

Meetings:

- 6:00 p.m. - N.J.S.B.A. Training – School #1 All-Purpose Room**
7:00 p.m. - Personnel / Student Services Committee, School #1 Faculty Room
7:00 p.m. - Budget / Facilities Committee, School #1 Conference Room
7:30 p.m. – Executive Session, School #1 Faculty Room
8:00 p.m. – Public Meeting, School #1 All-Purpose Room

Southampton Township Board of Education
 “Building a Tradition of Excellence”
 Southampton, New Jersey 08088

“Statement to the Public”

Please be advised that often it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied that the matter has been thoroughly researched, it is presented to the Board of Education for discussion prior to any final action being taken. Only then, is it placed on the agenda for action at a public meeting.

CALL TO ORDER:

This meeting is held in compliance with N. J. S. A. 10:4-6. A schedule of meetings was posted in all schools and the township municipal building and advertised in the *Burlington County Times* on January 16, 2018, and *The Central Record* on March 15, 2018.

ROLL CALL: BOARD OF EDUCATION MEMBERS:

President: J. Hicks _____ Vice-President: J. Potter _____
 D. Bozarth _____ R. Hann _____ A. Harrison _____ M. Phillips _____
 S. Phillips _____ L. Rickborn _____ B. Wright _____

Mr. Jesse Adams, NJSBA Field Service Representative will facilitate the following NJSBA Training workshop. Topic – Board of Education Communication Charter

Motion to recess meeting in order to conduct Personnel / Student Services and Budget / Facilities Committee meetings.

Time: _____ p.m. Motion _____ Second _____ Roll Call/Vote _____

Motion to re-convene meeting

Time: _____ p.m. Motion _____ Second _____ Roll Call/Vote _____

MOTION FOR EXECUTIVE SESSION TO DISCUSS THE FOLLOWING ITEMS DURING EXECUTIVE SESSION (HIB Incident, Superintendent’s recommendation for employment of a teacher, and summer custodians; Part-time Counselor, Fall Sports Physicals, 2018-2019 Schedule B Appointments, New Teacher Orientation, 2018-2019 staffing plan, Vice-Principal Summer Hours, Southampton Spark development, teachers writing curriculum, Leave of Absence, Summer Kindergarten Readiness, enrollment of a non-resident staff member’s child, workshops, NJ SMART / Realtime Training compensation, 2018-2019 Calendar - STEA Unfair Labor Practice 2018-2021 STEA / STBOE CBA, 2018-2019 Business Administrator’s contract, and support staff negotiations)

Time: _____ p.m. Motion _____ Second _____ Roll Call/Vote _____

MOTION TO CLOSE EXECUTIVE SESSION AND RETURN TO PUBLIC SESSION: THE BOARD OF EDUCATION DISCUSSED THE FOLLOWING ITEMS DURING EXECUTIVE SESSION (HIB Incident, Superintendent's recommendation for employment of a teacher, and summer custodians; Part-time Counselor, Fall Sports Physicals, 2018-2019 Schedule B Appointments, New Teacher Orientation, 2018-2019 staffing plan, Vice-Principal Summer Hours, Southampton Spark development, teachers writing curriculum, Leave of Absence, Summer Kindergarten Readiness, enrollment of a non-resident staff member's child, workshops, NJ SMART / Realtime Training compensation, 2018-2019 Calendar - STEA Unfair Labor Practice 2018-2021 STEA / STBOE CBA, 2018-2019 Business Administrator's contract, and support staff negotiations)

Time: _____ p.m. Motion _____ Second _____ Roll Call/Vote _____

PUBLIC NOTICE OF MEETING:

This meeting is held in compliance with N. J. S. A. 10:4-6. A schedule of meetings was posted in all schools and the township municipal building and advertised in the *Burlington County Times* on January 16, 2018, and *The Central Record* on March 15, 2018.

SALUTE TO THE FLAG

COMMUNITY TOPIC:

- Employment and Introduction of New Teaching Staff:
 - Katherine Johnson, Grade 4, Step 1, BA, effective 7/1/18

Motion by _____, second by _____ to approve the Superintendent's recommendation for employment of a new teaching staff member for the 2018-2019 school year. Roll Call/Vote _____

ROLL CALL: BOARD OF EDUCATION MEMBERS:

President: J. Hicks _____ Vice-President: J. Potter _____
 D. Bozarth _____ R. Hann _____ A. Harrison _____ M. Phillips _____
 S. Phillips _____ L. Rickborn _____ B. Wright _____

- *School Security Officer – Tri-Shield Security

STUDENT RECOGNITION:

Kindergarten	Robert Rackison, III, Maggie Teller
Grade 1	Hayden Lee, Daniel Doyle
Grade 2	Tristan Bonhomme, Tyler Scassero
Grade 3	Alyssa Cantillo
Grade 4	Taylor Topham
Grade 5	Hayden Bencivengo
Grade 6	Ben Lardner
Grade 7	Ava Moore
Grade 8	Delaney Insinga

EMPLOYEE OF THE MONTH RECOGNITION:

May: Stefani Hannah, Teacher - Jennifer Mikulski, Nurse School #2

June: Kenneth Gerber, Custodian - Carol Pero, Teacher

OTHER RECOGNITION: None

PUBLIC COMMENT ON AGENDA:

Members of the public are invited to submit comments pertaining only to the Board agenda during this public comment portion of the meeting. General comments, not necessarily pertaining to the agenda, are invited to be submitted during the public comment portion at the end of this meeting. The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all individual complaints to the Superintendent of Schools or Administration for resolution. Each citizen will be allotted up to three (3) minutes to speak, in order to allow everyone an opportunity to express their opinions or concerns.

