SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION AGENDA
May 24, 2021

MEETINGS:

6:00 p.m. – Board Training, School # 3 Media Center (light dinner served for BOE)
7:00 p.m. – Budget, Finance, & Facilities Meeting, School #3 Media Center
7:30 p.m. – Executive Session, School #3 Media Center 8:00
p.m. – Public Meeting, School #3 Warrior Dome

SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION, SOUTHAMPTON, NJ 08088
"Building a Tradition of Excellence"

OUR MISSION

The Southampton Township School District shall empower our students with the life skills necessary to attain academic excellence while fostering social and emotional growth.

STATEMENT TO THE PUBLIC

Please be advised that often it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied that the matter has been thoroughly researched, it is presented to the Board of Education for discussion prior to any final action being taken. Only then, is it placed on the agenda for action at a public meeting.

CALL TO ORDER:

PUBLIC NOTICE OF MEETING:

This meeting is held in compliance with N. J. S. A. 10:4-6. A schedule of meetings was posted in all schools and the township municipal building and advertised in the *Burlington County Times* on January 10, 2021, posted on the district website and the Southampton Township School District Facebook page. Notification of public access to the Virtual meeting is posted on the district website, and posted on the Southampton Township School District Facebook page.

SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION AGENDA
May 24, 2021

ROLL CALL BOARD OF EDUCATION MEMBERS:

Board of Education Member	Present	Absent
Donald Bozarth		
Sean Cassel		
Russel Hann		
John McMichael		
Suzanne Phillips		
Jennifer Potter		
Betty Wright		
Amy Ushkowitz, *Vice President*		
Jeffrey Hicks, *President*		

MOTION BY THE BOARD OF EDUCATION TO ENTER EXECUTIVE SESSION TO DISCUSS THE FOLLOWING ITEMS: (Superintendent's Recommendation for Employment, Superintendent and Business Administrator's contracts, Voluntary Transfers, Resignation, FMLA, Non-resident student, Legal Matters)
TIME: _____ MOTION: _____ SECOND: _____ ROLL CALL/VOTE

MOTION BY THE BOARD OF EDUCATION TO CLOSE EXECUTIVE SESSION. THE BOARD DISCUSSED THE FOLLOWING ITEMS: (Superintendent's Recommendation for Employment, Superintendent and Business Administrator's contracts, Voluntary Transfers, Resignation, FMLA, Non-resident student, Legal Matters)
TIME: _____ MOTION: _____ SECOND: _____ ROLL CALL/VOTE

SALUTE TO THE FLAG

COMMUNITY TOPIC: New Superintendent Appointment

1.1 *Approve the 2021-2024 Superintendent's contract.

MOTION: _____ SECOND: _____to approve (item #1.1)
ROLL CALL/VOTE

Board of Education Member	YAY	NAY	ABSTAIN
Donald Bozarth			
Sean Cassel			

Russel Hann			
John McMichael			
Suzanne Phillips			
Jennifer Potter			
Betty Wright			
Amy Ushkowitz, *Vice President*			
Jeffrey Hicks, *President*			

STUDENT RECOGNITION: (Character Trait: Honesty)

- **Kindergarten –** Oliver Hudson
- **Grade 1 –** Vera Simpkins
- **Grade 2 –** Gilda Russo
- **Grade 3 –** Josh Taylor
- **Grade 4 –** Emma Spencer
- **Grade 5 –** Olivia Hill
- **Grade 6 –** Ryan Horner
- **Grade 7** – Bella Chiavaroli
- **Grade 8 –** Anthony Miranda

EMPLOYEE RECOGNITION:

- Jennifer Andrews, Director CST
- Lisa Smith, Teacher 1st Grade

PUBLIC COMMENT ON AGENDA:

Members of the public are invited to submit comments pertaining only to the Board agenda during this public comment portion of the meeting. General comments, not necessarily pertaining to the agenda, are invited to be submitted during the public comment portion at the end of this meeting. The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all individual complaints to the Superintendent of Schools or Administration for resolution. Each citizen will be allotted up to three (3) minutes to speak, in order to allow everyone an opportunity to express their opinions or concerns.

CORRESPONDENCE:

- Mrs. Jaime Bodine, Parent
- Mr. David M. Serlin, Esquire
- Mr. Joseph Straczynski, Instrumental Music Teacher
- Mr. & Mrs. Ron Musick, Parent

APPROVAL OF MINUTES:
REGULAR & EXECUTIVE MEETINGS: April 26, 2021
MOTION: _____ SECOND: _____ ROLL CALL/VOTE

Board of Education Member	YAY	NAY	ABSTAIN
Donald Bozarth			
Sean Cassel			
Russel Hann			
John McMichael			
Suzanne Phillips			
Jennifer Potter			
Betty Wright			
Amy Ushkowitz, *Vice President*			
Jeffrey Hicks, *President*			

2021-2022 APPOINTMENTS:

NOTE: From here forward (item #1-#24) will be made in one motion.

