

SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION AGENDA

May 23, 2022



MEETINGS:

7:00 p.m. – Personnel & Student Services, School #3 Media Center

7:00 p.m. – Budget, Finance & Facilities Meeting, School #2, Room #52

7:30 p.m. – Executive Session, School #3 Media Center

8:00 p.m. – Public Meeting, School #2 APR/Cafeteria

SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION, SOUTHAMPTON, NJ 08088

“Building a Tradition of Excellence”

OUR MISSION

The Southampton Township School District shall empower our students with the life skills necessary to attain academic excellence while fostering social and emotional growth.

STATEMENT TO THE PUBLIC

Please be advised that often it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied that the matter has been thoroughly researched, it is presented to the Board of Education for discussion prior to any final action being taken. Only then, is it placed on the agenda for action at a public meeting.

CALL TO ORDER:

ROLL CALL: BOARD OF EDUCATION MEMBERS:

Board of Education Member	Present	Absent
Sean Cassel		
Russell Hann		
Jeffrey Hicks		
John McMichael		
Suzanne Phillips		
Katie Topf		
Melissa Walker		

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Betty Wright, <i>Vice President</i>		
Amy Ushkowitz, <i>President</i>		

PUBLIC NOTICE OF MEETING: This meeting is held in compliance with N. J. S. A. 10:4-6. A schedule of meetings was posted in all schools and the township municipal building and advertised in the *Burlington County Times* on January 9, 2022, posted on the district website and the Southampton Township School District Facebook page.

RESOLUTION TO ENTER CLOSED EXECUTIVE SESSION: The Board of Education is exercising their right to an exemption pursuant to N. J. S. A. 10:4-6 et seq. which provides that a public body may hold a closed session under certain statutory exceptions to the New Jersey Open Public Meetings Act with a general description of exceptions being matters:

1. rendered confidential by expressed provision of law or court order
2. right to receive federal funds
3. unwarranted invasion of individual privacy
4. collective bargaining negotiations
5. purchase/lease/acquisition of real property with public funds
6. items where immediate disclosure would impair public safety
7. investigation of violations of or possible violations of law
8. falling within attorney-client privilege
9. personnel matters
10. penalty or loss of license to an individual
11. pending or anticipated litigation
12. contract negotiation

The Board of Education has determined that such a circumstance exists which warrants a closed executive session under **items #3, 4, 8, 9 & 11** as above indicated and the subject to be discussed is as follows:

Unwarranted Invasion of Individual Privacy/Collective Bargaining Negotiations

Falling Within Attorney-Client Privilege/Personnel Matters/Pending Litigation

The Southampton Township Board of Education, pursuant to N.J.S.A. 10:4-6 et seq, will meet in executive session closed to the public for the discussion of a matter which falls under a statutory exception to the New Jersey Open Public Meetings Act and that said closed session will be held on **Monday, May 23, 2022**; and the closed executive session discussions will pertain to the above

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mentioned items and that the minutes of the closed executive session will be disclosed after the Board of Education takes formal action or after the reason for the discussions in closed session no longer exists.

MOTION BY THE BOARD OF EDUCATION TO APPROVE RESOLUTION TO ENTER INTO EXECUTIVE SESSION

TIME: _____ **MOTION:** _____ **SECOND:** _____ **VOICE VOTE**

MOTION BY THE BOARD OF EDUCATION TO CLOSE EXECUTIVE SESSION

TIME: _____ **MOTION:** _____ **SECOND:** _____ **VOICE VOTE**

CALL TO ORDER REGULAR MEETING:

ROLL CALL:

Board of Education Member	Present	Absent
Sean Cassel		
Russel Hann		
Jeffrey Hicks		
John McMichael		
Suzanne Phillips		
Katie Topf		
Melissa Walker		
Betty Wright, <i>Vice President</i>		
Amy Ushkowitz, <i>President</i>		

SALUTE TO THE FLAG

MOTION BY THE BOARD OF EDUCATION TO ACCEPT THE AGENDA AS PUBLISHED

MOTION: _____ **SECOND:** _____ **VOICE VOTE**

COMMUNITY TOPIC:

- Community Day Celebration, May 26, 2022 – Asia Michael, Superintendent

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STUDENT RECOGNITION: April - *Honesty*

Kindergarten – Adaline McCullough

Grade 1 – William Sommer

Grade 2 – Dale Cruzan

Grade 3 – Ryan Bauman

Grade 4 – John Costa

Grade 5 – Julian McKinney

Grade 6 – DJ Konsocol

Grade 7 – Catherine Strecker

Grade 8 – Atalia Rodriguez

Special Student Recognition:

- 8th Grade NJSBA Dialogue Participant – Taylor Topham

Employee Recognition:

- Ms. Katherine Brown, 1st Grade Teacher

BRIEF RECESS

STATEMENT TO THE PUBLIC

Board Members are legally and ethically required to uphold and enforce the laws and rules of the State Board of Education. This obligation applies to mandated curricula. Administrators are under a similar obligation. Therefore, the District is not in a position to countermand the law and rules. Failure to abide by this obligation may result in the District losing State Aid which can have significant economic impact on the community. The District is also required to abide by State and Federal laws prohibiting discrimination. The consequence of failing to do so can expose the District to significant liability. The curricula of the District does not include the teaching of Critical Race Theory. Please be advised that the Health & PE curriculum will be written over the summer and parents will have the opportunity to review and make comments before implementation.

