

Meetings:**6:15 p.m. – Budget & Facilities Committee – School #3 Media Center****7:00 p.m. – Personnel / Student Services Committee – School #3 Media Center****7:30 p.m. - Executive Session, School #3 Media Center****8:00 p.m. – Public Meeting, School #3 All-Purpose Room (Warrior Dome)**

Southampton Township Board of Education

“Building a Tradition of Excellence”

Southampton, New Jersey 08088

“Statement to the Public”

Please be advised, that often it may appear to members of our audience that the Board of Education takes action with very little comment, and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied that the matter has been thoroughly researched, it is presented to the Board of Education for discussion prior to any final action being taken. Only then, is it placed on the agenda for action at a public meeting.

CALL TO ORDER:

This meeting is held in compliance with N. J. S. A. 10:4-6. A schedule of meetings was posted in all schools and the township municipal building and advertised in the *Burlington County Times* on January 18, 2019, and *The Central Record* on January 24, 2019.

ROLL CALL: BOARD OF EDUCATION MEMBERS:

President: Jeffrey Hicks ____

Vice-President: Jennifer Potter ____

Donald Bozarth ____

Russell Hann ____

Marie Phillips ____

Suzanne Phillips ____

Louise Rickborn ____

Amy Ushkowitz ____

Betty Wright ____

MOTION FOR EXECUTIVE SESSION TO DISCUSS THE FOLLOWING ITEMS DURING EXECUTIVE SESSION: (HIB Investigations, Superintendent’s Recommendation of Summer Custodians and a Substitute Custodian Employment; Before and After-school Program RFP, Food Services RFP, Health Benefits Renewal, School Business Administrator’s Contract, STEA / STBOE School Calendar Negotiation, Medical Leave of Absence, Workshops, 2019-2020 Non-Resident Tuition Rate).

Time: _____ p.m. Motion _____ Second _____ Roll Call/Vote _____

MOTION TO CLOSE EXECUTIVE SESSION. THE BOARD DISCUSSED THE FOLLOWING ITEMS DURING EXECUTIVE SESSION: (HIB Investigations, Superintendent’s Recommendation of Summer Custodians and a Substitute Custodian Employment; Before and After-school Program RFP, Food Services RFP, Health Benefits Renewal, School Business Administrator’s Contract, STEA / STBOE School Calendar Negotiation, Medical Leave of Absence, Workshops, 2019-2020 Non-Resident Tuition Rate).

Time: _____ p.m. Motion _____ Second _____ Roll Call/Vote _____

PUBLIC NOTICE OF MEETING:

This meeting is held in compliance with N. J. S. A. 10:4-6. A schedule of meetings was posted in all schools and the township municipal building and advertised in the *Burlington County Times* on January 18, 2019, and *The Central Record* on January 24, 2019.

SALUTE TO THE FLAG

COMMUNITY TOPICS: “Annie” – Grade 5-8 Play – Mini Performance

STUDENT RECOGNITION:

Kindergarten	Landon Briscoe
Grade 1	Nicklaus Banasiak
Grade 2	Mitchell Chesla
Grade 3	Alexandra Zack
Grade 4	Rowan Bertani
Grade 5	Matthew Potter
Grade 6	Cristina Ruiz
Grade 7	Catherine Andrews
Grade 8	Madison Bachmann

EMPLOYEES OF THE MONTH RECOGNITION: (April, 2019)

- Ms. Melanie Hess, Teacher, School #2
- Ms. Maureen Lewinski, Paraprofessional, School #1

OTHER RECOGNITION: *2019 Burlington County Educator of the Year Program

PUBLIC COMMENT ON AGENDA:

Members of the public are invited to submit comments pertaining only to the Board agenda during this public comment portion of the meeting. General comments, not necessarily pertaining to the agenda, are invited to be submitted during the public comment portion at the end of this meeting. The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all individual complaints to the Superintendent of Schools or Administration for resolution. Each citizen will be allotted up to three (3) minutes to speak, in order to allow everyone an opportunity to express their opinions or concerns.

CORRESPONDENCE – Introduction of Lisa Arnold as Long Term Replacement for Mrs. Jeneane Morris.