1. APPOINTMENTS for 2021-2022 School Year

- SECRETARY OF BOARD OF EDUCATION: Casey M. DeJoseph
- PUBLIC AGENCY COMPLIANCE OFFICER (PACO): Casey M. DeJoseph
- CUSTODIAN OF SCHOOL RECORDS–OPEN PUBLIC RECORDS ACT: Casey M. DeJoseph
- AFFIRMATIVE ACTION OFFICER: Asia Michael
- ATTENDANCE OFFICER: Kristine Bertulis
- 504 OFFICER: Danielle Madison
- SUBSTANCE ABUSE COORDINATOR: Sarah Kilpatrick
- ASBESTOS MANAGEMENT: Kevin Greene
- PEOSHA OFFICER/COORDINATOR: Kevin Greene
- SAFETY & HEALTH DESIGNEES and Re-Adoption of Safety and Security Plan:
- Health / Safety Designee: Casey M. DeJoseph

- School Security Specialist: Asia Michael
- INDOOR AIR QUALITY DESIGNEE: Kevin Greene
- INTEGRATED PEST MANAGEMENT COORDINATOR: Kevin Greene
- RIGHT TO KNOW OFFICER: Kevin Greene
- CHEMICAL HYGIENE OFFICER: Kevin Greene
- AHERA COORDINATOR: Kevin Greene
- TITLE IX COORDINATOR: Kristine Bertulis
- HOMELESS LIAISON: Jennifer Andrews
- ANTI-BULLYING COORDINATOR: Asia Michael
- ANTI-BULLYING SPECIALIST SCHOOL #1- #2: Danielle Madison
- ANTI-BULLING SPECIALIST SCHOOL #3: Sarah Kilpatrick

2. RESOLUTION NAMING DEPOSITORY OF SCHOOL FUNDS:

(Note: Republic Bank is an authorized institution under a shared service agreement for banking services for the Lenape Consortium comprised of the Lenape RHSD and its K-8 constituents)

RESOLVED, Republic Bank and Investors Bank (for student activities account), are designated as a depository of the Southampton Township Board of Education with authority to accept at any time, for the credit of this Board, deposits of funds or any other property whosoever made in any form, and in whatever manner endorsed; and

BE IT FURTHER RESOLVED, that Jeffrey E. Hicks, President, or Amy Ushkowitz, Vice-President, and Casey M. DeJoseph, Board Secretary, Amy Lerner, Treasurer, and Asia Michael, Superintendent, of this Board are authorized to engage in any and all customary banking transactions with or through Republic Bank and Investors Bank, including, without limiting the generality of the foregoing authority:

To sign checks, drafts, notes, acceptances and other instruments and orders for the payment of money or for the withdrawal of funds or other property at any time held by Republic Bank and Investors Bank, for the account of this Board; and Republic Bank and Investors Bank, and is authorized to honor such checks, drafts, notes, acceptances, and other instruments and orders, including any thereof payable to or for the benefit of any signer thereof or other officer or employee of this Board, without inquiry as to the circumstances of the issue or the deposition of the proceeds thereof and without limit as to amount; and

To endorse, negotiate, and receive, or authorize the payment of, the proceeds of any negotiable instruments or orders for the payment of money payable to or belonging to this Board; and to purchase, exchange, sell, pledge or otherwise deal in or with any stocks, bonds or other securities or property to or through, Republic Bank and Investors Bank; and

BE IT FURTHER RESOLVED, that the Secretary of this Board is authorized to and shall from time to time certify to Republic Bank and Investors Bank the names of the officers of this Board and other persons, if any, authorized to sign and act for it and the offices respectively held by them, together with specimens of their signatures; and

BE IT FURTHER RESOLVED, that the foregoing resolutions shall remain in full force and effect and Republic Bank and Investors Bank, shall be entitled to rely thereon and to rely on certificates furnished thereunder until the actual receipt by Republic Bank and Investors Bank, of a certified copy of a resolution of the Board modifying or revoking any or all such resolutions.

3. APPOINTMENT OF PURCHASING AGENT AND ESTABLISHMENT OF BIDDING THRESHOLD

Whereas 18A:18A-2 provides that a "Purchasing Agent" for a school district means the secretary, business administrator or the business manager of the board of education duly assigned the authority, responsibility and accountability for the purchasing of goods or services on behalf of the board of education and, Whereas, the Southampton Township Board of Education desires to establish a bid threshold for the procurement of goods and services at $29,000 and to appoint a purchasing agent pursuant to 18A:18A-3, and

Whereas 18A:18A-3 provides that contracts, awarded by the purchasing agent that do not exceed in the aggregate in a contract year the bid threshold ($29,000 for purchasing agents not holding valid QPA certification), may be awarded by the purchasing agent without advertising for bids when so authorized by board resolution, and

