

SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION AGENDA

February 15, 2022



MEETINGS:

6:00 p.m. – NJSBA Training – Media Center

7:15 p.m. – Personnel & Student Services, School #3 Media Center

7:15 p.m. – Budget, Finance, Facilities, School #3, Room #52

7:30 p.m. – Executive Session, School #3 Media Center

8:00 p.m. – Public Meeting, School #2 APR/Cafeteria

SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION, SOUTHAMPTON, NJ 08088

“Building a Tradition of Excellence”

OUR MISSION

The Southampton Township School District shall empower our students with the life skills necessary to attain academic excellence while fostering social and emotional growth.

STATEMENT TO THE PUBLIC

Please be advised that often it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied that the matter has been thoroughly researched, it is presented to the Board of Education for discussion prior to any final action being taken. Only then, is it placed on the agenda for action at a public meeting.

CALL TO ORDER:

ROLL CALL: BOARD OF EDUCATION MEMBERS:

Board of Education Member	Present	Absent
Sean Cassel		
Russell Hann		
Jeffrey Hicks		
John McMichael		
Suzanne Phillips		
Katie Topf		

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Melissa Walker		
Betty Wright, <i>Vice President</i>		
Amy Ushkowitz, <i>President</i>		

BOARD OF EDUCATION TRAINING: “Who Does What & 10 Tips for New Board Members”

Jesse Adams, NJSBA Representative

PUBLIC NOTICE OF MEETING: This meeting is held in compliance with N. J. S. A. 10:4-6. A schedule of meetings was posted in all schools and the township municipal building and advertised in the *Burlington County Times* on January 9, 2022, posted on the district website and the Southampton Township School District Facebook page.

RESOLUTION TO ENTER CLOSED EXECUTIVE SESSION: The Board of Education is exercising their right to an exemption pursuant to N. J. S. A. 10:4-6 et seq. which provides that a public body may hold a closed session under certain statutory exceptions to the New Jersey Open Public Meetings Act with a general description of exceptions being matters:

1. rendered confidential by expressed provision of law or court order
2. right to receive federal funds
3. unwarranted invasion of individual privacy
4. collective bargaining negotiations
5. purchase/lease/acquisition of real property with public funds
6. items where immediate disclosure would impair public safety
7. investigation of violations of or possible violations of law
8. falling within attorney-client privilege
9. personnel matters
10. penalty or loss of license to an individual
11. pending or anticipated litigation
12. contract negotiation

The Board of Education has determined that such a circumstance exists which warrants a closed executive session under **items #3, 4, 8 and #9** as above indicated and the subject to be discussed is as follows:

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Unwarranted Invasion of Individual Privacy/Collective Bargaining Negotiations

Falling Within Attorney-Client Privilege/Personnel Matters

The Southampton Township Board of Education, pursuant to N.J.S.A. 10:4-6 et seq, will meet in executive session closed to the public for the discussion of a matter which falls under a statutory exception to the New Jersey Open Public Meetings Act and that said closed session will be held on **Tuesday, February 15, 2022**; and the closed executive session discussions will pertain to the above mentioned items and that the minutes of the closed executive session will be disclosed after the Board of Education takes formal action or after the reason for the discussions in closed session no longer exists.

MOTION BY THE BOARD OF EDUCATION TO APPROVE RESOLUTION TO ENTER INTO EXECUTIVE SESSION

TIME: _____ **MOTION:** _____ **SECOND:** _____ **ROLL CALL/VOTE**

MOTION BY THE BOARD OF EDUCATION TO CLOSE EXECUTIVE SESSION

TIME: _____ **MOTION:** _____ **SECOND:** _____ **ROLL CALL/VOTE**

CALL TO ORDER REGULAR MEETING:

ROLL CALL:

Board of Education Member	Present	Absent
Sean Cassel		
Russel Hann		
Jeffrey Hicks		
John McMichael		
Suzanne Phillips		
Katie Topf		
Melissa Walker		
Betty Wright, <i>Vice President</i>		
Amy Ushkowitz, <i>President</i>		

