

Meetings:**6:00 p.m. - Personnel / Student Services Committee, School #1 Faculty Room****6:30 p.m. – Curriculum & Policy Committee, School #1, Conference Room****7:00 p.m. – Executive Session, School #1, Faculty Room****8:00 p.m. – Public Meeting, School #1, All Purpose Room**

Southampton Township Board of Education

“Building a Tradition of Excellence”

Southampton, New Jersey 08088

“Statement to the Public”

Please be advised that often it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied that the matter has been thoroughly researched, it is presented to the Board of Education for discussion prior to any final action being taken. Only then, is it placed on the agenda for action at a public meeting.

CALL TO ORDER:

This meeting is held in compliance with N. J. S. A. 10:4-6. A schedule of meetings was posted in all schools and the township municipal building and advertised in the *Burlington County Times* on January 16, 2018, and *The Central Record* on March 15, 2018.

ROLL CALL: BOARD OF EDUCATION MEMBERS:

President: J. Hicks _____

Vice-President: J. Potter _____

D. Bozarth _____

R. Hann _____

A. Harrison _____

M. Phillips _____

S. Phillips _____

L. Rickborn _____

B. Wright _____

MOTION FOR EXECUTIVE SESSION TO DISCUSS THE FOLLOWING ITEMS (Fifth grade teacher resignation, Superintendent's recommendation of employment for a fifth grade teacher, termination of a custodian, School Business Administrator retirement, an Rtl teacher resignation, FMLA, and STASA and STBOE 2018-2021 successor agreement)

Time: _____ p.m. Motion _____ Second _____ Roll Call/Vote _____

MOTION TO CLOSE EXECUTIVE SESSION AND RETURN TO PUBLIC SESSION: THE BOARD OF EDUCATION DISCUSSED THE FOLLOWING ITEMS (Fifth grade teacher resignation, Superintendent's recommendation of employment for a fifth grade teacher, termination of a custodian, School Business Administrator retirement, an Rtl teacher resignation, FMLA, and STASA and STBOE 2018-2021 successor agreement)

Time: _____ p.m. Motion _____ Second _____ Roll Call/Vote _____

ROLL CALL: BOARD OF EDUCATION MEMBERS:

President: J. Hicks _____

Vice-President: J. Potter _____

D. Bozarth _____

R. Hann _____

A. Harrison _____

M. Phillips _____

S. Phillips _____

L. Rickborn _____

B. Wright _____

PUBLIC NOTICE OF MEETING:

This meeting is held in compliance with N. J. S. A. 10:4-6. A schedule of meetings was posted in all schools and the township municipal building and advertised in the *Burlington County Times* on January 16, 2018 and *The Central Record* on March 15, 2018.

SALUTE TO THE FLAG

COMMUNITY TOPIC: NJ American Water – Well Project

STUDENT RECOGNITION: NONE

EMPLOYEE OF THE MONTH RECOGNITION: NONE

OTHER RECOGNITION: NONE

PUBLIC COMMENT ON AGENDA:

Members of the public are invited to submit comments pertaining only to the Board agenda during the public comment portion of the meeting. General comments, not necessarily pertaining to the agenda, are invited to be submitted during the public comment portion at the end of this meeting. The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all individual complaints to the Superintendent of Schools or Administration for resolution. Each citizen will be allotted up to three (3) minutes to speak, in order to allow everyone an opportunity to express their opinions or concerns.

CORRESPONDENCE (WHITE)

LETTERS:

From: NONE

To: NONE

THANK YOU NOTES:

- Nicole Mossbacher – Employee Applicant
- Wendy Pickard-Parent
- Alice Gaehring-Student
- Chris Landher-Student
- Marissa Greeley-Student
- Jarret Holland-Student

*APPROVAL OF MINUTES: June 25, 2018 Regular and Executive (PINK)

Motion by_____, Second by_____, Roll Call/Vote_____

ROLL CALL: BOARD OF EDUCATION MEMBERS:

President: J. Hicks_____	Vice-President: J. Potter_____
D. Bozarth_____	R. Hann_____
S. Phillips_____	L. Rickborn_____
	A. Harrison_____ M. Phillips_____
	B. Wright_____

*APPROVAL OF MINUTES: July 25, 2018 Special Meeting (PINK)

