

Meetings:**6:00 p.m. – Executive Session (Non-Conflicted Members), School #3 Media Ctr.****7:30 p.m. – Executive Session (Full Board), School #3 Media Center****8:00 p.m. – Public Meeting, School #3, Warrior Dome**

Southampton Township Board of Education, Southampton, New Jersey 08088

“Building a Tradition of Excellence”

Our Mission

The **Southampton Township School District** shall empower our students with the life skills necessary to attain academic excellence while fostering social and emotional growth.

“Statement to the Public”

Please be advised that often it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied that the matter has been thoroughly researched, it is presented to the Board of Education for discussion prior to any final action being taken. Only then, is it placed on the agenda for action at a public meeting.

CALL TO ORDER:**PUBLIC NOTICE OF MEETING:**

This meeting is held in compliance with N. J. S. A. 10:4-6. A schedule of meetings was posted in all schools and the township municipal building and advertised in the *Burlington County Times* on January 17, 2020, posted on the district website and the Southampton Township School District Facebook page. Notification of public access to the Virtual meeting was communicated via the district messaging system, posted on the district website, and posted on the Southampton Township School District Facebook page.

ROLL CALL: BOARD OF EDUCATION MEMBERS:

President: Jeffrey Hicks _____ Vice-President: Amy Ushkowitz _____
 Donald Bozarth _____ Russell Hann _____ Marie Phillips _____ Suzanne Phillips _____
 Jennifer Potter _____ Louise Rickborn _____ Betty Wright _____

MOTION BY NON-CONFLICTED MEMBERS OF THE BOARD OF EDUCATION FOR EXECUTIVE TO DISCUSS THE FOLLOWING ITEMS: (Superintendent Search)

Time: _____ p.m. Motion _____ Second _____ Roll Call/Vote _____

President: Jeffrey Hicks Recused Vice-President: Amy Ushkowitz _____
 Donald Bozarth _____ Russell Hann _____ Marie Phillips _____ Suzanne Phillips Recused
 Jennifer Potter _____ Louise Rickborn _____ Betty Wright _____

MOTION TO CLOSE EXECUTIVE SESSION OF NON-CONFLICTED MEMBERS AND OPEN EXECUTIVE SESSION FOR THE FULL BOARD OF EDUCATION: THE BOARD OF EDUCATION NON-CONFLICTED MEMBERS DISCUSSED THE FOLLOWING ITEMS DURING EXECUTIVE SESSION: (Superintendent's Search)

Time:_____ p.m. Motion_____ Second_____ Roll Call/Vote_____

MOTION TO CLOSE EXECUTIVE SESSION. THE BOARD OF EDUCATION MEMBERS DISCUSSED THE FOLLOWING ITEMS DURING EXECUTIVE SESSION: (Superintendent's recommendation for employment of a part-time teacher evaluator, Schedule B Student Council Advisors and Director of Special Services per diem case management stipend, Kindergarten Orientation compensation for teachers; an FMLA and the award of the contract for a well and irrigation system)

Time:_____ p.m. Motion_____ Second_____ Roll Call/Vote_____

President: Jeffrey Hicks _____

Vice-President: Amy Ushkowitz_____

Donald Bozarth_____

Russell Hann_____

Marie Phillips_____

Suzanne Phillips_____

Jennifer Potter_____

Louise Rickborn_____

Betty Wright_____

SALUTE TO THE FLAG

COMMUNITY TOPIC: School Re-Opening Status Report

STUDENT RECOGNITION: None

EMPLOYEE OF THE MONTH RECOGNITION: None

OTHER RECOGNITION: None

PUBLIC COMMENT ON AGENDA:

Members of the public are invited to submit comments pertaining only to the Board agenda during this public comment portion of the meeting. General comments, not necessarily pertaining to the agenda, are invited to be submitted during the public comment portion at the end of this meeting. The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all individual complaints to the Superintendent of Schools or Administration for resolution. Each citizen will be allotted up to three (3) minutes to speak, in order to allow everyone an opportunity to express their opinions or concerns.