PUBLIC COMMENT ON AGENDA ACTION ITEMS

Members of the public are invited to submit comments pertaining only to the Board agenda action items during this public comment portion of the meeting. General comments, not necessarily pertaining to the agenda, are invited to be submitted during the public comment portion at the end of this meeting. The Board, pursuant to the Open Public Meetings Act, will

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not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all individual complaints to the Superintendent of Schools or Administration for resolution. Each citizen will be allotted up to three (3) minutes to speak, in order to allow everyone an opportunity to express their opinions or concerns. Please state your name, address, and the action item you're commenting on.

CORRESPONDENCE

APPROVAL OF MINUTES:

REGULAR & EXECUTIVE MEETINGS: April 25, 2022

MOTION: _____ SECOND: _____ ROLL CALL VOTE

S. Cassel

R. Hann

J. Hicks

J. McMichael

S. Phillips

K. Topf

M. Walker

B. Wright, Vice President

A. Ushkowitz, President

2022-2023 APPOINTMENTS:

NOTE: From here forward (item #1-#23) will be made in one motion.

1. APPOINTMENTS for 2022-2023 School Year

- SECRETARY OF BOARD OF EDUCATION: Casey M. DeJoseph
- PUBLIC AGENCY COMPLIANCE OFFICER (PACO): Casey M. DeJoseph
- CUSTODIAN OF SCHOOL RECORDS–OPEN PUBLIC RECORDS ACT: Casey M. DeJoseph
- AFFIRMATIVE ACTION OFFICER: Asia Michael
- ATTENDANCE OFFICER: Casey Noble
- ASBESTOS MANAGEMENT: Kevin Greene
- PEOSHA OFFICER/COORDINATOR: Kevin Greene
- SAFETY & HEALTH DESIGNEES and Re-Adoption of Safety and Security Plan:
 - Health / Safety Designee: Casey M. DeJoseph
 - School Security Specialist: Kristine Bertulis
- INDOOR AIR QUALITY DESIGNEE: Kevin Greene
- INTEGRATED PEST MANAGEMENT COORDINATOR: Kevin Greene
- RIGHT TO KNOW OFFICER: Kevin Greene
- CHEMICAL HYGIENE OFFICER: Kevin Greene
- AHERA COORDINATOR: Kevin Greene

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- TITLE IX COORDINATOR: Casey Noble
- HOMELESS LIAISON: Maureen Walsh
- ANTI-BULLYING COORDINATOR: Asia Michael

2. RESOLUTION NAMING DEPOSITORY OF SCHOOL FUNDS:

(Note: Republic Bank is an authorized institution under a shared service agreement for banking services for the Lenape Consortium comprised of the Lenape RHSD and its K-8 constituents)

RESOLVED, Republic Bank and Citizen's Bank (for student activities account), are designated as a depository of the Southampton Township Board of Education with authority to accept at any time, for the credit of this Board, deposits of funds or any other property whosoever made in any form, and in whatever manner endorsed; and

BE IT FURTHER RESOLVED, that Amy Ushkowitz, President, or Betty Wright, Vice-President, and Casey M. DeJoseph, Board Secretary, Amy Lerner, Treasurer, and Asia Michael, Superintendent, of this Board are authorized to engage in any and all customary banking transactions with or through Republic Bank and Citizen's Bank, including, without limiting the generality of the foregoing authority:

To sign checks, drafts, notes, acceptances and other instruments and orders for the payment of money or for the withdrawal of funds or other property at any time held by Republic Bank and Citizen's Bank, for the account of this Board; and Republic Bank and Citizen's Bank, and is authorized to honor such checks, drafts, notes, acceptances, and other instruments and orders, including any thereof payable to or for the benefit of any signer thereof or other officer or employee of this Board, without inquiry as to the circumstances of the issue or the deposition of the proceeds thereof and without limit as to amount; and

To endorse, negotiate, and receive, or authorize the payment of, the proceeds of any negotiable instruments or orders for the payment of money payable to or belonging to this Board; and to purchase, exchange, sell, pledge or otherwise deal in or with any stocks, bonds or other securities or property to or through, Republic Bank and Citizen's Bank; and

BE IT FURTHER RESOLVED, that the Secretary of this Board is authorized to and shall from time to time certify to Republic Bank and Citizen's Bank the names of the officers of this Board and other persons, if any, authorized to sign and act for it and the offices respectively held by them, together with specimens of their signatures; and

BE IT FURTHER RESOLVED, that the foregoing resolutions shall remain in full force and effect and Republic Bank and Citizen's Bank, shall be entitled to rely thereon and to rely on certificates

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furnished thereunder until the actual receipt by Republic Bank and Citizen's Bank, of a certified copy of a resolution of the Board modifying or revoking any or all such resolutions.

3. APPOINTMENT OF PURCHASING AGENT AND ESTABLISHMENT OF BIDDING THRESHOLD

Whereas 18A:18A-2 provides that a "Purchasing Agent" for a school district means the secretary, business administrator or the business manager of the board of education duly assigned the authority, responsibility and accountability for the purchasing of goods or services on behalf of the board of education and, Whereas, the Southampton Township Board of Education desires to establish a bid threshold for the procurement of goods and services at \$29,000 and to appoint a purchasing agent pursuant to 18A:18A-3, and

Whereas 18A:18A-3 provides that contracts, awarded by the purchasing agent that do not exceed in the aggregate in a contract year the bid threshold (\$29,000 for purchasing agents not holding valid QPA certification), may be awarded by the purchasing agent without advertising for bids when so authorized by board resolution, and