Motion by_____, Second by_____, Roll Call/Vote_____

ROLL CALL: BOARD OF EDUCATION MEMBERS:

President: J. Hicks_____ Vice-President: J. Potter_____

D. Bozarth_____ R. Hann_____ A. Harrison_____ M. Phillips_____

S. Phillips_____ L. Rickborn_____ B. Wright_____

REPORT OF THE BOARD SECRETARY: (PINK)

1. Information Items:

1.1 Board of Education Candidates, November 2018 Election (not position on ballot)

- Three Year Term (4 candidates for 3 positions, Listed in ballot position)
 - Donald Bozarth, Jr.
 - Betty L. Wright
 - Jennifer M. Potter
 - Clifford L. Jones
- One Year Unexpired Term (2 candidates for one position, Listed in ballot position)
 - Amy Ushkowitz
 - Arnold E. Harrison, III

NJSBA has an Informational Program for School Board Candidates on Wednesday, 10/03/18, 7:00PM to 9:00 PM at Hammonton High School.

1.2 *NJSBA 2018 Fall Workshop, 10/22-25/18

1.3 *Burlington County School Board Association meetings: 10/4/18, 12/04/18, 01/31/19, 03/05/19, 05/16/19

2. Action Items:

2.1 It is recommended that the Board:

Approve transfers

***Line items for the months of June 26 and June 30, 2018 as approved by Superintendent**

***Line items between July 1, 2018 and August 27, 2018 meetings as approved by Superintendent**

2.2 Authorize the following payments, including Electronic Fund Transfers:

***June 30, 2018 bill list in the amount of \$777,561.40**

***July 11, 2018 bill list in the amount of \$257,106.37**

***July 31, 2018 bill list in the amount of \$504,689.40**

***August 2018 bill list in the amount of \$845,172.10**

2.3 *Accept the Board Secretary's Report for the month of **June 2018 which is in agreement with the Treasurer's report**

2.4 *Accept the Treasurer's Report for the month of **June 2018 which is in agreement with the Board Secretary's report**

2.5 Approve the Board Secretary's Monthly Certification Budgetary Line Item Status. Pursuant to NJAC 6A:23-2.1(c)3, I certify that as of **June 2018 no budgetary line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11(a).**

- 2.6 And certify the Board of Education's Monthly Certification Budgetary Major Account/Fund Status Pursuant to NJAC 6:A23-2.11(c) 4, we certify that as of **June 2018** after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials and the treasurer's monthly financial reports, that to the best of our knowledge, no major account or fund has been over expended in violation of the NJAC 6:A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- 2.7 *Accept Revenue Account Status Report for June 2018
- 2.8 *Accept June 2018 Nutri Serve Cafeteria Report and authorize Check Register in the amount of \$10,325.70

MOTION by_____, Second by_____, to approve Board Secretary (items 2.1 to 2.8)

ROLL CALL: BOARD OF EDUCATION MEMBERS:

President: J. Hicks_____ Vice-President: J. Potter_____

D. Bozarth_____ R. Hann_____ A. Harrison_____ M. Phillips _____

S. Phillips_____ L. Rickborn_____ B. Wright_____

REPORT OF THE SUPERINTENDENT: (BUFF)

1. *Special Services Department
 - 1.1 Information Items:
 - Summer 2018 Special Services Program Report
 - 1.2 Action Items: None
2. Harassment, Intimidation and Bullying Report – No Report
3. *Curriculum Director's Report – Status Report
4. Nurses' Reports – None
5. *Fire and Security Drill Reports – Summer Program Report
6. Suspension Reports - None
7. Bus Evacuation Drill - None

Motion by_____, Second by_____, to accept reports (items #3 & 5)

Roll Call/Vote _____

8. *2018-2019 School District Goals
 - 8.1 Differentiated Instruction
 - 8.2 Enhancing School Culture
 - 8.3 K-8 I-STEAM Program Enhancements

Motion by_____, Second by_____, to adopt the 2018-2019 District Goals

Action Plans and accept the Status Reports (items #8.1-8.3) Roll Call/Vote _____

9. Class Trips (not including transportation) – None
10. Summer 2018 Kindergarten Readiness Program (B. Chapin)
11. *Enrollment – August 15, 2018
 - 11.1 Total school enrollment = 693 (PSD-Grade 8, including in-district special education)
 - 11.2 Special Education = 151