LETTERS: From: Mr. Muhammad, GST Bus Driver

THANK YOU NOTES: Stephanie Stevenson

***APPROVAL OF MINUTES:**

- March 18, 2019 Special and Executive (PINK)
- March 25, 2019 Regular and Executive (PINK)
- April 29, 2019 Regular and Executive (PINK)
- May 20, 2019 Special and Executive (PINK)

ROLL CALL: BOARD OF EDUCATION MEMBERS:

Motion _____ Second _____ Roll Call/Vote _____

President: J. Hicks _____

Vice-President: J. Potter _____

D. Bozarth _____

R. Hann _____

M. Phillips _____

S. Phillips _____

L. Rickborn _____

A. Ushkowitz _____

B. Wright _____

2019-2020 APPOINTMENTS:**NOTE: From here forward (item #1-#24) will be made in one motion.****1. APPOINTMENTS for 2019-2020 School Year**

- SECRETARY OF BOARD OF EDUCATION: Casey M. DeJoseph
- PUBLIC AGENCY COMPLIANCE OFFICER (PACO): Casey M. DeJoseph
- CUSTODIAN OF SCHOOL RECORDS–OPEN PUBLIC RECORDS ACT:
Casey M. DeJoseph
- AFFIRMATIVE ACTION OFFICER: Michael L. Harris
- ATTENDANCE OFFICER: Kristine Bertulis
- 504 OFFICER: Danielle Madison
- SUBSTANCE ABUSE COORDINATOR: Sarah Kilpatrick
- ASBESTOS MANAGEMENT: Kevin Greene
- PEOSHA OFFICER/COORDINATOR: Kevin Greene
- SAFETY & HEALTH DESIGNEES and Re-Adoption of Safety and Security Plan:
 - Health / Safety Designee: Casey M. DeJoseph
 - School Security Specialist: Michael L. Harris
- INDOOR AIR QUALITY DESIGNEE: Kevin Greene
- INTEGRATED PEST MANAGEMENT COORDINATOR: Kevin Greene
- RIGHT TO KNOW OFFICER: Kevin Greene
- CHEMICAL HYGIENE OFFICER: Kevin Greene
- AHERA COORDINATOR: Kevin Greene
- TITLE IX COORDINATOR: Kristine Bertulis
- HOMELESS LIAISON: Jennifer Andrews
- ANTI-BULLYING COORDINATOR: Michael L. Harris
- ANTI-BULLYING SPECIALIST SCHOOL #1- #2 Danielle Madison
- ANTI-BULLYING SPECIALIST SCHOOL #3: Sarah Kilpatrick

2. RESOLUTION NAMING DEPOSITORY OF SCHOOL FUNDS:

(Note: Republic Bank is an authorized institution under a shared service agreement for banking services for the Lenape Consortium comprised of the Lenape RHSD and its K-8 constituents)

RESOLVED, Republic Bank and Investors Bank (for student activities account), are designated as a depository of the Southampton Township Board of Education with authority to accept at any time, for the credit of this Board, deposits of funds or any other property whosoever made in any form, and in whatever manner endorsed; and

BE IT FURTHER RESOLVED, that Jeffrey E. Hicks, President, or Jennifer M. Potter, Vice-President, and Casey M. DeJoseph, Board Secretary, Amy Lerner, Treasurer, and Michael L. Harris, Superintendent, of this Board are authorized to engage in any and all customary banking transactions with or through Republic Bank and Investors Bank, including, without limiting the generality of the foregoing authority:

To sign checks, drafts, notes, acceptances and other instruments and orders for the payment of money or for the withdrawal of funds or other property at any time held by Republic Bank and Investors Bank, for the account of this Board; and Republic Bank and

Investors Bank, and is authorized to honor such checks, drafts, notes, acceptances, and other instruments and orders, including any thereof payable to or for the benefit of any signer thereof or other officer or employee of this Board, without inquiry as to the circumstances of the issue or the deposition of the proceeds thereof and without limit as to amount; and

To endorse, negotiate, and receive, or authorize the payment of, the proceeds of any negotiable instruments or orders for the payment of money payable to or belonging to this Board; and to purchase, exchange, sell, pledge or otherwise deal in or with any stocks, bonds or other securities or property to or through, Republic Bank and Investors Bank; and

BE IT FURTHER RESOLVED, that the Secretary of this Board is authorized to and shall from time to time certify to Republic Bank and Investors Bank the names of the officers of this Board and other persons, if any, authorized to sign and act for it and the offices respectively held by them, together with specimens of their signatures; and

BE IT FURTHER RESOLVED, that the foregoing resolutions shall remain in full force and effect and Republic Bank and Investors Bank, shall be entitled to rely thereon and to rely on certificates furnished thereunder until the actual receipt by Republic Bank and Investors Bank, of a certified copy of a resolution of the Board modifying or revoking any or all such resolutions.