Whereas 18A:18A-37, c. provides that all contracts that are in the aggregate less than 15% of the bid threshold (\$4,350 when the threshold is \$29,000) may be awarded by a qualified purchasing agent without soliciting competitive quotations if so authorized by board resolution, and

Now Therefore Be It Resolved, that the Southampton Township Board of Education hereby establishes a bid threshold of \$29,000 for the procurement of goods and services and appoints Casey M. DeJoseph, Business Administrator/Board Secretary, as its duly authorized Purchasing Agent for the Southampton Board of Education in the County of Burlington, and

Be It Further Resolved, that Casey M. DeJoseph, Business Administrator/Board Secretary, is hereby authorized to award contracts on behalf of the Southampton Township Board of Education that are in the aggregate less than 15% of the Bid threshold (\$4,350) without soliciting competitive quotations, and

Be It Further Resolved that Casey M. DeJoseph, Business Administrator/Board Secretary, is hereby authorized to seek competitive quotations, when applicable and practicable, before awarding contracts when contracts in the aggregate exceed 15% of the bid threshold (\$4,350) but less than the bid threshold (\$29,000).

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4. AUTHORIZATION FOR PROCUREMENT OF GOODS AND SERVICES THROUGH STATE AGENCY

Whereas, Title 18A:18A-10 provides that, "A board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the state by the Division of Purchase and Property, and

Whereas, the Southampton Township Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts, and

Whereas, the Southampton Township Board of Education desires to authorize its purchasing agent for the 2022-2023 and the 2023-2024 fiscal years to make any and all purchases necessary to meet the needs of the school district throughout the school year.

Now Therefore Be It Resolved that the Southampton Township Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors as listed.

Vendor State Contract #RICOHA-46622

5. REAFFIRM PARTICIPATING IN THE FOLLOWING COOPERATIVE PURCHASING AGREEMENTS:

- Camden County Cooperative pricing system through the Camden County Educational Services Commission
- Burlington County Cooperative pricing system through Burlington County Board of Chosen Freeholders
- Education Data Services Inc., An LEA sponsored shared services agreement for
- the purchase of all supplies, services and material and furniture
- Education Services Commission of New Jersey for Technology Hardware and Software Purchases, supplies, services and material and furniture
- Gloucester County Special Services District

6. APPOINTMENT OF TREASURER OF SCHOOL MONEYS: Amy Lerner

7. APPOINTMENT OF ARMED SECURITY SERVICES:

Whereas, the Public School Contracts Law (N.J.S.A.18A:18A-1 et. Seq.) Requires that a resolution authorizing the award of contracts for "Professional Services" without competitive bids,

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Therefore, be it resolved by the Board of Education that Tri-Shield Security & Protection Services LLC, of 380 S. Post Road, Suite 100, Princeton Junction, NJ 08550, be appointed the Armed Security Service provider for the period from July 1, 2022 to June 30, 2023, at a rate of \$40.00 per hour, to perform the professional services ordinarily provided by an Armed Security Service of the State of New Jersey, and to receive such compensation as may be reasonable for such services. Said Tri-Shield Security & Protection Services LLC is an organization authorized by law to provide such services in the State of New Jersey, which practices are regulated by the laws of this State.

8. APPOINTMENT OF AUDITOR:

Whereas, the Public School Contracts Law (N.J.S.A.18A:18A-1 et. Seq.) requires that a resolution authorizing the award of contracts for "Professional Services" without competitive bids, Therefore, be it resolved by the Board of Education that Holt, McNally & Associates, 618 Stokes Road, Medford, New Jersey, be appointed the Public School Auditor for the period from July 1, 2022 to June 30, 2023, to perform the professional services ordinarily provided by an Auditor of the State of New Jersey, and to receive such compensation as may be reasonable for such services. Said, Holt, McNally & Associates is an Auditor, a recognized profession in the State of New Jersey, which practices are regulated by the laws of this State; to wit, the profession of Public School Auditor.

These professional services are necessary and are required by this Board of Education.

9. APPOINTMENT OF SCHOOL PHYSICIAN:

Whereas, the Public School Contracts Law (N.J.S.A.18A:18A-1 et. Seq.) requires that a resolution authorizing the award of contracts for "Professional Services" without competitive bids,

Therefore, be it resolved by the Board of Education that Virtua Primary Care – Mount Laurel, 401 Young Avenue, Suite 260, Moorestown, NJ, be appointed the School Physician for the period from July 1, 2022 to June 30, 2023, to perform the professional services ordinarily provided by a School Physician of the State of New Jersey, and to receive such compensation as may be reasonable for such services. Said Virtua Primary Care-Mount Laurel, is a Physician authorized by law to practice a recognized profession in the State of New Jersey, which practices are regulated by the laws of this State; to wit, the profession of School Physician.

These professional services are necessary and are required by this Board of Education.

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10. APPOINTMENT OF DISCLOSURE AGENT and MUNICIPAL ADVISOR: Approve Phoenix Advisors as Continuing Disclosure Agent and Municipal Advisor of Record for 2022-2023 fiscal year.

11. APPOINTMENT OF ARCHITECT OF RECORD:

Whereas, the Public School Contracts Law (N.J.S.A.18A:18A-1 et. Seq.) requires that a resolution authorizing the award of contracts for "Professional Services" without competitive bids,

Therefore, be it resolved by the Board of Education that Regan Young England and Butera Architects, 456 High Street, Mt. Holly, New Jersey, be appointed Architects of Record for the period from July 1, 2021 to June 30, 2022, to perform the professional services ordinarily provided by an Architect of Record of the State of New Jersey, and to receive such compensation as may be reasonable for such services. Said Regan Young England and Butera Architects is an Architect, a recognized profession in the State of New Jersey, which practices are regulated by the laws of this State; to wit, the profession of Architect of Record.

