**Meetings:**
**7:30 p.m. – Executive Session, School #3 Media Center**
**8:00 p.m. – Public Meeting, School #3, Warrior Dome**

Southampton Township Board of Education, Southampton, New Jersey 08088
"Building a Tradition of Excellence"

**Our Mission**

The **Southampton Township School District** shall empower our students with the life skills necessary to attain academic excellence while fostering social and emotional growth.

"Statement to the Public"

Please be advised that often it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied that the matter has been thoroughly researched, it is presented to the Board of Education for discussion prior to any final action being taken. Only then, is it placed on the agenda for action at a public meeting.

CALL TO ORDER:

PUBLIC NOTICE OF MEETING:
This meeting is held in compliance with N. J. S. A. 10:4-6. A schedule of meetings was posted in all schools and the township municipal building and advertised in the *Burlington County Times* on January 17, 2020, posted on the district website and the Southampton Township School District Facebook page. Notification of public access to the Virtual meeting was communicated via the district messaging system, posted on the district website, and posted on the Southampton Township School District Facebook page.

ROLL CALL: BOARD OF EDUCATION MEMBERS:

| | | | |
|---|---|---|---|
| President: Jeffrey Hicks ___ | | Vice-President: Amy Ushkowitz____ | |
| Donald Bozarth_____ | Russell Hann_____ | Marie Phillips_____ | Suzanne Phillips____ |
| Jennifer Potter_____ | Louise Rickborn____ | Betty Wright_____ | |

MOTION BY THE BOARD OF EDUCATION FOR EXECUTIVE SESSION TO DISCUSS THE FOLLOWING ITEMS: (Approval of Interim Superintendent, Evaluator Resignation, FFCRA, Speech Language Specialist summer compensation and Speech Language Specialist contract) Time_____ p.m. Motion_____ Second_____ Roll Call/Vote_____

| | | | |
|---|---|---|---|
| President: Jeffrey Hicks _____ | | Vice-President: Amy Ushkowitz ____ | |
| Donald Bozarth___ | Russell Hann___ | Marie Phillips ___ | Suzanne Phillips _____ |
| Jennifer Potter ___ | Louise Rickborn___ | Betty Wright____ | |

MOTION TO CLOSE EXECUTIVE SESSION. THE BOARD OF EDUCATION MEMBERS DISCUSSED THE FOLLOWING ITEMS DURING EXECUTIVE SESSION: Approval of Interim Superintendent, Evaluator Resignation, FFCRA, Speech Language Specialist summer compensation and Speech Language Specialist contract). Time:_____ p.m. Motion_____ Second_____ Roll Call/Vote_____

| | | | |
|---|---|---|---|
| President: Jeffrey Hicks ___ | | Vice-President: Amy Ushkowitz____ | |
| Donald Bozarth_____ | Russell Hann_____ | Marie Phillips_____ | Suzanne Phillips____ |
| Jennifer Potter_____ | Louise Rickborn____ | Betty Wright_____ | |

SALUTE TO THE FLAG

PERSONNEL:

1. Appoint Interim Superintendent of Schools:
   - Christopher Kobik

   Motion to approve Christopher Kobik as the interim superintendent of schools effective January 1, 2021 through a date to be determined at a per diem rate of $500.00.

COMMUNITY TOPIC:

- Introduction of Christopher Kobik, Interim Superintendent of Schools

STUDENT RECOGNITION: None due to COVID 19

EMPLOYEE OF THE MONTH RECOGNITION: None due to COVID 19

OTHER RECOGNITION: None due to COVID 19

PUBLIC COMMENT ON AGENDA:
Members of the public are invited to submit comments pertaining only to the Board agenda during this public comment portion of the meeting. General comments, not necessarily pertaining to the agenda, are invited to be submitted during the public comment portion at the end of this meeting. The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all individual complaints to the Superintendent of Schools or Administration for resolution. Each citizen will be allotted up to three (3) minutes to speak, in order to allow everyone an opportunity to express their opinions or concerns.