3. APPOINTMENT OF PURCHASING AGENT AND ESTABLISHMENT OF BIDDING THRESHOLD

Whereas 18A:18A-2 provides that a "Purchasing Agent" for a school district means the secretary, business administrator or the business manager of the board of education duly assigned the authority, responsibility and accountability for the purchasing of goods or services on behalf of the board of education and, Whereas, the Southampton Township Board of Education desires to establish a bid threshold for the procurement of goods and services at \$29,000 and to appoint a purchasing agent pursuant to 18A:18A-3, and

Whereas 18A:18A-3 provides that contracts, awarded by the purchasing agent that do not exceed in the aggregate in a contract year the bid threshold (\$29,000 for purchasing agents not holding valid QPA certification), may be awarded by the purchasing agent without advertising for bids when so authorized by board resolution, and

Whereas 18A:18A-37, c. provides that all contracts that are in the aggregate less than 15% of the bid threshold (\$4,350 when the threshold is \$29,000) may be awarded by a qualified purchasing agent without soliciting competitive quotations if so authorized by board resolution, and

Now Therefore Be It Resolved, that the Southampton Township Board of Education hereby establishes a bid threshold of \$29,000 for the procurement of goods and services and appoints Casey M. DeJoseph, Business Administrator/Board Secretary, as its duly authorized Purchasing Agent for the Southampton Board of Education in the County of Burlington, and

Be It Further Resolved, that Casey M. DeJoseph, Business Administrator/Board Secretary, is hereby authorized to award contracts on behalf of the Southampton Township Board of Education that are in the aggregate less than 15% of the Bid threshold (\$4,350) without soliciting competitive quotations, and

Be It Further Resolved that Casey M. DeJoseph, Business Administrator/Board Secretary, is hereby authorized to seek competitive quotations, when applicable and practicable, before awarding contracts when contracts in the aggregate exceed 15% of the bid threshold (\$4,350) but less than the bid threshold (\$29,000).

4. AUTHORIZATION FOR PROCUREMENT OF GOODS AND SERVICES THROUGH STATE AGENCY

Whereas, Title 18A:18A-10 provides that, "A board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the state by the Division of Purchase and Property, and

Whereas, the Southampton Township Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts, and

Whereas, the Southampton Township Board of Education desires to authorize its purchasing agent for the 2018-2019 and the 2019-2020 fiscal years to make any and all purchases necessary to meet the needs of the school district throughout the school year.

Now Therefore Be It Resolved that the Southampton Township Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors as listed.

Commodity/Service	Vendor State Contract #
Copier-cost per copy	RICOH A-46622

5. REAFFIRM PARTICIPATING IN THE FOLLOWING COOPERATIVE PURCHASING AGREEMENTS:

- Camden County Cooperative pricing system through the Camden County Educational Services Commission
- Burlington County Cooperative pricing system through Burlington County Board of Chosen Freeholders.
- Education Data Services Inc., An LEA sponsored shared services agreement for the purchase of all supplies, services and material and furniture
- Education Services Commission of New Jersey for Technology Hardware and Software Purchases, supplies, services and material and furniture.

6. APPOINTMENT OF TREASURER OF SCHOOL MONEYS: Amy Lerner

7. APPOINTMENT OF SOLICITOR:

Whereas, the Public School Contracts Law (N.J.S.A.18A:18A-1 et. Seq.) Requires that a resolution authorizing the award of contracts for "Professional Services" without competitive bids,

Therefore, be it resolved by the Board of Education that David M. Serlin, 5050 South Lenola Road, Suite 120, Moorestown, New Jersey, be appointed the Public School Solicitor for the period from July 1, 2019 to June 30, 2020, to perform the professional services ordinarily provided by a Public School Solicitor of the State of New Jersey, and to receive such compensation as may be reasonable for such services. Said David M. Serlin is a person authorized by law to practice a recognized profession in the State of New Jersey, which practices are regulated by the laws of this State; to wit, the profession of Public School Solicitor. These professional services are necessary and are required by this Board of Education.

8. APPOINTMENT OF LABOR RELATIONS COUNSEL:

Therefore, be it resolved by the Board of Education that Robert Mucilli, of Capehart and Scatchard, Laurel Corporate Center, Suite 300, Mt. Laurel, NJ 08054, be appointed the Labor Relations Counsel for the period from July 1, 2019 to June 30, 2020, to perform the

professional services ordinarily provided by a Labor Relations Counsel of the State of New Jersey, and to receive such compensation as may be reasonable for such services. Said Robert Mucilli is a person authorized by law to practice a recognized profession in the State of New Jersey, which practices are regulated by the laws of this State; to wit, the profession of Labor Relations Counsel.