Whereas 18A:18A-37, c. provides that all contracts that are in the aggregate less than 15% of the bid threshold ($4,350 when the threshold is $29,000) may be awarded by a qualified purchasing agent without soliciting competitive quotations if so authorized by board resolution, and

Now Therefore Be It Resolved, that the Southampton Township Board of Education hereby establishes a bid threshold of $29,000 for the procurement of goods and services and appoints Casey M. DeJoseph, Business Administrator/Board Secretary, as its duly authorized Purchasing Agent for the Southampton Board of Education in the County of Burlington, and

Be It Further Resolved, that Casey M. DeJoseph, Business Administrator/Board Secretary, is hereby authorized to award contracts on behalf of the Southampton Township Board of Education that are in the aggregate less than 15% of the Bid threshold ($4,350) without soliciting competitive quotations, and

Be It Further Resolved that Casey M. DeJoseph, Business Administrator/Board Secretary, is hereby authorized to seek competitive quotations, when applicable and practicable, before awarding contracts when contracts in the aggregate exceed 15% of the bid threshold ($4,350) but less than the bid threshold ($29,000).

4. AUTHORIZATION FOR PROCUREMENT OF GOODS AND SERVICES THROUGH STATE AGENCY

Whereas, Title 18A:18A-10 provides that, "A board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the state by the Division of Purchase and Property, and

Whereas, the Southampton Township Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts, and

Whereas, the Southampton Township Board of Education desires to authorize its purchasing agent for the 2020-2021 and the 2021-2022 fiscal years to make any and all purchases necessary to meet the needs of the school district throughout the school year.

Now Therefore Be It Resolved that the Southampton Township Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors as listed.

Vendor State Contract #RICOHA-46622

5. REAFFIRM PARTICIPATING IN THE FOLLOWING COOPERATIVE PURCHASING AGREEMENTS:

- Camden County Cooperative pricing system through the Camden County Educational Services Commission
- Burlington County Cooperative pricing system through Burlington County Board of Chosen Freeholders
- Education Data Services Inc., An LEA sponsored shared services agreement for
- the purchase of all supplies, services and material and furniture
- Education Services Commission of New Jersey for Technology Hardware and Software Purchases, supplies, services and material and furniture ▪

Gloucester County Special Services District

6. APPOINTMENT OF TREASURER OF SCHOOL MONEYS: Amy Lerner

7. APPOINTMENT OF ARMED SECURITY SERVICES:

Whereas, the Public School Contracts Law (N.J.S.A.18A:18A-1 et. Seq.) Requires that a resolution authorizing the award of contracts for "Professional Services" without competitive bids, Therefore, be it resolved by the Board of Education that Tri-Shield Security & Protection Services LLC, of 380 S. Post Road, Suite 100, Princeton Junction, NJ 080550, be appointed the Armed Security Service provider for the period from July 1, 2021 to June 30, 2022, at a rate of

$39.00 per hour, to perform the professional services ordinarily provided by an Armed Security Service of the State of New Jersey, and to receive such compensation as may be reasonable for such services. Said Tri-Shield Security & Protection Services LLC is an organization authorized by law to provide such services in the State of New Jersey, which practices are regulated by the laws of this State.

9. APPOINTMENT OF AUDITOR:

Whereas, the Public School Contracts Law (N.J.S.A.18A:18A-1 et. Seq.) requires that a resolution authorizing the award of contracts for "Professional Services" without competitive bids, Therefore, be it resolved by the Board of Education that Holt, McNally & Associates, 618 Stokes Road, Medford, New Jersey, be appointed the Public School Auditor for the period from July 1, 2021 to June 30, 2022, to perform the professional services ordinarily provided by an Auditor of the State of New Jersey, and to receive such compensation as may be reasonable for such services. Said, Holt, McNally & Associates is an Auditor, a recognized profession in the State of New Jersey, which practices are regulated by the laws of this State; to wit, the profession of Public School Auditor.

These professional services are necessary and are required by this Board of Education.

10. APPOINTMENT OF SCHOOL PHYSICIAN:

Whereas, the Public School Contracts Law (N.J.S.A.18A:18A-1 et. Seq.) requires that a resolution authorizing the award of contracts for "Professional Services" without competitive bids,

Therefore, be it resolved by the Board of Education that Virtua Primary Care – Mount Laurel, 401 Young Avenue, Suite 260, Moorestown, NJ, be appointed the School Physician for the period from July 1, 2021 to June 30, 2022, to perform the professional services ordinarily provided by a School Physician of the State of New Jersey, and to receive such compensation as may be reasonable for such services. Said Virtua Primary Care-Mount Laurel, is a Physician authorized by law to practice a recognized profession in the State of New Jersey, which practices are regulated by the laws of this State; to wit, the profession of School Physician.