CORRESPONDENCE: None

LETTERS TO: None

LETTERS FROM: None

THANK YOU NOTES: None

*APPROVAL OF MINUTES: September 21, 2020, Regular Executive Meetings
Motion by_____, Second by_____, Roll Call/Vote_____

ROLL CALL: BOARD OF EDUCATION MEMBERS:

| | | | |
|---|---|---|---|
| President: Jeffrey Hicks ___ | | Vice-President: Amy Ushkowitz____ | |
| Donald Bozarth_____ | Russell Hann_____ | Marie Phillips_____ | Suzanne Phillips____ |
| Jennifer Potter_____ | Louise Rickborn____ | Betty Wright_____ | |

*APPROVAL OF MINUTES: September 30, 2020, Special Virtual Executive Meeting
Motion by_____, Second by_____, Roll Call/Vote_____

ROLL CALL: BOARD OF EDUCATION MEMBERS:

| | | | |
|---|---|---|---|
| President: Jeffrey Hicks ___ | | Vice-President: Amy Ushkowitz____ | |
| Donald Bozarth_____ | Russell Hann_____ | Marie Phillips_____ | Suzanne Phillips____ |
| Jennifer Potter_____ | Louise Rickborn____ | Betty Wright_____ | |

*APPROVAL OF SPECIAL MEETING MINUTES: October 7, 2020, Special Executive Meeting
Motion by_____, Second by_____, Roll Call/Vote_____

ROLL CALL: BOARD OF EDUCATION MEMBERS:

| | | | |
|---|---|---|---|
| President: Jeffrey Hicks ___ | | Vice-President: Amy Ushkowitz____ | |
| Donald Bozarth_____ | Russell Hann_____ | Marie Phillips_____ | Suzanne Phillips____ |
| Jennifer Potter_____ | Louise Rickborn____ | Betty Wright_____ | |

*APPROVAL OF SPECIAL MEETING MINUTES: October 14, 2020, Special Executive Meeting
Motion by_____, Second by_____, Roll Call/Vote_____

ROLL CALL: BOARD OF EDUCATION MEMBERS:

| | | | |
|---|---|---|---|
| President: Jeffrey Hicks ___ | | Vice-President: Amy Ushkowitz____ | |
| Donald Bozarth_____ | Russell Hann_____ | Marie Phillips_____ | Suzanne Phillips____ |
| Jennifer Potter_____ | Louise Rickborn____ | Betty Wright_____ | |

REPORT OF THE BOARD SECRETARY:

1. Information Items:
   1.1 For the November 3rd election the ballot positions have been decided as follows:

   Cassell, Sean
   McMichael, John
   Hann, Russell
   Rickborn, Louise

2. Action Items:
   2.1 It is recommended that the Board:
   Approve transfers
   *Line items for the month of **September – October 2020**, as approved by Superintendent.

*Line items between **October 2020** meetings as approved by Superintendent.

2.2 Authorize the following payments:
*****Authorize the payment of the **October 2020** bill list in the amount of $618,948.64

2.3 Accept the **Board Secretary's Report** for the month of **September 2020.**

2.4 Accept the **Treasurer's Report** for the month of **September 2020.**

2.5 Approve the Board Secretary's Monthly Certification Budgetary Line Item Status, Pursuant to **NJAC 6A:23-2.1(c)3**, I certify that as of **September 2020** no budgetary line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of **NJAC 6A:23-2.11(a).**

2.6 And certify the Board of Education's Monthly Certification Budgetary Major Account/Fund Status Pursuant to **NJAC 6:A23-2.11(c) 4**, we certify that as of **September 2020** after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials and the treasurer's monthly financial reports, that to the best of our knowledge, no major account or fund has been over expended in violation of the **NJAC 6:A:23-2.11(b)** and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

2.7 Accept Revenue Account Status Report for **September 2020.**

2.8 *Accept September 2020 Nutri Serve Cafeteria Report and authorize Check Register in the amount of $28,924.08