- Resident students in-district = 108
- Resident students sent out of district = 17
- Speech and Language only = 26

COMMITTEE REPORTS: (GREEN)

1. Personnel / Student Services (Chairperson: B. Wright, D. Bozarth, and R. Hann)

*(Personnel / Students Services Committee Meeting Agenda – 8/27/18)

1.1 Teacher Resignations:

- Accept resignation of Employee #15146, effective 09/01/2018
- Accept resignation of Employee #15218, effective 11/01/2018

1.2 Retirement:

- *Barbara Godfrey, Business Administrator / Board Secretary, effective 01/01/2019 (with extreme regret)

1.3 Superintendent's Recommendation for Employment:

- Ashley Osowski, 5th Grade Teacher, Step 1, BA, effective 08/28/18
- Allison Shaughnessy, Part-time Counselor, Step 8, MA, effective 08/28/18
- Sharon Danfield, PT Teacher Evaluator, Effective 08/28/18, \$7,500
- Mary Steinacker, PT Teacher Evaluator, Effective 08/28/18, \$7,500

1.4 Termination of Custodian:

- Employee #15219, Custodian, effective 09/13/18

1.5 Permission to advertise:

- Business Administrator/Board Secretary
- Full time Custodian
- Rtl Teacher

1.6 • *2018-2019 Schedule B Appointments

1.7 FMLA – Leave of Absence

- Employee #1188, FMLA, Effective 09/12/18 - 09/26/18

1.8 Workshops

- Employee #1202, BCIPJIF Professional Development Retreat, Cape May, NJ, 09/26/18 thru 09/28/18, N/C
- Employee #1202, BCASBO Meetings, various locations; 09/14/18, 10/12/18, 11/07/18, 12/07/18, 01/18/19, 02/22/19, 03/15/19, 04/12/19, 05/10/19
- Employee #1202, BCIPJIF Meetings, Voorhees Administration Building; 09/12/18, 11/14/2018, 01/09/19, 03/13/19, 05/08/19, N/C
- Employee #15119, Rewire Workshop, Tabernacle Township School, 10/05/18, NC

1.9 Approve the enrollment in 8th grade for the 2018-2019 school year of a non-resident teaching staff member's Employee #15218 child in accordance with Article XVII, Miscellaneous Provisions, H., "Children of Employees" of the collective bargaining agreement between STEA and STBOE. Tuition will be prorated for the months of September and October.

Motion by_____, Second by_____, to approve (items # 1.1 -1.9)

ROLL CALL: BOARD OF EDUCATION MEMBERS:

President: J. Hicks_____

Vice-President: J. Potter_____

D. Bozarth_____ R. Hann_____ A. Harrison_____ M. Phillips _____
 S. Phillips_____ L. Rickborn_____ B. Wright_____

1.10 2018-2021 STASA and STBOE Collective Bargaining Agreement

Motion to ratify the 2018-2021 Collective Bargaining Agreement between the Southampton Township Administrative & Supervisors Association and the Southampton Township Board of Education.

Motion by_____, Second by_____, to approve (item #1.10)

ROLL CALL: BOARD OF EDUCATION MEMBERS:

President: J. Hicks_____ Vice-President: J. Potter_____
 D. Bozarth_____ R. Hann_____ A. Harrison_____ M. Phillips_____
 S. Phillips_____ L. Rickborn_____ B. Wright_____

2. Curriculum / Policy (Chairperson: S. Phillips, M. Phillips, and L. Rickborn)

*(Curriculum / Policy Committee Meeting Agenda – 08/27/18)

2.1 2018-2019 School Level Objectives

- School #1: During the 2018-2019 school year, at least 90% of 2nd grade students will improve at least two independent reading levels on the Fountas and Pinnell benchmark assessment, which addresses both reading fluency and comprehension.
- School #1: During the 2018-2019 school year, at least 90% of 1st grade students will achieve a 50% increase on the Narrative Writer's Workshop rubric, which addresses writing structure, development, and language conventions (equivalent to a 6 point or more increase on the rubric).
- School #1: During the 2018-2019 school year, at least 80% of Kindergarten representatives (students, staff, and parents) surveyed will indicate a positive perception of school culture through an evaluation of the school's physical environment, school-home communication, and a sense of school community and opportunities for involvement.
- School #2: During the 2018-2019 school year at least 80% of grade four students will increase their independent reading performance by two reading levels on the Fountas and Pinnell benchmarking assessment.
- School #3: During the 2018-2019 school year at least 80% of the students in eighth grade will attain a 75% or better on the math assessment identified strand.
- School #2/#3: During the 2018-2019 school year, School #2/#3 will create a school level committee comprised of administration, staff, parents, and students to create and implement a school level action plan based on a needs assessment to address the District Goal pertaining to enhancing school climate / culture. Implemented activities will be documented and reported to the Board of Education via monthly School Level Objective Progress Report.