9. APPOINTMENT OF AUDITOR:

Whereas, the Public School Contracts Law (N.J.S.A.18A:18A-1 et. Seq.) requires that a resolution authorizing the award of contracts for "Professional Services" without competitive bids, Therefore, be it resolved by the Board of Education that Holman, Frenia & Allison, PC, 618 Stokes Road, Medford, New Jersey, be appointed the Public School Auditor for the period from July 1, 2019 to June 30, 2020, to perform the professional services ordinarily provided by an Auditor of the State of New Jersey, and to receive such compensation as may be reasonable for such services. Said, Holman, Frenia & Allison, PC is an Auditor, a recognized profession in the State of New Jersey, which practices are regulated by the laws of this State; to wit, the profession of Public School Auditor.

These professional services are necessary and are required by this Board of Education.

10. APPOINTMENT OF ARCHITECT OF RECORD:

Whereas, the Public School Contracts Law (N.J.S.A.18A:18A-1 et. Seq.) requires that a resolution authorizing the award of contracts for "Professional Services" without competitive bids,

Therefore, be it resolved by the Board of Education that Regan Young England and Butera Architects, 456 High Street, Mt. Holly, New Jersey, be appointed Architects of Record for the period from July 1, 2019 to June 30, 2020, to perform the professional services ordinarily provided by an Architect of Record of the State of New Jersey, and to receive such compensation as may be reasonable for such services. Said Regan Young England and Butera Architects is an Architect, a recognized profession in the State of New Jersey, which practices are regulated by the laws of this State; to wit, the profession of Architect of Record.

These professional services are necessary and are required by this Board of Education.

11. APPOINTMENT OF SCHOOL PHYSICIAN:

Whereas, the Public School Contracts Law (N.J.S.A.18A:18A-1 et. Seq.) requires that a resolution authorizing the award of contracts for "Professional Services" without competitive bids,

Therefore, be it resolved by the Board of Education that Virtua Medical Group, Virtua Mt. Laurel Family Physicians, 204 Ark Road, Mt. Laurel, New Jersey, be appointed the School Physician for the period from July 1, 2019 to June 30, 2020, to perform the professional services ordinarily provided by a School Physician of the State of New Jersey, and to receive such compensation as may be reasonable for such services. Said Mt. Laurel Family Physicians is a Physician authorized by law to practice a recognized profession in the State of New Jersey, which practices are regulated by the laws of this State; to wit, the profession of School Physician.

These professional services are necessary and are required by this Board of Education.

12. APPOINTMENT OF TECHNOLOGY CONSULTANT:

A.G. Technologies, Inc. 4230 Crosswinds Drive, Easton, Pa., 18045 to provide network and proprietary hardware and software computer consulting in accordance with Title 18A-5 Extraordinary Unspecifiable Services for the 2019-2020 school year, not to exceed \$130,000.00.

13. APPOINTMENT OF DISCLOSURE AGENT and MUNICIPAL ADVISOR:

Approve Phoenix Advisors as Continuing Disclosure Agent and Municipal Advisor of Record for 2019-2020 fiscal year.

14. APPROVAL OF LEGAL ADVERTISING PAPER:

- Burlington County Times
- The Central Record
- Courier Post (alternate)

15. REAFFIRMATION OF EXISTING POLICIES, RULES AND REGULATIONS, and to further notice; All Policies are on district website

- POLICY: File Code #6422 TRANSFER OF FUNDS BETWEEN LINE ITEMS/AMENDMENTS/PURCHASES NOT BUDGETED:
- POLICY: FILE CODE #1110 - ORGANIZATION CHART
- POLICY: FILE CODE #6471- TRAVEL LIMITS
- POLICY: FILE CODE #6470 PAYMENT OF CLAIMS

16. REAFFIRM PARTICIPATION IN THE FOLLOWING 2019-2020 PROFESSIONAL AGREEMENTS WITH THE BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT EDUCATIONAL SERVICES UNIT:

- Child Study Team Evaluations, including Summer Evaluations
- Physical, Occupational, and Speech Therapy
- Home Instruction and Supplemental Instruction
- Transition Services, Structured Learning Experiences Coordinator
- Assistive Technology
- Staff training
- Behavioral Services and Consultation
- Deaf and Hard of Hearing Services-and Hearing CST Evaluation Study
- Reading Specialist
- Augmentative Alternative Communication Evaluation
- Information Technology Services
- Student Assistance Coordinator
- Surrogate Parent Agreement
- Preschool Integrated Program Support Services
- Burlington County Professional Development Institute
- Burlington County School Crisis Response Team

17. REAFFIRM PARTICIPATION IN THE FOLLOWING 2019-2020 TRANSPORTATION AGREEMENTS WITH THE BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT EDUCATIONAL SERVICES UNIT

- Joint Transportation Agreement
- Special Education Winter Bus Routes
- Special Education Summer Schools
- Public, Non-Public, and Vocational Schools
- Jointure, Regular and Special Education