Motion by_____, Second by _____ to approve Board Secretary items (items #2.1-2.8) Roll Call/Vote_____

REPORT OF THE SUPERINTENDENT:

1. *Special Services Department

1.1 Information items: None

1.2 *Action Items:

- Approval to compensate Employee #1193, Speech Pathologist and Employee #15154, Speech Pathologist for up to 8 hours each at the Home Instruction rate to prepare ELL plans.
- Approval to contract with Mrs. Diane Bauer, Speech-Language Specialist to provide speech-language services at the rate of $80.00 per hour for two full days per week (13 hours per week).

Motion by_____, Second by ____ to approve (items #1.2 ) Roll Call/Vote_____

2. Harassment, Intimidation and Bullying (HIB) Report - None
3. *Curriculum Director's Report
4. *Nurses' Reports
5. *Fire and Security Drill Reports
6. *Suspension Reports
7. *Bus Evacuation Drills – Conducted on 10/02 & 10/09

Motion by____, Second by ____ to approve (items #3-7) Roll Call/Vote_____

8. Class Trips: (None due to COVID-19 Pandemic)

9. * Approve 2020-2021 School District Goals Action Plans
   9.1 Enhancing School Climate/Culture
   9.2 Differentiated instruction
   9.3 Social/Emotional Learning

Motion by _____, Second by_____, to approve the 2020-2021 School District Goal Action Plans and Accept Status Reports (items #9.1-9.3) Roll Call/Vote _____

ROLL CALL: BOARD OF EDUCATION MEMBERS:

| | | | |
|---|---|---|---|
| President: Jeffrey Hicks ___ | | Vice-President: Amy Ushkowitz____ | |
| Donald Bozarth_____ | Russell Hann_____ | Marie Phillips_____ | Suzanne Phillips____ |
| Jennifer Potter_____ | Louise Rickborn____ | Betty Wright_____ | |

10. New Jersey Quality Single Accountability Continuum Components
    10.1 *2020-2021 Comprehensive Maintenance Plan
    10.2 *2020-2021 Certified School Nursing Plan
    10.3 *2020-2021 Emergency Management Plan (Book Available)
    10.4 *Annual Facilities Health and Safety Evaluation of School Buildings

Motion by_____, Second by_____, to approve the annual reports which are required elements of New Jersey QSAC District Performance Reviews (item #10).

Roll Call/Vote_____

11. *NJDOE 2019-2020 School Self-Assessment for Determining HIB Grades in accordance with the Anti-Bullying Bill of Rights Act and School Grade Report.

Motion by _____, Second by_____, to approve and accept the 2019-2020 School Self-Assessment for Determining HIB Grades.

12. *Enrollment – October 15, 2020

    12.1 Total school enrollment = 702 (PSD-Grade 8, including in-district special education)

    12.2 Special Education = 172
    - Resident students in-district = 136
    - Resident students sent out of district = 10
    - Speech and Language only = 26

COMMITTEE REPORTS

1. Personnel / Student Services (Chairperson: A. Ushkowitz, L. Rickborn & B. Wright)

   *(Personnel / Student Services Committee Meeting – Virtual)

   1.1 Superintendent's Recommendation for Employment: None

   1.2 FFCRA – Leave of Absence – 10/19/20 – 12/31/20
   - Employee #15154

   1.3 2020-2021 Schedule B Position Appointments - None

Motion by_____, Second by_____ to approve (items #1.1 – 1.2) Roll Call/Vote _____

2. Curriculum / Policy (Chairperson: S. Phillips, J. Hicks, & M. Phillips)

   (Curriculum / Policy Committee Meeting Agenda – Virtual 10/06/20)

2.1 2020 – 2021 School Level Objectives – School #1

School #1 – During the 2020-2021 school year, 80% of 1st grade students will achieve a set goal of high frequency word fluency which will be determined by their benchmark assessment baseline.