CORRESPONDENCE: None

LETTERS TO: None

LETTERS FROM: None

THANK YOU NOTES: None

*APPROVAL OF MINUTES: August 24, 2020, Regular Meeting & Executive Meeting
Motion by_____, Second by_____, Roll Call/Vote_____

ROLL CALL: BOARD OF EDUCATION MEMBERS:

President: Jeffrey Hicks _____ Vice-President: Amy Ushkowitz_____
Donald Bozarth_____ Russell Hann_____ Marie Phillips _____ Suzanne Phillips _____
Jennifer Potter_____ Louise Rickborn_____ Betty Wright_____

REPORT OF THE BOARD SECRETARY:

1. Information Items:

- 1.1
 - The FY19 CAFR Audit was revised to reflect additional funds that were deposited into Capital Reserve at 2019 fiscal year-end.
 - The FY20 CAFR Audit will commence October 5, 2020.
 - For the November 3rd election the ballot positions have been decided as follows:
Cassell, Sean
McMichael, John
Hann, Russell
Rickborn, Louise

2. Action Items:

- 2.1 It is recommended that the Board:
Approve transfers
*Line items for the month of **August - September 2020**, as approved by Superintendent.
*Line items between **September 2020** meetings as approved by Superintendent.
- 2.2 Authorize the following payments:
*Authorize the payment of the **September 2020** bill list in the amount of \$320,755.70.
- 2.3 Accept the **Board Secretary's Report** for the months of **August 2020**.
- 2.4 Accept the **Treasurer's Report** for the month of **August 2020**.
- 2.5 Approve the Board Secretary's Monthly Certification Budgetary Line Item Status, Pursuant to **NJAC 6A:23-2.1(c)3**, I certify that as of **August 2020** no budgetary line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of **NJAC 6A:23-2.11(a)**.
- 2.6 And certify the Board of Education's Monthly Certification Budgetary Major Account/Fund Status Pursuant to **NJAC 6:A23-2.11(c) 4**, we certify that as of **August 2020** after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials and the treasurer's monthly financial reports, that to the best of our knowledge, no major account or fund has been over expended in violation of the **NJAC 6:A:23-2.11(b)** and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- 2.7 Accept Revenue Account Status Report for **August 2020**.

Motion by_____, Second by _____ to approve Board Secretary items (items #2.1-2.7) Roll Call/Vote_____

REPORT OF THE SUPERINTENDENT:**1. *Special Services Department**

1.1 Information items: None

1.2 *Action Items:

Approval for Carol Pero to provide Wilson Instruction to the following students 3 times a week for 60 minutes at 2020-2021 home instruction rate from September to June. Student #161557, Student # 161556 and Student # 161147

Motion by____, Second by ____ to approve (items #1.2) Roll Call/Vote____

2. Harassment, Intimidation and Bullying (HIB) Report - None**3. *Curriculum Director's Report****4. *Nurses' Reports****5. *Fire and Security Drill Reports****6. Suspension Reports – None**

Motion by____, Second by ____ to approve (items #3-5) Roll Call/Vote____

7. Bus Evacuation Drills – Scheduled for 10/02 & 10/09**8. Class Trips (not including transportation)**

- Kindergarten Walking Trip to Vincent Fire House, Vincentown, NJ, - NC, 10/08/20

Motion by____, Second by ____ to approve Class Walking Trip to Vincent Fire House (item #8) Roll Call/Vote____

9. *2020-2021 School District Goals Action Plans

9.1 Enhancing School Climate/Culture

9.2 Differentiated instruction

9.3 Social/Emotional Learning

Motion by____, Second by____, to adopt the 2020-2021 District Goal Action Plans (items #9.1-9.3) Roll Call/Vote____

10. *2020-2021 Calendar Revision – Election Day School Closed 11/03/20

Motion by____ Second by____ to revise the 2020-2021 Southampton School Calendar (item #10) Roll Call / Vote____

ROLL CALL: BOARD OF EDUCATION MEMBERS:

President: Jeffrey Hicks ____

Vice-President: Amy Ushkowitz____

Donald Bozarth____

Russell Hann____

Marie Phillips____

Suzanne Phillips____

Jennifer Potter____

Louise Rickborn____

Betty Wright____

11. *Enrollment – September 15, 2020

11.1 Total school enrollment = 692 (PSD-Grade 8, including in-district special education)

11.2 Special Education = 165

- Resident students in-district = 128
- Resident students sent out of district = 12
- Speech and Language only = 25