These professional services are necessary and are required by this Board of Education.

12. APPOINTMENT OF LEGAL SERVICES:

Therefore, be it resolved by the Board of Education that Robert Muccilli, of Capehart and Scatchard, Laurel Corporate Center, Suite 300, Mt. Laurel, NJ 08054, be appointed the Legal Services provider for the period from July 1, 2021 to June 30, 2022, to perform the professional services ordinarily provided by a Legal Services provider of the State of New Jersey, and to receive such compensation as may be reasonable for such services. Said Robert Muccilli is a person authorized by law to practice a recognized profession in the State of New Jersey, which practices are regulated by the laws of this State; to wit, the profession of Legal Services provider.

13. APPROVAL OF LEGAL ADVERTISING PAPER:

- Burlington County Times
- Courier Post (Alternate)

14. REAFFIRMATION OF EXISTING POLICIES, RULES AND REGULATIONS, and to further notice; all Policies are on district website

- POLICY: File Code #6422 - TRANSFER OF FUNDS BETWEEN LINE ITEMS/AMENDMENTS/PURCHASES NOT BUDGETED

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- POLICY: FILE CODE #1110 - ORGANIZATION CHART
- POLICY: FILE CODE #6471 - TRAVEL LIMITS
- POLICY: FILE CODE #6470 - PAYMENT OF CLAIMS

15. REAFFIRM PARTICIPATION IN THE FOLLOWING 2022-2023 PROFESSIONAL AGREEMENTS WITH THE BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT EDUCATIONAL SERVICES UNIT:

- Child Study Team Evaluations, including Summer Evaluations
- Physical, Occupational, and Speech Therapy
- Home Instruction and Supplemental Instruction
- Transition Services, Structured Learning Experiences Coordinator
- Assistive Technology
- Staff training
- Behavioral Services and Consultation
- Deaf and Hard of Hearing Services-and Hearing CST Evaluation Study
- Reading Specialist
- Augmentative Alternative Communication Evaluation
- Information Technology Services
- Student Assistance Coordinator
- Surrogate Parent Agreement
- Preschool Integrated Program Support Services
- Burlington County Professional Development Institute
- Burlington County School Crisis Response Team

16. REAFFIRM PARTICIPATION IN THE FOLLOWING 2022-2023 PROFESSIONAL AGREEMENTS

- First Children Services – Therapeutic Services

17. REAFFIRM PARTICIPATION IN THE FOLLOWING 2022-2023 TRANSPORTATION AGREEMENTS WITH THE BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT EDUCATIONAL SERVICES UNIT

- Joint Transportation Agreement
- Special Education Winter Bus Routes / Special Education Summer Schools
- Public, Non-Public, and Vocational Schools
- Jointure, Regular and Special Education

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18. RE-ADOPT PARTICIPATION IN JOINTURE AGREEMENT WITH LENAPE REGIONAL HIGH SCHOOL DISTRICT TO TRANSPORT IN-DISTRICT STUDENTS EXCLUDING PRESCHOOL DISABLED

19. RE-ADOPTION OF CURRICULA ALIGNED WITH THE NEW JERSEY STUDENT LEARNING STANDARDS;

- English Language Arts – K-8 Adopted 9/25/2017 - Re-Adopted 09/24/2018

20. RE-ADOPTION OF EVALUATION RUBRICS FOR TEACHERS, PRINCIPALS, AND VICE-PRINCIPAL

- Teacher Evaluation Rubric – Danielson Framework For Teaching
- *New Jersey Principal Evaluation for Professional Learning Observation Instrument*

21. APPROVE 403 (b) PLAN AND AUTHORIZED TAX SHELTER ANNUITY PROVIDERS:

- AXA Equitable
- Lincoln Investment Planning Inc.
- Siracusa Benefits

22. DESIGNATE MILEAGE REIMBURSEMENT RATE:

To be equal to rate allowed by the New Jersey Department of Education fiscal accountability regulations. The current approved rate is 31 cents per mile.

23. DESIGNATE PHOTOCOYPING AND PRINTING RATE:

Per N.J.S.A 47:1A-5.b

- Every public agency must charge \$0.05 per page for letter sized pages and smaller
- Every public agency must charge \$0.07 per page for legal sized pages and larger
- Any public agency whose actual costs to produce paper copies exceed the \$0.05 and \$0.07 rates may charge the actual cost of duplication.
- Every public agency must provide electronic records FREE OF CHARGE (i.e. records sent via e-mail and fax).
- Every public agency must charge the actual cost to provide records in another medium (i.e. computer disc, CD-ROM, DVD).