School #1 – During the 2020-2021 school year, at least 80% of 2nd grade students will earn a score of 75% or higher on the end-of-year math assessment. This assessment scores elements of the grade-level curriculum as outlined by the New jersey Student Learning Standards.

School #1 - During the 2020-2021 school year 100% of staff will increase their knowledge and utilization instructional technologies pertaining to in-person and/or remote learners.

School #2 – During the 2020-2021 school year at least 80% of grade three students will increase in an identified area of need on the Narrative Writer's Workshop rubric by at least 50% which addresses structure, development and language conventions.

School #3 – During the 2020-2021 school year at least 80% of grade seven students will attain a score of 75% or better on an identified strand of need on an approved math assessment.

School #2/3 – During the 2020-2021 school year 100% of staff will increase their knowledge utilization of instructional technologies pertaining to in-person and/or remote learners.

2.2 Policy / Regulation #0231 Acceptable Use of District Issued Computer / Computer Network and Resources By Board of Education Members

Motion by_____, Second by_____ to accept the 2020-2021 School level Objectives and Adopt Policy / Regulation #0231(item #2.1-2.2) Roll Call/Vote _____

3. Budget / Finance / Facilities (Chairperson: D. Bozarth, R. Hann, J. Hicks & J. Potter) Administrative Facilitator – Casey DeJoseph

*(Budget / Finance / Facilities Committee Meeting Agenda – No Meeting)

3.1 Information Items:

- Annual CAFR Audit is under way. The auditors continue to complete their field testing and plan to have the audit complete and certified by the December 5th deadline.

4. President's Council (J. Hicks, A. Ushkowitz and M. Harris)

4.1 *2020-2021 Board of Education Goals

- **Goal #1:** **Curriculum/Policy Committee**
  The Board of Education, in consultation with the Superintendent and Business Administrator, will develop a comprehensive action plan for the reopening of schools in September 2020. This detailed plan will include, but not be limited to, identification and implementation of interventions to address students' academic, social and emotional needs; the necessary safety measures to prevent against COVID-19 (e.g. social distancing in the buildings and school busses, PPE's, etc.) and their financial impact; provisions for remote learning for those that select that option; and a review of all pertinent Board policies and regulations to ensure alignment with mandates from the NJ Department of Education and the Burlington County Board of Health. In addition, this plan will outline the appropriate steps to be taken in the event the district is required to return to a fully remote learning environment at some point during the 2020-2021 school year.

- **Goal #2:** **Personnel/Student Services**
  The Board of Education, in consultation with the Superintendent, will hold town hall type meetings with members of the community, administrators and staff. The purpose of these meetings will be to collaborate on new ideas, thoughts, and pass on pertinent information on topics concerning our school community. Topics will range from reopening plans, school budget, S2 initiative, and other pertinent information.

- **Goal #3** **Budget/Finance Facilities Committee**
  The Board of Education in consultation with the Superintendent, and Business Administrator will develop a comprehensive action plan to address the seven year phase out of state aid. This action plan will include educating the school community as to the impact on district programming and operations via a public forum and community topic presentations at Board of Education meetings, and developing a framework to address budgetary savings and cuts.

Motion to adopt the 2020-2021 Board of Education Goals Action Plans and Accept Status Reports (Item 4.1) Motion by_____, Second by_____ Roll Call Vote_____

4.2 Standard Protocols for Virtual / Remote Board of Education Meetings

RESOLUTION OF THE SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION

WHEREAS, the COVID-19 pandemic has forced local government entities throughout the State of New Jersey to hold public meetings remotely; and

WHEREAS, Section 8 of P.L. 2020, c. 34 authorized the Director of the Division of Local Government Services ("Director") to promulgate regulations establishing standard protocols for remote meetings held by a "local public body" during a Governor declared emergency ("Regulations"); and

WHEREAS, the Director promulgated the Regulations, which are codified as N.J.A.C. 5:39-1.1 through 1.7; and

WHEREAS, the Southampton Township Board of Education ("Board") is a "local public body" as defined in the Regulations and is therefore subject to the requirements thereof; and

WHEREAS, N.J.A.C. 5:39-1.4(h) requires a local public body to adopt a resolution establishing standard procedures and requirements for public comment made during a remote public meeting as well as for public comments submitted in writing ahead of the remote public meeting; and

WHEREAS, in order to fulfill the requirements set forth in N.J.A.C. 5:39-1.4(h) the procedures and requirements appearing below are hereby established by the Southampton Township Board of Education.

