

Meetings:**6:30 p.m. - Personnel / Student Services Committee, School #1 Faculty Room****6:30 p.m. – Budget / Facilities, School #1, Office Conference Room****7:00 p.m. – Executive Session, School #1, Faculty Room****8:00 p.m. – Public Meeting, School #1, All Purpose Room**

Southampton Township Board of Education
 “Building a Tradition of Excellence”
 Southampton, New Jersey 08088

“Statement to the Public”

Please be advised that often it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied that the matter has been thoroughly researched, it is presented to the Board of Education for discussion prior to any final action being taken. Only then, is it placed on the agenda for action at a public meeting.

CALL TO ORDER:

This meeting is held in compliance with N. J. S. A. 10:4-6. A schedule of meetings was posted in all schools and the township municipal building and advertised in the *Burlington County Times* on January 16, 2018, and *The Central Record* on January 24, 2019.

ROLL CALL: BOARD OF EDUCATION MEMBERS:

President: Jeffrey Hicks _____ Vice-President: Jennifer Potter _____
 Donald Bozarth _____ Russell Hann _____ Marie Phillips _____ Suzanne Phillips _____
 Louise Rickborn _____ Amy Ushkowitz _____ Betty Wright _____

MOTION FOR EXECUTIVE SESSION TO DISCUSS THE FOLLOWING ITEMS: (STEA / STBOE Unfair Labor Practice Status Report, Resignation of Part-time Social Worker and Part-time Residency Investigator / Security Officer, Superintendent’s Recommendation for Employment of a Part-time Social Worker, New Jersey American Water Company Well Project)

Time: _____ p.m. Motion _____ Second _____ Roll Call/Vote _____

MOTION TO CLOSE EXECUTIVE SESSION AND RETURN TO PUBLIC SESSION: THE BOARD OF EDUCATION DISCUSSED THE FOLLOWING ITEMS DURING EXECUTIVE SESSION (STEA / STBOE Unfair Labor Practice Status Report, Resignation of Part-time Social Worker and Part-time Residency Investigator / Security Officer, Superintendent’s Recommendation for Employment of a Part-time Social Worker, New Jersey American Water Company Well Project) Time: _____ p.m.

Motion _____ Second _____ Roll Call/Vote _____

President: Jeffrey Hicks _____ Vice-President: Jennifer Potter _____
 Donald Bozarth _____ Russell Hann _____ Marie Phillips _____ Suzanne Phillips _____
 Louise Rickborn _____ Amy Ushkowitz _____ Betty Wright _____

PUBLIC NOTICE OF MEETING:

This meeting is held in compliance with N. J. S. A. 10:4-6. A schedule of meetings was posted in all schools and the township municipal building and advertised in the *Burlington County Times* on January 18, 2019 and *The Central Record* on January 24, 2019.

SALUTE TO THE FLAG

COMMUNITY TOPIC: 2019 Summer Programming Report (J. Andrews & B. Chapin)

STUDENT RECOGNITION: None

EMPLOYEE OF THE MONTH RECOGNITION: None

OTHER RECOGNITION:

PUBLIC COMMENT ON AGENDA:

Members of the public are invited to submit comments pertaining only to the Board agenda during this public comment portion of the meeting. General comments, not necessarily pertaining to the agenda, are invited to be submitted during the public comment portion at the end of this meeting. The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all individual complaints to the Superintendent of Schools or Administration for resolution. Each citizen will be allotted up to three (3) minutes to speak, in order to allow everyone an opportunity to express their opinions or concerns.

CORRESPONDENCE (WHITE)**LETTERS:**

*From

- GI GO Fund
- George & Ramilla Scott – Re: Carol Pero

THANK YOU NOTES:

- STSD Students
- Shevawn Eaton - Retiree

***APPROVAL OF MINUTES:** June 24, 2019 Regular and Executive (PINK)
Motion by_____, Second by_____, Roll Call/Vote_____

ROLL CALL: BOARD OF EDUCATION MEMBERS:

President: Jeffrey Hicks ____	Vice-President: Jennifer Potter____
Donald Bozarth____	Russell Hann____ Marie Phillips ____ Suzanne Phillips ____
Louise Rickborn____	Amy Ushkowitz ____ Betty Wright____

REPORT OF THE BOARD SECRETARY: (PINK)

1. Information Items:

- 1.1 NJSBA Convention October 19. Deadline for attendance and accommodations is September 10.