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MOTION by _____, Second by _____, to approve, reaffirm, designate and/or appoint, the Board action items (items #1 - #23) ROLL CALL VOTE

S. Cassel

R. Hann

J. Hicks

J. McMichael

S. Phillips

K. Topf

M. Walker

B. Wright, Vice President

A. Ushkowitz, President

REPORT OF THE BOARD SECRETARY:

INFORMATION ITEMS:

- None

ACTION ITEMS:

- 1.1** It is recommended that the Board Approve transfers *Line items for the months of **April – May 2022**, as approved by the Superintendent.
- 1.2** Authorize the following payments *Payment of the **May 2022** bill list in the amount of \$768,148.42
- 1.3** Accept the ***Board Secretary's Report** for the month of **April 2022**.
- 1.4** Accept the ***Treasurer's Reports** for the months of **March and April 2022**.
- 1.5** Approve the *Board Secretary's Monthly Certification Budgetary Line Item Status, Pursuant to **NJAC 6:A:23-2.1(c)3**, I certify that as of **April 2022**, no budgetary line item account has encumbrances and expenditures, which in total exceed line item appropriation in violation of **NJAC 6A:23-2.11(a)**.
- 1.6** And certify the Board of Education's Monthly Certification Budgetary Major Account/Fund Status Pursuant to **NJAC 6:A23-2.11(c)4**, we certify that as of **April 2022** after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials and the treasurer's monthly financial reports, that to the best of our knowledge, no major account or fund has been over expended in violation of the **NJAC 6:A23-2.11(b)** and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- 1.7** Accept *Revenue Account Status Report for **April 2022**.
- 1.8** Nutri-Serve Cafeteria Report and authorize **March – April 2022** foodservice Check Register in the amount of \$31,806.34

MOTION: _____ SECOND: _____ to approve Board Secretary Report (items # 1.1 – 1.8 as listed) ROLL CALL VOTE

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S. Cassel
R. Hann
J. Hicks

J. McMichael
S. Phillips
K. Topf

M. Walker
B. Wright, Vice President
A. Ushkowitz, President

- 1.9** Authorize renewal of contracted rates with Schools Health Insurance Fund (Aetna) for Medical and Prescription, Horizon for Dental, with a total aggregate annual cost increase of 3.16%, at the following monthly rates from July 1, 2022 through June 30, 2023.

7/1/2022	Single	Parent / Child	Employee / Spouse	Family
Medical Aetna SHIF +3.16%				
Aetna Patriot X	\$838.00	\$1,555.00	\$1,745.00	\$2,477.00
Aetna Patriot V	\$800.00	\$1,491.00	\$1,677.00	\$2,375.00
Aetna PPO Core	\$627.00	\$1,167.00	\$1,312.00	\$1,816.00
Aetna EPO	\$677.00	\$1,261.00	\$1,415.00	\$2,004.00
Aetna HDHP	\$667.00	\$1,244.00	\$1,398.00	\$1,980.00
NJ Educator's Plan	\$790.00	\$1,470.00	\$1,656.00	\$2,343.00
Garden State Plan	\$760.00	\$1,414.00	\$1,593.00	\$2,254.00
RX SHIF -17.08%				
RX Option 1	\$113.00	\$146.00	\$224.00	\$258.00
RX Option 2	\$99.00	\$129.00	\$198.00	\$228.00
RX NJ Educators & Garden State	\$105.00	\$136.00	\$208.00	\$239.00
Dental –Horizon +0%				
DOP (0.0%)	\$36.43	\$63.66	\$63.66	\$108.78
HDC (0.0%)	\$24.00	\$47.56	\$47.56	\$71.32
HTC (0.0%)	\$40.85	\$71.37	\$71.37	\$121.93

MOTION: _____ **SECOND:** _____ **to approve renewal of contracted rates with SHIF for 2022-2023 (item # 1.9 as listed) ROLL CALL/VOTE**

S. Cassel
R. Hann
J. Hicks

J. McMichael
S. Phillips
K. Topf

M. Walker
B. Wright, Vice President
A. Ushkowitz, President

REPORT OF THE SUPERINTENDENT:**1. INFORMATION ITEMS:****ACTION ITEMS:**

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2. Harassment, Intimidation and Bullying (HIB) Report

2.1 Incident Number: SS03-03-22-2022 School: 3 Founded

MOTION: _____ SECOND: _____ to affirm Superintendent's decision regarding HIB Incident (item#2.1) ROLL CALL VOTE

S. Cassel

J. McMichael

M. Walker

R. Hann

S. Phillips

B. Wright, Vice President

J. Hicks

K. Topf

A. Ushkowitz, President

2.2 Incident Number: SS 03-05-12-2022 School: 3 Founded

2.3 Incident Number: STS02-04-27-2022 School: 2 Founded

MOTION: _____ SECOND: _____ to acknowledge receipt of Superintendent's Report regarding HIB incident (item #2.2-2.3) ROLL CALL VOTE

S. Cassel

J. McMichael

M. Walker

R. Hann

S. Phillips

B. Wright, Vice President

J. Hicks

K. Topf

A. Ushkowitz, President

3. *Special Services Supervisor's Report

4. *Curriculum Director's Report

5. *Nurse's Report

6. *Fire & Security Drill Reports

7. *Suspension Reports

8. *Principals' Report

MOTION: _____ SECOND: _____ to approve (items #3 – 8) VOICE VOTE

9. *2021-2022 District Goals Status Reports

9.1 Goal # 1 – Social and Emotional Health

9.2 Goal # 2 - Differentiated Instruction

9.3 Goal # 3 - School Climate & Culture

MOTION: _____ SECOND: _____ to approve the 2021-2022 District Goals Status Reports (item #9) VOICE VOTE

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10. Care Solace Mental Health Support Service Contract (annual fee of \$7,500)

MOTION: _____ **SECOND:** _____ **to approve contract for mental health services with Care Solace (item #10) ROLL CALL VOTE**

S. Cassel
R. Hann
J. Hicks

J. McMichael
S. Phillips
K. Topf

M. Walker
B. Wright, Vice President
A. Ushkowitz, President

11. *Kindergarten Enrollment Status Report as of April 7, 2022

▪ Registrations Completed	41
▪ Preschool Students	11
▪ Pre-Registration not yet scheduled	1
▪ April 6, 2022 Registration – Makeup	8
▪ May 18, 2022 Registration – Makeup	13
▪ Possible Retentions	TBD
▪ Total	74

