bozarth			
Sean Cassel			
Russel Hann			
John McMichael			
Suzanne Phillips			Conflicted
Jennifer Potter			
Betty Wright			

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Amy Ushkowitz, <i>Vice President</i>			
Jeffrey Hicks, <i>President</i>			Conflicted

SPECIAL & CLOSED EXECUTIVE MEETING: March 4, 2021

MOTION: _____ SECOND: _____ ROLL CALL/VOTE

Board of Education Member	YAY	NAY	ABSTAIN
Donald Bozarth			
Sean Cassel			
Russel Hann			
John McMichael			
Suzanne Phillips			Conflicted
Jennifer Potter			
Betty Wright			
Amy Ushkowitz, <i>Vice President</i>			
Jeffrey Hicks, <i>President</i>			Conflicted

REPORT OF THE BOARD SECRETARY:

INFORMATION ITEMS:

- Financial Disclosure Statements were sent out on February 19, 2021. New BOE Members have 30 days to complete the information, existing members have until April 30, 2021.

ACTION ITEMS:

- 1.1 It is recommended that the Board Approve transfers *Line items for the months of **February – March 2021**, as approved by the Superintendent.
- 1.2 Authorize the following payments *Payment of the **March 2021** bill list in the amount of \$529,807.76
- 1.3 Accept the ***Board Secretary's Report** for the month of **February 2021**.
- 1.4 Accept the **Treasurer's Report** for the month of **February 2021**.
- 1.5 Approve the *Board Secretary's Monthly Certification Budgetary Line Item Status, Pursuant to **NJAC 6A:23-2.1(c)3**, I certify that as of **February 2021**, no budgetary line item account has encumbrances and expenditures, which in total exceed line item appropriation in violation of **NJAC 6A:23-2.11(a)**.
- 1.6 And certify the Board of Education's Monthly Certification Budgetary Major Account/Fund Status Pursuant to **NJAC 6A:23-2.11(c)4**, we certify that as of **February 2021** after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials and the treasurer's monthly financial reports, that to the best of our knowledge, no major account or fund has been over expended in violation of the **NJAC 6A:23-2.11(b)** and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

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1.7 Accept *Revenue Account Status Report for **February 2021**.

1.8 Accept **February 2021** *Nutri-Serve Cafeteria Report and authorize check register in the amount of \$15,129.70

MOTION: _____ **SECOND:** _____ to approve Board Secretary (item #s 1.1 – 1.8 as listed) **ROLL CALL/VOTE**

REPORT OF THE SUPERINTENDENT:

INFORMATION ITEMS:

1. *Special Services Department

1.1 Information Items: None

1.2 Action Items: None

2. Harassment, Intimidation and Bullying (HIB) report - None

Incident Number	School	Founded/Unfounded
	School #	Founded/Unfounded
Motion to affirm HIB incidents (item #2) _____ Second _____ Roll Call/Vote _____		

3. *Curriculum Director's Report

4. *Nurse's Report

5. *Fire & Security Drill Reports

6. *Suspension Reports

MOTION: _____ **SECOND:** _____ to approve (item #s 3 – 6)
ROLL CALL/VOTE

7. *2020-2021 School District Goals Action Plans / Progress Report

7.1 Enhancing School Climate/Culture

7.2 Differentiated Instruction

7.3 Social/Emotional Learning

MOTION: _____ **SECOND:** _____ to approve (item # 7)
ROLL CALL/VOTE

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8. *School Calendar 2021-2022 / School Calendar 2020-2021

MOTION: _____ **SECOND:** _____ **to approve (item # 8)**

ROLL CALL/VOTE

9. 2021-2022 Kindergarten Enrollment Status Report as of March 5, 2021

- Online pre-registrations = 43
 - No internet, package requested = 0
 - Pre-school students = 5
 - Potential Retentions = TBD
 - April 27, 2021 K Registration Make-Up = TBD
 - May 18, 2021 K Registration Make Up = TBD
- Total Possible Enrollment = 48

10. *Enrollment – February 15, 2021

9.1 Total school enrollment = 710 (PSD – Grade 8, including in-district special education)

9.2 Special Education = 182

- Resident students in-district = 149
- Resident students sent out of district = 10
- Speech and Language only = 23

11. SOS Town Hall Meeting

- Monday, March 22, 2021 6:30 p.m. Zoom

COMMITTEE REPORTS

1. PERSONNEL/STUDENT SERVICES (Chairperson: A. Ushkowitz, J. McMichael, & B.

Wright) Administrative Facilitator: Superintendent C. Kobik

*Personnel/Student Services Committee Meeting – March 15, 2021

1.1 Retirement

- Employee #1102 effective 06/01/2021

1.2 Staff Vacancy

- Permission to advertise for full time School Psychologist K-8.