CORRESPONDENCE (WHITE)

LETTERS:

From: Crisis Response Team, RE: Janet Burdsall and Danielle Madison
 From: Mrs. Rebecca Forchic, RE: Kayla Kasinski, Lauren Koveleskie & Deb Frier
 From: GI GO Fund, Jeans for Troops in recognition of Memorial Day.
 From: Superintendent of Schools, Dr. Christopher J. Nagy
 To: Carol Pero, Teacher, School #2, RE: Classroom Project

***APPROVAL OF MINUTES: May 21, 2018 Regular and Executive (PINK)**

Motion _____ Second _____

ROLL CALL: BOARD OF EDUCATION MEMBERS:

President: J. Hicks _____ Vice-President: J. Potter _____
 D. Bozarth _____ R. Hann _____ A. Harrison _____ M. Phillips _____
 S. Phillips _____ L. Rickborn _____ B. Wright _____

***APPROVAL OF MINUTES: June 11, 2018 Special and Executive (PINK)**

Motion _____ Second _____

ROLL CALL: BOARD OF EDUCATION MEMBERS:

President: J. Hicks _____ Vice-President: J. Potter _____
 D. Bozarth _____ R. Hann _____ A. Harrison _____ M. Phillips _____
 S. Phillips _____ L. Rickborn _____ B. Wright _____

REPORT OF THE BOARD SECRETARY: (PINK)

1. Information Items:

- 1.1 Board of Education Candidate Nominating Petition is available, must be filed before 4:00 pm, Monday, July 30, 2018, County Clerk's office Courts Building, 49 Rancocas Road, Room 104, Mount Holly, NJ

2. Action Items:

- 2.1 It is recommended that the Board:
 Approve transfers, as approved by Superintendent,
 *Line items for the month of **June 2018**
 *Line items between **May 2018 and June 2018** meetings;

- 2.2 Authorize the following payments:
*Authorize the payment of the June **2018** bill list in the amount of \$ 1,099.139.83
- 2.3 *Authorize payment of Interim Check Register and Electronic Fund Transfers for the period of **May 21, 2018 and June 24, 2018**, in the amount of \$ 730,364.12
- 2.4 *Accept the **Board Secretary's Report** for the month of **May 2018** which is in agreement with the Treasurer's report
- 2.5 *Accept the **Treasurer's Report** for the month of **May 2018** which is in agreement with the Board Secretary's report;
- 2.6 Approve the Board Secretary's Monthly Certification Budgetary Line Item Status. Pursuant to **NJAC 6A:23-2.1(c)3**, I certify that as of **May 2018** no budgetary line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of **NJAC 6A:23-2.11(a)**.
- 2.7 And certify the Board of Educations's Monthly Certification Budgetary Major Account/Fund Status Pursuant to **NJAC 6:A23-2.11(c)4**, we certify that as of May 2018 after review of the secretary's month financial report (appropriations Section) and upon consultation with the appropriate district officials and the Treasurer's monthly financial reports, that to the best of our knowledge, no Major account or fund has been over expended in violation of the **NJAC 6:A:23-2.11(b)** and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.
- 2.8 Accept Revenue Account Status Report for **May 2018**;
- 2.9 Accept FY19 ESEA- Elementary and Secondary Education Act grant, and to decline \$1,0340 Title III funds, and authorize submission of Application to NJDOE in the following amounts:
- | | |
|----------------------|------------------|
| Title I Part A Basic | \$ 90,975 |
| Title II Part A | \$ 15,452 |
| Title IV Part A | <u>\$ 10,000</u> |
| | \$ 116,427 |
- 2.10 Accept FY19 IDEA funds, and authorize submission of Application to NJDOE in the following amounts:
- | | |
|------------------|-------------------|
| IDEA - Preschool | \$ 12,840 |
| IDEA - Basic | <u>\$ 198,006</u> |
| Total | \$ 210,846 |
- 2.11 Grant permission to prepare a June 30, 2018 Bill List and to pay monthly regular and Food Service Bills with approval of Board President and Budget Committee Chairperson and to make corresponding line item transfers with approval of Superintendent according to Board Policy; and further grant permission to pay monthly regular and Food Service Bills at the end of July 2018, upon the review and approval of the Board President and Budget Committee Chairperson;

- 2.12 Resolved that the amount of district taxes, exclusive of Debt Service requirements, needed to meet the obligations of the Board of Education from July 1, 2018 through June 30, 2019 is \$11,540,089 for the current expense. The Township of Southampton is hereby requested to place in the hands of the Treasurer of School Monies the following amounts on the dates stated, in accordance with the statutes relating thereto:

July 18, 2018	\$ 1,250,176.00
August 15, 2018	\$ 1,250,176.00
September 19, 2018	\$ 1,250,176.00
October 17, 2018	\$ 1,250,176.00
November 15, 2018	\$ 1,250,176.00
December 19, 2018	\$ 1,250,177.00
January 16, 2019	\$ 673,172.00
February 20, 2019	\$ 673,172.00
March 20, 2019	\$ 673,172.00
April 17, 2019	\$ 673,172.00
May 15, 2019	\$ 672,172.00
June 19, 2019	\$ 672,172.00

- 2.13 Resolved that the amount of district taxes needed to meet all interest and debt redemption charges of the Southampton Township Board of Education from July 1, 2018 through June 30, 2019 is \$893,743. The Township of Southampton is hereby requested to place in the hands of person acting in the roll of Treasurer of School Monies the following amount, on the date stated in accordance with the related statutes thereto:

August 15, 2018	\$ 389,132.00
November 15, 2018	\$ 154,599.00
February 20, 2019	\$ 35,412.00
May 15, 2019	\$ 314,600.00

- 2.14 Petty cash fund for 2018-2019 school year in the amount of \$250.00; And, approve petty cash checking account, with approved debit card for the 2018-2019 school year in the amount of \$1,000.00.