12. *Enrollment – April 31, 2022 - Special Services Department

- Total school enrollment = 699 (PSD – Grade 8, including in-district special education)
- Special Education = 206
- Resident students in-district = 163
- Resident students sent out of district = 13
- Speech and Language only = 30

COMMITTEE REPORTS

PERSONNEL/STUDENT SERVICES (Chairperson: B. Wright, S. Cassel & A. Ushkowitz)

Administrative Facilitator: Superintendent, A. Michael

* Personnel/Student Services Committee Meeting - May 23, 2022

1.1 Superintendent's Recommendation for Employment:

- Emma Merriell, 5th Grade, BA Step 2, Salary TBD, effective 07/01/2022
- Sydney Rosenberg, Special Education, MA Step 7, Salary TBD, effective 07/01/2022

SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION AGENDA

May 23, 2022



MOTION: _____ SECOND: _____ to accept and approve recommendations for employment (item #1.1) ROLL CALL VOTE

**S. Cassel
R. Hann
J. Hicks**

**J. McMichael
S. Phillips
K. Topf**

**M. Walker
B. Wright, Vice President
A. Ushkowitz, President**

1.2 Renewal of Non-Certified Staff for 2022-2023 School Year

- Approve the rehiring of school-level tenured Administrative Assistants

MOTION: _____ SECOND: _____ to approve rehiring of Non-Certified Tenured Administrative Assistants for 2022-2023 School Year (item #1.2) ROLL CALL VOTE

**S. Cassel
R. Hann
J. Hicks**

**J. McMichael
S. Phillips
K. Topf**

**M. Walker
B. Wright, Vice President
A. Ushkowitz, President**

1.3 Accept Retirement with Regrets

- Employee #15206, effective 07/31/22

MOTION: _____ SECOND: _____ to accept and approve retirement (item #1.3) ROLL CALL VOTE

**S. Cassel
R. Hann
J. Hicks**

**J. McMichael
S. Phillips
K. Topf**

**M. Walker
B. Wright, Vice President
A. Ushkowitz, President**

1.4 2022-2023 Schedule B Appointments/Other Assignments

Approval for the following staff member to fill the listed Schedule B position for 2022-2023 school year (subject to activities not being terminated due to the COVID -19 Pandemic)

- Art Show Assistant, Employee #1230

MOTION: _____ SECOND: _____ to accept and approve Schedule B Art Show Assistant for 2022-2023 School Year. (item #1.4) ROLL CALL VOTE

**S. Cassel
R. Hann
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SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION AGENDA

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1.5 Fieldwork/Student Teaching

- Requesting approval for an internship in counseling in educational settings (Grades 6-8) from Rowan University for Kayla Gormley. Internship will start September 6, 2022 and end May 6, 2023 and be supervised by Mrs. Sarah Kilpatrick.
- Requesting approval from University of Phoenix for Jordan D'Amico to complete a 12-week student teaching assignment in 4th grade with Mrs. Stefany Capocci.

1.6 Non-Resident Students

- Approve the enrollment into 6th grade for the 2022-2023 school year child of a non-resident teaching staff member, Employee #1253, and;
 - Approve the enrollment into 6th and 3rd grades for the 2022-2023 school year child of a non-resident teaching staff member, Employee #1126, and;
 - Approve the enrollment into Kindergarten for the 2022-2023 school year child of a non-resident teaching staff member, Employee #15134;
- In accordance with Article XVII, Miscellaneous Provisions, H., "Children of Employee" of the Collective bargaining agreement between STEA and STBOE.

MOTION: _____ SECOND: _____ to approve (item #s 1.5 – 1.6) ROLL CALL VOTE

**S. Cassel
R. Hann
J. Hicks**

**J. McMichael
S. Phillips
K. Topf**

**M. Walker
B. Wright, Vice President
A. Ushkowitz, President**

1.7 *Approve the 2022-2023 Business Administrator's contract.

MOTION: _____ SECOND: _____ to approve Business Administrator's Contract for 2022-2023 (item #1.7) ROLL CALL VOTE

**S. Cassel
R. Hann
J. Hicks**

**J. McMichael
S. Phillips
K. Topf**

**M. Walker
B. Wright, Vice President
A. Ushkowitz, President**

SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION AGENDA

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1.8 *Approve 2023-2025 STEA and STBOE Collective Bargaining Agreement

Motion to ratify the 2023-2025 Collective Bargaining Agreement between the Southampton Township Education Association and the Southampton Township Board of Education.

MOTION: _____ SECOND: _____ to approve/ratify 2023-2025 Collective Bargaining Agreement between STEA and STBOE (item #1.8) ROLL CALL VOTE

**S. Cassel
R. Hann
J. Hicks**

**J. McMichael
S. Phillips
K. Topf**

**M. Walker
B. Wright, Vice President
A. Ushkowitz, President**

1.9 Motion to approve withholding of the employment increment and adjustment increment for the 2022-2023 school year for employee #1238 in accordance with N.J.S.A 18A:29-11

MOTION: _____ SECOND: _____ to approve withholding of the employment increment and adjustment increment for the 2022-2023 school year for employee #1238 in accordance with N.J.S.A 18A:29-11 (item #1.9) ROLL CALL VOTE

**S. Cassel
R. Hann
J. Hicks**

**J. McMichael
S. Phillips
K. Topf**

**M. Walker
B. Wright, Vice President
A. Ushkowitz, President**

2. CURRICULUM/POLICY COMMITTEE (Chairperson: S. Phillips, K. Topf & J. Hicks)

Administrative Facilitator: Superintendent, A. Michael
Curriculum/Policy Committee Meeting – May 13, 2022

2.1 INFORMATION ITEMS: None

ACTION ITEMS:

2.2 *2021 – 2022 School Level Objectives

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School #1 - Objective #1: Social Emotional Development

By the end of the 2021-2022 school year, 100% of students returning from remote to in-person learning will exhibit a positive outlook towards in-person learning and the school environment as evidenced by student feedback and attendance.