COMMITTEE REPORTS

1. Personnel / Student Services (Chairperson: A. Ushkowitz, L. Rickborn & B. Wright)
 *(Personnel / Student Services Committee Meeting – 9/17/20, Virtual)
 - 1.1 Superintendent's Recommendation for Employment:
 - Director of Special Services, \$75.00 per diem to supervise case management of School Psychologist Intern who is assuming case management responsibilities of Social Worker who is on an unpaid extended leave of absence
 - 1.2 • Part-time Teacher Evaluator – Wendy Luyber, \$300.00 per evaluation @50 evaluations total = \$15,000, Effective 9/22/20
 - 1.3 FMLA – Leave of Absence
 - Employee #1153 FMLA and NJFLA and collective bargaining agreement, effective 10/19 – 10/30/20.
 - 1.4 *2020-2021 Schedule B Position Appointments – Student Council
 - Kristen Schwartz
 - Stephanie Stevenson
 - 1.5 Compensation at the home instruction rate for the following teachers for Kindergarten Orientation this summer.
 - Nola Tosti; 8/25/2020; 2 hours
 - MaryAnn Bill; 8/26/2020; 2 hours
 - Miranda Fasler; 8/27/2020; 1 hour
 - 1.6 Approval for the following teachers to be a substitute for lunch duty on an as-needed basis, and compensated at the non-instructional rate.
 - Employee #15189
 - Employee #15096
 - Employee #1126
 - Employee #15258
 - Employee #1101
 - Employee #15260
 - Employee #1149
 - Employee #15289
 - Employee #15083
 - Employee #15145
 - Employee #1118
 - Employee #15272
 - Employee #1186
 - Employee #15174
 - Employee #15319

Motion by____, Second by_____ to approve (items #1.1 – 1.6) Roll Call/Vote _____

2. Curriculum / Policy (Chairperson: S. Phillips, J. Hicks, & M. Phillips)

(Curriculum / Policy Committee Meeting Agenda – No meeting)

- 2.1 2020 – 2021 School Level Objectives – to be submitted in October

2.2 Second Reading Policies & Regulations – Policy Alert #220

- P2270 Religion in Schools (Revised)
- P2431.3 Heat Participation Policy for Student-Athlete Safety (M)(Revised)
- P2622 Student Assessment (M) (Revised)
- P&R 5111 Eligibility of Resident/Nonresident Students (M) (Revised)
- P&R 5200 Attendance (M) (Revised)
- P&R 5320 Immunization (Revised)
- P&R 5330.04 Administering an Opioid Antidote (M) (Revised)
- P 5610 Suspension (M) (Revised)
- R 5610 Suspension Procedures (M) (Revised)
- P 5620 Expulsion (M) (Revised)
- P&R 8320 Personnel Records (M) (Revised)

Motion by____, Second by_____ to accept Second Reading and adoption of Policies/Regulations – Policy Alert #220 (items #2.2) Roll Call/Vote _____

3. Budget / Finance /Facilities (Chairperson: D. Bozarth, R. Hann, J. Hicks & J. Potter)
Administrative Facilitator – Casey DeJoseph

*(Budget / Finance / Facilities Committee Meeting Agenda – 08/24/20)

3.1 Information Items:

- The USDA has announced that all children regardless of economic status will be eligible for free meals until December 31, 2020 or until funding has been exhausted, whichever happens first.

3.2 Action Items:

- Accept bid results for the Southampton Township Board of Education's Well and Irrigation System, and issue award of bid to **Gowers Inc. of 384 Eayrestown Road, Southampton, NJ 08088**, with a base bid amount of \$147,900.00 and a general construction allowance amount of \$5,000.00 for a **total bid amount of \$152,900.00**.

	Automatic Sprinkler System	Central Jersey Landscaping	Gowers Inc.	Command Co.
Lump Sum (in plans)	\$300,713.50	\$245,000.00	\$147,900.00	\$172,000.00
Construction Allowance	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
TOTAL BID	\$305,713.50	\$250,000.00	\$152,900.00	\$177,000.00

Approval of bid results (Item 3.2) awarded to Gowers, Inc. of 384 Eayrestown Road, Southampton, NJ, 08088 Motion by____, Second by_____, Roll Call/Vote_____

ROLL CALL: BOARD OF EDUCATION MEMBERS:

President: Jeffrey Hicks _____ Vice-President: Amy Ushkowitz _____
 Donald Bozarth _____ Russell Hann _____ Marie Phillips _____ Suzanne Phillips _____
 Jennifer Potter _____ Louise Rickborn _____ Betty Wright _____