- 2.15 Accept May 2018 NutriServe Cafeteria Report - no report, and authorize Check Register in the amount of \$ 28,530.31

Motion to approve (items #2.1 – 2.15) _____ Second _____ Roll Call / Vote

REPORT OF THE SUPERINTENDENT: (BUFF)

1. *Special Services Department

1.1 Information Items: None

1.2 Action Items:

1.2.1 Approval for the following students for Out-of-District Extended School Year placement and services:

SUMMER 2018 OUT OF DISTRICT EXTENDED SCHOOL YEAR

Student ID	Grade	ESY School	Classification
161100	K	Larchmont Elementary School	Autistic
161098	5	B.C.S.S.S.D.	Autistic
160959	4	B.C.S.S.S.D.	ED
161303	PS	Bancroft Early Education Program	PSD
160895	2	Larchmont Elementary School	Autistic
161327	PS	Kingsway Learning Center	PSD
161177	K	Pemberton Early Childhood Center	Autistic
161306	K	B.C.S.S.S.D.	Autistic
161315	PS	Moorestown Upper Elementary	PSD
161326	K	B.C.S.S.S.D.	Autistic
161436	PS	B.C.S.S.S.D.	PSD
160893	3	B.C.S.S.S.D.	Autistic
160746	3	B.C.S.S.S.D.	Multiply Disabled
160625	4	B.C.S.S.S.D.	Multiply Disabled
161525	PS	B.C.S.S.S.D.	PSD

1.2.2 **SUMMER 2018 SPECIAL SERVICES DEPARTMENT PROGRAM**

(July 16 – August 16, 2018, 8:30 A.M. – 11:30 A.M., M, T, W, and R)

Approval to compensate Employee #15192 for the summer program for students with special needs – 6 students total

Approval to compensate Employee #1119 for the summer program for students with special needs – 10 students total

Approval to compensate Employee #1156 for the summer program for students with special needs – 10 students total

Approval to compensate Employee #15189 for the summer program for preschool disabled students – 6 students total

Approval to contract with Mission One to provide paraprofessional staffing for the summer program:

- Kelsey Masterton – one-to-one Paraprofessional for student # 161035 from July 16, 2018 to July 30, 2018
- Randi Gross –one-to-one Paraprofessional for student # 160117 from August 1, 2018 to August 16, 2018
- Morgan Spangler - one-to-one Paraprofessional for student # 160117 from July 30, 2018 to August 02, 2018
- Lauren Koveleski – one-to-one Paraprofessional for student #160624 from July 30, 2018 to August 16, 2018
- Colleen Bozarth- classroom paraprofessional for PSD from July 16,2018- August 16, 2018.

- Rachel Kensler- classroom paraprofessional for July 16, 2018- August 16, 2018.
- Patti Moore-classroom paraprofessional for July 16, 2018 - July 27, 2018.
- Kristen Indriso- classroom paraprofessional for July 30, 2018 - August 16, 2018.

Approval to contract with Partners in Learning for the Summer Program held in Voorhees, New Jersey, from July 9, 2018 to August 10, 2018, Monday through Thursday, 9:00 a.m. to 3:30 p.m. for student number #160211 for \$6,316, Program cost is inclusive to one to one aide as well.

Approval to contract with Partners in Learning for the Summer Program held in Voorhees, New Jersey, from July 9, 2018 to August 10, 2018, Monday through Thursday, 9:00 a.m. to 3:30 p.m. for student #160211 for \$5,280. Student will require bus transportation to and from the program.

Approval for Functionally Able Rehabilitation (FAR) to provide Occupational and Physical Therapy for students with special needs during the summer. – 10 students total. Compensation will be at the contracted rate not to exceed 30 hours.

Approval to compensate Employee #15154 and Employee #1193 to provide speech services for students with special needs – 4 students total. Compensation will be at the 2018-19 contracted hourly rates.

Approval to provide transportation for students with special needs to and from the Southampton summer program as per their IEP.

Approval to compensate Employee #15112 to provide nursing services for the summer program/Kindergarten readiness program. (July 16, 17, 18 & 19, 2018 and August 1, 2, 8, 9, 15 & 16, 2018). Compensation will be at the 2018-19 contracted hourly rates.

Approval to compensate Employee #1241 to provide nursing services for the summer program/Kindergarten readiness program. (July 23, 24, 25, 26, 30 & 31, 2018 and August 6, 7, 13 & 14, 2018). Compensation will be at the 2018-19 contracted hourly rates.

1.2.3

SUMMER 2018 RELATED SERVICES

July 1 – August 31, 2018

Approval to contract with Employee #1119 to provide Wilson to student #160637 12 (1) hour sessions over the summer, compensation 2018-2019 home instruction rate.

Approval to utilize the Child Study Team up to 10 days each for evaluations, meetings, and case management. Compensation will be individual per diem rate for the 2018-2019 School Year. Approval to utilize 2018-2019 funding as budgeted to complete summer case work after July 1, 2018.