2. Action Items:

- 2.1 It is recommended that the Board:
Approve transfers
*Line items for the months of July 2019, August 2019 as approved by Superintendent
*Line items between June 2019 and August, 2019 meetings as approved by Superintendent
- 2.2 Authorize the following payments:
*Authorize the payment of the August 2019 bill list in the amount of \$1,379,260.48
- 2.3 *Authorize the payment of the June 30, 2019 bill list in the amount of \$403,044.16
- 2.4 *Authorize payment of Interim Check Register and Electronic Fund Transfers for the period of June 1, 2019 and July 30, 2019 in the amount of \$816,244.31
- 2.5 *Interim Check Register and Electronic Fund Transfers for the period of July 1, 2018 and July 30, 2018 in the amount of \$135,170.64
- 2.6 Accept the **Board Secretary's Report** for the month of **June** which is in agreement with the Treasurer's report
- 2.7 Accept the Treasurer's Report for the month of July which is in agreement with the Board Secretary's report
- 2.8 Approve the Board Secretary's Monthly Certification Budgetary Line Item Status. Pursuant to **NJAC 6A:23-2.1(c)3**, I certify that as of July no budgetary line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of **NJAC 6A:23-2.11(a)**.
- 2.9 And certify the Board of Education's Monthly Certification Budgetary Major Account/Fund Status Pursuant to **NJAC 6:A23-2.11(c) 4**, we certify that as of **None** after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials and the treasurer's monthly financial reports, that to the best of our knowledge, no major account or fund has been over expended in violation of the **NJAC 6:A:23-2.11(b)** and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- 2.10 Accept Revenue Account Status Report for June 2019
- 2.11 *Accept June 2019 NutriServe Cafeteria Report and authorize Check Register in the amount of \$4,150.83

Motion by _____, Second by _____ to approve Board Secretary items (items #2.1 -2.11) Roll Call/Vote _____

REPORT OF THE SUPERINTENDENT: (BUFF)

1. *Special Services Department

1.1 Information Items: None

1.2 Action Items:

- As budgeted, Approval to compensate employee number 15192 to provide Wilson, LLI and Reading support for the summer program for students with special needs as per their IEP's. Monday-Thursday, 7/15-8/15, 8:30-11:30.
- As budgeted, Approval to compensate 6 ESY teachers 30 minutes of prep time for programing and 45 minutes each prep time for progress reports.

Motion by____, Second by ____ to approve (items #1.2) Roll Call/Vote _____

2. Harassment, Intimidation and Bullying Report – No Report

3. *Curriculum Director's Report

4. Nurses' Reports – None

5. *Fire and Security Drill Reports – School #1 Only

6. Suspension Reports - None

7. Bus Evacuation Drill - None

Motion by____, Second by____, to accept reports (items #3-7) Roll Call/Vote _____

8. *NJDOE 2018-2019 School Self-Assessment for Determining HIB Grades in accordance with the Anti-Bullying Bill of Rights Act and School Grade Report.

Motion by____, Second by____, to approve and accept the 2018-2019 School Self-Assessment for Determining HIB Grades.

9. *2019-2020 School District Goals

9.1 School Culture/Climate

9.2 Differentiated Instruction

9.3 Teacher Websites and Social Media

Motion by____, Second by____, to accept the 2018-2019 District Goals Status Reports (items #9.1-9.3) Roll Call/Vote _____

10. Class Trips (not including transportation)

- 6th Grade, Camp Ockanickon, Medford, 10/17 & 10/18/19, \$11,100

11. *2019-2020 Professional Development Plan Adoption

Motion by____, Second by____, to approve class trips (item #10) and adopt the 2019-2020 STSD Professional Development Plan Roll Call/Vote _____

12. Southampton Township Education Association (STEA) / Southampton Township Board of Education (STBOE) Unfair Labor Practice Status Report

13. *Enrollment – August 15, 2019

13.1 Total school enrollment = 688 (PSD-Grade 8, including in-district special education)

13.2 Special Education = 148

- Resident students in-district = 114
- Resident students sent out of district = 14
- Speech and Language only = 20

COMMITTEE REPORTS: (GREEN)

1. Personnel / Student Services (Chairperson: J. Potter, M. Phillips & L. Rickborn)

*(Personnel / Student Services Committee Meeting Agenda – 8/26/19)

1.1 Resignations

- Richard McLaughlin, Residency Investigator/Security Officer, Effective 9/9/19
- Grizel Wilson, PT Social Worker, Effective 8/27/19

