

Meetings:**6:30 p.m. – Curriculum / Policy Committee, School #1 Faculty Room****7:00 p.m. – Budget / Facilities, School #1, Office Conference Room****7:00 p.m. – Personnel / Student Services Committee, School #1 Faculty Room****7:30 p.m. – Executive Session, School #1, Faculty Room****8:00 p.m. – Public Meeting, School #1, All Purpose Room**

Southampton Township Board of Education
 “Building a Tradition of Excellence”
 Southampton, New Jersey 08088

“Statement to the Public”

Please be advised, that often it may appear to members of our audience that the Board of Education takes action with very little comment, and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied that the matter has been thoroughly researched, it is presented to the Board of Education for discussion prior to any final action being taken. Only then, is it placed on the agenda for action at a public meeting.

CALL TO ORDER:

This meeting is held in compliance with N. J. S. A. 10:4-6. A schedule of meetings was posted in all schools and the township municipal building and advertised in the *Burlington County Times* on January 16, 2017, and *The Central Record* on January 19, 2017.

ROLL CALL: BOARD OF EDUCATION MEMBERS:

President: J. Hicks _____	Vice-President: J. Potter _____
D. Bozarth _____	J. Caputo _____
S. Phillips _____	T. Walker _____
R. Hann _____	A. Harrison _____
B. Wright _____	

MOTION FOR EXECUTIVE SESSION TO DISCUSS THE FOLLOWING ITEMS DURING EXECUTIVE SESSION (HIB Investigation Report, 2017-2018 Schedule B - Approve second Session of 2nd Grade Lego Club, FMLA, and School #1 Principal resignation), Time: _____ p.m.
 Motion _____ Second _____ Roll Call/Vote _____

MOTION TO CLOSE EXECUTIVE SESSION AND RETURN TO PUBLIC SESSION: THE BOARD OF EDUCATION DISCUSSED THE FOLLOWING ITEMS DURING EXECUTIVE SESSION (HIB Investigation Report, 2017-2018 Schedule B - Approve second session of 2nd Grade Lego Club, FMLA and School #1 Principal Resignation)
 Time: _____ p.m.

Motion _____ Second _____ Roll Call/Vote _____

ROLL CALL: BOARD OF EDUCATION MEMBERS:

President: J. Hicks _____	Vice-President: J. Potter _____
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D. Bozarth_____ J. Caputo_____ R. Hann_____ A. Harrison_____
 S. Phillips_____ T. Walker_____ B. Wright_____

PUBLIC NOTICE OF MEETING:

This meeting is held in compliance with N. J. S. A. 10:4-6. A schedule of meetings was posted in all schools and the township municipal building and advertised in the *Burlington County Times* on January 16, 2017 and *The Central Record* on January 19, 2017.

SALUTE TO THE FLAG**COMMUNITY TOPIC: STAR Foundation – Fall 2017 Mini-grants**

Staff Member	Position	School	Title	Cost
S. Hannah	3 rd Grade	#2	"Charlotte's Web" Play	\$2,450.00
P. Carpenter	4 th Grade			
G. Winkleman	Robotics Club	#3	"SeaPerch"	\$2,444.00
			Total Fall 2017 Grant Award	\$4,894.00
			Total awarded prior to Fall 2017	\$332,008.31
			Total Awarded to date:	\$336,902.31

STUDENT RECOGNITION:

Kindergarten	Erin Moore, Dustin Williams
Grade 1	Alexa Horner, Avery Witts
Grade 2	Seamus Crean, Elizabeth Dunphy
Grade 3	Ryan Horner
Grade 4	Ava McCrum
Grade 5	Vincent Martinez
Grade 6	Edward Mason
Grade 7	Kya Julius
Grade 8	Maxwell Ianeri

EMPLOYEE OF THE MONTH RECOGNITION:

- Emily Grosser – School #1 Rtl Teacher
- Jennifer Horner – School #2/#3 Principal

OTHER RECOGNITION:**PUBLIC COMMENT ON AGENDA:**

Members of the public are invited to submit comments during the public comment portion of this meeting. The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all individual

complaints to the Superintendent of Schools or Administration for resolution. Each citizen will be allotted up to three (3) minutes to speak, in order to allow everyone an opportunity to express their opinions or concerns.

