

Meetings:**6:30 p.m. – Personnel Committee – Media Center****7:00 p.m. – Board Technology Training – Warrior Dome****7:30 p.m. – Executive Session, School #3, Media Center****8:00 p.m. – Public Meeting, School #3, Warrior Dome**

Southampton Township Board of Education, Southampton, New Jersey 08088
“Building a Tradition of Excellence”

Our Mission

The **Southampton Township School District** shall empower our students with the life skills necessary to attain academic excellence while fostering social and emotional growth.

“Statement to the Public”

Please be advised that often it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied that the matter has been thoroughly researched, it is presented to the Board of Education for discussion prior to any final action being taken. Only then, is it placed on the agenda for action at a public meeting.

CALL TO ORDER:**PUBLIC NOTICE OF MEETING:**

This meeting is held in compliance with N. J. S. A. 10:4-6. A schedule of meetings was posted in all schools and the township municipal building and advertised in the *Burlington County Times* on January 10, 2021, posted on the district website and the Southampton Township School District Facebook page. Notification of public access to the Virtual meeting was communicated via the district messaging system, posted on the district website, and posted on the Southampton Township School District Facebook page.

ROLL CALL: BOARD OF EDUCATION MEMBERS:

President: Jeffrey Hicks ____

Vice-President: Amy Ushkowitz ____

Donald Bozarth ____ Sean Cassel ____

Russell Hann ____ John McMichael ____

Suzanne Phillips ____ Jennifer Potter ____

Betty Wright ____

MOTION BY THE BOARD OF EDUCATION FOR EXECUTIVE SESSION TO DISCUSS THE FOLLOWING ITEMS: (HIB, FMLAs, ESY teacher, Approval PT Social Worker, Resignation, Approval to advertise, Update STEA Grievance, Update Calendar, RFP's) Time: ____ p.m. Motion ____ Second ____ Roll Call/Vote ____

ROLL CALL: BOARD OF EDUCATION MEMBERS:

President: Jeffrey Hicks ____ Vice-President: Amy Ushkowitz ____
Donald Bozarth ____ Sean Cassel ____ Russell Hann ____ John McMichael ____
Suzanne Phillips ____ Jennifer Potter ____ Betty Wright ____

MOTION TO CLOSE EXECUTIVE SESSION. THE BOARD OF EDUCATION MEMBERS DISCUSSED THE FOLLOWING ITEMS DURING EXECUTIVE SESSION: (HIB, FMLAs, ESY teacher, Approval PT Social Worker, Resignation, Approval to advertise, Update STEA Grievance, Update Calendar, RFP's) Time: ____ p.m. Motion ____ Second ____ Roll Call/Vote ____

ROLL CALL: BOARD OF EDUCATION MEMBERS:

President: Jeffrey Hicks ____ Vice-President: Amy Ushkowitz ____
Donald Bozarth ____ Sean Cassel ____ Russell Hann ____ John McMichael ____
Suzanne Phillips ____ Jennifer Potter ____ Betty Wright ____

SALUTE TO THE FLAG

COMMUNITY TOPIC:

STUDENT RECOGNITION: None due to COVID 19

EMPLOYEE OF THE MONTH RECOGNITION:

March 2020 Recognition

- Jackie Daddato – Teacher Grades K – 2nd In Person, Literature/Librarian
- Ronald Nober – Teacher Grades - 3rd – 8th Remote, Technology

OTHER RECOGNITION:

- President Hicks recognizes January as School Board Recognition Month, and asks the Board to consider re-adopting the celebratory resolution.

**School Board Recognition Month in New Jersey
January 2021**

WHEREAS, The New Jersey School Boards Association has declared January 2021 to be School Board Recognition Month, a time when all residents can acknowledge the contributions made by our local school board members; and

WHEREAS, The **Southampton Township Board of Education** is one of 580 local school boards in New Jersey, which sets policies and over sees operations for public school districts; and

WHEREAS, The **Southampton Township Board of Education** embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine the educational goals for approximately 1.4 million children in pre-kindergarten through 12th grade; and

WHEREAS, New Jersey's 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers, and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation's best in key achievement indicators such as the National Assessment of Educational Progress scores, and the preparation for college through advanced placement offerings and SAT assessments; Now, therefore, be it

RESOLVED, That the **Southampton Township Board of Education**, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2021 as SCHOOL BOARD RECOGNITION MONTH; and be it further

RESOLVED, That the **Southampton Township Board of Education** urges all New Jersey citizens to work with their local boards of education and public school staffs toward the advancement of our children's education.