Approval to utilize Employee #1193 and Employee #15154 to write English Language Services Plans over the summer not to exceed 7 hours. Compensation 2018-2019 home instruction rate.

1.2.4

2018-2019 OUT OF DISTRICT PLACEMENTS

Student ID	Grade	School	Classification
161100	1	Larchmont Elementary School	Autistic
161098	6	B.C.S.S.S.D.	Autistic
160959	5	B.C.S.S.S.D.	ED
161303	K	Bancroft Early Education Program	Autistic
160895	3	Larchmont Elementary School	Autistic
160211	8	Neeta School	Autistic
161327	K	Kingsway Learning Center	Autistic
161177	1	Howard L. Emmons Elementary	Autistic
161306	1	B.C.S.S.S.D.	Autistic
161315	K	Mary E. Roberts Elementary School	Autistic
161326	1	B.C.S.S.S.D.	Autistic
161436	K	B.C.S.S.S.D.	Autistic
160893	3	B.C.S.S.S.D.	Autistic
160746	4	B.C.S.S.S.D.	MD
160625	5	B.C.S.S.S.D.	MD
160823	6	B.C.S.S.S.D.	ED
161525	PS	B.C.S.S.S.D.	PSD

1.2.5

2018-2019 RELATED SERVICES PROVIDERS

Approval to contract with the Commission for the Blind for the following students:

Student ID	Level
160117	Level 3
160624	Level 3
161035	Level 4

Approval to contract with Advancing Opportunities to provide technology evaluations and consultations at the following rates:

- Assistive Technology Evaluations = \$925 per student
- Augmentative Alternative Communication = \$1,200 per student
- Assistive Technology Support and Training = \$120 per hour
- Augmentative Alternative Communication Support = \$150 per hour
- For On-Site Services, Travel Charge = \$60.00 per hour

Approval for Functionally Able Rehabilitation (FAR) to provide Occupational, Physical, and Speech Therapy at the contracted rate of \$80 per hour.

Approval for First Children Services to provide Functional Behavioral Assessments (FBA) and other related autism services.

- ABA Therapy = \$50 per hour
- BCBA Consultation = \$75 per hour

Approval to contract with Learning Ally for books on audio at rate of \$990 for 10 accounts.

Approval for Partners in Learning, Inc. to provide autism services:

- Board Certified Behavior Analyst = \$148.00 per hour
- ABA 1:1 Support = \$44.00 per hour
- 1:1 ABA Support Instructor including Behavior Consultation

Includes one-on-one support staff per student in classroom for 6.75 hours/day, and consultation. Behavior consultation to include direct observation and classroom programming for student protocols; written agenda of consultation and programming, data review, 1-1 curriculum/BSP as needed, brief discussions with teacher/1-1.

Contract period: 2018-2019 School Year

Contract cost: Total of \$68,040 for 180 school days

Rate: All inclusive rate of \$56/hour (includes a 9% courtesy discount)

Terms: Billed in 10 equal installments of \$6,804.00/per month

1st Payment Due: October 1, 2018

Approval to contract with Speak For Yourself to provide augmentative communications services:

- Service rate = \$120.00 per hour
- Travel rate = \$50.00 per half hour of travel outside of Burlington County

Approval to contract with It's Meryl Time, LLC:

- Speech-Language / Oral Feeding Evaluation = \$375.00
- Speech-Language Therapy Services = \$160.00 per hour
- Speech-Language Therapy Services = \$120.00 per 45 minutes
- Speech-Language Therapy Services = \$80.00 per 30 minutes
- Speech-Language Therapy/Consultation Services, out of the office = \$165.00 per hour.

Approval to contract with Learning Well, LLC, to provide in-home autism services to students with autism:

- AST-ABA Services = \$33.00 per hour
- Facilitators and Parent Training = \$75.00 per hour
- Consultation (ABA Services) = \$110.00 per hour
- Progress Report = \$110.00 per hour
- IEP Meetings = \$110.00 per hour
- FBA = \$900.00 per report

Approval to contract with Worth Avenue Group for insurance – Full coverage with Warranty (coverage amount of \$399.00) for four iPad devices for the term of one year, in the amount of \$224.00 which covers four devices.

Approval to contract with Phonak to provide a Comprehensive Service Plan for HA/FM units for student #160117. Compensation is \$450.00 for 3 units @ \$150.00 per unit.

Approval to contract with Hewitt Psychiatric, P.C., for Dr. Joseph C. Hewitt, D.O. for the following evaluations (per evaluation):

- Psychiatric Evaluation at Office = \$575.00
- Psychiatric Evaluation at School = \$600.00
- Neuropsychiatric / Neurodevelopmental = \$650.00

Approval to contract with Bilingual Learning Disabilities Teacher / Consultant, Maria L. Azpiri, for Bilingual Educational Evaluations and reports on a per case

basis of \$500.00

Approval to contract with Dr. Edwin Castillo, Psychiatrist for evaluations and consultations at the hourly rate of \$200.00 per hour, including the preparation time for reports.

Approval to contract with Michael Gallaway, O.D., P.C., Pediatric Optometry, Vision Therapy, for evaluations at the rate of \$150.00 per examination.

Approval to contract with Bilingual School Psychologist, Jaime R. Cifuentes, for Bilingual Psychological Evaluations and Reports on a per case basis at \$500.00 per Evaluation and Bilingual Psycho-Educational Evaluations/Reports at \$700.00 per Evaluation.