CORRESPONDENCE (WHITE)

LETTERS:

*From: None

*To: Parent and STS Staff, From Michael L. Harris, Re: Chickenpox Information

THANK YOU NOTES: None

***APPROVAL OF MINUTES:** September 25, 2017 Regular and Executive (PINK)

ROLL CALL: BOARD OF EDUCATION MEMBERS:

President: J. Hicks_____ Vice-President: J. Potter_____

D. Bozarth_____ J. Caputo_____ R. Hann_____ A. Harrison____

S. Phillips_____ T. Walker_____ B. Wright_____

Motion _____ Second _____ Roll Call/Vote _____

APPROVAL OF MINUTES: October 12, 2017 Special and Executive (PINK)*ROLL CALL: BOARD OF EDUCATION MEMBERS:**

President: J. Hicks_____

Vice-President: J. Potter_____

D. Bozarth_____

J. Caputo_____

R. Hann_____

A. Harrison_____

S. Phillips_____

T. Walker_____

B. Wright_____

Motion _____ Second _____ Roll Call/Vote _____

REPORT OF THE BOARD SECRETARY: (PINK)**1. Information Items:**

- 1.1 NJSBA Fall Conference October 23-26, 2017
- 1.2 Board of Education Candidates, November 2017 Election
Three Year Term (5 candidates for 3 positions)
 - Louise Rickborn
 - Russell Hann
 - Marie Phillips
 - Arnold E. Harrison III
 - Brenda J. Conover
- 1.3 Financial reports for July and August are on agenda for approval. Only August reports are included in packet as they are cumulative.

2. Action Items:

- 2.1 It is recommended that the Board:
Approve transfers
*Line items for the month of October 2017 as approved by Superintendent
*Line items between September and October 2017 meetings as approved by Superintendent
- 2.2 Authorize the following payments:
*Authorize the payment of the October 2017 bill list in the amount of \$394,500.84
- 2.3 *Interim Check Register and Electronic Fund Transfers for the period of September 26, 2017 and October 13, 2017 in the amount of \$ 740,061.78
- 2.4 *Accept the **Board Secretary's Report** for the months of July and August 2017, which is in agreement with the Treasurer's report
- 2.5 *Accept the **Treasurer's Report** for the months of July and August 2017, which is in agreement with the Board Secretary's report
- 2.6 Approve the Board Secretary's Monthly Certification Budgetary Line Item Status. Pursuant to NJAC 6A:23-2.1(c)3, I certify that as of July and August 2017, no budgetary line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11(a).
- 2.7 And certify the Board of Education's Monthly Certification Budgetary Major Account/Fund Status Pursuant to NJAC 6A:23-2.11(c) 4, we certify

that as of August 2017, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials and the treasurer's monthly financial reports, that to the best of our knowledge, no major account or fund has been over expended in violation of the NJAC 6:A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- 2.8 *Accept Revenue Account Status Report for July and August 2017
- 2.9 *Accept September 2017 NutriServe Cafeteria Report and authorize Check Register in the amount of \$ 12,459.03
- 2.10 *Approve Resolution Supporting School Choice in awarding food service management contracts either on a "Cost Reimbursement Basis", or a "Fixed Price Basis"

Motion to approve (items #2.1-2.10) _____ Second _____ Roll Call/Vote _____

REPORT OF THE SUPERINTENDENT: (BUFF)

1. *Special Services Department

1.1 Information Items:

- The first meeting of the Special Education Parents Advisory Group is scheduled for Thursday, October 19th at 6:00 P.M. in the School #3 Media Center.

1.2 Action Items: **2017-2018 Independent Evaluations**

In accordance with Policy 2468, Southampton Township School District requires all Independent Evaluations to adhere to New Jersey Regulations regarding professional license and certifications issued by the New Jersey Department of Education (N.J.A.C. 6A: 14-3.4) as well as with respect to protections in the evaluation procedures (N.J.A.C. 6A: 14-2.5 (c)).

In addition, Southampton Township School District has established reasonable cost criteria, as allowable in the memorandum from the Office of Special Education, dated 10/01/2013.

Maximum allowable fees for Child Study Team and related evaluations:

Psychological Evaluation	\$ 500.00
Educational Evaluation	\$ 500.00
Social History	\$ 400.00
Psychiatric Evaluation	\$ 600.00
Neurological Evaluation	\$ 600.00
Neuro-Psychological Evaluation	\$2,500.00
Speech-Language Evaluation	\$ 500.00
Audiological Evaluation	\$ 300.00
Central Auditory Processing Evaluation	\$ 500.00
Occupational Therapy Evaluation	\$ 350.00
Physical Therapy Evaluation	\$ 350.00
Assistive Technology Evaluation	\$ 900.00
Vocational Assessment	\$ 500.00
Functional Behavioral Assessment (FBA)	\$1,000.00
Functional Behavioral Assessment & Adaptive Skills	\$ 500.00

Motion to approve 2017-2018 Independent Evaluation maximum allowable fees (items #1.2) _____ Second _____ Roll Call/Vote _____

2. Harassment, Intimidation and Bullying Report – No Report

Incident Number	School	Founded/Unfounded
SS03-10-11-17	School #3	Unfounded
Motion to affirm HIB incidents (item #2) _____ Second _____ Roll Call/Vote _____		