18. RE-ADOPT PARTICIPATION IN JOINTURE AGREEMENT WITH LENAPE REGIONAL HIGH SCHOOL DISTRICT TO TRANSPORT IN-DISTRICT STUDENTS EXCLUDING PRESCHOOL DISABLED

19. RE-ADOPTION OF CURRICULA ALIGNED WITH THE NEW JERSEY STUDENT LEARNING STANDARDS;

- English Language Arts – K-8 Adopted 9/25/2017 - Re-Adopted 09/24/2018
- Mathematics – 6-8, Adopted 9/24/2016 – Re-Adopted 09/24/2018
- Mathematics – K-5, Adopted 9/25/2017 – Re-Adopted 09/24/2018
- Science – Grades 6-8, 9/24/2016 – Re-Adopted 09/24/2018
- Science – Grades 3-5, 9/25/2017 – Re-Adopted 09/24/2018
- Social Studies – K-8, Adopted 10/16/2017 – Re-Adopted 09/24/2018
- Visual and Performing Arts – K-8 Adopted 10/16/2017 – Re-Adopted 01/28/2019
- World Language – K-8 World Language, Adopted 10/16/2017 – Re-Adopted 1/28/2019
- Health and Physical Education–K-8, Adopted 10/16/2017–Re-Adopted 01/28/2019
- Technology – K-2, Adopted 9/26/2016 Re-Adopted 09/24/2018
- Technology – 3-6, Adopted 9/26/2016 Re-Adopted 09/24/2018
- Technology - 7-8, Adopted 9/26/2016
- 21st Century Life and Careers - K-8, Adopted 9/26/2016

20. RE-ADOPTION OF EVALUATION RUBRICS FOR TEACHERS, PRINCIPALS, AND VICE-PRINCIPAL

- Teacher Evaluation Rubric – Danielson Framework For Teaching
- New Jersey Principal Evaluation for Professional Learning Observation Instrument

21. APPROVE 403 (b) PLAN AND AUTHORIZED TAX SHELTER ANNUITY PROVIDERS:

- AXA Equitable
- Lincoln Investment Planning Inc.

22. DESIGNATE MILEAGE REIMBURSEMENT RATE:

To be equal to rate allowed by the New Jersey Department of Education fiscal accountability regulations. The current approved rate is 31 cents per mile.

23. DESIGNATE PHOTOCOYPING AND PRINTING RATE:

Per N.J.S.A 47:1A-5.b

- Every public agency must charge \$0.05 per page for letter sized pages and smaller
- Every public agency must charge \$0.07 per page for legal sized pages and larger
- Any public agency whose actual costs to produce paper copies exceed the \$0.05 and \$0.07 rates may charge the actual cost of duplication.
- Every public agency must provide electronic records FREE OF CHARGE (i.e. records sent via e-mail and fax).
- Every public agency must charge the actual cost to provide records in another medium (i.e. computer disc, CD-ROM, DVD).

24. AFFIRM 2019-2020 TUITION RATE:

In accordance with Policy #5111, Eligibility of Resident / Non-Resident Students for the children of non-resident staff members at the rate of \$_____. (Currently \$1,500 per year)

MOTION by _____, Second by _____, to approve, reaffirm, designate and/or appoint, the Board action items (items #1- #24)

ROLL CALL: BOARD OF EDUCATION MEMBERS:

President: J. Hicks _____

Vice-President: J. Potter _____

D. Bozarth _____

R. Hann _____

M. Phillips _____

S. Phillips _____

L. Rickborn _____

A. Ushkowitz _____

B. Wright _____

REPORT OF THE BOARD SECRETARY: (PINK)**1. Information Items:**

- 1.1 NJSBA Candidate Nominating Petition is available, filed before 4:00 pm, July 29, 2019, County Clerk's office Courts Building, 49 Rancocas Road, Room 104, Mount Holly, NJ.

2. Action Items:

It is recommended that the Board:

2.1 Approve transfers

*Line items for the month of April 2019 as approved by Superintendent

*Line items between March 2019 and April 2019 meetings as approved by Superintendent

2.2 Authorize the following payments:

*Authorize the payment of the April 2019 bill list in the amount of \$1,103.864.89

2.3 *Interim Check Register and Electronic Fund Transfers for the period of March 26, 2019 and April 29, 2019 in the amount of \$733,868.65**2.4 *Accept the Board Secretary's Report for the month of April 2019, which is in agreement with the Treasurer's report****2.5 *Accept the Treasurer's Report for the month of March 2019, which is in agreement with the Board Secretary's report****2.6 Approve the Board Secretary's Monthly Certification Budgetary Line Item Status. Pursuant to NJAC 6A:23-2.1(c)3, I certify that, as of April 2019, no budgetary line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11(a).****2.7 And certify the Board of Education's Monthly Certification Budgetary Major Account/Fund Status Pursuant to NJAC 6:A23-2.11(c) 4, we certify that, as of April 2019, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials and the treasurer's monthly financial reports, that to the best of our knowledge, no major account or fund has been over expended in violation of the NJAC 6:A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.**

