

Meetings:**7:00 p.m. - Budget / Facilities, School #1 Office Complex****7:15 p.m. – Personnel / Student Services Committee, School #1 Faculty Room****7:45 p.m. – Executive Session, School #1 Faculty Room****8:00 p.m. – Public Meeting, School #1, All-Purpose Room**

Southampton Township Board of Education, Southampton, New Jersey 08088
 “Building a Tradition of Excellence”

Our Mission

The **Southampton Township School District** shall empower our students with the life skills necessary to attain academic excellence while fostering social and emotional growth.

“Statement to the Public”

Please be advised that often it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied that the matter has been thoroughly researched, it is presented to the Board of Education for discussion prior to any final action being taken. Only then, is it placed on the agenda for action at a public meeting.

CALL TO ORDER:

This meeting is held in compliance with N. J. S. A. 10:4-6. A schedule of meetings was posted in all schools and the township municipal building and advertised in the *Burlington County Times* on January 16, 2019, and *The Central Record* on January 24, 2019.

ROLL CALL: BOARD OF EDUCATION MEMBERS:

President: Jeffrey Hicks ____	Vice-President: Jennifer Potter ____
Donald Bozarth ____	Russell Hann ____ Marie Phillips ____ Suzanne Phillips ____
Louise Rickborn ____	Amy Ushkowitz ____ Betty Wright ____

MOTION FOR EXECUTIVE SESSION TO DISCUSS THE FOLLOWING ITEMS: (HIB Incidents, STEA Prep Time Grievance, Workshops, Nutri-Serve Employee Dismissal, and Paraprofessional Issue).

Time: ____ p.m. Motion ____ Second ____ Roll Call/Vote ____

MOTION TO CLOSE EXECUTIVE SESSION AND RETURN TO PUBLIC SESSION: THE BOARD OF EDUCATION DISCUSSED THE FOLLOWING ITEMS DURING EXECUTIVE SESSION: (HIB Incidents, STEA Prep Time Grievance, Workshops, Nutri-Serve Employee Dismissal, and Paraprofessional Issue)

Time: ____ p.m. Motion ____ Second ____ Roll Call/Vote ____

President: Jeffrey Hicks ____	Vice-President: Jennifer Potter ____
Donald Bozarth ____	Russell Hann ____ Marie Phillips ____ Suzanne Phillips ____
Louise Rickborn ____	Amy Ushkowitz ____ Betty Wright ____

PUBLIC NOTICE OF MEETING:

This meeting is held in compliance with N. J. S. A. 10:4-6. A schedule of meetings was posted in all schools and the township municipal building and advertised in the *Burlington County Times* on January 16, 2019 and *The Central Record* on January 24, 2019.

SALUTE TO THE FLAG**COMMUNITY TOPIC:**

- Middle School Micro-Aggressions Student Video
- *2020 – 2021 School Calendar
- Lenape Regional SOS Community Forum – State Aid Reduction
Thursday, February 13, 2020, 6:00 P.M., Lenape High School

STUDENT RECOGNITION:

Kindergarten	Allison Hernandez
Grade 1	Hannah Miloszar
Grade 2	Armondo Perez
Grade 3	River Cabanas
Grade 4	Claire McMichael
Grade 5	Chase Henry O'Neal
Grade 6	Juan Martinez-Juarez
Grade 7	Zoe Senesy
Grade 8	Makenzie Gownley

EMPLOYEE OF THE MONTH RECOGNITION: Mr. Wendell Shines, GST Bus Driver

OTHER RECOGNITION: - None

PUBLIC COMMENT ON AGENDA:

Members of the public are invited to submit comments pertaining only to the Board agenda during this public comment portion of the meeting. General comments, not necessarily pertaining to the agenda, are invited to be submitted during the public comment portion at the end of this meeting. The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all individual complaints to the Superintendent of Schools or Administration for resolution. Each citizen will be allotted up to three (3) minutes to speak, in order to allow everyone an opportunity to express their opinions or concerns.