NOW, THEREFORE, BE IT RESOLVED that the Southampton Township Board of Education, County of Burlington, State of New Jersey, hereby establishes the following procedures and requirements to satisfy the requirement set forth in N.J.A.C. 5:39- 1.4(h):

1) Members of the public wishing to make a comment during a remote meeting shall be permitted to do so using the audio and/or video technology under which the remote meeting is being held.

2) Members of the public may also submit written comments to the Board Secretary/Business Administrator, Casey DeJoseph, by either e-mail to dejosephc@southampton.k12.nj.us, or written letter to Board Secretary, 177 Main Street, Vincentown, New Jersey, 08088. Written comments must be received no later than 9:00 A.M. the day of the Board of Education meeting to be read at that meeting and include name and address.

3) Public comments shall be received and/or read into the record during times designated during the meeting for public participation. Written comments will still need to adhere to the 3 minute limit for public comment.

4) The Board reserves the right to pass over duplicative written comments; however, each duplicative comment shall be noted for the record with the content summarized.

5) A member of the public wishing to speak during a remote meeting shall state their name and address for the record prior to making their comment. Comments will still need to adhere to the 3 minutes for public comment.

6) Members of the public commenting during a remote meeting shall not act in any

manner to disrupt the meeting. If such a member of the public becomes disruptive during the meeting, the individual chairing the meeting shall mute, or direct the muting of, the disruptive member and warn that any continued disruption may result in the member being prevented from speaking during the meeting or be removed from the remote meeting. Disruptive conduct includes, but is not limited to, sustained inappropriate behaviors such as shouting, interruption, and the use of profanity.

7) Any member who continues to be disruptive after receiving a warning may be muted while other members of the public are allowed to proceed with their comments. If time permits, the disruptive individual shall be allowed to speak after all other members of the public are provided an opportunity to comment. Should the individual remain disruptive, the individual may be muted or kept on mute for the remainder of the remote meeting or removed from the meeting.

8) This resolution shall be updated annually at the Board's Reorganization meeting and/or as necessary throughout the year.

Adopted: October 26, 2020

I hereby certify that this is a true copy of a resolution adopted by the Southampton Township Board of Education at their meeting held on the 26th day of October, 2020.

_____

Casey DeJoseph
Board of Education Secretary
Southampton Township Board of Education

OLD BUSINESS:

- The New Jersey School Boards Association's Virtual Workshop 2020 will be held October 20 – October 22, 2020

NEW BUSINESS:

- Bullying Awareness & LGBTQ+ History Month Resolution
  Action Item: Approval of the Bullying Awareness & LGBTQ+ History Month Resolution of the Southampton Township Board of Education.

**WHEREAS,** October is Bullying Awareness Month and Lesbian, Gay, Bisexual, Transgender, and Queer+ History Month across the United States; and

**WHEREAS,** members of the Southampton Township Board of Education are committed to equity, diversity and inclusiveness, providing safe and welcoming spaces for all students, regardless of race, ethnicity, national origin, language, disability status, gender expression or identity, and sexual orientation; and

**WHEREAS,** members of the Southampton Township Board of Education are in support of and committed to ensuring welcoming, inclusive and safer schools for all students and families and HAVE adopted policies and best practices for the prevention, intervention and remediation of HIB in schools and to support lesbian, gay, bisexual, transgender (LGBTQ+) students and families; and

