

Meetings:**7:00 p.m. – Budget / Facilities, School #3, Media Center****7:30 p.m. – Executive Session, School #3, Media Center****8:00 p.m. – Public Meeting, School #3, Warrior Dome**

Southampton Township Board of Education

“Building a Tradition of Excellence”

Southampton, New Jersey 08088

“Statement to the Public”

Please be advised that often it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied that the matter has been thoroughly researched, it is presented to the Board of Education for discussion prior to any final action being taken. Only then, is it placed on the agenda for action at a public meeting.

CALL TO ORDER:

This meeting is held in compliance with N. J. S. A. 10:4-6. A schedule of meetings was posted in all schools and the township municipal building and advertised in the *Burlington County Times* on January 16, 2019, and *The Central Record* on January 24, 2019.

ROLL CALL: BOARD OF EDUCATION MEMBERS:

President: Jeffrey Hicks _____ Vice-President: Jennifer Potter _____
 Donald Bozarth _____ Russell Hann _____ Marie Phillips _____ Suzanne Phillips _____
 Louise Rickborn _____ Amy Ushkowitz _____ Betty Wright _____

MOTION FOR EXECUTIVE SESSION TO DISCUSS THE FOLLOWING ITEMS: (HIB Incident, FMLA and Workshops)

Time: _____ p.m. Motion _____ Second _____ Roll Call/Vote _____

MOTION TO CLOSE EXECUTIVE SESSION AND RETURN TO PUBLIC SESSION: THE BOARD OF EDUCATION DISCUSSED THE FOLLOWING ITEMS DURING EXECUTIVE SESSION: (HIB Incident, FMLA and Workshops)

Time: _____ p.m. Motion _____ Second _____ Roll Call/Vote _____

President: Jeffrey Hicks _____ Vice-President: Jennifer Potter _____
 Donald Bozarth _____ Russell Hann _____ Marie Phillips _____ Suzanne Phillips _____
 Louise Rickborn _____ Amy Ushkowitz _____ Betty Wright _____

PUBLIC NOTICE OF MEETING:

This meeting is held in compliance with N. J. S. A. 10:4-6. A schedule of meetings was posted in all schools and the township municipal building and advertised in the *Burlington County Times* on January 16, 2019 and *The Central Record* on January 24, 2019.

SALUTE TO THE FLAG**COMMUNITY TOPIC:**

- Cultural Responsiveness Status Report – Dr. Robin Daniels
- Fall 2019 STAR Foundation Mini-Grants and Major Grant Awards

Staff Member	Position	School	Title	Cost
Mini-Grants				
S. Brockson, J. Lieberum	2 nd Grade Teachers	#1	Rosie Revere, Engineer & Friends	\$ 785.00
S. Hannah, T. DeLucia	Drama Club Directors	#2/3	Musical Theatre Performance	\$ 2,500.00
S. Hannah, J. DePaulo, K. Bray, H. DelRossi, J. Clark	3 rd Grade Teachers	#2	Academy of Science Presentation	\$ 450.00
S. Capraro	Spanish Teacher	#3	Make the Stage Your Classroom	\$ 1,500.00
J. Daddato & L. Smith	Literature & 1 st Grade	#1	Bringing Books to Life	\$ 2,915.25
			Sub Total	\$ 8,150.25
Major Grant				
R. Nober, B. Kenney	Technology & Art	#2/3	Poster/Banner Printer	\$ 9,974.00
			Total Fall 2019 Grant Awards	\$ 18,124.25
			Total awarded prior to Fall 2019	\$359,458.26
			Total Awarded to date:	\$ 377,582.51

STUDENT RECOGNITION:

Kindergarten	Savannah Henry-Ragone
Grade 1	Ava Zack
Grade 2	Chase Plunkett
Grade 3	Logan Schneider
Grade 4	Lilah Bodine
Grade 5	Riley Bauer
Grade 6	Mikey Pieczynski
Grade 7	Janielynn Nededog
Grade 8	Jack Pearson

EMPLOYEE OF THE MONTH RECOGNITION:

Brian Merola – Custodian

Seth Munoz – 7th & 8th Grade Social Studies Teacher

OTHER RECOGNITION: None

2018-2019 NJSLA
LEVEL 5 ACHIEVEMENT – MATHEMATICS

Grade 3 – Max Bauer, Brady Cassel, Seamus Crean, Lane Schellhardt and Madison Xenakis