Approval to contract with the Cooper Neurological Group, including Dr. Michael Goodman and Dr. Caroline Eggerding for Neurological Evaluations on a per case basis at the rate of \$350.00 per evaluation and report.

Approval to contract with the CNNH (The Center for Neurological and Neurodevelopmental Health) Neurological Evaluations on a per case basis at the rate of \$660.00 per evaluation and report.

Approval to contract with Educational Services Commission of New Jersey for Itinerant Services for Children with Hearing Loss at the following rates:

- Direct Instruction = \$142.00 per hour
- Meeting Attendance = \$142.00 per hour

Motion to approve items (1.2.1 – 1.2.5) _____ Second _____ Roll Call/Vote _____

BOARD OF EDUCATION MEMBERS:

President: J. Hicks _____ Vice-President: J. Potter _____
 D. Bozarth _____ R. Hann _____ A. Harrison _____ M. Phillips _____
 S. Phillips _____ L. Rickborn _____ B. Wright _____

2. Harassment, Intimidation and Bullying (HIB) Report

Incident Number	School	Founded/Unfounded
SS#02-06-12-18	School #2	Founded
Motion to affirm HIB incidents (item #2) _____ Second _____ Roll Call/Vote _____		

3. *Curriculum Director's Report
4. *Nurses' Reports
5. *Fire and Security Drill Reports
6. *Suspension Reports
7. Bus Evacuation Drill – No Report

Motion to accept reports (items #3-6) _____ Second _____ Roll Call/Vote _____

8. *2017-2018 School District Goals
 - 8.1 K-5 Reader's Workshop Implementation
 - 8.2 K-8 I-STEAM Program Enhancements
 - 8.3 RtI/I&RS Program Revisions & Training

Motion to accept the 2017-2018 District Goals Status / Progress Reports (items #8.1-8.3)
 _____ Second _____ Roll Call/Vote _____

9. *2018-2019 School District Goals
 - 9.1 Differentiated Instruction
 - 9.2 Enhancing School Culture
 - 9.3 K-8 I-STEAM Program Enhancements

Motion to approve 2018-2019 District Goals (item #9.1-#9.3) ____ Second ____ Roll Call/Vote ____

10. Class Trips/Field Trips (not including transportation cost)
 - 3rd, 4th & 5th Grades, Saw Mill Park, Southampton, NJ, Walking Trip, Massimo's, Southampton, NJ, 06/13/18, NC.
11. *Whitehall Demographic Study – Enrollment Projection
12. *NJDOE 2016-2017 School Self-Assessment for Determining HIB Grades in accordance with the Anti-Bullying Bill of Rights Act and School Grade Report.

Motion to approve and accept (items #10-#12)

____ Second ____ Roll Call/Vote ____

13. Summer 2018 Virtual Math Camp

Motion to approve the Summer 2018 Virtual Math Camp (items #13)

____ Second ____ Roll Call/Vote ____

14. 2018-2019 School Calendar Revision

Motion to adopt the revised 2018-2019 school calendar

____ Second ____ Roll Call/Vote ____

15. 2018-2019 Kindergarten Registration Status Report (As of 6/15/18)
 - Kindergarten Registrations = 61
 - Packets Requested = 2
 - Preschool Disabled Transitioning = 13
 - Retentions = 1
 - Total = 77

16. *2017-2018 Final Retention Report

17. *Enrollment – June 15, 2018

17.1 Total school enrollment = 712

17.2 Special Education = 176

- Resident students in-district = 133
- Resident students sent out of district = 17
- Speech and Language only = 26

COMMITTEE REPORTS: (GREEN)

1. Personnel / Student Services (Chairperson: B. Wright, D. Bozarth and R. Hann)

*(Personnel / Students Services Committee Meeting Agenda – June 25, 2018)

- 1.1 *2018-2019 Staffing Plan

Motion to approve the 2018-2019 Southampton Schools Staffing Plan

ROLL CALL/VOTE:

BOARD OF EDUCATION MEMBERS:

President: J. Hicks _____ Vice-President: J. Potter _____
 D. Bozarth _____ R. Hann _____ A. Harrison _____ M. Phillips _____
 S. Phillips _____ L. Rickborn _____ B. Wright _____

1.2 Superintendent's Recommendation for Employment:

1.2.1 Summer Custodians:

- Jenna Birnbohm-Kaminski
- Kaitlyn Birnbohm-Kaminski
- Permission to Hire Summer Purchasing/Receiving Clerk

1.2.2 Fall Sports Physicals

- Employee #1241 – 3 days during the month of August to assist with the completion of fall sport physicals. Compensation to be paid at her 2018-2019 hourly rate.

1.2.3 *2018-2019 Schedule B Appointments

1.2.4 New Teacher Orientation (August):

- Approval to compensate the following staff members at the home instruction rate in accordance with the collective bargaining agreement between STEA and STBOE to serve as presenters during the 2018-19 New Teacher Orientation: two (2) hours:
 - Employee #15073 (HIB Training)

1.2.5 Approve Vice-Principal Employee #2023 to work twenty (20) days during the summer as budgeted

1.2.6 Approval for the following teachers to develop the "Southampton Spark" (Genius Hour) Pilot Program for grades 2-8 during the summer. Compensation to be at the 2018-2019 home instruction rate:

- Employee #15083 – 20 hours
- Employee #15186 – 20 hours
- Employee #15064 – 20 hours
- Employee #15075 – 20 hours
- Employee #1155 – 20 hours
- Employee #1230 – 20 hours
- Employee #15134 – 20 hours

1.2.7 Approval to advertise and hire a part-time two-day a week counselor for the 2018-2019 school year to provide preventative character education programming to address diversity, tolerance, and sensitivity issues.