**WHEREAS,** findings from the GLSEN 2017 National School Climate Survey youth reported that New Jersey schools were not safe for most LGBTQ+ secondary school

students. In addition, many LGBTQ+ students in New Jersey did not have access to important school resources, such as an LGBTQ+-inclusive curriculum, and are not protected by supportive and inclusive school policies; and

**WHEREAS,** findings from the Center for Disease Control and Prevention (CDC) biannual Youth Risk Behavior Survey 2019 (YRBS) reported 35% of LGBTQ+ youth, 43% of transgender youth and 40% of questioning youth have been bullied at school, compared to 16% of non-LGBTQ+ peers; and

**WHEREAS,** The STATE of New Jersey has enacted and required numerous laws to require education that is culturally responsive and equitable, and to teach respect, diversity, anti-bias, anti -bullying and prejudice; that highlights the diverse contributions of persons in history including the LGBTQ++ community, and ensures our schools provide safe climates for all students, regardless of gender identity, expression, and sexual orientation. These requirements appear in the following laws; History of disabled and LGBT persons included in middle and high school curriculum (C.18A:35-4.35), The New Jersey Law Against Discrimination ("NJLAD"), N.J.S.A. 10:5-12(11)(f), Holocaust/Genocide Education (N.J.S.A. 18A:35-28), and African American History (Rev Stat § 52:16A-87-89), and Anti-Bullying Bill of Rights Act (P.L.2010, c.122); and

**WHEREAS,** all students deserve to feel safe and welcome in their schools, to be known by their preferred name and-gender identity, as well as to see themselves represented in the curricula; and

**WHEREAS,** the Southampton Township Board of Education appreciates and recognizes the importance of Bullying Awareness Month and LGBTQ+ History Month as an effective means of educating students and advocating for inclusive, affirming and welcoming school communities that contribute to the overall safety, and school climate; and supporting and working with board members and school districts to create a greater awareness, and to ensure continued safety, support, student engagement and implementation of best practices and policies for all students, and,

**NOW THEREFORE BE IT RESOLVED, the Southampton Township Board of Education affirms and recognizes October as Bullying Awareness Month and LGBTQ+ History Month, this 26th day of October 2020.**

Motion by _____, Second by_____, to accept the LGBTQ+ History Month Resolution, Roll Call/Vote _____

PUBLIC COMMENTS:

Members of the public are invited to submit any general comments during this public comment portion of the meeting. The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all individual complaints to the Superintendent of Schools or Administration for resolution. Each citizen will be allotted up to three (3) minutes to speak, in order to allow everyone an opportunity to express their opinions or concerns.

MOTION FOR EXECUTIVE SESSION: (Personnel, Contract Negotiations, Legal)

Time:_____p.m.

Motion _____ Second_____ Roll Call/Vote_____

MOTION TO CLOSE EXECUTIVE SESSION: (Personnel, Contract Negotiations, Legal)

Time:_____ p.m.

Motion _____ Second_____ Roll Call/Vote_____

| ADJOURNMENT: Time: _____p.m. |
|---|
| Motion _____ Second_____ Roll Call/Vote_____ |

NOTE: Committee Meetings & Dates

| Committee | Date | Time | Location |
|---|---|---|---|
| Budget /Finance/Facilities | TBD | TBD | TBD |
| Curriculum / Policy | TBD | TBD | TBD |
| Personnel / Student Services | TBD | TBD | TBD |

**Next Board of Education Meeting – November 16, 2020, School #3 Warrior Dome**

Miscellaneous inserts (GOLDENROD) - None

*Documents

## Dates to Remember

| | | |
|---|---|---|
| **October** | 30 | Special Event Fridays – STEA Scholarship Day |
| **November** | 3 | Election Day – School Closed |
| | 5-6 | NJEA Teacher Convention – School Closed |
| | 11 | Veterans Day |
| | 16 | BOE Meeting – School #3 Warrior Dome 8:00 PM |
| | 23-25 | Parent Conferences – 1:04 Dismissal |
| | 26-27 | Thanksgiving Holiday – School Closed |