1.2 Superintendent's Recommendations for Employment

- Mary Steinacker , PT Teacher Evaluator, Effective 08/27/19, \$7,500
- Rebecca Norris, Step 1, MA, \$33,570. PT Social Worker, Effective 08/27/19

1.3 Schedule B Position

- Jonathan Capocci – Boys' Assistant Basketball Coach

1.4 Childcare Leave of Absence

- Employee #1253 to return 09/01/20

1.5 Workshops

- Jennifer Andrews, Camden County Community College, Food for Thought Training, 08/20/19, \$75.00
- Christine Palmer, Clinical hours, Weisman Children's Hospital, 09/23/19, NC
- Christine Palmer, Clinical hours, Rowan College of BC, 09/09/19, NC

Motion by_____, Second by_____, to approve (items # 1.1 -1.5)

President: Jeffrey Hicks ____

Vice-President: Jennifer Potter____

Donald Bozarth____

Russell Hann____

Marie Phillips ____

Suzanne Phillips ____

Louise Rickborn____

Amy Ushkowitz ____

Betty Wright____

2. Curriculum / Policy (Chairperson: S. Phillips, A. Ushkowitz, & B. Wright)

(Curriculum / Policy Committee Meeting Agenda – No Meeting)

2.1 2019-2020 School Level Objectives

School #1 - During the 2019-2020 school year, at least 80% of Kindergarten, first, and second grade students will show growth on the Fountas and Pinnell reading assessment - which addresses the areas of reading fluency and comprehension - based on the criteria outlined below.

- Grade K goal: grow at least three (3) reading levels
- Grade 1 goal: grow at least four (4) reading levels
- Grade 2 goal: grow at least (2) reading levels

School #1 - During the 2019-2020 school year, at least 80% of Kindergarten, first, and second grade students will earn a score of 75% or higher on the end-of-year math assessment. This assessment scores elements of the grade-level curriculum as outlined by the NJ Student Learning Standards.

School #1 - During the 2019-2020 school year, at least 85% of students will have a parent / guardian / family member be part of at least one school-engagement activity. - Examples of activities include: Classroom presentations / read-alouds, participation in grade-level events / activities, attendance at after-school club presentations / activities, volunteer duties, before-school activities, parent workshops, online webinars provided by the school, etc.

School #1 - During the 2019-2020 school year, 100% of teachers will engage with their colleagues to plan and implement in a cross-classroom, cross-grade-level, or cross-curricular project / activity with their students. The goal of this collaboration will be increased positive interaction among students within the school district.

School #2 - During the 2019-2020 school year at least 80% of grade five students will increase their independent reading performance by two reading levels on the Fountas and Pinnell benchmarking assessment.

School #3 - During the 2019-2020 school year at least 80% of the students in sixth grade will attain a 75% or better on the math assessment identified strand.

Schools #2/3 - In conjunction with the District goal, the building administration, along with the staff and students, will create and participate in building a more positive and accepting school climate and culture.

Motion by_____, Second by_____, to approve the 2019-2020 School Level Objectives (item # 2.1) Roll Call/Vote_____

3. Budget / Finance /Facilities (Chairperson: D. Bozarth, R. Hann, & J. Hicks)
Administrative Facilitator – Casey DeJoseph

*(Budget / Finance / Facilities Committee Meeting Agenda – 8/26/19)

3.1 Appointment of Civil Engineer

Whereas, the Public School Contracts Law (N.J.S.A.18A:18A-1 et. Seq.) Requires that a resolution authorizing the award of contracts for “Professional Services” without competitive bids,

Therefore, be it resolved by the Board of Education that Dante Guzzi Engineering, LLC, 418 Stokes Road, Medford, New Jersey 08055, be appointed to complete civil engineering services for the period from September 1, 2019 to June 30, 2020, to perform the professional services ordinarily provided by a civil engineer and to receive such compensation as may be reasonable for such services. Said Dante Guzzi Engineering, LLC, is a company authorized by law to practice a recognized profession in the State of New Jersey, which practices are regulated by the laws of this State; to wit, the profession of Civil Engineer. These professional services are necessary and are required by this Board of Education.

Motion by_____, Second by_____, to approve Dante Guzzi Engineering, LLC, to perform civil engineering professional services (item #3.1)
Roll Call/Vote_____

- 3.2 * Irrigation System Planning / Specification / Dante Guzzi Engineering Associates, LLC.