- 2.8 *Accept Revenue Account Status Report for **April 2019**
- 2.9 *Accept **April 2019** NutriServe Cafeteria Report and authorize Check Register in the amount of \$31,864.45
- 2.10 Authorize renewal of contracted rates with Schools Health Insurance Fund (Aetna) for Medical and Prescription, Horizon for Dental, with a total aggregate annual cost decrease of -4.43%, at the following monthly rates from July 1, 2019 through June 30, 2020.

July 1, 2019	Single	Parent / Child	Employee / Spouse	Family
Medical Aetna SHIF -2.44%				
Aetna Patriot X	\$755.00	\$1,401.00	\$1,574.00	\$2,233.00
Aetna Patriot V	\$722.00	\$1,344.00	\$1,512.00	\$2,141.00
Aetna PPO Core	\$566.00	\$1,052.00	\$1,183.00	\$1,677.00
Aetna EPO	\$610.00	\$1,136.00	\$1,276.00	\$1,807.00
RX SHIF -7.41%				
RX Option 1	\$168.00	\$217.00	\$334.00	\$385.00
RX Option 2	\$148.00	\$192.00	\$395.00	\$340.00
Dental -Horizon				
DOP (0.0%)	\$36.43	\$63.66	\$63.66	\$108.78
HDC (0.0%)	\$24.00	\$47.56	\$47.56	\$71.32
HTC (0.0%)	\$40.85	\$71.37	\$71.37	\$121.93

Motion to approve (items #2.1-2.10) _____ Second _____ Roll Call/Vote _____

President: J. Hicks _____

Vice-President: J. Potter _____

D. Bozarth _____

R. Hann _____

M. Phillips _____

S. Phillips _____

L. Rickborn _____

A. Ushkowitz _____

B. Wright _____

REPORT OF THE SUPERINTENDENT: (BUFF)

1. *Special Services Department

1.1 Information Items:

1.2 Action Items:

- Approval to contract with First Children Services, Real Regional Enrichment and Learning Center for student number 160980 to attend daily from May 8 to June 19, 2019.
- Approval for the rental of one Augmentative Alternative Communication device from Speech Learning Associates for student number 161177 for a fee of \$85.00 per month to be rented for one month while device is repaired.
- Approval for Educational Services Solutions employee Theresa A. Waropay to provide Home Instruction for student number 160861 6th grade student from 5/22/2019 through 6/18/2019. Student will receive a minimum of 5 hours per week up to 10 hours per week.
- Approval for Educational Services Solutions employee Theresa A. Waropay to provide Home Instruction for student number 160917 5th grade student from 5/22/2019 through 6/18/2019. Student will receive a minimum of 5 hours per week up to 10 hours per week.

Motion to approve (item #1.2) _____ Second _____ Roll Call/Vote _____

2. Harassment, Intimidation and Bullying Report

Incident Number	School	Founded/Unfounded
SS-03-05-05-2019	School #3	Founded
SS-03-04-30-2019	School #3	Founded
SS-03-05-08-19A	School #3	Founded
SS-03-05-08-2019B	School #3	Founded
SS-03-05-10-2019	School #3	Founded
SS-03-05-13-2019	School #3	Unfounded
Motion to affirm HIB incidents (item #2)____ Second____ Roll Call/Vote ____		

3. *Curriculum Director's Report

4. *Nurses' Reports

5. *Fire and Security Drill Reports

6. *Suspension Reports

7. Bus Evacuation Drill – No Report (2018-2019 drills completed)

Motion to accept reports (items #3-6) _____ Second _____ Roll Call/Vote _____

8. *2018-2019 School District Goals

8.1 K-8 Differentiated Instruction

8.2 Enhancing School Culture

8.3 K-8 I-STEAM Program Enhancements

Motion to accept the 2018-2019 District Goals Status Reports (items #8.1-8.3) _____

Second _____ Roll Call/Vote _____

9. Class Trips / Field Trips (Not including transportation cost)

- K-5, SSKM Library, Walking Trip, Vincentown, 06/04 & 06/05/19, NC
- 4th & 5th Grade, Girls on the Run, Princeton Family YMCA, Princeton, NJ, 06/02/19, \$510.00

Motion to approve class trips (item #9) _____ Second _____ Roll Call/Vote _____

10. Authorization for the Affirmative Action Team to conduct the Needs Assessment and Develop a Comprehensive Equity Plan

Motion to authorize the Affirmative Action Team to conduct the Needs Assessment and develop the 2019-2022 Comprehensive Equity Plan. (item #10) _____ Second _____ Roll Call/Vote _____

11. Approval to submit the NJDOE Comprehensive Equity Plan for School Years 2019-2022 to the Burlington County Office of Education for review and approval.

