

Meetings:**6:30 p.m. – Tour of storage facilities (barn and bus garage)****7:15 p.m. - Curriculum / Policy Committee, School #1 Faculty Room****7:30 p.m. - Executive Session, School #1, Faculty Room****8:00 p.m. – Public Meeting, School #1, All Purpose Room**

Southampton Township Board of Education
 “Building a Tradition of Excellence”
 Southampton, New Jersey 08088

“Statement to the Public”

Please be advised that often it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied that the matter has been thoroughly researched, it is presented to the Board of Education for discussion prior to any final action being taken. Only then, is it placed on the agenda for action at a public meeting.

CALL TO ORDER:

This meeting is held in compliance with N. J. S. A. 10:4-6. A schedule of meetings was posted in all schools and the township municipal building and advertised in the *Burlington County Times* on January 16, 2018, and *The Central Record* on March 15, 2018.

ROLL CALL: BOARD OF EDUCATION MEMBERS:

President: J. Hicks _____ Vice-President: J. Potter _____
 D. Bozarth _____ R. Hann _____ A. Harrison _____ M. Phillips _____
 S. Phillips _____ L. Rickborn _____ B. Wright _____

MOTION FOR EXECUTIVE SESSION TO DISCUSS THE FOLLOWING ITEMS Business Administrator Vacancy Status Report, workshops, and Lenape Region Banking Consortium)

Time: _____ p.m.

Motion _____ Second _____ Roll Call/Vote _____

MOTION TO CLOSE EXECUTIVE SESSION AND RETURN TO PUBLIC SESSION: THE BOARD OF EDUCATION DISCUSSED THE FOLLOWING ITEMS DURING EXECUTIVE SESSION (Business Administrator Vacancy Status Report, workshops and Lenape Region Banking Consortium), Time: _____ p.m.

Motion _____ Second _____ Roll Call/Vote _____

ROLL CALL: BOARD OF EDUCATION MEMBERS:

President: J. Hicks _____ Vice-President: J. Potter _____
 D. Bozarth _____ R. Hann _____ A. Harrison _____ M. Phillips _____
 S. Phillips _____ L. Rickborn _____ B. Wright _____

PUBLIC NOTICE OF MEETING:

This meeting is held in compliance with N. J. S. A. 10:4-6. A schedule of meetings was posted in all schools and the township municipal building and advertised in the *Burlington County Times* on January 16, 2018 and *The Central Record* on March 15, 2018.

SALUTE TO THE FLAG**COMMUNITY TOPIC:**

- “Choose Kind” – Welcome Back Warriors video
- 2018 STAR Foundation Golf Tournament

STUDENT RECOGNITION: Recognition begins in October

EMPLOYEE OF THE MONTH RECOGNITION: Recognition begins in October

OTHER RECOGNITION:**PUBLIC COMMENT ON AGENDA:**

Members of the public are invited to submit comments pertaining only to the Board agenda during the public comment portion of this meeting. General comments, not necessarily pertaining to the agenda, are invited to be submitted during the public comment portion at the end of this meeting. The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all individual complaints to the Superintendent of Schools or Administration for resolution. Each citizen will be allotted up to three (3) minutes to speak, in order to allow everyone an opportunity to express their opinions or concerns.

CORRESPONDENCE (WHITE)**LETTERS:**

*From:

*To:

THANK YOU NOTES:

Staff Member: Gabrielle Simpson

***APPROVAL OF MINUTES:** August 27, 2018 Regular and Executive (PINK)

Motion by_____, Second by_____, Roll Call/Vote_____

ROLL CALL: BOARD OF EDUCATION MEMBERS:

President: J. Hicks_____

Vice-President: J. Potter_____

D. Bozarth_____

R. Hann_____

A. Harrison____ M. Phillips ____

S. Phillips_____

L. Rickborn_____

B. Wright_____

REPORT OF THE BOARD SECRETARY: (PINK)

1. Information Items:

- 1.1 *NJSBA Carol E. Larsen Master Board Certification Award.
- 1.2. *Letters to prospective Board Candidates.
- 1.3 BCSBA County Meeting – 10/04/18, Braddock's Tavern, Medford, NJ 6 PM

2. Action Items:

Note: July, August, and September financial reports will be presented in October

2.1 It is recommended that the Board:

Approve transfers

*Line items for the month of September 2018 as approved by Superintendent

*Line items between August and September 2018 meetings as approved by Superintendent

2.2 Authorize the following payments:

*Authorize the payment of the September 2018 bill list in the amount of \$466,101.04

*Authorize payment of Interim Check Register and Electronic Fund Transfers for the period of August 15, 2018 and September 21, 2018, in the amount of \$212,154.39

2.3 *Authorize Cafeteria Check Register in the amount of \$11,657.43

(note: there is no financial report)

Motion by _____, Second by _____ to approve Board Secretary items (items #2.1-2.3) _____ Roll Call/Vote _____

REPORT OF THE SUPERINTENDENT: (BUFF)

1. *Special Services Department

1.1 Information Items:

1.2 Action Items:

- Approval for Mrs. Pero to provide Wilson Language Instruction for student #160624 and #161557 after school for 2 hours per week as per their IEP from September 24, 2018 through November 30, 2018. Pay rate is at the 2018-19 home instruction rate \$39.00 per hour.
- Approval for Mrs. Seidel to provide Wilson Language Instruction for student #160637 3 times a week for 40 min as per the student's IEP. Effective September 24, 2018 through November 13, 2018. Pay rate is at the 2018-19 home instruction rate \$39.00 per hour.