3. *Curriculum Director's Report

4. *Nurses' Reports

5. *Fire and Security Drill Reports

6. *Suspension Reports

7. *Bus Evacuation Drill - 10/3/17

Motion to accept reports (items #3-7) _____ Second _____ Roll Call/Vote _____

8. *2017-2018 School District Goals

8.1 K-5 Reader's Workshop Implementation

8.2 K-8 I-STEAM Program Enhancements

8.3 RtI / I&RS Program Revisions & Training

Motion to accept the 2017-2018 District Goals Status Reports (items #8.1-8.3)
_____ Second _____ Roll Call/Vote _____

9. Class Trips (not including transportation)

- Kindergarten, Indian Acres Pumpkin Picking, Medford, NJ
10/24/17, \$884.00

Motion to approve class trips (item #9) _____ Second _____ Roll Call/Vote _____

10. Spring 2017 PARCC Results Report

11. *2017-2018 New Jersey Quality Single Accountability Continuum (NJ QSAC)

Motion to accept the 2017 PARCC results report (item #10) and to submit the 2017-2018 NJ QSAC Statement of Assurance (item #11) to the New Jersey Department of Education. _____ Second _____ Roll Call/Vote _____

12. School #3 Robotics Club – Focus change to Maker Space Club

13. *Enrollment – October 15, 2017

13.1 Total school enrollment = 720 (PSD-Grade 8, including in-district special education)

13.2 Special Education = 161

- Resident students in-district = 124
- Speech & Language only = 20
- Out of District Placements = 17

COMMITTEE REPORTS: (GREEN)

1. Personnel / Student Services (Chairperson: J. Potter, T. Walker, and B. Wright)

*(Personnel / Students Services Committee Meeting Agenda – 10/16/17)

1.1 Superintendent's Recommendation for Employment: None

1.2 2017-2018 Schedule B Appointments

- Approve second session of 2nd Grade Lego Club

1.3 FMLA – Leaves of Absence

- Employee #1238 – Effective 01/02/18 – 03/29/18

1.4 Resignations:

- James Winkelspecht – School #1 Principal, effective 12/11/17

1.5 Permission to advertise the School #1 Principal position

1.6 Workshops

- Employees #15158, #15115 & #15230, Teaching Students with Visual Impairments, 30 VanDyke Avenue, New Brunswick, NJ 10/19/17 NC
- Employees #15154, #1193, ##1249, & #1209 Best Instructional & Assessment Practices for ELL's, BCSSSD, 20 Pioneer Boulevard, Westampton, NJ 10/19/17 NC
- Employee #15230 Strategies for Working with Braille Readers, NJ Commission for the Blind, 2201 Rt. 38E, Cherry Hill, NJ 10/26/17, NC
- Employee #1241, PEOSH Indoor Air Quality Training, Ocean County Fire Academy, 200 Volunteer Way, Waretown, NJ 11/17/17, NC

Motion to approve (items # 1.1 -1.3) _____ Second_____

ROLL CALL: BOARD OF EDUCATION MEMBERS:

President: J. Hicks_____

Vice-President: J. Potter_____

D. Bozarth_____

J. Caputo_____

R. Hann_____

A. Harrison_____

S. Phillips_____

T. Walker_____

B. Wright_____

2. Curriculum / Policy (Chairperson: S. Phillips, J. Caputo, and R. Hann)

(Curriculum / Policy Committee Meeting Agenda – 10/16/17)

2.1 2017-2018 School Level Objectives

- School #1: During the 2017-2018 school year, 90% of 1st grade students will achieve a 50% increase in at least three identified areas of need on the Narrative Writer's Workshop rubric. These components consist of Structure, Development, and Language Conventions.
- School #1: During the 2017-2018 school year at least 80% of grade two students will increase their independent reading performance by two reading levels on the Fountas and Pinnell benchmarking assessment.
- School #2: During the 2017-2018 school year at least 80% of grade three students will increase their independent reading performance by two reading levels on the Fountas and Pinnell benchmarking

assessment.

- School #3: During the 2017-2018 school year at least 80% of the students in seventh grade will attain a 75% or better on the math assessment identified strand.