ADOPTED, On this Monday evening, the 25th day of January 2021.

Time: _____ p.m. Motion _____ Second _____ Roll Call/Vote _____

ROLL CALL: BOARD OF EDUCATION MEMBERS:

President: Jeffrey Hicks _____	Vice-President: Amy Ushkowitz _____
Donald Bozarth _____	Sean Cassel _____
Russell Hann _____	John McMichael _____
Suzanne Phillips _____	Jennifer Potter _____
Betty Wright _____	

REPORTING:

- Public hearing of all incidents of violence, vandalism, weapons, substance use, and harassment, intimidation and bullying (HIB) – investigations, training, and programs in accordance to the Anti-Bullying Bill of Rights Act (ABR) (P.L. 22010. c 122) and the Student Safety Data System (SSDS) Report Period 1 (September 1, 2020, through December 31, 2020, for the Southampton Township School District.

PUBLIC COMMENT ON AGENDA:

Members of the public are invited to submit comments pertaining only to the Board agenda during this public comment portion of the meeting. General comments, not

necessarily pertaining to the agenda, are invited to be submitted during the public comment portion at the end of this meeting. The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all individual complaints to the Superintendent of Schools or Administration for resolution. Each citizen will be allotted up to three (3) minutes to speak, in order to allow everyone an opportunity to express their opinions or concerns.

CORRESPONDENCE:

- Central Lodge No. 44, F. & A. M. donated gift cards for Shop Rite to Southampton families during the Christmas Holiday.
- Meeting dates for Southampton Township Committee
- NJSBA Wellness Check – Board Policy Manual 01/20/21

LETTERS TO: None

LETTERS FROM: None.

THANK YOU NOTES: Michael L. Harris

*APPROVAL OF MINUTES: REGULAR & EXECUTIVE MEETINGS:

December 21, 2020 Motion by_____, Second by_____, Roll Call/Vote_____

ROLL CALL: BOARD OF EDUCATION MEMBERS:

President: Jeffrey Hicks _____	Vice-President: Amy Ushkowitz_____
Donald Bozarth_____ Sean Cassel_____	Russell Hann_____ John McMichael _____
Suzanne Phillips_____ Jennifer Potter_____	Betty Wright_____

REPORT OF THE BOARD SECRETARY:

1. Information Items:

- 1.1 Financial Disclosures will be sent out in the near future.

2. Action Items:

- 2.1 It is recommended that the Board:
Approve transfers
*Line items for the months of **December – January 2021**, as approved by Superintendent.
- 2.2 Authorize the following payments:
*Authorize the payment of the **January 2021** bill list in the amount of \$486,339.21
- 2.3 Accept the **Board Secretary's Report** for the month of **December 2020**.
- 2.4 Accept the **Treasurer's Report** for the month of **December 2020**.
- 2.5 Approve the Board Secretary's Monthly Certification Budgetary Line Item Status, Pursuant to **NJAC 6A:23-2.1(c)3**, I certify that as of **December 2020** no budgetary line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of **NJAC 6A:23-2.11(a)**.