Motion by _____, Second by _____ to approve (items #1.2) Roll Call/Vote _____

2. Harassment, Intimidation and Bullying Report – No Incidents

3. *Curriculum Director's Report

4. *Nurses' Reports

5. *Fire and Security Drill Reports

6. *Suspension Reports

7. Bus Evacuation Drills – Drills scheduled for October

Motion by_____, Second by_____, to accept reports (items #3-6)

Roll Call/Vote _____

8. *2018-2019 School District Goals

8.1 Differentiated Instruction

8.2 Enhancing School Culture

8.3 K-8 I-STEAM Program Enhancements

Motion by_____, Second by_____, to accept the 2018-2019 District Goals

Status Reports (items #8.1-8.3) Roll Call/Vote _____

9. Class Trips (not including transportation)

- Philadelphia Zoo, 10/11/18, 1st Grade, \$1,091.60
- Vincent Fire Company, 10/12/18, PS, K & LD, NC
- Indian Acres Tree Farm, Pumpkin Picking, 10/23/18, K & LD, \$934

Motion by_____, Second by_____, to approve class trips (item #9) Roll

Call/Vote _____

10. *Submission to NJDOE of 2017-2018 School Self-Assessment and Statement of Assurance for Determining HIB Grades in accordance with the Anti-Bullying Bill of Rights Act.

Motion by_____, Second by_____, to approve (item #10) _____
Second_____ Roll Call/Vote_____

11. Spring 2017 PARCC Results (A. Michael)

12. * Fall 2018 Walking Wednesday

13. *Enrollment – September 15, 2018

13.1 Total school enrollment = 709 (PSD-Grade 8, including in-district special education)

13.2 Special Education = 155

- Resident students in-district = 112
- Resident students sent out of district = 16
- Speech and Language only = 27

COMMITTEE REPORTS: (GREEN)

1 Personnel / Student Services (Chairperson: B. Wright, D. Bozarth, and R. Hann)

*(Personnel / Students Services Committee Meeting Agenda – No meeting)

1.1 Superintendent's Recommendation for Employment

- None
- *2018-2019 Schedule B Appointments

1.2 FMLA – Leaves of Absence - None

1.3 Workshops

- Employee #15134, 2018 AENJ Conference, AENJ Skillman, NJ, 10/01/18
- Employee #15064 (10/5 & 10/6) and Employee's #2023, #15186 & #1209 (10/5), Re-Wire You Conference, Olson Middle School, Tabernacle, NJ, NC
- Employee #15112, Annual NJAAP School Health Conference, The Palace, Somerset, NJ, 10/17/18, \$195.00
- Employee #15192, Wilson Training, Saddlebrook, NJ, 10/16-17/18, \$449.00

Motion by _____, Second by _____, to approve (items # 1.1 -1.3)

ROLL CALL: BOARD OF EDUCATION MEMBERS:

President: J. Hicks _____ Vice-President: J. Potter _____
 D. Bozarth _____ R. Hann _____ A. Harrison _____ M. Phillips _____
 S. Phillips _____ L. Rickborn _____ B. Wright _____

2. Curriculum / Policy (Chairperson: S. Phillips, M. Phillips, and L. Rickborn)

(Curriculum / Policy Committee Meeting Agenda – 9/24/18)

2.1 2018-2019 School Level Objectives

- School #1: During the 2018-2019 school year, at least 90% of 2nd grade students will improve at least two independent reading levels on the Fountas and Pinnell benchmark assessment, which addresses both reading fluency and comprehension.
- School #1: During the 2018-2019 school year, at least 90% of 1st grade students will achieve a 50% increase on the Narrative Writer's Workshop rubric, which addresses writing structure, development, and language conventions (equivalent to a 6 point or more increase on the rubric).
- School #1: During the 2018-2019 school year, at least 80% of Kindergarten representatives (students, staff, and parents) surveyed will indicate a positive perception of school culture through an evaluation of the school's physical environment, school-home communication, and a sense of school community and opportunities for involvement.
- School #2: During the 2018-2019 school year at least 80% of grade four students will increase their independent reading performance by two reading levels on the Fountas and Pinnell benchmarking assessment.
- School #3: During the 2018-2019 school year at least 80% of the students in eighth grade will attain a 75% or better on the math assessment identified strand.
- School #2/#3: During the 2018-2019 school year, School #2/#3 will create a school level committee comprised of administration, staff, parents, and students to create and implement a school level action plan based on a needs assessment to address the District Goal

pertaining to enhancing school climate / culture. Implemented activities will be documented and reported to the Board of Education via monthly School Level Objective Progress Report.