1.2.8 Approval to compensate former School #1 Principal and Technology Coordinator, Sharon Danfield for two (2) days of NJ SMART and Student Information System training at \$400.00/Day.

1.2.9 Summer 2018 Curriculum Writing:

Approve summer curriculum writing compensation for the following teachers at the home instruction rate in accordance with the collective bargaining agreement between STEA and STBOE:

Grade Level/Subject	Employee #	Hours Granted
---------------------	------------	---------------

Grade K Reading	1135	20
Grade K Reading	1126	20
Grade 1 Reading	15131	20
Grade 2 Reading	1135	20
Grade 5 Reading	15028	20
Grade 5 Reading	15110	20
Grade K-5 Guided Reading	1126	40
Grade K-5 Guided Reading	15145	40
Grade K-5 Guided Reading	15094	40
Grade K-5 Guided Reading	15174	40
Grade K Social Studies	15250	30
Grade 1 Social Studies	15131	30
Grade 2 Social Studies	15083	30
Grade 3 Social Studies	15094	20
Grade 3 Social Studies	15145	20
Grade 3 & 4 Social Studies	1249	30
Grade 5 Social Studies	15028	30
Grade 5 Social Studies	1155	30
Grade K Science	15187	20
Grade 1 Science	15250	20
Grade 2 Science	15083	20
Grade 2 Science	1118	20
Grade 3 Science	1249	20
Grade 5 Science	1155	20
Grade 6 th -8 th Enrichment	15119	20
Grade 7 th Enrichment	15075	20
Grade 6 th -8 th Adv. Math	1167	30
Grade 6 th -8 th Adv. Math	15178	30
Grade 6 th -8 th Adv. Math	1228	30
Grade 2 nd & 8 th Tech Enrichment	15186	20
K-2 Technology	15186	20
3 rd - 5 th Technology	15064	20
3 rd - 8 th Library	15158	30
K-2 Music	1230	20
3-8 Music	15115	20
3-6 Technology	15064	30
3-8 Spanish	15116	20
3-8 Art	15134	20
3-5 Health	1249	20
3-5 Health	15028	20
3-5 Health	15110	20

6-8 Health	15149	20
6-8 Health	15147	20
6 th Independent Studies	15184	30
7 th Independent Studies	1119	30
7 th Independent Studies	TBD	20
Website Development	15185	30

Motion to approve (items #1.2.1-1.2.9) _____ Second_____ Roll Call / Vote_____

ROLL CALL/VOTE:

BOARD OF EDUCATION MEMBERS:

President: J. Hicks _____ Vice-President: J. Potter _____
 D. Bozarth _____ R. Hann _____ A. Harrison _____ M. Phillips _____
 S. Phillips _____ L. Rickborn _____ B. Wright _____

- 1.3 Employee #1253, FMLA, NJFMLA, and Agreement with STEA, effective November 22, 2013 through April 14, 2014.

1.4 Workshops:

- Employee #1259, Purchasing Refresher, Southard School Community Center, Howell, NJ, 07/14/18, \$278
- Employees #1169, #15245, #15101, #2023 and #2025, Summer D.I.V.E. (Developmental and Innovation for Valued Educators), Lawrence High School, Lawrenceville, NJ, 08/15/18 and 08/16/18, \$75/pp x 6 = \$450.00 (5 attending, 1 person attending for 2 days)

1.5 Summer 2018 Kindergarten Readiness Program

Approval to operate the Kindergarten Readiness Program in School #1 from (July 16-August 16, 2018, 8:30 a.m. -11:30 a.m., Monday, Tuesday, Wednesday, and Thursday.) Teachers compensated at their 2018-2019 hourly rate. Approximately 25 students.

- Employee #15083
- Employee #15028
- Employee #15187
- Employee #15131

- 1.6 Approve the enrollment in 2nd grade for the 2018-2019 school year of a non-resident teaching staff member's (Employee #1126) child in accordance with Article XVII, Miscellaneous Provisions, H., "Children of Employees" of the collective bargaining agreement between STEA and STBOE.

Motion to approve (items #1.3-1.6) _____ Second_____ Roll Call / Vote_____

BOARD OF EDUCATION MEMBERS:

President: J. Hicks _____ Vice-President: J. Potter _____
 D. Bozarth _____ R. Hann _____ A. Harrison _____ M. Phillips _____

S. Phillips ____ L. Rickborn ____ B. Wright ____

1.7 2018-2021 STEA and STBOE Collective Bargaining Agreement

Motion to ratify the 2018-2021 Collective Bargaining Agreement between the Southampton Township Education Association and the Southampton Township Board of Education (item#1.7). ____ Second ____ Roll Call/Vote ____

BOARD OF EDUCATION MEMBERS:

President: J. Hicks ____ Vice-President: J. Potter ____
 D. Bozarth ____ R. Hann ____ A. Harrison ____ M. Phillips ____
 S. Phillips ____ L. Rickborn ____ B. Wright ____

1.8 *Approve the 2018-2019 Business Administrator's contract

Motion to approve the 2018-2019 School Business Administrator's contract. (item#1.8). ____ Second ____ Roll Call/Vote ____

BOARD OF EDUCATION MEMBERS:

President: J. Hicks ____ Vice-President: J. Potter ____
 D. Bozarth ____ R. Hann ____ A. Harrison ____ M. Phillips ____
 S. Phillips ____ L. Rickborn ____ B. Wright ____