Grade 4 – Emerson Cylc, Jason Cohen, Tyler Cornelius, Alexander Dovas, Ryan Horner, Christian Nuzzo and Tristan Victorino

Grade 5 – Patrick Fluharty, Maryn King, Kathryn Kutsmeda, and Jenna Pearson

Grade 6 – Benjamin Dahlin, Phaedra Dovas, Angelo Mejla-Ranno, Jessica Rogers, Robert Tiver and Kasey Wickward

Grade 7 – David Hargrave, Rayna King, Sarah Latterie, Cara Logan, Natasha Park, Sydney Stahl and Benjamin Lardner

LEVEL 5 ACHIEVEMENT – ENGLISH/LANGUAGE ARTS

Grade 4 – Christopher Alberto, Riley Bauer, Annebelle Bryson, Emily Buddendorf, Alexa Catando, Jason Cohen, Logan Crean, Emerson Cylc, Romian DelRey, Alexander Dovas, Hannah Duke, Madelyn Fluharty, Eden Hahn, Ryan Horner, Lindsay Kent, Amelia Miller, and Kevin Preciado Ruiz

Grade 5 – Isabella Fischetti, Maryn King, Kathryn Kutsmeda, Isabella Qunjian, Jenna Pearson, Eva Poteat, and Taylor Topham

Grade 6 – Kaylee Carpenter, Benjamin Dahlin, Hannah Horner, Angelo Mejia-Ranno, Anna Moore, Isabelle Moore, Sawyer Nodine, Jessica Rogers, Ava Thomas, Robert Tiver, Luke Urgo, and Kasey Wickward

Grade 7 – Catherine Andrews, Sophia Cahall, David Cohen, Ivelicita Cruz, Aydan Davis, Hannah Foster, David Hargrave, Benjamin Lardner, Grace Melillo, Adrianna Padilla, Natasha Park, Ava Persing, Maria Ruiz, Alexander Shields and Sydney Stahl

PUBLIC COMMENT ON AGENDA:

Members of the public are invited to submit comments pertaining only to the Board agenda during this public comment portion of the meeting. General comments, not necessarily pertaining to the agenda, are invited to be submitted during the public comment portion at the end of this meeting. The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all individual complaints to the Superintendent of Schools or Administration for resolution. Each citizen will be allotted up to three (3) minutes to speak, in order to allow everyone an opportunity to express their opinions or concerns.

CORRESPONDENCE (WHITE)

LETTERS:

From - None

THANK YOU NOTES: Garrett Lattes - Student

***APPROVAL OF MINUTES:** September 23, 2019 Regular and Executive (PINK)
Motion by _____, Second by _____, Roll Call/Vote _____

ROLL CALL: BOARD OF EDUCATION MEMBERS:

President: Jeffrey Hicks _____ Vice-President: Jennifer Potter _____
Donald Bozarth _____ Russell Hann _____ Marie Phillips _____ Suzanne Phillips _____
Louise Rickborn _____ Amy Ushkowitz _____ Betty Wright _____

REPORT OF THE BOARD SECRETARY: (PINK)

1. Information Items:

1.1 None

2. Action Items:

2.1 It is recommended that the Board:

Approve transfers

*Line items for the month of September 2019, as approved by Superintendent.

*Line items between September and October 2019 meetings as approved by Superintendent.

- 2.2 Authorize the following payments:
*Authorize the payment of the October 2019 bill list in the amount of \$768,030.38
- 2.3 Accept the **Board Secretary's Report** for the month of **September 2019**
- 2.4 Approve the Board Secretary's Monthly Certification Budgetary Line Item Status, Pursuant to **NJAC 6A:23-2.1(c)3**, I certify that as of **September 30, 2019** no budgetary line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of **NJAC 6A:23-2.11(a)**.
- 2.5 And certify the Board of Education's Monthly Certification Budgetary Major Account/Fund Status Pursuant to **NJAC 6:A23-2.11(c) 4**, we certify that as of **September 30, 2019** after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials and the treasurer's monthly financial reports, that to the best of our knowledge, no major account or fund has been over expended in violation of the **NJAC 6:A:23-2.11(b)** and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- 2.6 Accept Revenue Account Status Report for September 2019
- 2.7 *Accept **September 2019** Nutri Serve Cafeteria Report and authorize Check Register in the amount of \$10,840.81
- Motion by _____, Second by _____ to approve Board Secretary items (items #2.1 -2.7) Roll Call/Vote _____

REPORT OF THE SUPERINTENDENT: (BUFF)

1. *Special Services Department
- 1.1 Information Items: None
- 1.2 Action Items: Approval for student #161764 to attend a full day preschool program out of district placement at BCSSSD effective start date of 10/21/2019 as per the students IEP.
- Approval for student #161011 to receive up to 10 hours of home instruction effective start date of 10/10/19. Compensation will be at the district's home instruction rate.