Motion to submit by June 14, 2019, the NJDOE Comprehensive Equity Plan for School Years 2019-2022 to the Burlington County Office of Education for review and approval. Report. (item #11) _____ Second _____ Roll Call/Vote _____

12. * 2019-2020 Southampton Township School Calendar

Motion to revise the 2019-2020 Southampton Township School Calendar (item #12) _____ Second _____ Roll Call/Vote _____

13. 2019-2020 Kindergarten Enrollment Status Report

- Registration Packets Requested = 49
- Preschool Disabled Transitioning = 3
- Retentions = 0
- Total Possible Enrollment = 52

14. *Enrollment – May 15, 2019
- 14.1 Total school enrollment = 722 (PSD-Gr. 8, including in-district special ed.)
- 14.2 Special Education = 172
- Resident students in-district = 130
 - Speech & Language only = 26
 - Out of District Placements = 16

COMMITTEE REPORTS: (GREEN)

1. Personnel / Student Services (Chairperson: J. Potter, M. Phillips, & L. Rickborn)

*(Personnel / Student Services Committee Meeting Agenda – (5/28/19)

- 1.1 Superintendent's Recommendation for Employment

Summer Custodians

- Timothy Derkas
- Cole England
- Taariq Michael
- Bradley Teisen

Substitute Custodian

- Brian Merola

- 1.2 Medical Leave of Absence

- Employee #15271, Effective 06/06/19 – 08/05/19

- 1.3 Workshops

- Danielle Madison, BCSCA, Spring Luncheon Meeting, Braddock's Tavern, 06/14/19, \$15.00

- 1.4 Non-Resident Students

- Approve the enrollment into Kindergarten for the 2019-2020 school year of a non-resident teaching staff member, Employee #1231, and;
- Approve the enrollment into 3rd grade and Kindergarten student for the 2019-2020 school year of a non-resident teaching staff member, Employee #1126, in accordance with, Article XVII, Miscellaneous Provisions, H., "Children of Employees" of the Collective bargaining agreement between STEA and STBOE.

Motion to approve (items #1.1 -1.4) _____ Second _____

ROLL CALL: BOARD OF EDUCATION MEMBERS:

President J. Hicks ___ Vice-President J. Potter ___ D. Bozarth ___ R. Hann ___
M. Phillips ___ S. Phillips ___ L. Rickborn ___ A. Ushkowitz ___ B. Wright ___

- 1.5 2019-2020 Business Administrator's Contract

Motion to approve the 2019-2020 Business Administrator's Contract (item #1.5) _____

ROLL CALL: BOARD OF EDUCATION MEMBERS:

President J. Hicks ___ Vice-President J. Potter ___ D. Bozarth ___ R. Hann ___
M. Phillips ___ S. Phillips ___ L. Rickborn ___ A. Ushkowitz ___ B. Wright ___

2. Curriculum / Policy (Chairperson: S. Phillips, A. Ushkowitz, and B. Wright)

2.1 *2018-2019 School Level Objectives

- School #1: During the 2018-2019 school year, at least 90% of 2nd grade students will improve at least two independent reading levels on the Fountas and Pinnell benchmark assessment, which addresses both reading fluency and comprehension.
- School #1: During the 2018-2019 school year, at least 90% of 1st grade students will achieve a 50% increase on the Narrative Writer's Workshop rubric, which addresses writing structure, development, and language conventions (equivalent to a 6 point or more increase on the rubric).
- School #1: During the 2018-2019 school year, at least 80% of Kindergarten representatives (students, staff, and parents) surveyed will indicate a positive perception of school culture through an evaluation of the school's physical environment, school-home communication, and a sense of school community and opportunities for involvement.
- School #2: During the 2018-2019 school year at least 80% of fourth grade students will increase their independent reading performance by two reading levels on the Fountas and Pinnell benchmarking assessment.
- School #3: During the 2018-2019 school year at least 80% of the students in eighth grade will attain a 75% or better on the math assessment identified strand.
- School #2/#3: During the 2018-2019 school year, School #2/#3 will create a school level committee comprised of administration, staff, parents, and students to create and implement a school level action plan based on a needs assessment to address the District Goal pertaining to enhancing school climate / culture. Implemented activities will be documented and reported to the Board of Education via monthly School Level Objective Progress Report.