These professional services are necessary and are required by this Board of Education.

11. APPOINTMENT OF TECHNOLOGY CONSULTANT:

A.G. Technologies, Inc. 4230 Crosswinds Drive, Easton, Pa., 18045 to provide network and proprietary hardware and software computer consulting in accordance with Title 18A-5 Extraordinary Unspecifiable Services for the 2021-2022 school year, not to exceed $145,000.00.

12. **APPOINTMENT OF DISCLOSURE AGENT and MUNICIPAL ADVISOR:** Approve Phoenix Advisors as Continuing Disclosure Agent and Municipal Advisor of Record for 2021-2022 fiscal year.

13. **APPROVAL OF LEGAL ADVERTISING PAPER:**

- Burlington County Times
- Courier Post (alternate)

14. **REAFFIRMATION OF EXISTING POLICIES, RULES AND REGULATIONS**, and to further notice; all Policies are on district website

- POLICY: File Code #6422 TRANSFER OF FUNDS BETWEEN LINE ITEMS/AMENDMENTS/PURCHASES NOT BUDGETED:
- POLICY: FILE CODE #1110 - ORGANIZATION CHART
- POLICY: FILE CODE #6471- TRAVEL LIMITS
- POLICY: FILE CODE #6470 PAYMENT OF CLAIMS

15. **REAFFIRM PARTICIPATION IN THE FOLLOWING 2021-2022 PROFESSIONAL AGREEMENTS WITH THE BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT EDUCATIONAL SERVICES UNIT:**

- Child Study Team Evaluations, including Summer Evaluations
- Physical, Occupational, and Speech Therapy
- Home Instruction and Supplemental Instruction
- Transition Services, Structured Learning Experiences Coordinator
- Assistive Technology
- Staff training
- Behavioral Services and Consultation
- Deaf and Hard of Hearing Services-and Hearing CST Evaluation Study
- Reading Specialist
- Augmentative Alternative Communication Evaluation
- Information Technology Services
- Student Assistance Coordinator
- Surrogate Parent Agreement
- Preschool Integrated Program Support Services
- Burlington County Professional Development Institute
- Burlington County School Crisis Response Team

16. REAFFIRM PARTICIPATION IN THE FOLLOWING 2021-2022 PROFESSIONAL AGREEMENTS

- First Children Services – Therapeutic Services

17. REAFFIRM PARTICIPATION IN THE FOLLOWING 2021-2022 TRANSPORTATION AGREEMENTS WITH THE BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT EDUCATIONAL SERVICES UNIT

- Joint Transportation Agreement
- Special Education Winter Bus Routes / Special Education Summer Schools
- Public, Non-Public, and Vocational Schools
- Jointure, Regular and Special Education

18. RE-ADOPT PARTICIPATION IN JOINTURE AGREEMENT WITH LENAPE REGIONAL HIGH SCHOOL DISTRICT TO TRANSPORT IN-DISTRICT STUDENTS EXCLUDING PRESCHOOL DISABLED

19. RE-ADOPTION OF CURRICULA ALIGNED WITH THE NEW JERSEY STUDENT LEARNING STANDARDS;

- English Language Arts – K-8 Adopted 9/25/2017 - Re-Adopted 09/24/2018
- Mathematics – 6-8, Adopted 9/24/2016 – Re-Adopted 09/24/2018
- Mathematics – K-5, Adopted 9/25/2017 – Re-Adopted 09/24/2018
- Science – Grades 6-8, 9/24/2016 – Re-Adopted 09/24/2018
- Science – Grades 3-5, 9/25/2017 – Re-Adopted 09/24/2018
- Social Studies – K-8, Adopted 10/16/2017 – Re-Adopted 09/24/2018
- Visual and Performing Arts – K-8 Adopted 10/16/2017 – Re-Adopted 01/28/2019
- World Language – K-8 World Language, Adopted 10/16/2017 – Re-Adopted 1/28/2019
- Health and Physical Education–K-8, Adopted 10/16/2017–Re-Adopted 01/28/2019
- Technology – K-2, Adopted 9/26/2016 Re-Adopted 09/24/2018
- Technology – 3-6, Adopted 9/26/2016 Re-Adopted 09/24/2018
- Technology - 7-8, Adopted 9/26/2016 Re-Adopted 09/24/2018
- 21st Century Life and Careers - K-8, Adopted 9/26/2016

20. RE-ADOPTION OF EVALUATION RUBRICS FOR TEACHERS, PRINCIPALS, AND VICE-PRINCIPAL

- Teacher Evaluation Rubric – Danielson Framework For Teaching
- *New Jersey Principal Evaluation for Professional Learning Observation Instrument*

21. APPROVE 403 (b) PLAN AND AUTHORIZED TAX SHELTER ANNUITY PROVIDERS:

- AXA Equitable
- Lincoln Investment Planning Inc.
- Siracusa Benefits

22. DESIGNATE MILEAGE REIMBURSEMENT RATE:

To be equal to rate allowed by the New Jersey Department of Education fiscal accountability regulations. The current approved rate is 31 cents per mile.