Motion by _____, Second by _____ to approve (items #1.2) Roll Call/Vote _____

2. Harassment, Intimidation and Bullying (HIB) Report

Incident Number	School	Founded/Unfounded
SS-03-09-24-2019	School #3	Founded
Motion to affirm HIB incidents (item #2) _____ Second _____ Roll Call/Vote _____		

3. *Curriculum Director's Report
4. *Nurses' Reports
5. *Fire and Security Drill Reports
6. *Suspension Reports
7. *Bus Evacuation Drill – 10/07/19

Motion by _____, Second by _____, to accept reports (items #2-7) Roll Call/Vote _____

8. *2019-2020 School District Goals

8.1 School Culture/Climate

8.2 Differentiated Instruction

8.3 Teacher Websites and Social Media

Motion by_____, Second by_____, to accept the 2019-2020 District Goals Status Reports (items #8.1-8.3) Roll Call/Vote _____

9. Class Trips (not including transportation) - None

10. Spring 2019 New Jersey Student Learning Assessment (NJSLA) Report

Motion by_____, Second by_____, to accept the Spring 2019 NJSLA Report (item #10) Roll Call/Vote _____

11. *Enrollment – October 15, 2019

11.1 Total school enrollment = 690 (PSD-Grade 8, including in-district special education)

11.2 Special Education = 149

- Resident students in-district = 116
- Resident students sent out of district = 14
- Speech and Language only = 19

COMMITTEE REPORTS: (GREEN)

1. Personnel / Student Services (Chairperson: J. Potter, M. Phillips & L. Rickborn)
(Personnel / Student Services Committee Meeting – Notes)

1.1 Superintendent's Recommendation for Employment - None

1.2 FMLA – Leave of Absence

- Employee #15119 – Effective 02/10/20 –06/17/20

1.3 Workshops

- Barbara Fletcher, Janet Burdsall, Sarah Kilpatrick & Allison Shaughnessy, BCIT Medford, Annual Orientation, 09/24/19, NC
- Danielle Madison, BCSCA Fall Counselor's Orientation, 09/27/19, NC
- Emily Gusrang, Harrington MS, Katie Roberts, Classroom Management, 10/08/19, NC
- Janet Burdsall, Barbara Fletcher, Rebecca Norris, Amanda Winkleman, Jaggard Elementary School, Multiple CST Related Services, Marlton, NJ, 10/14/19, NC
- Allison Shaughnessy, Sarah Kilpatrick, Danielle Madison, Wingman Training, Bright Beginnings Learning Center, Piscataway, NJ, 10/14/19, NC
- Laurie Ann Powell and Jessica Clark, WRS Introduction/Applied Methods, Medford BOE, 10/15-17/19, \$270/Each.
- Danielle Madison & Janet Burdsall, BCSCRT Training, 12/05/19, 01/23/20, & 06/04/20 NC

Motion by_____, Second by_____, to approve (items #1.2, 1.3)

President: Jeffrey Hicks _____

Vice-President: Jennifer Potter_____

Donald Bozarth_____

Russell Hann_____

Marie Phillips _____

Suzanne Phillips _____

Louise Rickborn_____

Amy Ushkowitz _____

Betty Wright_____

2. Curriculum / Policy (Chairperson: S. Phillips, A. Ushkowitz, & B. Wright)
(Curriculum / Policy Committee Meeting Agenda – No Meeting)

2.1 *2019-2020 School Level Objectives

School #1 - During the 2019-2020 school year, at least 80% of Kindergarten, first, and second grade students will show growth on the Fountas and Pinnell reading assessment - which addresses the areas of reading fluency and comprehension - based on the criteria outlined below.

- Grade K goal: grow at least three (3) reading levels
- Grade 1 goal: grow at least four (4) reading levels
- Grade 2 goal: grow at least (2) reading levels

School #1 - During the 2019-2020 school year, at least 80% of Kindergarten, first, and second grade students will earn a score of 75% or higher on the end-of-year math assessment. This assessment scores elements of the grade-level curriculum as outlined by the NJ Student Learning Standards.