1.3 Non-Resident Student Enrollment

- Approve the application for enrollment of a non-resident Kindergarten student of a teaching staff member for the 2021-2022 school year and;
- Approve the application for enrollment of a non-resident Kindergarten, 3rd and 5th grade students of a teaching staff member for the 2021-2022 school year, in

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accordance with Article XVII, Miscellaneous Provisions, H., "Children of Employees" of the Collective Bargaining Agreement between STEA and STBOE.

1.4 Program Name Change

- Approve the name change of the Employee of the Month Program to Employee Recognition Program.

MOTION: _____ **SECOND:** _____ **to approve (item #s 1.1 – 1.4)**

ROLL CALL/VOTE

2. CURRICULUM/POLICY COMMITTEE (Chairperson: S. Phillips, R. Hann, & J. Hicks)

Administrative Facilitator: Superintendent C. Kobik

*Curriculum/Policy Committee Meeting – March 2, 2021

2.1 2020 – 2021 School Level Objectives

School #1 – During the 2020-2021 school year, 80% of 1st grade students will achieve a set goal of high frequency word fluency which will be determined by their benchmark assessment baseline

School #1 – During the 2020-2021 school year, at least 80% of 2nd grade students will earn a score of 75% or higher on the end-of-year math assessment. This assessment scores elements of the grade-level curriculum as outlined by the New Jersey Student Learning Standards.

School #1 – During the 2020-2021 school year 100% of staff will increase their knowledge and utilization of instructional technologies pertaining to in-person and/or remote learners.

School #2 – During the 2020-2021 school year at least 80% of 3rd grade students will increase in an identified area of need on the Narrative Writer's Workshop rubric by at least 50% which addresses structure, development and language conventions.

School #3 – During the 2020-2021 school year at least 80% of 7th grade students will attain a score of 75% or better on an identified strand of need on an approved math assessment.

School #2/3 – During the 2020-2021 school year 100% of staff will increase their knowledge utilization of instructional technologies pertaining to in-person and/or remote learners.

MOTION: _____ **SECOND:** _____ **to accept the 2020 – 2021 School Level Objectives Status Report (item# 2.1)**

ROLL CALL/VOTE

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2.2 SECOND READING OF POLICIES/REGULATIONS (Policy Alert #222)

A. General Policy and Regulation Guides

- P0145 Board Member Resignation and Removal (M) Revised
- P0164.6 Remote Public Board Meetings During A Declared Emergency (M) (New)
- R1642 Earned Sick Leave Law (M) (Revised)
- P1643 Family Leave (M) (New)
- P3431.1 Family Leave (M) (Abolished)
- P4431.1 Family Leave (M) (Abolished)
- P3431.3 New Jersey Family Leave Insurance Program (Abolished)
- P4431.3 New Jersey Family Leave Insurance Program (Abolished)
- P&R5330.01 Administration of Medical Cannabis (M) (Revised)
- P7425 Lead Testing of Water in Schools (M) (Revised)
- R7425 Lead Testing of Water in Schools (M) (New)
- P&R7430 School Safety (M) (Abolished)

B. No Child Left Behind Act (NCLB) to Every Student Succeeds Act (ESSA) Policy and Regulations Guides

- P2415 Every Student Succeeds Act (M) (Revised)
- P2415.01 Academic Standards, Academic Assessments, and Accountability (M) (Abolished)
- P2415.02 Title I-Fiscal Responsibilities (M) (Revised)
- P2415.03 Highly Qualified Teachers (M) (Abolished)
- P2415.05 Student Surveys, Analysis, and/or Evaluations (M) (Revised)
- P&R2415.20 Every Student Succeeds Act Complaints (M) (Revised)
- P4125 Employment of Support Staff Members (M) (Revised)
- P6360 Political Contributions (M) (Revised)
- P8330 Student Records (M) (Revised)
- P9713 Recruitment by Special Interest Groups (M) (Revised)