2.2 Second Reading Policies / Regulations (Strauss Esmay Policy Alert #215)

- P & R 1550 Equal Employment/Anti-Discrimination Practices (M) (Revised)
- P 2431 Athletic Competition (M) (Revised)
- R 2431.2 Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad (M) (Revised)

- P 2431.8 Varsity Letters for Interscholastic Extracurricular Activities (M) (New)
- P & R 5350 Student Suicide Prevention (M) (Revised)
- P 5533 Student Smoking (M) (Revised)
- P & R 5561 Use of Physical Restraint and Seclusion Techniques for Students with Disabilities (M) (Revised)
- P 8462 Reporting Potentially Missing or Abused Children (M) (Revised)
- P 8561 Procurement Procedures for School Nutrition Programs (New)

Motion by _____, Second by _____, to adopt the 2018-2019 School Level Objectives and adopt the revisions to policies and regulations for Policy Alert #215 (items # 2.1 and 2.2) Roll Call/Vote _____

3. Budget / Finance /Facilities (Chairperson: J. Potter, A. Harrison, and J. Hicks)
Administrative Facilitator - B. Godfrey

*(Budget / Finance / Facilities Committee Meeting Agenda – No Meeting

3.1 Information items:

- *2018-2019 budget revised 7-25-2018 in response to state aid reduction
- Audit field work to be conducted September 4th thru 14th
- * New Jersey American Water update of test well drilling

3.2 Amend 2018-2019 budget for FY 2019 ESSA and IDEA funds:

	2018-2019	original budget	Actual Grant	Adjustment
Title I	20-231-100-101	\$ 43,516	\$ 39,660	\$ (3,856)
	20-231-100-500	\$ -	\$ -	\$ -
	20-231-100-610	\$ 36,005	\$ 30,509	\$ (5,496)
	20-231-200-200	\$ 11,202	\$ 11,206	\$ 4
	20-231-200-320	\$ -	\$ 9,600	\$ 9,600
	20-231-200-600	\$ 9,600	\$ -	\$ (9,600)
	expenditure	\$ 100,323	\$ 90,975	\$ (9,348)
	20-4411-000			
	Revenue	\$ 100,323	\$ 90,975	\$ (9,348)
Title II A	20-272-100-101	\$ 9,301	\$ 8,645	\$ (656)
	20-272-200-200	\$ 2,604	\$ 2,680	\$ 76
	20-272-200-300		\$ 3,280	\$ 3,280
	20-272-200-610	\$ -	\$ 847	\$ 847
	expenditure	\$ 11,905	\$ 15,452	\$ 3,547
	20-4451-000			
	Revenue	\$ 11,905	\$ 15,452	\$ 3,547
Title IV-A	20-281-100-300	\$ -	\$ 9,280	\$ 9,280
	20-281-200-600	\$ -	\$ 720	\$ 720
	expenditure	\$ -	\$ 10,000	\$ 10,000
	20-4471-000			
	Revenue	\$ -	\$ 10,000	\$ 10,000
Total NCLB	Total expenditures	\$ 12,228	\$ 116,427	\$ 4,199
	Total revenues	\$ 112,228	\$ 116,427	\$ 4,199
IDEA	20-250-100-500	\$ 194,221	\$ 198,006	\$ 3,785

20-250-200-320	\$ -	\$ -	\$ -
20-250-200-560	\$ -	\$ -	\$ -
20-251-100-300	\$ -	\$ -	\$ -
20-251-100-500	\$ 12,656	\$ 12,840	\$ 184
20-251-219-320	\$ -		\$ -
total expenditure	\$ 206,877	\$ 210,846	\$ 3,969
20-4420-000			
Revenue	\$ 206,877	\$ 210,846	\$ 3,969