School #1 - During the 2019-2020 school year, at least 85% of students will have a parent / guardian / family member be part of at least one school-engagement activity. - Examples of activities include: Classroom presentations / read-alouds, participation in grade-level events / activities, attendance at after-school club presentations / activities, volunteer duties, before-school activities, parent workshops, online webinars provided by the school, etc.

School #1 - During the 2019-2020 school year, 100% of teachers will engage with their colleagues to plan and implement in a cross-classroom, cross-grade-level, or cross-curricular project / activity with their students. The goal of this collaboration will be increased positive interaction among students within the school district.

School #2 - During the 2019-2020 school year at least 80% of grade five students will increase their independent reading performance by two reading levels on the Fountas and Pinnell benchmarking assessment.

School #3 - During the 2019-2020 school year at least 80% of the students in sixth grade will attain a 75% or better on the math assessment identified strand.

Schools #2/3 - In conjunction with the District goal, the building administration, along with the staff and students, will create and participate in building a more positive and accepting school climate and culture.

Motion by_____, Second by_____, to accept the 2019-2020 School Level Objectives Status Reports (item # 2.1) Roll Call/Vote_____

2.2 Second Reading and Adoption of Policies/Regulations – (Strauss Esmay Policy Alert #218)

- P&R1642 Earned Sick Leave Law (M) (New)
- P3159 Teaching Staff Member/School District Reporting Responsibilities (M) (Revised)
- P&R3218 Use, Possession, or Distribution of Substances (M) (Revised)
- P&R4218 Use, Possession, or Distribution of Substances (M) (Revised)
- P4219 Commercial Driver's License Controlled Substance and Alcohol Use Testing (M) (Revised)
- P&R6112 Reimbursement of Federal & Other Grant Expenditures (M) (Revised)
- P&R7440 School District Security (M) (Revised)
- P8600 Student Transportation (M) (Revised)
- R8600 Student Transportation (Revised)
- P8630 Bus Driver/Bus Aide Responsibility (M) (Revised)
- R8630 Emergency School Bus Procedures (M) (Revised)
- P8670 Transportation of Special Needs Students (M) (Revised)
- P9210 Parent Organizations (Revised)
- P9400 Media Relations (Revised)

Motion to accept the second reading / adoption of policies / regulations (item #2.2)

_____ Second _____ Roll Call/Vote _____

3. Budget / Finance / Facilities (Chairperson: D. Bozarth, R. Hann, & J. Hicks) Administrative Facilitator – Casey DeJoseph

*(Budget / Finance / Facilities Committee Meeting Agenda – 10/15/19)

- 3.1 Approve Dr. Robin Daniels, in accordance with Title 18:A-5 Extraordinary, Unspecifiable services for four (4) additional full days of Professional Development Trainings on February 14th, March 12th and 13th, and April 23rd In the amount of \$6,000.00, for training, travel and materials.

Motion to approve the Budget/Finance / Facilities items as recommended (item #3.1) _____ Second _____ Roll Call/Vote _____

President: Jeffrey Hicks _____

Vice-President: Jennifer Potter _____

Donald Bozarth _____

Russell Hann _____

Marie Phillips _____

Louise Rickborn _____

Amy Ushkowitz _____

Betty Wright _____

4. President's Council (J. Hicks, J. Potter and M. Harris)

4.1 2019-2020 Board of Education Goals

- **Goal #1:** The Board of Education in consultation with the Superintendent will develop a comprehensive action plan to increase their involvement in the school district's climate/culture initiative. This effort will include addressing identified issues of racial bias, diversity, and sensitivity. During the 2019-2020 school year the Board of Education will participate in cultural responsiveness training, provide the fiscal resources required for cultural responsiveness training of the school community, participate as stakeholders on school climate committees, and increase their attendance at school related functions to enhance their engagement with the community.

- **Goal #2** The Board of Education, in consultation with the Superintendent and Business Administrator, will develop a comprehensive action plan to address the seven year phase out of state aid. This action plan will include educating the school community as to the impact on district programming and operations via a public forum and community topic presentations at Board of Education meetings, and developing a framework to address budgetary savings and cuts.
- **Goal #3** The Board of Education, in collaboration with the Superintendent, will develop a comprehensive action plan to further enhance school security and safety. This plan will include increasing counseling services for students, installing CCTV cameras, constructing a security office, and planning for the installation of bollards around Miss Mabel Drive and Warrior Way.