4. President's Council (J. Hicks, A. Ushkowitz and M. Harris)

4.1 2020-2021 Board of Education Goals

• **Goal #1: Curriculum/Policy Committee**

The Board of Education, in consultation with the Superintendent and Business Administrator, will develop a comprehensive action plan for the reopening of schools in September 2020. This detailed plan will include, but not be limited to, identification and implementation of interventions to address students' academic, social and emotional needs; the necessary safety measures to prevent against COVID-19 (e.g. social distancing in the buildings and school busses, PPE's, etc.) and their financial impact; provisions for remote learning for those that select that option; and a review of all pertinent Board policies and regulations to ensure alignment with mandates from the NJ Department of Education and the Burlington County Board of Health. In addition, this plan will outline the appropriate steps to be taken in the event the district is required to return to a fully remote learning environment at some point during the 2020-2021 school year.

Personnel/Student Services

- **Goal #2:** The Board of Education, in consultation with the Superintendent, will hold town hall type meetings with members of the community, administrators and staff. The purpose of these meetings will be to collaborate on new ideas, thoughts, and pass on pertinent information on topics concerning our school community. Topics will range from reopening plans, school budget, S2 initiative, and other pertinent information.

Budget/Finance Facilities Committee

- **Goal #3** The Board of Education in consultation with the Superintendent, and Business Administrator will develop a comprehensive action plan to address the seven year phase out of state aid. This action plan will include educating the school community as to the impact on district programming and operations via a public forum and community topic presentations at Board of Education meetings, and developing a framework to address budgetary savings and cuts.

Motion to accept the 2020-2021 Board of Education Goals Status Reports (Item 4.1) Motion by_____, Second by_____ Roll Call Vote_____

OLD BUSINESS:

Burlington County School Boards Association Virtual Webex Meeting. Must pre-register for Webex access.

- Date: September 23, 2020
- Time: 7:00 PM – 8:30 PM
- Topic: Staff Wellness and Student Achievement
- Presenter: Dr. Carol Birnbohm, LRHSD Superintendent of Schools

NEW BUSINESS:

The New Jersey School Board Association's Virtual Workshop 2020 will be held October 20 – October 22, 2020

NJSBA Virtual Negotiations Preparation meeting with non-conflicted Board Members

Motion to schedule and advertise the NJSBA Virtual Negotiations Preparation meeting
 Motion by_____, Second by_____ Roll Call Vote_____

PUBLIC COMMENTS:

Members of the public are invited to submit any general comments during this public comment portion of the meeting. The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all individual complaints to the Superintendent of Schools or Administration for resolution. Each citizen will be allotted up to three (3) minutes to speak, in order to allow everyone an opportunity to express their opinions or concerns.

MOTION FOR EXECUTIVE SESSION: (Personnel, Contract Negotiations, Legal)

Time:_____p.m.

Motion _____ Second_____ Roll Call/Vote_____

MOTION TO CLOSE EXECUTIVE SESSION: (Personnel, Contract Negotiations, Legal)

Time:_____ p.m.

Motion _____ Second_____ Roll Call/Vote_____

ADJOURNMENT: Time: _____p.m.

Motion _____ Second_____ Roll Call/Vote_____

NOTE: Committee Meetings & Dates

Committee	Date	Time	Location
Budget /Finance/Facilities	TBD	TBD	TBD
Curriculum / Policy	TBD	TBD	TBD
Personnel / Student Services	TBD	TBD	TBD

Next Board of Education Meeting – October 26, 2020, School #3 Warrior Dome

Miscellaneous inserts (GOLDENROD) - None

*Documents

Dates to Remember

September	28	Yom Kippur – School Closed
	29	School #1 and School #2 “Back to School Night” (Virtual)
	30	School #3 “Back to School Night” (Virtual)
October	2	Special Event Fridays – Choose Kind Wear Blue
	5	World Teacher’s Day
	9	Special Event Fridays – School Spirit Wear Green & Gold
	15	Susan G. Komen Charitable Campaign
	16	Special Event Fridays – American Spirit
	23	Special Event Fridays – Choose Kind Wear Blue
	26	BOE Meeting – School #3 Warrior Dome 8:00 PM
	30	Special Event Fridays – STEA Scholarship Day