SALUTE TO THE FLAG

SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION AGENDA

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MOTION BY THE BOARD OF EDUCATION TO ACCEPT THE AGENDA AS PUBLISHED

MOTION: _____ **SECOND:** _____ **ROLL CALL/VOTE**

ANNOUNCEMENT: Social Emotional Health Parent Event

COMMUNITY TOPIC: Vincentones

STUDENT RECOGNITION:

January - Acceptance

Kindergarten – Gregory Forvour

Grade 1 – Mila Keshecki

Grade 2 – Josephine Persing

Grade 3 – Charlie Emrick

Grade 4 – Nick Velos

Grade 5 – River Cabanas

Grade 6 – Lane Schellhardt

Grade 7 – Cali Adamiak

Grade 8 – Nathan Snow

OTHER RECOGNITION: Guidance Department

Sarah Kilpatrick, Danielle Madison and Allison Shaughnessy

STATEMENT TO THE PUBLIC

Board Members are legally and ethically required to uphold and enforce the laws and rules of the State Board of Education. This obligation applies to mandated curricula and requirements for the wearing of masks. Administrators are under a similar obligation. Therefore, the District is not in a position to countermand the law and rules. Failure to abide by this obligation may result in the District losing State Aid which can have significant economic impact on the community. The District is also required to abide by State and Federal laws prohibiting discrimination. The consequence of failing to do so can expose the District to significant liability. The curricula of the District does not include the teaching of Critical Race Theory.

PUBLIC COMMENT ON AGENDA ACTION ITEMS

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Members of the public are invited to submit comments pertaining only to the Board agenda action items during this public comment portion of the meeting. General comments, not necessarily pertaining to the agenda, are invited to be submitted during the public comment portion at the end of this meeting. The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all individual complaints to the Superintendent of Schools or Administration for resolution. Each citizen will be allotted up to three (3) minutes to speak, in order to allow everyone an opportunity to express their opinions or concerns. Please state your name, address, and the action item you're commenting on.

CORRESPONDENCE

APPROVAL OF MINUTES:

REGULAR & EXECUTIVE MEETINGS: January 24, 2022

MOTION: _____ SECOND: _____ ROLL CALL/VOTE

ROLL CALL:

Board of Education Member	Yay	Nay	Abstain
Sean Cassel			
Russel Hann			
Jeffrey Hicks			
John McMichael			
Suzanne Phillips			
Katie Topf			
Melissa Walker			
Betty Wright, <i>Vice President</i>			
Amy Ushkowitz, <i>President</i>			

REPORT OF THE BOARD SECRETARY:

INFORMATION ITEMS:

- Financial Disclosure Statement Update

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ACTION ITEMS:

- 1.1** It is recommended that the Board Approve transfers *Line items for the months of **January 2022 – February 2022**, as approved by the Superintendent.
- 1.2** Authorize the following payments *Payment of the **February 2022** bill list in the amount of \$394,667.07
- 1.3** Accept the ***Board Secretary's Report** for the month of **January 2022**.
- 1.4** Accept the **Treasurer's Report** for the month of **December 2021**.
- 1.5** Approve the *Board Secretary's Monthly Certification Budgetary Line Item Status, Pursuant to **NJAC 6:A:23-2.1(c)3**, I certify that as of **January 2022**, no budgetary line item account has encumbrances and expenditures, which in total exceed line item appropriation in violation of **NJAC 6A:23-2.11(a)**.
- 1.6** And certify the Board of Education's Monthly Certification Budgetary Major Account/Fund Status Pursuant to **NJAC 6:A23-2.11(c)4**, we certify that as of **January 2022** after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials and the treasurer's monthly financial reports, that to the best of our knowledge, no major account or fund has been over expended in violation of the **NJAC 6:A23-2.11(b)** and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- 1.7** Accept *Revenue Account Status Report for **January 2022**.
- 1.8** Authorize **January - February 2022** foodservice Check Register in the amount of \$50,021.29

MOTION: _____ **SECOND:** _____ **to approve Board Secretary Report (items # 1.1 – 1.8 as listed) ROLL CALL/VOTE**

REPORT OF THE SUPERINTENDENT:

1. INFORMATION ITEMS:

- Strengthening Families
- Survey Results

2. ACTION ITEMS:

- Approve the optional wearing of masks in school effective March 7, 2022 in accordance with and subject to anticipated guidance from the Governor of the State of New Jersey and from the New Jersey Department of Health.

SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION AGENDA

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MOTION: _____ SECOND: _____ to approve the optional wearing of masks in school effective March 7, 2022 in accordance with and subject to anticipated guidance from the Governor of the State of New Jersey and from the New Jersey Department of Health. (Item #2) ROLL CALL/VOTE:

Board of Education Member	Yay	Nay	Abstain
Sean Cassel			
Russel Hann			
Jeffrey Hicks			
John McMichael			
Suzanne Phillips			
Katie Topf			
Melissa Walker			
Betty Wright, <i>Vice President</i>			
Amy Ushkowitz, <i>President</i>			

3. Harassment, Intimidation and Bullying (HIB) Report

3.1 Incident Number: SS03-01-27-2022 School: #3 Founded/Unfounded – Founded

3.2 Incident Number: SS03-01-28-2022 School: #3 Founded/Unfounded – Founded

MOTION: _____ SECOND: _____ to approve HIB Reports (item #s 3.1-3.2)

ROLL CALL VOTE:

Board of Education Member	Yay	Nay	Abstain
Sean Cassel			
Russel Hann			
Jeffrey Hicks			
John McMichael			
Suzanne Phillips			
Katie Topf			
Melissa Walker			
Betty Wright, <i>Vice President</i>			
Amy Ushkowitz, <i>President</i>			

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- 4. *Curriculum Director's Report**
- 5. *Nurse's Report**
- 6. *Fire & Security Drill Reports**
- 7. *Suspension Reports**

MOTION: _____ SECOND: _____ to approve (items #4-7)

8. *2021-2022 District Goals Status Reports

- 8.1 Goal # 1 – Social and Emotional Health**
- 8.2 Goal # 2 - Differentiated Instruction**
- 8.3 Goal # 3 - School Climate & Culture**

MOTION: _____ SECOND: _____ to approve the 2021-2022 District Goals Status Reports (item #8)

9. *School Calendar 2021-2022

MOTION: _____ SECOND: _____ to approve the 2021-2022 Revised School Calendar. (item #9)

10. Kindergarten Enrollment Status Report as of February 4, 2022

Online pre-registrations	24
Preschool Students	10

11. *Enrollment – February 4, 2022 – Special Services Department

- 11.1** Total school enrollment = 691 (PSD – Grade 8, including in-district special education)
 - Special Education = 197
 - Resident students in-district = 155
 - Resident students sent out of district = 13
 - Speech and Language only = 29

COMMITTEE REPORTS

1. PERSONNEL/STUDENT SERVICES (Chairperson: B. Wright, S. Cassel & A. Ushkowitz)

Administrative Facilitator: Superintendent, A. Michael

*Personnel/Student Services Committee Meeting - February 15, 2022

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1.1 ACTION ITEMS:

1.1.1 Accept Resignation

- Employee #1168, effective 03/18/2022
- Employee #15308, effective 02/09/2022

1.1.2 2021-2022 Spring Schedule B Appointments / Other Assignments

Approval for the following staff members to fill Schedule B positions for the 2021-2022 school year (subject to the activities not being terminated due to the COVID-19 Pandemic)

- Softball Coach
- Assistant Softball Coach
- Baseball Coach
- Assistant Baseball Coach
- Lacrosse Coach
- Assistant Lacrosse Coach
- Intramural Sports Advisor

1.1.3 Home Instruction

Approval of Home Instruction for Student #161488, effective February 16, 2022. This instruction will be shared equally between employees #15250 and #15134 for up to 5 hours per week total.

1.1.4 Workshops

Employee #15355 and Employee #15245 to attend Title IX Training; cost \$1,071.31.