CORRESPONDENCE (WHITE)

- Central Lodge #44, F. & A.M. – Thanksgiving Gift Cards

LETTERS:

- To: Burlington County Prosecutor's Office
From: Michael L. Harris, Superintendent, Subject: Trespassing Issue

THANK YOU NOTES:

- Crisis Response Team Acknowledgement
Janet Burdsall and Danielle Madison

*APPROVAL OF MINUTES: November 18, 2019 Regular and Executive (PINK)

Motion by_____, Second by_____, Roll Call/Vote_____

ROLL CALL: BOARD OF EDUCATION MEMBERS:

President: Jeffrey Hicks _____ Vice-President: Jennifer Potter_____
 Donald Bozarth_____ Russell Hann_____ Marie Phillips _____ Suzanne Phillips _____
 Louise Rickborn_____ Amy Ushkowitz _____ Betty Wright_____

REPORT OF THE BOARD SECRETARY: (PINK)

1. Information Items:

1.1 None

2. Action Items:

- 2.1 It is recommended that the Board:
 Approve transfers
 *Line items for the month of **November 2019**, as approved by Superintendent.
 *Line items between **November and December 2019** meetings as approved by Superintendent.
- 2.2 Authorize the following payments:
 *Authorize the payment of the **December 2019** bill list in the amount of \$532,898.98
- 2.3 Accept the **Board Secretary's Report** for the month of **November 2019**
- 2.4 Approve the Board Secretary's Monthly Certification Budgetary Line Item Status, Pursuant to **NJAC 6A:23-2.1(c)3**, I certify that as of **November 30, 2019** no budgetary line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of **NJAC 6A:23-2.11(a)**.
- 2.5 And certify the Board of Education's Monthly Certification Budgetary Major Account/Fund Status Pursuant to **NJAC 6:A23-2.11(c) 4**, we certify that as of **November 30, 2019** after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials and the treasurer's monthly financial reports, that to the best of our knowledge, no major account or fund has been over expended in violation of the **NJAC 6:A:23-2.11(b)** and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- 2.6 Accept Revenue Account Status Report for **November 2019**
- 2.7 *Accept **November 2019** Nutri Serve Cafeteria Report and authorize Check Register in the amount of \$24,774.21

Motion by_____, Second by_____ to approve Board Secretary items (items #2.1-2.7) Roll Call/Vote_____

REPORT OF THE SUPERINTENDENT: (BUFF)

1. *Special Services Department

1.1 Information items:

- THE POSITIVE PSYCHOLOGY WORKSHOP, with Dr. Terry Molony, Tuesday, January 14, 2020 from 6:00 pm – 7:30 pm
Southampton School #2 All Purpose Room

1.2 Approval items:

- Approval for student #160475 to receive up to 10 hours of home instruction as per his 504, effective start date of 12/3/2019. Compensation will be at the district's home instruction rate.
- Approval for student #160946 to receive up to 10 hours of home instruction as per her doctor's note, effective start date of 12/3/2019. Compensation will be at the district's home instruction rate.
- Approval for student #161143 to receive up to 10 hours of home instruction as per his IEP, effective start date of 12/3/2019. Compensation will be at the district's home instruction rate.
- Approval for student #160833 to receive up to 10 hours of home instruction as per his IEP, effective start date of January, 2020. Compensation will be at the district's home instruction rate.
- Approval for student #160470 to receive Home Instruction pending a psychiatric evaluation. Effective start date of 12/10/19. Compensation will be at the district's home instruction rate.
- Approval for preschool student #161802 to be placed out of district in Pemberton at the Early Childhood Learning center, full day preschool program with an aide. Effective December 18, 2019.