Motion by_____, Second by_____, to approve Dante Guzzi, Engineering Associates, LLC to complete the planning and prepare the specifications for the irrigation system related to the New Jersey American Company Vincentown Well Project (items #3.2) Roll Call/Vote_____

- 3.3 * Proposal for Services, Strategies for Overcoming Racialized Behaviors in the Classroom, 08/29 and 8/30/19, Presenter Dr. Robin Daniels, \$1,500 per day.

- 3.4 * Proposal for Student Development Services, Microaggressions and Other Things that Make Peer Relations Tough, 09/19-20/19, Presenter Dr. Robin Daniels, \$1,500 per day.

Motion by_____, Second by_____, to approve Dr. Robin Daniels, to provide two days of staff development and two days of student development pertaining to diversity issues (items #3.3 – 3.4) Roll Call/Vote_____

1. President's Council (J. Hicks, J. Potter and M. Harris)

1.1 2019-2020 Board of Education Goals

- **Goal #1:** The Board of Education in consultation with the Superintendent will develop a comprehensive plan to increase their involvement in the school district's climate/culture initiative. This effort will include addressing identified issues of racial bias, diversity, and sensitivity. During the 2019-2020 school year the Board of Education will participate in cultural responsiveness training, provide the fiscal resources required for cultural responsiveness training of the school community, participate as stakeholders on school climate committees, and increase their attendance at school related functions to enhance their engagement with the community.

Curriculum / Policy Committee

- **Goal #2** The Board of Education, in consultation with the Superintendent and Business Administrator, will develop a comprehensive action plan to address the seven year phase out of state aid. This action plan will include educating the school community as to the impact on district programming and operations via a public forum and community topic presentations at Board of Education meetings, and developing a framework to address budgetary savings and cuts.

Budget/Finance/Facilities Committee

- **Goal #3** The Board of Education, in collaboration with the Superintendent, will develop a comprehensive action plan to further enhance school security and safety. This plan will include increasing counseling services for students, installing CCTV cameras, constructing a security office, and planning for the installation of bollards around Miss Mabel Drive and Warrior Way.

Personnel / Student Services Committee

- Action plans must be developed by the Board of Education and approved at the September 23, 2019 Board of Education meeting.

OLD BUSINESS:**NEW BUSINESS:****PUBLIC COMMENTS:**

Members of the public are invited to submit any general comments during the public comment portion of this meeting. The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all individual complaints to the Superintendent of Schools or Administration for resolution. Each citizen will be allotted up to three (3) minutes to speak, in order to allow everyone an opportunity to express their opinions or concerns.

MOTION FOR EXECUTIVE SESSION: (Personnel, Contract Negotiations, Legal)

Time:

Motion _____ Second _____ Roll Call/Vote _____

MOTION TO CLOSE EXECUTIVE SESSION:

(Personnel, Contract Negotiations, Legal)

Time: _____ p.m.

Motion _____ Second _____ Roll Call/Vote _____

ADJOURNMENT: Time: _____ p.m.

Motion _____ Second _____ Roll Call/Vote _____

NOTE: Committee Meetings & Dates

Committee	Date	Time	Location
Budget /Finance/Facilities	9/23/19	6:30 P.M.	School #1 Office Complex
Curriculum / Policy	TBD	TBD	TBD
Personnel / Students Services	9/23/19	6:30 P.M.	School #1 Faculty Room

Next Board of Education Meeting – September 23, 2019, School #1 All-Purpose Room

Miscellaneous inserts (GOLDENROD) - None

*Documents attached

Dates to Remember**September**

- 2 Labor Day – School Closed
- 3 1st Day for Students
- 6 Special Event Fridays – Choose Kind
- 11 Patriot Day
- 11 PTA General Membership Meeting #1 (Room Parent Tea) 6:30 WD #3
- 13 Special Event Fridays – School Spirit
- 13 PTA Dance 7:00-9:00 – APR #2 – 6th – 8th
- 17 Back to School – Schools #1 & #2 6:15 Cafeteria
- 18 Back to School – School #3 - 6:30
- 20 STAR 7th Annual Golf Tournament @ Golden Pheasant Golf Club @ 1 PM
- 20 Special Event Fridays – American Spirit
- 23 BOE Meeting – School #1 APR 8:00 PM
- 23 Faculty Meeting - #2/#3 - #2 APR 3:25 PM
- 25 Family Science 7:00 – 8:30 PM APR #2
- 26 Family Math – 7:00-8:30 – APR #2
- 26 Special Event Fridays – STEA Scholarship Day
- 27 Fall Photos – All Schools
- 27 STAR Mini Grants Due to Principal
- 30 Rosh Hashanah – School Closed