TOTAL FEDERAL GRANTS

expenditures	\$ 319,105	\$ 327,273	\$ 8,168
Revenues	\$ 319,105	\$ 327,273	\$ 8,168

Motion by_____, Second by_____, to approve the Budget, /Finance /
Facilities items as recommended (items #3.2) Roll Call/Vote_____

ROLL CALL: BOARD OF EDUCATION MEMBERS:

President: J. Hicks_____ Vice-President: J. Potter_____
D. Bozarth_____ R. Hann_____ A. Harrison____ M. Phillips ____
S. Phillips_____ L. Rickborn_____ B. Wright_____

4. President's Council (J. Hicks, J. Potter and M. Harris)**4.1 2018-2019 Board of Education Goals**

- **Goal #1:** The Board of Education, in cooperation with the Chief School Administrator, will develop and implement an action plan to enhance community engagement with all district constituencies and increase the Board of Education's visibility at school events.
- **Goal #2:** The Board of Education will use effective fiscal planning, including reserving funds in capital reserve and the regular budgetary process, to address long-range facility needs pertaining to the demolition of existing storage facilities and the construction of a new storage facility during the summer of 2019.
- **Goal #3:** The Board of Education, in consultation with the Superintendent and Business Administrator, will develop a comprehensive action plan to address the seven year phase out of state adjustment aid. This action plan will include educating the school community as to the impact on district programming and operations and developing a framework to address budgetary savings and cuts.
- **Goal #4:** The Board of Education, in collaboration with the Superintendent, will develop a comprehensive action plan to further enhance school security and safety. This plan will include increasing counseling services for students, enhancing facilities security, and exploring the feasibility of adding an armed security officer.

Motion by_____, Second by_____, to adopt the 2018-2019 Board of Education Goals and develop action plans for Board of Education approval. (Item #4.1)

Roll Call/Vote_____

OLD BUSINESS: NONE

NEW BUSINESS: NONE

PUBLIC COMMENTS:

Members of the public are invited to submit any general comments during the public comment portion of this meeting. The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all individual complaints to the Superintendent of Schools or Administration for resolution. Each citizen will be allotted up to three (3) minutes to speak, in order to allow everyone an opportunity to express their opinions or concerns.

MOTION FOR EXECUTIVE SESSION: (Personnel, Contract Negotiations, Legal)

Time: ____ p.m.

Motion _____ Second _____ Roll Call/Vote _____

MOTION TO CLOSE EXECUTIVE SESSION:

(Personnel, Contract Negotiations, Legal)

Time: ____ p.m.

Motion _____ Second _____ Roll Call/Vote _____

ADJOURNMENT: Time: _____ p.m.
Motion _____ Second _____ Roll Call/Vote _____

NOTE: Committee Meetings & Dates

Committee	Date	Time	Location
Budget /Finance/Facilities	09/24/2018	TBD	School #1 Conference Room
Curriculum / Policy	TBD	TBD	TBD
Personnel / Students Services	09/24/2018	6:00PM	School #1 Faculty Room

Next Board of Education – September 24, 2018, School #1 All-Purpose Room
 Miscellaneous inserts (GOLDENROD)

*Documents attached –

Central Record, 05/31/18 – We Love a Parade, or Three

Central Record, 07/12/18 – Drafted by Red Sox

Central Record, 07/19/18 – Decker drafted by Red Sox

Dates to Remember

September

3	Labor Day – School Closed
4	1 st Day for Students
7	Special Event Fridays – Choose Kind
10	Rosh Hashanah – School Closed
11	Patriot Day
12	PTA – Room Parents Tea
14	Special Event Fridays – School Spirit
19	Yom Kippur – School Closed
21	Special Event Fridays – American Spirit
21	International Day of Peace
24	BOE Meeting – School #1 APR 8:00 PM
25	Back to School Night – Schools #1 & #2
26	Back to School Night – School #3
27	Family Math – 7:00-8:30 – APR #2
28	Special Event Fridays – STEA Scholarship Day
28	Fall Photos – All Schools
28	PTA Dance 7:00-9:00 – APR #2 – 6 th – 8 th
28	STAR 6 th Annual Golf Tournament @ Golden Pheasant Golf Club @ 1 PM