23. DESIGNATE PHOTOCOYPING AND PRINTING RATE:

Per N.J.S.A 47:1A-5.b

- Every public agency must charge $0.05 per page for letter sized pages and smaller
- Every public agency must charge $0.07 per page for legal sized pages and larger
- Any public agency whose actual costs to produce paper copies exceed the $0.05 and $0.07 rates may charge the actual cost of duplication.
- Every public agency must provide electronic records FREE OF CHARGE (i.e. records sent via e-mail and fax).
- Every public agency must charge the actual cost to provide records in another medium (i.e. computer disc, CD-ROM, DVD).

24. AFFIRM 2021-2022 TUITION RATE:

In accordance with Policy #5111, Eligibility of Resident / Non-Resident Students for the children of non-resident staff members at the rate of $_____ per year. (Currently $1,850 per year)

MOTION by _____, Second by _____, to approve, reaffirm, designate and/or appoint, the Board action items (items #1 - #24)

REPORT OF THE BOARD SECRETARY:

INFORMATION ITEMS:

ACTION ITEMS:

1.1 It is recommended that the Board Approve transfers *Line items for the months of **April 2021 – May 2021**, as approved by the Superintendent.

1.2 Authorize the following payments *Payment of the **May 2021** bill list in the amount of $511,137.46

1.3 Accept the ***Board Secretary's Report** for the month of **April 2021**.

1.4 Accept the ***Treasurer's Report** for the month of **March 2021**.

1.5 Approve the *Board Secretary's Monthly Certification Budgetary Line Item Status, Pursuant to **NJAC 6:A:23-2.1(c)3**, I certify that as of **April 2021**, no budgetary line item account has encumbrances and expenditures, which in total exceed line item appropriation in violation of **NJAC 6A:23-2.11(a)**.

1.6 And certify the Board of Education's Monthly Certification Budgetary Major Account/Fund Status Pursuant to **NJAC 6:A23-2.11(c)4**, we certify that as of **April 2021** after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials and the treasurer's monthly financial reports, that to the best of our knowledge, no major account or fund has been over expended in violation of the **NJAC 6:A23-2.11(b)** and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

1.7 Accept *Revenue Account Status Report for **April 2021**.

1.8 Accept **March 2021** *Nutri-Serve Cafeteria Report and authorize check register in the amount of $16,998.68

1.9 Authorize renewal of contracted rates with Schools Health Insurance Fund (Aetna) for Medical and Prescription, Horizon for Dental, with a total aggregate annual cost increase of 2.91%, at the following monthly rates from July 1, 2021 through June 30, 2022.

7/1/2021	Single	Parent / Child	Employee / Spouse	Family
Medical Aetna SHIF +2.91%				
Aetna Patriot X	$812.00	$1,507.00	$1,692.00	$2,401.00
Aetna Patriot V	$776.00	$1,425.00	$1,605.00	$2,271.00
Aetna PPO Core	$608.00	$1,131.00	$1,272.00	$1,803.00
Aetna EPO	$656.00	$1,222.00	$1,372.00	$1,943.00
Aetna HDHP	$647.00	$1,206.00	$1,355.00	$1,919.00
NJ Educator's Plan	$766.00	$1,425.00	$1,605.00	$2,271.00
RX SHIF -7.93%				
RX Option 1	$136.00	$176.00	$270.00	$311.00
RX Option 2	$120.00	$156.00	$239.00	$275.00
RX NJ Educators	$127.00	$164.00	$251.00	$288.00

Dental –Horizon				
DOP (0.0%)	$36.43	$63.66	$63.66	$108.78
HDC (0.0%)	$24.00	$47.56	$47.56	$71.32
HTC (0.0%)	$40.85	$71.37	$71.37	$121.93

MOTION: _____ SECOND: _____ to approve Board Secretary (item #s 1.1 – 1.9 as listed) ROLL CALL/VOTE

REPORT OF THE SUPERINTENDENT:

1. *Special Services Department

1.1 Information Items: None

1.2 Action Items:

1.2.1 Approval for teacher #1146 to provide 15 sessions of Wilson each to student #161770 and student #161557 during the summer of 2021.