Motion by____, Second by ____ to approve (items #1.2) Roll Call/Vote_____

2. Harassment, Intimidation and Bullying (HIB) Report

Incident Number	School	Founded/Unfounded
SS-02-12-09-2019	School #2	Founded
SS-03-10-15-2019	School #3	Unfounded

3. *Curriculum Director's Report

4. *Nurses' Reports

5. *Fire and Security Drill Reports

6. *Suspension Reports

7. Bus Evacuation Drill

Motion by____, Second by____, to accept reports (items #2-6) Roll Call/Vote _____

8. *2019-2020 School District Goals

8.1 School Culture/Climate

8.2 Differentiated Instruction

8.3 Teacher Websites and Social Media

Motion by____, Second by____ to accept the 2019-2020 District Goals Status Reports (items #8.1-8.3) Roll Call/Vote _____

9. Class Trips (not including transportation)

- 6th, 7th & 8th Grade Student Council, The College of NJ, Ewing Township, NJ, 01/08/20, \$888.00
- 2nd Grade, Patriots Theater at the War Memorial, Trenton, NJ, 01/29/20, \$765.50
- 2nd Grade, Adventure Aquarium, Camden, NJ, 05/13/20, \$1,057.00

Motion by____, Second by____, to approve the class trips (item #9) Roll Call/Vote ____

10. *2020 – 2021 Southampton Schools Calendar

Motion by____, Second by____, to approve the 2020 – 2021 Southampton Schools Calendar (item #10)

ROLL CALL: BOARD OF EDUCATION MEMBERS:

President: Jeffrey Hicks ____

Vice-President: Jennifer Potter ____

Donald Bozarth ____

Russell Hann ____

Marie Phillips ____

Suzanne Phillips ____

Louise Rickborn ____

Amy Ushkowitz ____

Betty Wright ____

11. *American Education Week Visitation Reports

12. Support Our Students (School Funding) Presentation - Medford Vincentown Rotary Meeting, January 28th

13. *Enrollment – December 13, 2019

13.1 Total school enrollment = 694 (PSD-Grade 8, including in-district special education)

13.2 Special Education = 155

- Resident students in-district = 121
- Resident students sent out of district = 16
- Speech and Language only = 18

COMMITTEE REPORTS (GREEN)

1. Personnel / Student Services (Chairperson: J. Potter, M. Phillips & L. Rickborn)

*(Personnel / Student Services Committee Meeting – 12/16/19)

1.1 Workshops

- Emily Gusrang, Heartsaver CPR w/AED, Virtua Mt. Laurel, 01/14/20, \$60
- TECHSPO '20, Harrah's AC, Brianna Chapin, Joseph DePaulo, Michael Harris, Asia Michael, Ron Nober, Denise Sunbury and Gary Winkleman, 01/30-31/20, \$3,149.

1.2 Tuition and/or transportation contracts for students

- Tuition and Transportation for Student #160823 attending Hampton Academy at a rate of \$280.50 per day
- Transportation provided by Gloucester County Special Services at a rate of \$314 per day for a homeless student attending Westampton Middle School

Motion by____, Second by____, to approve (items #1.1 - 1.2)

2. Curriculum / Policy (Chairperson: S. Phillips, A. Ushkowitz, & B. Wright)
(Curriculum / Policy Committee Meeting Agenda – 12/09/19)

2.1 *2019-2020 School Level Objectives

School #1 - During the 2019-2020 school year, at least 80% of Kindergarten, first, and second grade students will show growth on the Fountas and Pinnell reading assessment - which addresses the areas of reading fluency and comprehension - based on the criteria outlined below.

- Grade K goal: grow at least three (3) reading levels
- Grade 1 goal: grow at least four (4) reading levels
- Grade 2 goal: grow at least two (2) reading levels

School #1 - During the 2019-2020 school year, at least 80% of Kindergarten, First, and Second Grade students will earn a score of 75% or higher on the end-of-year math assessment. This assessment scores elements of the grade-level curriculum as outlined by the NJ Student Learning Standards.