2.2 Second Reading and Adoption of Policies/Regulations – (Strauss Esmay Policy Alert #213)

- P#2700 Services to Nonpublic School Students (M) (Revised)
- P & R #7100 Long-Range Facilities Planning (M) (Revised)
- P & R #7101 Educational Adequacy of Capital Projects (Revised)
- P#7102 Site Selection and Acquisition (Revised)
- R#7102 Site Selection and Acquisition (New)
- P#7130 School Closing (Revised)
- P#7300 Disposition of Property (Revised)
- R#7300.1 Disposition of Instructional Property (Abolished)
- R#7300.2 Disposition of Land (Revised)
- R#7300.3 Disposition of Personal Property (Revised)

2.3 Adoption of the following revised curricula aligned to the New Jersey Student Learning Standards:

- Social Studies
- World Languages
- Visual and Performing Arts
- Comprehensive Health and Physical Education

Motion to accept the 2017-2018 School Level Objectives status reports (item # 2.1), second reading / adoption of policies / regulations (item #2.2) and adoption of curricula aligned to the New Jersey Student Learning Standards (item #2.3):

_____ Second _____ Roll Call/Vote _____

3. Budget / Finance / Facilities (Chairperson: A. Harrison, J. Hicks, and D. Bozarth)
Administrative Facilitator - B. Godfrey

*(Budget / Finance / Facilities Committee Meeting Agenda – 10/16/17)

3.1 Information Items:

- 2016-2017 Comprehensive Annual Financial Report (audit) will be presented for adoption at the November 27, 2017 meeting. Copies will be provided to Board Members no less than one week in advance for review.
- Budget development for Fiscal Year 2018-2019 is ongoing.

3.2 Action Items: NONE

4. President's Council (J. Hicks, J. Potter and M. Harris)

4.1 2017-2018 Board of Education Goals

- **Goal #1:** The Board of Education will develop an action plan to enhance its governance and operations through participation in the NJSBA Academy Program to achieve **The Carole E. Larsen Master Board Certification** by June 30, 2018.

(President Hicks and Vice-President Potter)

- **Goal #2:** The Board of Education will use effective fiscal planning, including reserving funds in capital reserve and the regular budgetary process to address long-range facility needs pertaining to the demolition of existing storage facilities and the construction of a new storage facility.
(Budget / Finance / Facilities Committee)
- **Goal #3:** The Board of Education will develop an action plan to delineate the parameters and timeline for negotiations with the Southampton Township Education Association, Southampton Administrators / Supervisors Association and the support staff to ensure that successor collective bargaining agreements are reached.
(Personnel / Student Services Committee)
- **Goal #4:** The Board of Education will develop and implement an action plan to update the Long Range Facilities Plan and the Demographic Study by June 2018.
(Budget / Finance / Facilities Committee)

Motion to accept the 2017-2018 Board of Education Goals Status Reports (Item #4.1)

Motion _____ Second _____ Roll Call/Vote _____

OLD BUSINESS:

- BCSBA Meeting – October 5, 2017

NEW BUSINESS:

- NJSBA Delegate Assembly – November 18, 2017

PUBLIC COMMENTS:

Members of the public are invited to submit comments during the public comment portion of this meeting. The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all individual complaints to the Superintendent of Schools or Administration for resolution. Each citizen will be allotted up to three (3) minutes to speak, in order to allow everyone an opportunity to express their opinions or concerns.

MOTION FOR EXECUTIVE SESSION: (Personnel, Contract Negotiations, Legal)

Time:

Motion _____ Second _____ Roll Call/Vote _____

MOTION TO CLOSE EXECUTIVE SESSION:

(Personnel, Contract Negotiations, Legal)

Time: _____ p.m.

Motion _____ Second _____ Roll Call/Vote _____

ADJOURNMENT: Time: _____ p.m.
Motion _____ Second _____ Roll Call/Vote _____

NOTE: Committee Meetings & Dates

Committee	Date	Time	Location
Budget /Finance/Facilities	11-27-2017	TBD	School #1 Office Conference Room
Personnel / Students Services	11-27-2017	TBD	School #1 Faculty Room
Curriculum / Policy	TBD	TBD	TBD

Next Board of Education – November 27, 2017, School #1 All-Purpose Room
 Miscellaneous inserts (GOLDENROD)

*Documents attached

Upcoming Events – Dates to Remember

October	18	Teddy Bear Clinic School #1 APR 9:00-10:45 AM
	18	Family Science School #2 APR 7:00-8:30 PM
	19	Family Math School #2 APR 6:30-8:00 PM
	19	Parent Advisory Group Meeting – 6:00 PM
	19-20	6 th Grade Environmental Education Trip
	20	Interim Report Cards Distributed – School #3
	25	Family Science School #2 APR 7:00-8:30 PM
	25	PTA Executive Board Meeting – 6:30 Media Center
	26	Teddy Bear Clinic School #1 APR 9:00-10:45 AM
	26	Family Math School #2 APR 6:30-8:00 PM
	27	6 th – 8 th Grade PTA Dance 7:00-9:00 PM
November	7	Election Day
	7	Sports Awards – 7:00 PM APR
	9-10	NJEA Convention – School Closed
	16	Lifetouch Fall Photos – Make Up Day
	17	Report Cards Distributed School #3
	20-22	Parent Conferences 1:04 Dismissal
	23	Thanksgiving Day
	23-24	Thanksgiving Recess – School Closed
	27	Board of Education Meeting – School #1 APR 8:00 PM