MOTION: _____ SECOND: _____ to approve the second reading and adoption of Policies/Regulations (Strauss Esmay Policy Alert #222)

ROLL CALL/VOTE

3. BUDGET/FINANCE/FACILITIES COMMITTEE (Chairperson: D. Bozarth, S. Cassel, J. Potter, & J. Hicks) Administrative Facilitator – C. DeJoseph

*Budget/Finance/Facilities Meeting – March 15, 2021

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3.1 Information Items:

- Southampton Township Planning Board completed a courtesy review of the NJ American Water Well and Irrigation System plans and were found in compliance with the Township's master plan.

3.2 Action Items:

- 3.2.1** Motion to approve the FY22 draft budget for submission to the Executive County Superintendent and Executive County Business Administrator by March 22, 2021 for review and/or approval.

MOTION: _____ **SECOND:** _____ **to approve the FY 22 draft budget submission to the County Office (item #3.2.1) ROLL CALL/VOTE**

Board of Education Member	YAY	NAY	ABSTAIN
Donald Bozarth			
Sean Cassel			
Russel Hann			
John McMichael			
Suzanne Phillips			
Jennifer Potter			
Betty Wright			
Amy Ushkowitz, <i>Vice President</i>			
Jeffrey Hicks, <i>President</i>			

4. PRESIDENT'S COUNCIL (J. Hicks, A. Ushkowitz, and C. Kobik)

4.1 *2020-2021 Board of Education Goals

GOAL #1: (Curriculum/Policy Committee) The Board of Education, in consultation with the Superintendent and Business Administrator, will develop a comprehensive action plan for the reopening of schools in September 2020. This detailed plan will include, but not be limited to, identification and implementation of interventions to address students' academic, social and emotional needs; the necessary safety measures to prevent against COVID-19 (e.g. social distancing in the buildings and school busses, PPE's, etc.) and their financial impact; provisions for remote learning for those that select that option; and a review of all pertinent Board policies and regulations to ensure alignment with mandates from the NJ Department of Education and the Burlington County Board of Health. In addition, this plan will outline the appropriate steps to be taken in the event the district is required to return to a fully remote learning environment at some point during the 2020-2021 school year.

GOAL #2: (Personnel/Student Services Committee) The Board of Education, in consultation with the Superintendent, will hold town hall type meetings with members of the community, administrators and staff. The purpose of these meetings will be to collaborate on new ideas, thoughts, and pass on pertinent information on topics concerning our school community. Topics will range from reopening plans, school budget, S2 initiative, and other pertinent information.

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GOAL #3: (Budget/Finance/Facilities Committee) The Board of Education in consultation with the Superintendent, and Business Administrator will develop a comprehensive action plan to address the seven-year phase out of state aid. This action plan will include educating the school community as to the impact on district programming and operations via a public forum and community topic presentations at Board of Education meetings, and developing a framework to address budgetary savings and cuts.

MOTION: _____ SECOND: _____ to accept the 2020-2021 Board of Education Goals Status Report (item #4.1) ROLL CALL/VOTE

OLD BUSINESS:

NEW BUSINESS:

PUBLIC COMMENTS:

Members of the public are invited to submit any general comments during this public comment portion of the meeting. The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all individual complaints to the Superintendent of Schools or Administration for resolution. Each citizen will be allotted up to three (3) minutes to speak, in order to allow everyone an opportunity to express their opinions or concerns.

**MOTION: _____ SECOND: _____ FOR EXECUTIVE SESSION
ROLL CALL/VOTE**

**MOTION: _____ SECOND: _____ TO CLOSE EXECUTIVE SESSION
ROLL CALL/VOTE**

**MOTION: _____ SECOND: _____ TO ADJOURN TIME: _____
ROLL CALL/VOTE**

DATES TO REMEMBER

March 15 - 16*	Kindergarten Registration
March 15	2 Hour Delay
March 22	Town Hall (SOS) 6:30 p.m. (Zoom)
April 2 – 11	Easter/Spring Recess
April 22	Staff Development – School Closed
April 26	Board of Education Meeting / Public Budget Hearing 7:00 p.m.

*Other dates for K Registration – 03/22, 23, 29 & 30.