- 2.6 And certify the Board of Education's Monthly Certification Budgetary Major Account/Fund Status Pursuant to **NJAC 6:A23-2.11(c) 4**, we certify that as of **December 2020** after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials and the treasurer's monthly financial reports, that to the best of our knowledge, no major account or fund has been over expended in violation of the **NJAC 6:A:23-2.11(b)** and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- 2.7 Accept Revenue Account Status Report for **December 2020**.
- 2.8 *Accept **December 2020** Nutri-Serve Cafeteria Report and authorize Check Register in the amount of \$18,996.37

2.9 **RESOLUTION TO RENEW MEMBERSHIP with BURLINGTON COUNTY INSURANCE POOL JOINT INSURANCE FUND**

WHEREAS, the **Southampton Township Board of Education** hereinafter referred to as "Board", is a member of the Burlington County Insurance Pool Joint Insurance Fund, hereinafter referred to as "JIF", and has reviewed the Bylaws and Plan of Risk Management of the JIF; and

WHEREAS, the Board believes in the safety of its employees and the public who participate in the life of the Board; **and**

WHEREAS, the Board agrees with the risk management disciplines inherent to membership in said JIF which are explicit in the JIF's Bylaws and Risk Management Program; and

WHEREAS, the Board agrees that the statement below is consistent with its own philosophy:

"It is the goal of the Burlington County Insurance Pool Joint Insurance Fund (JIF) and its member Boards of Education to achieve the best and most practical degree of freedom from accidents and/or injuries. The JIF and its members also endeavor to insure that all employees are provided with a safe and healthy environment, free from any recognized hazard as defined by applicable local, state, and federal regulations. Loss prevention, which is the responsibility of the Board, should succeed in providing a safe, healthful and pleasant working environment." and,

WHEREAS, the JIF is a legally authorized and constituted joint insurance fund as permitted by Chapter 108, Laws of 1983 (N.J.S.A. 18A:18B-1 et.seq.), and has operated successfully on behalf of area school districts since its formation on July 1, 1984; and

WHEREAS, the statutes regulating the conduct of the JIF contain elaborate safeguards concerning the safe and efficient administration of the public interest entrusted to said JIF; and

WHEREAS, the Board has determined that continued

participation as a member of the JIF is in the Board's best interest;

NOW THEREFORE, BE IT RESOLVED that the Board hereby

agrees to renew its membership in the JIF for a three-year membership term and **BE IT FURTHER RESOLVED**, that the Board will participate in all lines of coverage the JIF provides as defined by the JIF's Risk Management Program, which are generally described herein as follows:

1. Workers' Compensation and Employers' Liability
2. General Liability and Automobile Liability
3. Educator's Legal Liability, including Employment Practices Liability
4. Property Damage, including Automobile Physical Damage
5. Employee Dishonesty (Crime) Insurance
6. Boiler & Machinery/Equipment Breakdown
7. Cyber Liability
8. Violent and Malicious Acts
9. Pollution and Mold Legal Liability
10. Disaster Management Services
11. Unmanned Aerial Systems Liability
12. Student Accident on an Annual Elective Basis

which shall commence on ***July 1, 2021***, at 12:01 a.m.; and

BE IT FURTHER RESOLVED, that the Board appoints **Casey M. DeJoseph** as its Delegate to the JIF and empowers said Delegate to; exercise the voting rights provided in the JIF's Bylaws to Delegates in a manner which best protects the Board and JIF, to implement and strengthen the Board's safety and risk management efforts, to participate fully and with efficiency in the JIF to comply with all conditions of membership as defined in the JIF Bylaws and Risk Management Program, and to execute all agreements, including but not limited to an Indemnity & Trust Agreement in order to implement membership by the Board in the JIF.

And further moved to accept Indemnity and Trust Agreement.

Motion by _____, Second by _____ to approve Board Secretary items (items #2.1-2.9) Roll Call/Vote _____

REPORT OF THE SUPERINTENDENT:

1. *Special Services Department
 - 1.1 Information items: None
 - 1.2 Action Items:

Approval to provide home instruction for student #160475 as per the 504 plan for up to 10 hours. Compensation is at the 2020-2021 home instruction rate.