1.9 2018-2019 Support Staff Contract and 2018-2021 Support Staff Salary Guides

- 1.9.1 Central Office Support Staff
- 1.9.2 Administrative Assistants
- 1.9.3 Maintenance Man / Custodian
- 1.9.4 Groundskeeper / Custodian
- 1.9.5 Custodians

Motion to approve the 2018-2019 contracts for the support staff and 2018-2021 support staff salary guides (item # 1.9.1 – 1.9.5) ____ Second ____ Roll Call/Vote ____

BOARD OF EDUCATION MEMBERS:

President: J. Hicks ____ Vice-President: J. Potter ____
 D. Bozarth ____ R. Hann ____ A. Harrison ____ M. Phillips ____
 S. Phillips ____ L. Rickborn ____ B. Wright ____

2. Curriculum / Policy (Chairperson: S. Phillips, M. Phillips and L. Rickborn)

*(Curriculum / Policy Committee Notes – No Meeting)

2.1 2017-2018 School Level Objectives

- School #1: During the 2017-2018 school year, 90% of grade one students will achieve a 50% increase in at least three identified areas of need on the Narrative Writer's Workshop rubric. These components consist of Structure, Development, and Language Conventions.
- School #1: During the 2017-2018 school year at least 80% of grade two students will increase their independent reading performance by two reading levels on the Fountas and Pinnell benchmarking assessment.

- School #2: During the 2017-2018 school year at least 80% of grade three students will increase their independent reading performance by two reading levels on the Fountas and Pinnell benchmarking assessment.

2.2 Differentiated and I-STEAM Lead Teacher Job Descriptions:

- Differentiated Instruction (G-41)
- I-STEAM Lead Teacher Job Descriptions

Motion to accept the 2017-2018 School Level Objectives Status Reports (item #2.1) and to adopt the Differentiated Instruction and I-STEAM Lead Teacher job descriptions (item #2.2)_____ Second_____ Roll Call/Vote_____

2.3 First Reading Policies / Regulations (Strauss Esmay Policy Alert #215)

- P & R 1550 Equal Employment/Anti-Discrimination Practices (M) (Revised)
- P 2431 Athletic Competition (M) (Revised)
- R 2431.2 Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad (M) (Revised)
- P 2431.8 Varsity Letters for Interscholastic Extracurricular Activities (M) (New)
- P & R 5350 Student Suicide Prevention (M) (Revised)
- P 5533 Student Smoking (M) (Revised)
- P & R 5561 Use of Physical Restraint and Seclusion Techniques for Students with Disabilities (M) (Revised)
- P 8462 Reporting Potentially Missing or Abused Children (M) (Revised)
- P 8561 Procurement Procedures for School Nutrition Programs (New)

3. Budget / Finance /Facilities (Chairperson: J. Potter, A. Harrison and J. Hicks)
Administrative Facilitator - B. Godfrey

*(Budget / Finance / Facilities Committee Meeting Agenda – 06/25/18)

3.1 Informational Item: None

Action items:

3.2 Approve **Transfer of Current Year Surplus to Reserve:**

WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7G-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Southampton Township Board of Education wishes to deposit anticipated current year surplus into Capital Reserve account at year end, and

WHEREAS, the Southampton Township Board of Education has determined that up to \$450,000 is available for such purpose of transfer:

NOW THEREFORE BE IT RESOLVED by the Southampton Township Board of Education that it hereby authorizes the district's School Business Administrator to make the transfer \$XXX,XXX into Capital Reserve, and \$100,000 into Maintenance Reserve while maintaining 2% fund balance consistent with all applicable laws and regulations.

3.3 *Report of June 21, 2018 \$3,014,000 Sale of Notes for capital projects
Accept proposals for sale of short term notes for capital projects from five financial institutions submitted proposals.

- Amboy Bank
- Jeffries LLC
- Oppenheimer & Co.
- TD Bank

- TD Securities

And Award short term note for capital projects to:

Amboy Bank

Gross Interest	\$29,135.33
Less Premium	- \$ -0-
Net Interest Cost	\$29,135.33

And further to approve Amboy Bank to execute sale on June 29, 2018.

- 3.4 Approve 2018-2019 School Food Service prices as required by Federal Equity Pricing for school lunches for Healthy, Hunger Free Kids Act 2010.

Lunch	2016-2017	2017-2018	2018-2019
Grades K-2	\$2.75	\$2.80	\$2.85 or \$2.90
Grades 3-8	\$2.75	\$2.80	\$2.85 or \$2.90
Double Entrée	\$1.50	\$1.50	\$1.50
Preschool Milk	\$0.25	\$0.25	\$0.25
Breakfast	\$1.25	\$1.25	\$1.25
Milk	\$0.50	\$0.50	\$0.50
Juice	\$0.50	\$0.50	\$0.50
Water (large/small)	\$1.25 / \$0.75	\$1.25 / \$0.75	\$1.25 / \$0.75
Ice Cream School #1	\$1.00	\$1.00	\$1.00
Ice Cream School #2-#3	\$0.60-\$1.50	\$0.60-\$1.50	\$0.60-\$1.50
Snacks School #2-#3 Only	\$0.75-\$1.50	\$0.75-\$1.50	\$0.75-\$1.50
Adult	\$4.50	\$4.50	\$4.50