School #1 - Objective #2: Academics

By the end of the 2021-2022 school year, at least 80% of K-2 students will perform in reading within or above the F&P grade-level band for their current grade-level, supported through continued differentiated instruction and structured RtI services.

School #1 - Objective #3: School Culture

During the 2021-2022 school year, 100% of students and staff members will participate in cross curricular, cross-grade and community outreach activities to celebrate the centennial anniversary of the opening of School #1.

School #2/#3 - Objective #1: Response to Intervention

During the 2021-2022 school year our Response to Intervention program/services will be increased to meet the needs of all students returning to 100% in-person learning. Resources will be reallocated to meet as many student needs as possible. At the end of the 2021-2022 school year at least 80% of tier two students (grades 3-5) and (grades 6-8) will show improved growth (minimum of one reading level) evidenced by the F & P benchmark assessment and Star 360 data.

School #2/#3 - Objective #2: Social Emotional Health

During the 2021-2022 school year we will successfully integrate students returning from remote to in-person learning. 100% of students returning from remote to in-person learning will exhibit a positive outlook about school and adjust well to a standard academic schedule. This will be evidenced by individual student surveys.

School #2/#3 - Objective #3: Restorative Practices

During the 2021-2022 school year we will implement a restorative approach when handling discipline situations and behavioral interventions. At the end of the 2021-2022 school year we will see suspensions decreased by 10% in both School #2 and School #3 evidenced by our school suspension reports.

MOTION: _____ SECOND: _____ to accept the 2021 – 2022 School Level Objective Status Reports (item# 2.2) VOICE VOTE

SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION AGENDA

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2.3 *Second Reading and adoption of Policies & Regulations:

- R 5530** Substance Abuse
P 1648.11 The Road Forward COVID-19 – Health and Safety

**MOTION: _____ SECOND: _____ to approve upon second reading and adoption
Regulation #5530 and revised Policy #1648.11 (item # 2.3) ROLL CALL VOTE**

**S. Cassel
R. Hann
J. Hicks**

**J. McMichael
S. Phillips
K. Topf**

**M. Walker
B. Wright, Vice President
A. Ushkowitz, President**

2.4 *First Reading of Policy & Regulations – Policy Alert #227, Section A. General Policy and Regulation Guides

- P 1648.14** Safety Plan for Healthcare Settings in School Buildings – COVID-19-(M)
(Abolished)
P 1648.15 Recordkeeping for Healthcare Settings in School Buildings – COVID-19
(M) (New)
P 2415.04 Title I – District – Wide Parent and Family Engagement (M) (Revised)
P 2415.50 Title I – School #1 Parent and Family Engagement (M) (New)
P 2415.51 Title I – School #2 Parent and Family Engagement (M) (New)
P 2415.52 Title I – School #3 Parent and Family Engagement (M) (New)
P 2416.01 Postnatal Accommodations for Students (New)
P 2417 Student Intervention and Referral Services (M) (Revised)
P 3161 Examination for Cause (Revised)
P 4161 Examination for Cause (Revised)
P 5512 Harassment, Intimidation, and Bullying (M) (Revised)
P&R 7410 Maintenance and Repair (M) (Revised)
P 8420 Emergency and Crisis Situations (M) (Revised)
P&R 9320 Cooperation with Law Enforcement Agencies (M) (Revised)

**MOTION: _____ SECOND: _____ to acknowledge first reading
of Policy Alert #227 Section A (Item # 2.4) ROLL CALL VOTE**

**S. Cassel
R. Hann
J. Hicks**

**J. McMichael
S. Phillips
K. Topf**

**M. Walker
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A. Ushkowitz, President**

SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION AGENDA

May 23, 2022



3. BUDGET/FINANCE/FACILITIES COMMITTEE (Chairperson: R. Hann, J. McMichael & M. Walker) Administrative Facilitator – Business Administrator, C. DeJoseph

*Budget/Finance/Facilities Meeting – May 23, 2022

3.1 Informational Items: None

3.2 Action Items:

3.2.1 Capital Reserve Withdrawal (revision to April's Maintenance Reserve Withdrawal Resolution)

RESOLUTION AUTHORIZING THE WITHDRAWAL OF FUNDS FROM THE CAPITAL RESERVE ACCOUNT PURSUANT TO N.J.A.C. 6A:23A

WHEREAS, N.J.A.C. 6A:23A-14.1 subsection (h), a district may withdraw capital reserve funds to capital outlay to fund excess costs of a school facilities project or to fund "other capital projects" which would not have otherwise been eligible for state support; and

WHEREAS, a district may also satisfy the approval requirement upon deposit at budget time as referenced in N.J.A.C. 6A:23A-14.1 subsection (d). If this method of approval is obtained the reserve deposit is restricted for the approved purpose and can be withdrawn at any time for such purpose by board resolution; and

WHEREAS, the Board of Education wishes to approve a thirty-three thousand and two hundred and fifty dollar (\$33,250) withdraw from the Capital Reserve effective April 25, 2022.