MOTION: _____ SECOND: _____to approve (items #1.2.1)
ROLL CALL/VOTE

Board of Education Member	YAY	NAY	ABSTAIN
Donald Bozarth			
Sean Cassel			
Russel Hann			
John McMichael			
Suzanne Phillips			
Jennifer Potter			
Betty Wright			
Amy Ushkowitz, *Vice President*			
Jeffrey Hicks, *President*			

2. Harassment, Intimidation and Bullying (HIB) Report - None

Incident Number	School	Founded/Unfounded
Motion to affirm HIB incidents (item #2) _____ Second_____ Roll Call/Vote _____		

3. *Curriculum Director's Report
4. *Nurse's Report
5. *Fire & Security Drill Reports
6. *Suspension Reports

MOTION: _____ SECOND: _____ to approve (item #s 3 - 6) ROLL CALL/VOTE

7. *2020-2021 School District Goals Action Plans / Progress Report
7.1 Enhancing School Climate/Culture
7.2 Differentiated Instruction
7.3 Social/Emotional Learning

MOTION: _____ SECOND: _____ to approve (item # 7) ROLL CALL/VOTE

8. 2021-2022 Kindergarten Enrollment Status Report as of May 15, 2021

- Online Pre-registrations = 47
- Paper Registrations = 3
- Pre-school Students = 5
- Potential Retentions = TBD
- April 27, 2021 K Registration Make-Up = 4 ▪ May 18, 2021 K Registration Make Up = 3 Total Possible Enrollment = 62

9. *Enrollment – May 15, 2021
9.1 Total school enrollment = 713 (PSD – Grade 8, including in-district special education)
9.2 Special Education = 193

- Resident students in-district = 156
- Resident students sent out of district = 10 ▪ Speech and Language only = 27

10. Donations – Approve the following donations:
**10.1 ***Printers/copiers from Edward Woods with a total value of $2,769
10.2 Trees/planters from the Shade Tree Commission with an approximate value of $900

MOTION: _____ SECOND: _____to approve (item 10.1 – 10.2) ROLL CALL/VOTE

COMMITTEE REPORTS

1. PERSONNEL/STUDENT SERVICES (Chairperson: A. Ushkowitz, J. McMichael, & B. Wright) Administrative Facilitator: Superintendent C. Kobik
*Personnel/Student Services Committee Meeting – N/A

1.1 Superintendent's Recommendation for:

Voluntary Transfer

1.1.1 Approve the voluntary transfer of Employee #1169 from Principal of School #2/#3, to the position of Director of Curriculum and Instruction effective July 1, 2021, and;

1.1.2 Approve the voluntary transfer of Employee #2023 from Vice-Principal of School #2/#3 to the position of Principal School #2/#3, effective July 1, 2021. **Resignation**

1.1.3 Approve the voluntary resignation of Employee #15115, General Music Teacher/Vocal Director, effective July 1, 2021.

Clinical Practice/Nursing Practicum/Field Work

1.1.4 Requesting approval for Kaitlyn Terry to complete a full year clinical practical in the area of Elementary Special Education (with a specific focus on Inclusion) in School # 1. Placement will begin in September 2021 and continue through May 2021.

1.1.5 Requesting approval for Stephanie Valentine to complete a full year clinical practical in the area of Elementary Special Education (with a specific focus on Inclusion) in School # 2. Placement will begin in September 2021 and continue through May 2021.

1.1.6 Requesting approval for Meagan Huber to complete at least 50 hours to satisfy her practicum in school nursing in School # 2/3. The placement will begin in September 2021 and continue through December 2021.

1.1.7 Requesting approval for Jordyn Gendron to her introductory field work in elementary education in School # 1. Placement will begin in September 2021 and continue through December 2021.

FMLA – Leave of Absence

1.1.8 Employee #15288, FMLA and NJFMLA effective beginning 05/10/21 – 08/30/21 **Summer Programs**

1.1.9 Approval of 48 hours paid at the per diem rate for Kindergarten Readiness Summer Program teachers, Employee #'s 15083, 15131 and 15272.

1.1.10 Approval of 48 hours paid at the per diem rate for the Transitional First Grade Summer Program teachers, Employee #'15260 and 15024.

1.1.11 Approval of one summer program substitute, paid at the per diem rate, as needed Employee #1153 **Non-Resident Student**

1.1.12 Approve the enrollment into 2nd Grade, non-resident student of Employee #2023 for the 2021-2022 school year; in accordance with Article XVII, Miscellaneous Provisions, H., "Children of Employees" of the Collective Bargaining Agreement between STEA and STBOE.

MOTION: _____ SECOND: _____to approve (item 1.1.1 – 1.1.12) ROLL CALL/VOTE

Board of Education Member	YAY	NAY	ABSTAIN
Donald Bozarth			
Sean Cassel			
Russel Hann			
John McMichael			
Suzanne Phillips			
Jennifer Potter			
Betty Wright			
Amy Ushkowitz, *Vice President*			
Jeffrey Hicks, *President*			

1.2 *Approve the 2021-2022 Business Administrator's contract.