- 3.5 Approve 2018-2019 Kindergarten Alternate Lavatory Plan for Room #25 in School #1 and submit the application to the Executive County Superintendent for New Jersey Department of Education.
- 3.6 Approve classroom use in School #2 or #3 from Monday, July 16th through August 16, 2018 to teach summer instrumental music program. This program is available to those students who have completed 4th grade through 8th grade.
- 3.7 Approve 2018-2019 Classroom Dual Use of Educational Space Applications for School #1 and School #2, and submit the applications to the Executive County Superintendent for New Jersey Department of Education approval:
- School #1 - Room #14 (RtI/Basic Skills and Special Education Resource)
 - School #1 - Room #26 (RtI / Basic Skills)
 - School #1 - Room #29 (Special Education, 2 section of Grade 2)
 - School #1 - Room #31 (RtI / Basic Skills and Speech Related Services)
 - School #2 - Room #30 (Speech Related Services and OT/PT)
 - School #2 - Room #31 (RtI and RtI)
 - School #2 - Room #37 (Sp. Ed. Resource Grade 5 – 4)
 - School #2 - Room #46 (Sp. Ed. Grade/RtI)

- 3.8 Approve Schillinger Educational Consultants, in accordance with Title 18:A-5 Extraordinary, Unspecifiable services for seven (7) full days of consulting services on July 2, 3, 5, 6 9, 28, and 29, 2018, in the amount of \$12,000.00, for training, travel and materials.

Motion to approve the Budget/Finance / Facilities items as recommended
(item #3.2 - 3.8) _____ Second_____ Roll Call/Vote_____

4. President's Council (J. Hicks, J. Potter and M. Harris)

4.1 **2017-2018 Board of Education Goals**

- **Goal #1** The Board of Education will develop an action plan to enhance its governance and operations through participation in the NJSBA Academy Program to achieve **The Carole E. Larsen Master Board Certification** by June 30, 2018.
(President Hicks and Vice-President Potter)
- **Goal #2** The Board of Education will use effective fiscal planning, including reserving funds in capital reserve and the regular budgetary process to address long-range facility needs pertaining to the demolition of existing storage facilities and the construction of a new storage facility.
(Budget / Finance / Facilities Committee)
- **Goal #3** The Board of Education will develop an action plan to delineate the parameters and timeline for negotiations with the Southampton Township Education Association, Southampton Administrators / Supervisors Association and the support staff to ensure that successor collective bargaining agreements are reached.
(Personnel / Student Services Committee)
- **Goal #4** The Board of Education will develop and implement an action plan to update the Long Range Facilities Plan and the Demographic Study by June 2018.
(Budget / Finance / Facilities Committee)

Motion to accept the 2017-2018 Board of Education Goals Status Reports. Item (#4.1)

Motion _____ Second _____ Roll Call/Vote _____

4.2 **2018-2019 Board of Education Goals**

- **Goal #1** The Board of Education in cooperation with the Chief School Administrator will develop and implement an action plan to enhance community engagement with all district constituencies and increase the Board of Education's visibility at school events.
- **Goal #2** The Board of Education will use effective fiscal planning, including reserving funds in capital reserve and the regular budgetary process to address long-range facility needs pertaining to the demolition of existing storage facilities and the construction of a new storage facility during the summer of 2019.
- **Goal #3** The Board of Education in consultation with the Superintendent, and Business Administrator, will develop a comprehensive action plan to address the seven year phase out of state adjustment aid. This action plan will include educating the school community as to the impact on district programming and operations and developing a framework to address budgetary savings and cuts.

- **Goal #4** The Board of Education in collaboration with the Superintendent will develop a comprehensive action plan to further enhance school security and safety. This plan will include increasing counseling services for students, enhancing facilities security, and exploring the feasibility of adding an armed security officer.

OLD BUSINESS:

- State Aid – Adjustment Aid Reduction
- Comments on Board Self Evaluation
- June 2nd NJSBA CAL Meeting

NEW BUSINESS:

- Preliminary Report on BCSBA 2018-19 Meetings

PUBLIC COMMENTS:

Members of the public are invited to submit any general comments during the public comment portion of this meeting. The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all individual complaints to the Superintendent of Schools or Administration for resolution. Each citizen will be allotted up to three (3) minutes to speak, in order to allow everyone an opportunity to express their opinions or concerns.

MOTION FOR EXECUTIVE SESSION: (Personnel, Contract Negotiations, Legal)

Time: _____

Motion _____ Second _____ Roll Call/Vote _____

MOTION TO CLOSE EXECUTIVE SESSION:

(Personnel, Contract Negotiations, Legal)

Time: _____

Motion _____ Second _____ Roll Call/Vote _____

ADJOURNMENT: Time: _____

Motion _____ Second _____ Roll Call/Vote _____

NOTE: Committee Meetings & Dates

Committee	Date	Time	Location
Budget /Finance/Facilities	TBD	TBD	TBD
Curriculum / Policy	TBD	TBD	TBD
Personnel / Students Services	TBD	TBD	TBD

Next Regular Board of Education Meeting – August 27, 2018, School #3 Media Center.

Miscellaneous inserts (White)

*Documents attached – Central Record – We Love a Parade, Or Three – 05/31/18
Central Record – Seneca Wins Sectional Crown – 06/07/18
Faculty Focus – May 2018

Dates to Remember

August	20-22	New Teacher Orientation
	27	Board of Education Meeting – School #1 All-Purpose Room 8:00 PM
	29	Teacher Orientation
	30	6 th Grade Orientation – School #3 Warriordome, 6:00 P.M.
	30	Staff Development
September	3	Labor Day
	4	First Day of School