Motion to accept the 2019-2020 Board of Education Goals Status Reports (Item 4.1) Motion by _____, Second by _____ Roll Call Vote _____

President: Jeffrey Hicks _____

Vice-President: Jennifer Potter _____

Donald Bozarth _____

Russell Hann _____

Marie Phillips _____

Suzanne Phillips _____

Louise Rickborn _____

Amy Ushkowitz _____

Betty Wright _____

OLD BUSINESS: None

NEW BUSINESS:

- NJSBA Workshop – 10/21-24/19, Atlantic City
- November 18, 2019 Board of Education Meeting Conflict with PTA Book Fair

Motion to relocate the November 2019 Board of Education meeting from the School #1 All-Purpose Room to the School #3 Warriordome due to a conflict with the PTA Book Fair that is scheduled for School #1. Motion by _____, Second by _____ Roll Call Vote _____

PUBLIC COMMENTS: Members of the public are invited to submit any general comments during this public comment portion of the meeting. The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all individual complaints to the Superintendent of Schools or Administration for resolution. Each citizen will be allotted up to three (3) minutes to speak, in order to allow everyone an opportunity to express their opinions or concerns.

MOTION FOR EXECUTIVE SESSION: (Personnel, Contract Negotiations, Legal)

Time:

Motion _____ Second _____ Roll Call/Vote _____

MOTION TO CLOSE EXECUTIVE SESSION:

(Personnel, Contract Negotiations, Legal)

Time: _____ p.m.

Motion _____ Second _____ Roll Call/Vote _____

ADJOURNMENT: Time: _____ p.m.
Motion _____ Second _____ Roll Call/Vote _____

NOTE: Committee Meetings & Dates

Committee	Date	Time	Location
Budget /Finance/Facilities	11/18/19	7:00 P.M.	School #3 Faculty Lunch Room
Curriculum / Policy	11/18/19	6:30 P.M.	School #3 Media Center
Personnel / Students Services	11/18/19	7:00 P.M.	School #3 Media Center

Next Board of Education Meeting – November 18, 2019, School #3 Warrior Dome

Miscellaneous inserts (GOLDENROD) – None

*Documents attached

Dates to Remember**October**

- 16 Family Science 7:00 – 8:30 PM APR #2
- 17 Family Math – 7:00-8:30 – APR #2
- 18 Special Event Fridays – American Spirit
- 21&22 Kindergarten Teddy Bear Clinic 9:00 – 10:30
- 21-24 NJSBA Convention
- 21-25 School Violence Awareness Week
- 23 Family Science 7:00 – 8:30 PM APR #2
- 24 Family Math – 7:00-8:30 – APR #2
- 25 PTA Dance 7:00-9:00 – APR #2 – 6th – 8th
- 25 Progress Reports Distributed
- 25 Special Event Fridays – STEA Scholarship Day
- 28-1 Red Ribbon Week
- 30 Family Math – 7:00-8:30 – APR #2
- 30 Family Science 7:00 – 8:30 PM APR #2
- 31 Halloween Parade & Parties – Parade @1:45, Parties @2:15-2:45

November

- 1 Special Event Fridays – Choose Kind
- 4 PTA BOD Meeting 6:30-8:30 Media Center, School #3 (Chairs and Officers)
- 5 Election Day
- 6 Family Science 7:00 – 8:30 PM APR #2 - **Makeup**
- 7-8 NJEA Convention – School Closed
- 11 Veterans Day
- 11- 15 American Educators Week
- 12 Winter Concert School #3 @ 7 PM Warrior Dome
- 12 Fall – Sports Awards – APR @ 7:00 PM
- 12- 13 American Education Week – Parent Visitation
- 14 Fall Family Dance (K-5) 6:30-8:00 PM WD and #2 APR
- 15 Fall Photos – Makeup – All Schools
- 15 Special Event Fridays – School Spirit
- 17 Book Fair Week
- 18 BOE Meeting – School #3 Warrior Dome 8:00 PM
- 18-22 PTA Book Fair – School #1 APR
- 19&20 Parent Visitation
- 19 PTA General Membership Meeting #2 – School #1 Café – 6:30
- 22 Special Event Fridays – STEA Scholarship Day
- 25-27 Evening Parent Conferences – Half day for Students
- 28-29 Thanksgiving Break – School Closed