School #1 - During the 2019-2020 school year, at least 85% of students will have a parent / guardian / family member be part of at least one school-engagement activity. - Examples of activities include: Classroom presentations / read-a-louds, participation in grade-level events / activities, attendance at after-school club presentations / activities, volunteer duties, before-school activities, parent workshops, online webinars provided by the school, etc.

School #1 - During the 2019-2020 school year, 100% of teachers will engage with their colleagues to plan and implement in a cross-classroom, cross-grade-level, or cross-curricular project / activity with their students. The goal of this collaboration will be increased positive interaction among students within the school district.

School #2 - During the 2019-2020 school year at least 80% of Grade Five students will increase their independent reading performance by two reading levels on the Fountas and Pinnell benchmarking assessment.

School #3 - During the 2019-2020 school year at least 80% of the students in Sixth Grade will attain a 75% or better on the math assessment identified strand.

Schools #2/3 - In conjunction with the District goal, the building administration, along with the staff and students, will create and participate in building a more positive and accepting school climate and culture.

Motion by_____, Second by_____, to accept the 2019-2020 School Level Objectives Status Reports (item # 2.1) Roll Call/Vote_____

2.2 First Reading of Policies – (Strauss Esmay Policies)

- P & R #5560 – Disruptive Students
- P & R #5600 – Student Code of Conduct
- P & R #5512.01 – Harassment, Intimidation, and Bullying

3. Budget / Finance /Facilities (Chairperson: D. Bozarth, R. Hann, & J. Hicks)
Administrative Facilitator – Casey DeJoseph

*(Budget / Finance / Facilities Committee Meeting Agenda – 12/16/19)

3.1 Information Items:

3.1.1 BCIPJIF Safety and Financial Excellence awards

- Combined awards for 2018-2019 total \$3,500
- 2018-2019 Safety Award – Elite
- Financial Performance – 2018-2019 loss ratio of <50%
- Average days to report claim: within 24 hours

3.1.2 FY 2018-2019 CAFR (Audit)

- Due to the State on December 23, 2019
- Holman, Frenia, & Allison, P.C. are expected to provide a draft of the annual audit next week.

3.2 Action items:

3.2.1 Approve plan changes for AXA Equitable to include options for Roth 403(b) contributions on a post-tax basis

3.2.2 Acceptance, Approval, and Submission of the District's 2019-2020 Comprehensive Maintenance Plan

Motion to approve the Budget/Finance/Facilities items as recommended. (items #3.2.1 – 3.2.2) _____ Second _____ Roll Call/Vote _____

4. President's Council (J. Hicks, J. Potter and M. Harris)

4.1 2019-2020 Board of Education Goals

- * • **Goal #1:** The Board of Education in consultation with the Superintendent will develop a comprehensive action plan to increase their involvement in the school district's climate/culture initiative. This effort will include addressing identified issues of racial bias, diversity, and sensitivity. During the 2019-2020 school year the Board of Education will participate in cultural responsiveness training, provide the fiscal resources required for cultural responsiveness training of the school community, participate as stakeholders on school climate committees, and increase their attendance at school related functions to enhance their engagement with the community.
- **Goal #2** The Board of Education, in consultation with the Superintendent and Business Administrator, will develop a comprehensive action plan to address the seven-year phase out of state aid. This action plan will include educating the school community as to the impact on district programming and operations via a public forum and community topic presentations at Board of Education meetings, and developing a framework to address budgetary savings and cuts.
- **Goal #3** The Board of Education, in collaboration with the Superintendent, will develop a comprehensive action plan to further enhance school security and safety. This plan will include increasing counseling services for students, installing CCTV cameras, constructing a security office, and planning for the installation of bollards around Miss Mabel Drive and Warrior Way.