MOTION: _____ **SECOND:** _____ **to approve (item #s 1.1.1 – 1.1.4)**

ROLL CALL/VOTE

ROLL CALL VOTE BOARD OF EDUCATION MEMBERS:

Board of Education Member	Yay	Nay	Abstain
Sean Cassel			
Russel Hann			

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Jeffrey Hicks			
John McMichael			
Suzanne Phillips			
Katie Topf			
Melissa Walker			
Betty Wright, <i>Vice President</i>			
Amy Ushkowitz, <i>President</i>			

- 2. CURRICULUM/POLICY COMMITTEE** (Chairperson: S. Phillips, K. Topf & J. Hicks)
Administrative Facilitator: Superintendent, A. Michael
*Curriculum/Policy Committee Meeting – February 10, 2022

2.1 2021 – 2022 School Level Objectives

School #1 - Objective #1: Social Emotional Development

By the end of the 2021-2022 school year, 100% of students returning from remote to in-person learning will exhibit a positive outlook towards in-person learning and the school environment as evidenced by student feedback and attendance.

School #1 - Objective #2: Academics

By the end of the 2021-2022 school year, at least 80% of K-2 students will perform in reading within or above the F&P grade-level band for their current grade-level, supported through continued differentiated instruction and structured RtI services.

School #1 - Objective #3: School Culture

During the 2021-2022 school year, 100% of students and staff members will participate in cross curricular, cross-grade and community outreach activities to celebrate the centennial anniversary of the opening of School #1.

School #2/#3 - Objective #1: Response to Intervention

During the 2021-2022 school year our Response to Intervention program/services will be increased to meet the needs of all students returning to 100% in-person learning. Resources will be reallocated to meet as many student needs as possible. At the end of the 2021-2022 school year at least 80% of tier two students (grades 3-5) and (grades 6-8) will show improved growth (minimum of one reading level) evidenced by the F & P benchmark assessment and Star 360 data.

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School #2/#3 - Objective #2: Social Emotional Health

During the 2021-2022 school year we will successfully integrate students returning from remote to in-person learning. 100% of students returning from remote to in-person learning will exhibit a positive outlook about school and adjust well to a standard academic schedule. This will be evidenced by individual student surveys.

School #2/#3 - Objective #3: Restorative Practices

During the 2021-2022 school year we will implement a restorative approach when handling discipline situations and behavioral interventions. At the end of the 2021-2022 school year we will see suspensions decreased by 10% in both School #2 and School #3 evidenced by our school suspension reports.

MOTION: _____ SECOND: _____ to accept the 2021 – 2022 School Level Objective Status Reports (item# 2.1)

2.2 First Reading AND Adoption - Policies & Regulations – Policy #5541

P 5541

Anti-Hazing (M) (New)

MOTION: _____ SECOND: _____ to approve and adopt upon first reading (item #2.2) ROLL CALL VOTE:

Board of Education Member	Yay	Nay	Abstain
Sean Cassel			
Russel Hann			
Jeffrey Hicks			
John McMichael			
Suzanne Phillips			
Katie Topf			
Melissa Walker			
Betty Wright, <i>Vice President</i>			
Amy Ushkowitz, <i>President</i>			

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2.3 First Reading – Policy #0155 Board Committees - Revised

P 0155 Board Committees

MOTION: _____ SECOND: _____ to acknowledge first reading of Revised Policy #0155 (item #2.3) ROLL CALL VOTE:

Board of Education Member	Yay	Nay	Abstain
Sean Cassel			
Russel Hann			
Jeffrey Hicks			
John McMichael			
Suzanne Phillips			
Katie Topf			
Melissa Walker			
Betty Wright, <i>Vice President</i>			
Amy Ushkowitz, <i>President</i>			

3. BUDGET/FINANCE/FACILITIES COMMITTEE (Chairperson: R. Hann, J. McMichael & M. Walker) Administrative Facilitator – Business Administrator, C. DeJoseph

*Budget/Finance/Facilities Meeting – February 15, 2022

3.1 Informational Items:

- Fiscal Year Ending June 30, 2021 Comprehensive Annual Financial Report has been completed.
- Budget Development for FY23 is ongoing, plans to meet in small groups to go over the budget in further detail will be forthcoming.
- Long Range Facility Plan (LRFP) update

3.2 Action Items:

- 3.2.1** Motion to authorize RYEBREAD Architects to update and submit the Long Range Facilities Plan for New Jersey Department of Education approval.