Motion to approve 2018-2019 School Level Objectives Status Reports (Item 2.1)

Second

2.2 First reading of policies / regulations revisions

- #2624 – Grading System
- #5420 – Reporting Pupil Progress

3. Budget / Finance / Facilities (Chairperson: D. Bozarth, R. Hann, and J. Hicks)
Administrative Facilitator – C. DeJoseph

*(Budget / Finance / Facilities Committee Meeting Notes – 05/28/19)

3.1 Information item: None

3.2 Action Item:

- Approve classroom use in School #2 or #3 from Monday, July 22nd through Thursday, August 22nd, 2019 to teach summer instrumental music program. This program is available to those students who have completed 4th grade through 8th grade.
- Approval to award the contract for Before & After Care Services for the 2019-2020 school year to _____.
- Approval to award the contract for a Food Services Management Company for the 2019-2020 school year to Nutri-Serve Food Management Company.

Motion by ____, Second by ____, to approve (item #3.2) Roll call/Vote ____

4. President's Council (J. Hicks, J. Potter and M. Harris)

4.1 2018-2019 Board of Education Goals

- **Goal #1:** The Board of Education will use effective fiscal planning, including reserving funds in capital reserve and the regular budgetary process, to address long-range facility needs pertaining to the demolition of existing storage facilities and the construction of a new storage facility during the summer of 2019.
- **Goal #2** The Board of Education, in consultation with the Superintendent and Business Administrator, will develop a comprehensive action plan to address the seven year phase out of state adjustment aid. This action plan will include educating the school community as to the impact on district programming and operations and developing a framework to address budgetary savings and cuts.
- **Goal #3** The Board of Education, in collaboration with the Superintendent, will develop a comprehensive action plan to further enhance school security and safety. This plan will include increasing counseling services for students, enhancing facilities security, and exploring the feasibility of adding an armed security officer.

Motion to accept the 2018-2019 Board of Education Goals Status Reports (Item #4.1)

Motion _____ Second _____ Roll Call/Vote _____

OLD BUSINESS:

- Superintendent Evaluation / Board Self-Evaluation
- Honoring BOE Members and Boards for NJSBA Awards. BCSBA Dinner Meeting May 16th at 6:00 PM, Medford Village Country Club.
- NJSBA Delegate Assembly – May 18, 2019
- NJSBA CAL Meeting – June 1, 2019
- NJSBA School Security Seminar – June 7, 2019

NEW BUSINESS: None

PUBLIC COMMENTS:

Members of the public are invited to submit any general comments during the public comment portion of this meeting. The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all individual complaints to the Superintendent of Schools or Administration for resolution. Each citizen will be allotted up to three (3) minutes to speak, in order to allow everyone an opportunity to express their opinions or concerns.

ADJOURNMENT: Time: _____ p.m.
Motion by _____, Second by _____, Roll Call/Vote _____

NOTE: Committee Meetings & Date

Committee	Date	Time	Location
Budget /Finance/Facilities	06/24/19	7:00	School #1 Office Complex
Personnel / Student Services	06/24/19	7:00	School #1 Faculty Room
Curriculum / Policy	TBD	TBD	TBD

Next Board of Education Meetings:

- BOE/STEA School Calendar Negotiation Session, 6:00 p.m. June 10, 2019, School #3 Media Center
- BOE Self Evaluation & Superintendent's Evaluation, 7:00 p.m. June 10, 2019, BLW Administrative Building.
- Regular Session – June 24, 2019, 8:00 p.m. School #1 All Purpose Room

Miscellaneous inserts - Wellness Day – April 29, 2019 Presenters & Volunteers

DATES TO REMEMBER – UPCOMING SCHOOL EVENTS

May	30	05/30-05/31 – NJSLA-S for 5 th and 8 th Grade Students
	31	Grade Level Meeting – Grade K, 1 st & 2nd
	31	Special Event Fridays – STEA Scholarship Day
June	3	06/03-06/04 – NJSLA-S Make-up Administration
	6	Graduating Class Photo
	7	Field Day
	7	Special Event Fridays – School Spirit
	10	Superintendent's Evaluation & BOE Self-Evaluation – BLW Admin Building 7:00 PM
	11	Kindergarten Orientation
	12	8 th Grade Academic Awards Night School #3 Warrior Dome 6:30 PM
	14	Preschool Graduation. Last Day for AM & PM preschool
	14	Special Event Fridays – Choose Kind
	14	Last Day for Students
	14	Flag Day
	18	IEP Progress Reports Distributed & Report Cards
	18	8 th Grade Promotion Ceremony, Seneca High School, 6:30 PM
	21	First Day of Summer
	24	BOE Meeting – School #1 APR 8:00 PM