Motion to accept the 2019-2020 Board of Education Goals Status Reports (Item 4.1) Motion by_____, Second by_____ Roll Call Vote_____

OLD BUSINESS:

- *NJSBA Delegate Assembly – November 23rd
- NJSBA Burlington County Meeting, December 4th, @ 6:00 PM, Medford Village Country Club, 28 Golfview Drive, Medford, NJ
- BCIP JIF Dinner, December 4th, @ 6:00 PM, The Mansion on Main Street, 3000 Main Street, Voorhees, NJ
- Board of Education member sign-up for school related events.

NEW BUSINESS:

- Tabernacle Board of Education Request for Meeting
- NJSBA Board Training either Tuesday, January 21, 2020 or Thursday, February 6, 2020, 6PM-9PM, School #3 Media Center.

Motion to approve the attendance of four (4) Board of Education members maximum to a meeting on January 16, 2020 in Tabernacle, with representatives from the Tabernacle, Shamong, and Woodland Township Board of Educations to discuss potential cost saving measures. _____ Second _____ Roll Call/Vote_____

PUBLIC COMMENTS: Members of the public are invited to submit any general comments during this public comment portion of the meeting. The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all individual complaints to the Superintendent of Schools or Administration for resolution. Each citizen will be allotted up to three (3) minutes to speak, in order to allow everyone an opportunity to express their opinions or concerns.

MOTION FOR EXECUTIVE SESSION: (Personnel, Contract Negotiations, Legal)

Time:_____ p.m.

Motion _____ Second _____ Roll Call/Vote _____

MOTION TO CLOSE EXECUTIVE SESSION: (Personnel, Contract Negotiations, Legal)

Time:_____ p.m.

Motion _____ Second _____ Roll Call/Vote _____

ADJOURNMENT: Time: _____ p.m.

Motion _____ Second _____ Roll Call/Vote _____

NOTE: Committee Meetings & Dates

Committee	Date	Time	Location
Budget /Finance/Facilities	01/27/20	7:00 PM	School #1 Office
Curriculum / Policy	01/27/20	7:00 PM	School #1 Faculty Room
Personnel / Student Services	TBD	TBD	TBD

Next Board of Education Meeting – (Reorganization Meeting) January 6, 2020 7:00 p.m.

Next Board of Education Meeting – (Regular Meeting) January 27, 2020, School #1 APR

Miscellaneous inserts (GOLDENROD)

- *Sweeney proposes tax cap flexibility, BCT, 11/26/19
- *3 Burlington County school districts to receive extra state aid, BCT, 12/09/19

*Documents attached

Dates to Remember

December	20	Report Cards Distributed
	20	Special Event Fridays – STEA Scholarship Day
	20	IEP Progress Reports Distributed & Report Cards
	23	PTA Winter Holiday Parties – 11:30 am – 12: 15 pm
	24-1	Winter Recess – School Closed
	25	Christmas Day
	26	Kwanzaa Begins/Boxing Day
January	1	New Year's Day – School Closed
	2	School Resumes
	3	Special Event Fridays – Choose Kind
	6	PTA BOD Meeting 6:30-8:30 Media Center, School #3 (Chairs and Officers)
	6	BOE Reorganization Meeting – 7:00 PM
	8	Family Science 7:00 – 8:30 PM APR #2
	8	PTA Puppet Show – 9:30 AM – K-4 - WD
	9	Family Math – 7:00-8:30 – APR #2
	10	PTA Dance 7:00-9:00 – APR #2 – 6 th – 8 th – Semi Formal w/Student Council
	10	School #1 Movie Night – 7:00-8:30 – School #1 APR and Cafeteria
	10	Special Event Fridays – School Spirit
	15	Family Science 7:00 – 8:30 PM APR #2
	16	Family Math – 7:00-8:30 – APR #2
	17	Special Event Fridays – American Spirit
	20	Martin Luther King, Jr. Birthday – School Closed
	21	2 Hour Delay – Teacher In-Service
	22	Family Science – 7:00-8:30 PM – APR #2
	23	Family Math – 7:00-8:30 – APR #2
	24	Special Event Fridays – School Spirit
	27	BOE Meeting – School #1 APR 8:00 PM