MOTION: _____ SECOND: _____to approve (item #1.2) ROLL CALL/VOTE

Board of Education Member	YAY	NAY	ABSTAIN
Donald Bozarth			
Sean Cassel			
Russel Hann			
John McMichael			
Suzanne Phillips			
Jennifer Potter			
Betty Wright			
Amy Ushkowitz, *Vice President*			
Jeffrey Hicks, *President*			

1.3 *****Approve 2021-2023 STASA and STBOE Collective Bargaining Agreement
Motion to ratify the 2021-2023 (two year) Collective Bargaining Agreement between the Southampton Township Supervisor / Administrator Association and the Southampton Township Board of Education.

MOTION: _____ SECOND: _____to approve (item #1.3)
ROLL CALL/VOTE

Board of Education Member	YAY	NAY	ABSTAIN
Donald Bozarth			
Sean Cassel			Conflicted
Russel Hann			
John McMichael			
Suzanne Phillips			
Jennifer Potter			
Betty Wright			
Amy Ushkowitz, *Vice President*			
Jeffrey Hicks, *President*			

2. CURRICULUM/POLICY COMMITTEE (Chairperson: S. Phillips, R. Hann, & J. Hicks)
Administrative Facilitator: Superintendent C. Kobik
*Curriculum/Policy Committee Meeting – May 12, 2021

2.1 2020 – 2021 School Level Objectives

School #1 – During the 2020-2021 school year, 80% of 1st grade students will achieve a set goal of high frequency word fluency which will be determined by their benchmark assessment baseline

School #1 – During the 2020-2021 school year, at least 80% of 2nd grade students will earn a score of 75% or higher on the end-of-year math assessment. This assessment scores elements of the grade-level curriculum as outlined by the New Jersey Student Learning Standards.

School #1 – During the 2020-2021 school year 100% of staff will increase their knowledge and utilization of instructional technologies pertaining to in-person and/or remote learners.

School #2 – During the 2020-2021 school year at least 80% of 3rd grade students will increase in an identified area of need on the Narrative Writer's Workshop rubric by at least 50% which addresses structure, development and language conventions.

School #3 – During the 2020-2021 school year at least 80% of 7th grade students will attain a score of 75% or better on an identified strand of need on an approved math assessment.
School #2/3 – During the 2020-2021 school year 100% of staff will increase their knowledge utilization of instructional technologies pertaining to in-person and/or remote learners.

MOTION: _____ SECOND: _____ to accept the 2020 – 2021 School Level Objectives Status Report (item# 2.1)

3. **BUDGET/FINANCE/FACILITIES COMMITTEE** (Chairperson: D. Bozarth, S. Cassel, J. Potter, & J. Hicks) Administrative Facilitator – C. DeJoseph
*Budget/Finance/Facilities Meeting - May 24, 2021

3.1 Information Items:

- NJ American Water Well/Irrigation System update
- Non-resident tuition rate
- LRFP Updates – cameras, parking lot, awning footings, fire alarms, signage

3.2 Action Items:

3.2.1 Renewal of contract with NutriServe Food Management Company for the 2021-2022 school year.

MOTION: _____ SECOND: _____ to approve the renewal of the NutriServe Food Management Company contract for the 2021-2022 School Year (item #3.2.1) ROLL CALL/VOTE

Board of Education Member	YAY	NAY	ABSTAIN
Donald Bozarth			
Sean Cassel			
Russel Hann			
John McMichael			
Suzanne Phillips			
Jennifer Potter			
Betty Wright			
Amy Ushkowitz, *Vice President*			
Jeffrey Hicks, *President*			

3.2.2 Approval to accept bid results for the replacement/repair of the Southampton Township Board of Education's School #1 blacktop, and issue award of bid to **Richard Barrett Paving of 40 Prospect Street, Trenton, NJ 08618,** with a total bid amount of **$88,435.00.**

Bidder	**Lump Sum**	**Sub-Base Repair**	**General Construction Allowance**	**TOTAL BID**
Richard Barrett Paving	$ 84,685.00	$ 1,750.00	$ 2,000.00	$ 88,435.00
Landberg Construction	$ 96,000.00	$ 250.00	$ 2,000.00	$ 98,250.00
Earle Asphalt	$ 101,813.13	$ 1,500.00	$ 2,000.00	$ 105,313.13
American Asphalt	$ 117,900.00	$ 6,000.00	$ 2,000.00	$ 125,900.00
RTW Construction	NO BID	NO BID	NO BID	NO BID

MOTION: _____ SECOND: _____ to accept bid results and issue award of bid to Richard Barrett Paving (item #3.2.2) ROLL CALL/VOTE

Board of Education Member	**YAY**	**NAY**	**ABSTAIN**
Donald Bozarth			
Sean Cassel			
Russel Hann			
John McMichael			
Suzanne Phillips			
Jennifer Potter			
Betty Wright			
Amy Ushkowitz, *Vice President*			
Jeffrey Hicks, *President*			

3.2.3 Resolution to approve withdrawal from the Maintenance Reserve account in the amount of $18,000 to re-grade and fill the athletic fields as required by Gowers Inc. as a change order / precursor to the field drainage/irrigation system installation.