2. Harassment, Intimidation and Bullying (HIB) Report

Incident Number	School	Founded/Unfounded
SS-03-12-21-20	School #3	Unfounded
Motion to affirm HIB incidents (item #2) _____ Second _____ Roll Call/Vote _____		

3. *Curriculum Director's Report

4. *Nurses' Reports

5. *Fire and Security Drill Reports

6. *Suspension Reports

Motion by _____, Second by _____ to approve (items #1-6) Roll Call/Vote _____

7. * 2020-2021 School District Goals Action Plans / Progress Reports

7.1 Enhancing School Climate/Culture

7.2 Differentiated Instruction

7.3 Social/Emotional Learning

Motion by _____, Second by _____, to approve the 2020-2021 School District Goal Status Reports (item #7) Roll Call/Vote _____

8. Snow Day, December 17, 2020

9. *Enrollment – January 15, 2021

9.1 Total school enrollment = 705 (PSD-Grade 8, including in-district special education)

9.2 Special Education = 175

- Resident students in-district = 142
- Resident students sent out of district = 10
- Speech and Language only = 23

COMMITTEE REPORTS

1. Personnel/Student Services (Chairperson: A. Ushkowitz, J. McMichael, & B. Wright)
Administrative Facilitator: Superintendent C. Kobik

*Personnel / Student Services Committee Meeting – (01/25/21 6:30 PM)

1.1 Superintendent's Recommendation for Employment:

- Part Time Social Worker
Alyssa Harris Gentile, 0.6 FTE , effective 01/26/21

1.2 FMLA/Leave of Absence – NJFMLA, and Agreement with STEA
Employee #1153, effective 02/01/21 – 02/26/211.3 Employee #1168 to cover maternity leave for Employee #15192 remotely,
effective 03/15/21 – 06/07/21.

1.4 Staff Vacancy

- Permission to advertise for full time Speech Therapist for PS – 2nd Grade.

1.5 Extended School Year Special Education Teacher job description.

1.6 Resignation

- Employee #15154, effective when replacement can be hired.
Effective date to be determined.

Motion by____, Second by____ to approve (items #1.1 – 1.6) Roll Call/Vote _____

1.7 2020-2021 Schedule B Position Appointments – None

2. Curriculum / Policy (Chairperson: S. Phillips, R. Hann & J. Hicks)
Administrative Facilitator: Superintendent C. Kobik
Curriculum / Policy Committee Meeting Agenda – (No meeting)

2.1 2020 – 2021 School Level Objectives

School #1 – During the 2020-2021 school year, 80% of 1st grade students will achieve a set goal of high frequency word fluency which will be determined by their benchmark assessment baseline.

School #1 – During the 2020-2021 school year, at least 80% of 2nd grade students will earn a score of 75% or higher on the end-of-year math assessment. This assessment scores elements of the grade-level curriculum as outlined by the New jersey Student Learning Standards.

School #1 - During the 2020-2021 school year 100% of staff will increase their knowledge and utilization instructional technologies pertaining to in-person and/or remote learners.

School #2 – During the 2020-2021 school year at least 80% of grade three students will increase in an identified area of need on the Narrative Writer's Workshop rubric by at least 50% which addresses structure, development and language conventions.

School #3 – During the 2020-2021 school year at least 80% of grade seven students will attain a score of 75% or better on an identified strand of need on an approved math assessment.

School #2/3 – During the 2020-2021 school year 100% of staff will increase their knowledge utilization of instructional technologies pertaining to in-person and/or remote learners.

Motion by____, Second by____ to accept the 2020-2021 School Level Objectives Status Report (item #2.1) Roll Call/Vote _____

2.2 First Reading of Policy #0152, Board Officers, Policy Alert #219

3. Budget / Finance / Facilities (Chairperson: D. Bozarth, S. Cassel, J. Potter & J. Hicks)
Administrative Facilitator – Casey DeJoseph
*Budget / Finance / Facilities Committee Meeting Agenda – (No Meeting)

3.1 Information Items: None

3.2 Action Items: None

4. President's Council (J. Hicks, A. Ushkowitz and C. Kobik)

4.1 *2020-2021 Board of Education Goals

- **Goal #1:**

Curriculum/Policy Committee

The Board of Education, in consultation with the Superintendent and Business Administrator, will develop a comprehensive action plan for the reopening of schools in September 2020. This detailed plan will include, but not be limited to, identification and implementation of interventions to address students' academic, social and emotional needs; the necessary safety measures to prevent against COVID-19 (e.g. social distancing in the buildings and school busses, PPE's, etc.) and their financial impact; provisions for remote learning for those that select that option; and a review of all pertinent Board policies and regulations to ensure alignment with mandates from the NJ Department of Education and the Burlington County Board of Health. In addition, this plan will outline the appropriate steps to be taken in the event the district is required to return to a fully remote learning environment at some point during the 2020-2021 school year.