2.2 Adoption of revised curricula

- Reading, Grades K-5
- English Language Arts, Grades 6-8
- Social Studies, Grades K-5
- Science, Grades K-5 and Grade 8
- Health, Grades 3-8
- Independent Studies, Grades 6-8
- Library, Grades 3-5
- Art, Grades K-8
- Spanish, Grades K-7
- Music, Grades K-8
- Technology, Grades K-6
- Enrichment, Grades 2-8

2.3 • Adoption of Curricula

- Spanish, Grades K-2
- I-STEAM, Grades K-8

2.4 • First reading and adoption of minor revision of Harassment, Intimidation, and Bullying Policy #5112

Motion by_____, Second by_____, to accept the 2018-2019 School Level Objectives status reports (item # 2.1), adopt curricula (items #2.2-2.3), and revised HIB Policy (item#2.4) Roll Call/Vote_____

2.5 First Reading Policies / Regulations (Strauss Esmay Policy Alert #216)

- P & R #5561 Use of Physical Restraint / Seclusion Techniques for Students with Disabilities
- P & R #1613 Disclosure / Review of Applicant's Employment History
- P #8561 Procurement Procedures for School Nutrition Programs

3. Budget / Finance /Facilities (Chairperson: J. Potter, A. Harrison, and J. Hicks)
Administrative Facilitator - B. Godfrey

*(Budget / Finance / Facilities Committee Meeting Agenda – 10-15-2018)

3.1 *Adopt 2019-2020 Budget Planning Timeline.

Motion by_____, Second by_____, to approve the Budget, /Finance / Facilities items as recommended (items #3.1) Roll Call/Vote_____

4. President's Council (J. Hicks, J. Potter and M. Harris)

4.1 2018-2019 Board of Education Goals

- **Goal #1:** The Board of Education will use effective fiscal planning, including reserving funds in capital reserve and the regular budgetary process, to address long-range facility needs pertaining to the demolition of existing storage facilities and the construction of a new storage facility during the summer of 2019.
- **Goal #2** The Board of Education, in consultation with the Superintendent and Business Administrator, will develop a comprehensive action plan to address the seven year phase out of state adjustment aid. This action plan will include educating the school community as to the impact on district programming and operations and developing a framework to address budgetary savings and cuts.
- **Goal #3** The Board of Education, in collaboration with the Superintendent, will develop a comprehensive action plan to further enhance school security and safety. This plan will include increasing counseling services for students, enhancing facilities security, and exploring the feasibility of adding an armed security officer.
- Action plans must be developed by the Board of Education and approved at the October 15, 2018 Board of Education meeting.

OLD BUSINESS: Review comments made by Board members on our 2017-2018 Board Self Evaluation.

NEW BUSINESS: NJSBA County Association Leadership (CAL) Meeting, Saturday, September 22, 2018.

PUBLIC COMMENTS:

Members of the public are invited to submit any general comments during the public comment portion of this meeting. The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all individual complaints to the Superintendent of Schools or Administration for resolution. Each citizen will be allotted up to three (3) minutes to speak, in order to allow everyone an opportunity to express their opinions or concerns.

MOTION FOR EXECUTIVE SESSION: (Personnel, Contract Negotiations, Legal)

Time:

Motion _____ Second _____ Roll Call/Vote _____

MOTION TO CLOSE EXECUTIVE SESSION:

(Personnel, Contract Negotiations, Legal)

Time: _____ p.m.

Motion _____ Second _____ Roll Call/Vote _____

ADJOURNMENT: Time: _____ p.m.
Motion _____ Second _____ Roll Call/Vote _____

NOTE: Committee Meetings & Dates

Committee	Date	Time	Location
Budget /Finance/Facilities	10/15/2018	TBD	School #1, Office Conference Room
Curriculum / Policy	TBD	TBD	TBD
Personnel / Students Services	10/15/18	6:00 P.M.	School #1 Faculty Room

Next Board of Education – October 15, 2018, School #1 All-Purpose Room

Miscellaneous inserts (WHITE)

- *BCT – Bond referendum reduced to \$500M – August 28, 2018

*Documents attached

September	25	Back to School – Schools #1 & #2
	26	Back to School – School #3
	27	Family Math – 7:00-8:30 – APR #2
	28	Fall Photos – All Schools
	28	PTA Dance 7:00-9:00 – APR #2 – 6 th – 8 th
October	28	STAR 6 th Annual Golf Tournament
	1-5	Week of Respect
	3	Family Science – 7:00-8:30 – APR #2
	4	Family Math – 7:00-8:30 – APR #2
	5	Special Event Fridays – Choose Kind
	5	World Teacher's Day
	7-13	Fire Prevention Week
	10	Family Science – 7:00-8:30 – APR #2
	12	Special Event Fridays – School Spirit
	12	Ryan's Story Student Program 7:00-8:30 PM
	12	PTA Dance 7:00-9:00 – APR #2 – 6 th – 8 th