RESOLUTION AUTHORIZING THE WITHDRAWAL OF FUNDS
FROM THE MAINTENANCE RESERVE ACCOUNT PURSUANT TO N.J.A.C. 6A:23A

WHEREAS, N.J.A.C. 6A:23A-14.2 subsection (d), a district board of education or board of school estimate, as appropriate, may withdraw by resolution funds from the maintenance reserve account and appropriate the funds into the required maintenance account lines at budget time or any time during the year for use on required maintenance activities for a school facility, as reported in the comprehensive maintenance plan pursuant to N.J.A.C. 6A:26A-4. And;

WHEREAS, the Board of Education wishes to approve an eighteen thousand dollars ($18,000) withdraw from the Maintenance Reserve account effective May 24, 2021.

THEREFORE, BE IT RESOLVED by the Township of Southampton Board of Education, County of Burlington, State of New Jersey, that the Business Administrator shall withdraw the eighteen thousand dollar ($18,000) amount from the Maintenance Reserve account.

MOTION: _____ SECOND: _____ to approve withdrawal from Maintenance Reserve (item # 3.2.3) ROLL CALL/VOTE

Board of Education Member	YAY	NAY	ABSTAIN
Donald Bozarth			
Sean Cassel			
Russel Hann			
John McMichael			
Suzanne Phillips			
Jennifer Potter			
Betty Wright			
Amy Ushkowitz, *Vice President*			
Jeffrey Hicks, *President*			

4. PRESIDENT'S COUNCIL (J. Hicks, A. Ushkowitz, and C. Kobik)

4.1 *2020-2021 Board of Education Goals

GOAL #1: (Curriculum/Policy Committee) The Board of Education, in consultation with the Superintendent and Business Administrator, will develop a comprehensive action plan for the reopening of schools in September 2020. This detailed plan will include, but not be limited to, identification and implementation of interventions to address students' academic, social and emotional needs; the necessary safety measures to prevent against COVID-19 (e.g. social distancing in the buildings and school busses, PPE's, etc.) and their financial impact; provisions for remote learning for those that select that option; and a review of all pertinent Board policies and regulations to ensure alignment with mandates from the NJ Department of Education and the Burlington County Board of Health. In addition, this plan will outline the

appropriate steps to be taken in the event the district is required to return to a fully remote learning environment at some point during the 2020-2021 school year.

GOAL #2: (Personnel/Student Services Committee) The Board of Education, in consultation with the Superintendent, will hold town hall type meetings with members of the community, administrators and staff. The purpose of these meetings will be to collaborate on new ideas, thoughts, and pass on pertinent information on topics concerning our school community. Topics will range from reopening plans, school budget, S2 initiative, and other pertinent information.

GOAL #3: (Budget/Finance/Facilities Committee) The Board of Education in consultation with the Superintendent, and Business Administrator will develop a comprehensive action plan to address the sevenyear phase out of state aid. This action plan will include educating the school community as to the impact on district programming and operations via a public forum and community topic presentations at Board of Education meetings, and developing a framework to address budgetary savings and cuts.

MOTION: _____ SECOND: _____ to accept the 2020-2021 Board of Education Goals Status Report (item #4.1) ROLL CALL/VOTE

UNFINISHED BUSINESS:

- NJ Delegate Assembly Saturday, May 15, 2021 Virtual Meeting
- BCSBA Meeting, Thursday, May 20, 2021 at 7:00 p.m. Virtual Meeting Recognitions
- Township Committee Report, May 18, 2021
- Annual Board Self-Evaluation – Due Monday, May 24, 2021

NEW BUSINESS:

PUBLIC COMMENTS:

Members of the public are invited to submit any general comments during this public comment portion of the meeting. The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all individual complaints to the Superintendent of Schools or Administration for resolution. Each citizen will be allotted up to three (3) minutes to speak, in order to allow everyone an opportunity to express their opinions or concerns.

MOTION: _____ SECOND: _____ FOR EXECUTIVE SESSION ROLL CALL/VOTE

MOTION: _____ SECOND: _____ TO CLOSE EXECUTIVE SESSION ROLL CALL/VOTE

MOTION: _____ SECOND: _____ TO ADJOURN TIME: _____ ROLL CALL/VOTE

DATES TO REMEMBER

May 31	Memorial Day – School Closed
	Memorial Day Parade @ 10 am, Main Street, Rain or Shine
June 14	Flag Day
June 20	Father's Day
June 22	Teacher Recordkeeping – 12:38 Dismissal
	Last Day PM Kindergarten - 12:38 Dismissal No AM Kindergarten
June 23	Last Day for Students – 12:38 Dismissal
	Last Day AM Kindergarten – 12:38 Dismissal No PM Kindergarten
June 25	Last Day for Teachers

Note: All Friday's in June are still 12:38 Dismissal