THEREFORE, BE IT RESOLVED by the Township of Southampton Board of Education, County of Burlington, State of New Jersey, that the Business Administrator shall withdraw the thirty-three thousand and two hundred and fifty dollar (\$33,250) amount from the Capital Reserve account.

**MOTION: _____ SECOND: _____ to approve withdrawal from Capital Reserve
(item # 3.2.1) ROLL CALL VOTE**

**S. Cassel
R. Hann
J. Hicks**

**J. McMichael
S. Phillips
K. Topf**

**M. Walker
B. Wright, Vice President
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SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION AGENDA

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- 3.2.2** Renewal of contract with NutriServe Food Management Company for the 2022-2023 school year.

MOTION: _____ **SECOND:** _____ **to approve the renewal of the Nutri-Serve Food Management Company contract for the 2022-2023 School Year (item #3.2.2)**
ROLL CALL VOTE

**S. Cassel
R. Hann
J. Hicks**

**J. McMichael
S. Phillips
K. Topf**

**M. Walker
B. Wright, Vice President
A. Ushkowitz, President**

- 3.2.3** Affirm non-resident tuition rate in accordance with Policy #5111, Eligibility of Resident / Non-Resident Students for the children of non-resident staff members at the rate of \$_____ per year. (Currently \$1,850 per year)

MOTION: _____ **SECOND:** _____ **to affirm the non-resident tuition rate for the 2022-2023 School Year (item #3.2.3)** **ROLL CALL VOTE**

**S. Cassel
R. Hann
J. Hicks**

**J. McMichael
S. Phillips
K. Topf**

**M. Walker
B. Wright, Vice President
A. Ushkowitz, President**

4. PRESIDENT'S COUNCIL (A. Ushkowitz, B. Wright, A. Michael)

4.1 *2021-2022 Board of Education Goals

GOAL #1: (Curriculum/Policy Committee)

The Board of Education, in consultation with the Superintendent, Business Administrator, and Administration Team will develop a comprehensive action plan to address the social and emotional health needs of the Southampton Township School Community for the 2021-2022 school year.

GOAL #2: (Personnel/Student Services Committee)

The Board of Education, is excited to help transition the 2021-2022 administrative team comprised of familiar faces, but the majority in new roles, including the Superintendent. What is unchanged is the unified goal of serving the students and families of Southampton to the best to our collective abilities. The Board will continue to take advantage of opportunities to

SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION AGENDA

May 23, 2022



communicate and work together, while also keeping the community informed about the good work taking place each and every day in our schools.

GOAL #3: (Budget/Finance/Facilities Committee)

The Board of Education in consultation with the Superintendent, and Business Administrator will develop a comprehensive action plan to support the COVID-19 Pandemic School Reopening Plan. This action plan will include educating the school community on the COVID-19 Pandemic School Reopening Plan and ensuring compliance with all necessary local, state and federal health, safety and education guidelines. Detailed action plans will be shared with the public via the Board of Education agenda and community topic presentations at Board of Education meetings.

MOTION: _____ SECOND: _____ to accept the 2021-2022 Board of Education Goal Status Reports (item #4.1) VOICE VOTE

PRESIDENT'S MESSAGE

UNFINISHED BUSINESS:

- Annual Board of Education Self-Evaluation and Superintendent Evaluation to be completed by May 20, 2022
- Report on NJSBA Delegate Assembly held on May 14, 2022

NEW BUSINESS:

- Board Retreat, Tuesday, July 19, 2022, 9:30 am – 1:30 pm, Board Office (RSVP ASAP)
- BCSBA Meeting, Thursday, May 26, 2022, 6pm-9pm, Medford Village Country Club
- Superintendent Evaluation / Board Self-Evaluation scheduled for June 6, 2022, 7:00 pm
- Southampton Township Committee Liaison Report

PUBLIC COMMENTS:

Members of the public are invited to submit any general comments during this public comment portion of the meeting. The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all individual complaints to the Superintendent of Schools or Administration for resolution. Each citizen will be allotted up to three (3) minutes to speak, in order to allow everyone an opportunity to express their opinions or concerns.

MOTION: _____ SECOND: _____ TO ADJOURN TIME: _____

SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION AGENDA

May 23, 2022



ADDENDUM

1. Corrected banking resolution to replace Investor's with Citizen's due to their acquisition last month.
2. Updated TriShield Security's zip code
3. Removed Southampton Township's Jazz Band from Community Topic
4. Added "Special Education" under Superintendent's Recommendation for Employment
5. Added Report on NJSBA Delegate Assembly held on May 14, 2022 under Unfinished Business
6. Added Southampton Township Committee Liaison Report under New Business

SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION AGENDA
May 23, 2022



DATES TO REMEMBER

MAY

26 Centennial Celebration Community Day
30 Memorial Day – School Closed – Community Parade

JUNE

6 Superintendent's Evaluation & Board Self-Evaluation 7:00 PM / D-Day
14 Flag Day
15 8th Grade Award Ceremony – 6:30 PM
17 Juneteenth Observance – School Closed
19 Father's Day
22 12:38 Dismissal - No AM Kindergarten
23 12:38 Dismissal – No PM Kindergarten
23 8th Grade Graduation – 6:00 PM
24 Last Day for Teachers
27 Board of Education Meeting – 8:00 PM