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MOTION: _____ SECOND: _____ to authorize RYEBREAD Architects to update and submit the Long Range Facilities Plan for New Jersey Department of Education approval (item #3.2.1) ROLL CALL VOTE:

Board of Education Member	Yay	Nay	Abstain
Sean Cassel			
Russel Hann			
Jeffrey Hicks			
John McMichael			
Suzanne Phillips			
Katie Topf			
Melissa Walker			
Betty Wright, <i>Vice President</i>			
Amy Ushkowitz, <i>President</i>			

4. PRESIDENT'S COUNCIL (A. Ushkowitz, and B. Wright)

4.1 *2021-2022 Board of Education Goals

GOAL #1: Social & Emotional Health

GOAL #2: Communication and Community Involvement

GOAL #3: COVID-19 Reopening Plan

MOTION: _____ SECOND: _____ to accept the 2021-2022 Board of Education Goal Status Reports (item #4.1) ROLL CALL/VOTE

PRESIDENT'S MESSAGE

UNFINISHED BUSINESS:

- Test to Stay

NEW BUSINESS:

- February 17, 2022 – BCSBA Meeting – Virtual

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- February 26, 2022 – Delegate Assembly - Virtual

PUBLIC COMMENTS:

Members of the public are invited to submit any general comments during this public comment portion of the meeting. The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all individual complaints to the Superintendent of Schools or Administration for resolution. Each citizen will be allotted up to three (3) minutes to speak, in order to allow everyone an opportunity to express their opinions or concerns.

MOTION: _____ **SECOND:** _____ **TO ADJOURN TIME:** _____

DATES TO REMEMBER

February

16	Family Science – 7:00 – 8:30 #2 APR
17	Family Math – 6:30 – 8:00 #2 APR
18	Staff In-Service – School Closed for Students
21	Presidents' Day – School Closed
22	Teacher In-service - 2 Hour Delay for Students
23	Strengthening Families 6:15 – 8:30 - Registration Required 03/02, 03/09, 03/16, 03/23, 03/30 & 04/06
	Family Math – 6:30 – 8:00 #2 APR
28-3/4	Read Across America Week

March

7 - 11	Kindergarten Registration
14	Teacher In-service – 2 Hour Delay for Students
14	Board of Education Meeting – 8:00 PM
18	Parent Social and Emotional Health Program

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ADDENDUM

Page #2/3

**Added reasons to enter Closed Executive Session #3 and #8
Unwarranted Invasion of Individual Privacy/Falling Within Attorney-Client Privilege**

Page #6

**Removed "SSDS Report/Presentation" from the Information Item section of the
Superintendent's Report. (Information not yet available)**

Adjusted language per Solicitor's recommendation:

- Approve the optional wearing of masks in school effective March 7, 2022 in accordance with and subject to anticipated guidance from the Governor of the State of New Jersey and from the New Jersey Department of Health.

MOTION: _____ SECOND: _____ to approve the optional wearing of masks in school effective March 7, 2022 in accordance with and subject to anticipated guidance from the Governor of the State of New Jersey and from the New Jersey Department of Health. (Item #2) ROLL CALL/VOTE:

Page #7

**3.1 Incident Number: SS03-01-27-2022 School: #3 Founded/Unfounded – Founded
3.2 Incident Number: SS03-01-28-2022 School: #3 Founded/Unfounded – Founded**

MOTION: _____ SECOND: _____ to approve HIB Reports (item #s 3.1– 3.2)

Page #8 Added word "Accept" resignation

Page #9 Corrected numbering (1.1.1 – 1.1.4)

Page #10

**Removed "J. Hicks" from Budget, Finance & Facilities Committee member's names.
(Listed in error)**