Personnel/Student Services

- **Goal #2:**

The Board of Education, in consultation with the Superintendent, will hold town hall type meetings with members of the community, administrators and staff. The purpose of these meetings will be to collaborate on new ideas, thoughts, and pass on pertinent information on topics concerning our school community. Topics will range from reopening plans, school budget, S2 initiative, and other pertinent information.

Budget/Finance Facilities Committee

- **Goal #3:**

The Board of Education in consultation with the Superintendent, and Business Administrator will develop a comprehensive action plan to address the seven-year phase out of state aid. This action plan will include educating the school community as to the impact on district programming and operations via a public forum and community topic presentations at Board of Education meetings, and developing a framework to address budgetary savings and cuts.

Motion to accept the 2020-2021 Board of Education Goals Status Report (Item # 4.1)

Motion by _____, Second by _____ Roll Call Vote _____

4.2 2021 BOE Standing Committee Assignments

- Budget/Finance/Facilities
 - Donald Bozarth, Chairperson
 - Sean Cassel
 - Jeffrey Hicks
 - Jennifer Potter
- Curriculum/Policy
 - Suzanne Phillips, Chairperson
 - Russ Hann
 - Jeffrey Hicks
- Personnel/Student Services
 - Amy Ushkowitz, Chairperson
 - John McMichael
 - Betty Wright

4.3 New Jersey School Boards Association

- Jeff Hicks – Delegate
- Donald Bozarth – Alternate

4.4 New Jersey School Board Association Legislative Representative

- Suzanne Phillips
- Sean Cassel - Alternate
- 4.5 Employee of the Month Committee
 - Suzanne Phillips, Chairperson
 - John McMichael
 - Amy Ushkowitz
 - Jeff Hicks, Alternate
- 4.6 Burlington County School Boards Association
Representative to Executive Committee – Amy Ushkowitz
- 4.7 Sick Leave Bank
 - Betty Wright - Chairperson
 - Russ Hann
 - Jeff Hicks
 - Amy Ushkowitz, Alternate

OLD BUSINESS: None

NEW BUSINESS:

- Burlington County School Boards Association Meeting, Thursday, February 4 @ 7:00 PM, “Insensitivity of School Branding” to be held virtually on Webex.
- Board of Education Liaison to Southampton Township Committee Report

PUBLIC COMMENTS:

Members of the public are invited to submit any general comments during this public comment portion of the meeting. The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all individual complaints to the Superintendent of Schools or Administration for resolution. Each citizen will be allotted up to three (3) minutes to speak, in order to allow everyone an opportunity to express their opinions or concerns.

MOTION FOR EXECUTIVE SESSION: (Personnel, Contract Negotiations, Legal)

Time:_____ p.m.

Motion _____ Second _____ Roll Call/Vote _____

MOTION TO CLOSE EXECUTIVE SESSION: (Personnel, Contract Negotiations, Legal)

Time:_____ p.m.

Motion _____ Second _____ Roll Call/Vote _____

ADJOURNMENT: Time: _____ p.m.
Motion _____ Second _____ Roll Call/Vote _____

NOTE: Committee Meetings & Dates

Committee	Date	Time	Location
Budget /Finance/Facilities	TBD	TBD	TBD
Curriculum / Policy	TBD	TBD	TBD
Personnel / Student Services	01/25/21	6:30 PM	Media Center

Next Board of Education Meeting– February 22, 2021, 8:00 PM, School #3 Warrior Dome

Miscellaneous inserts: None

*Documents

Dates to Remember

February	2	Groundhog Day
	12	School Closed – Teacher In-Service
	14	Valentine's Day
	15	School Closed – President's Day
	16	2 Hour Delay – Teacher In-Service