

Meetings:**7:15 p.m. - Executive Session, Video Conference****8:00 p.m. – Public Meeting, Video Conference**

Southampton Township Board of Education, Southampton, New Jersey 08088
 “Building a Tradition of Excellence”

Our Mission

The **Southampton Township School District** shall empower our students with the life skills necessary to attain academic excellence while fostering social and emotional growth.

“Statement to the Public”

Please be advised that often it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied that the matter has been thoroughly researched, it is presented to the Board of Education for discussion prior to any final action being taken. Only then, is it placed on the agenda for action at a public meeting.

CALL TO ORDER:

This meeting is held in compliance with N. J. S. A. 10:4-6. A schedule of meetings was posted in all schools and the township municipal building and advertised in the *Burlington County Times* on January 17, 2020. Notification of public access to the Virtual meeting was communicated via the district messaging system, posted on the district website, and posted on the Southampton Township School District Facebook page.

ROLL CALL: BOARD OF EDUCATION MEMBERS:

President: Jeffrey Hicks ____	Vice-President: Amy Ushkowitz ____
Donald Bozarth ____	Russell Hann ____ Marie Phillips ____ Suzanne Phillips ____
Jennifer Potter ____	Louise Rickborn ____ Betty Wright ____

MOTION FOR EXECUTIVE SESSION TO DISCUSS THE FOLLOWING ITEMS DURING EXECUTIVE SESSION

(Superintendent’s Recommendation for Employment of a behavioral specialist, occupational therapist, interim guidance counselor, and special education teacher, 2020-2021 Business Administrator’s contract, 2020-2021 contract with Educational Services Solutions for substitute teachers and a student disciplinary incident appeal to the Commissioner of Education.)

Time: ____ p.m. Motion ____ Second ____ Roll Call Vote ____

MOTION TO CLOSE EXECUTIVE SESSION AND RETURN TO PUBLIC SESSION: THE BOARD OF EDUCATION DISCUSSED THE FOLLOWING ITEMS DURING EXECUTIVE SESSION

(Superintendent's Recommendation for Employment of a behavioral specialist, occupational therapist, interim guidance counselor, and special education teacher, 2020-2021 Business Administrator's contract, 2020-2021 contract with Educational Services Solutions for substitute teachers and a student disciplinary incident appeal to the Commissioner of Education.)

Time ____ p.m. Motion ____ Second ____ Roll Call Vote ____

ROLL CALL: BOARD OF EDUCATION MEMBERS:

President: Jeffrey Hicks ____	Vice-President: Amy Ushkowitz ____		
Donald Bozarth ____	Russell Hann ____	Marie Phillips ____	Suzanne Phillips ____
Jennifer Potter ____	Louise Rickborn ____	Betty Wright ____	

PUBLIC NOTICE OF MEETING:

This meeting is held in compliance with N. J. S. A. 10:4-6. A schedule of meetings was posted in all schools and the township municipal building and advertised in the *Burlington County Times* on January 17, 2020. Notification of public access to the Virtual meeting was communicated via the district messaging system, posted on the district website, and posted on the Southampton Township School District Facebook page.

SALUTE TO THE FLAG: Due to Virtual meeting, please remain seated with hand over heart.

COMMUNITY TOPIC: (None due to COVID-19 School Closure)

STUDENT RECOGNITION: (None due to COVID-19 School Closure)

EMPLOYEE OF THE MONTH RECOGNITION: (None due to COVID-19 School Closure)

OTHER RECOGNITION: (None, due to COVID-19 School Closure)

PUBLIC COMMENT ON AGENDA:

Members of the public are invited to submit comments pertaining only to the Board agenda during this public comment portion of the meeting. General comments, not necessarily pertaining to the agenda, are invited to be submitted during the public comment portion at the end of this meeting. The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all individual complaints to the Superintendent of Schools or Administration for resolution. Each citizen will be allotted up to three (3) minutes to speak, in order to allow everyone an opportunity to express their opinions or concerns.

CORRESPONDENCE (WHITE)

LETTERS TO:

- Governor Murphy, Senate President Sweeney and Assembly Speaker Coughlin,
Re: FY21 State Funding, sent by Support Our Students Coalition

LETTERS FROM:

- Southampton Parent, Re: Thank You to district staff pertaining to COVID19 school closure

THANK YOU NOTES: Amy Ushkowitz

*APPROVAL OF MINUTES: April 27, 2020 Regular AND Executive Zoom Conference Meetings

Motion by_____, Second by_____, Roll Call/Vote_____

ROLL CALL: BOARD OF EDUCATION MEMBERS:

President: Jeffrey Hicks _____	Vice-President: Amy Ushkowitz _____
Donald Bozarth _____	Russell Hann _____
Jennifer Potter _____	Louise Rickborn _____
	Betty Wright _____
	Marie Phillips _____
	Suzanne Phillips _____

2020-2021 APPOINTMENTS:**NOTE: From here forward (item #1-#24) will be made in one motion.****1. APPOINTMENTS for 2020-2021 School Year**

- SECRETARY OF BOARD OF EDUCATION: Casey M. DeJoseph
- PUBLIC AGENCY COMPLIANCE OFFICER (PACO): Casey M. DeJoseph
- CUSTODIAN OF SCHOOL RECORDS–OPEN PUBLIC RECORDS ACT:
Casey M. DeJoseph
- AFFIRMATIVE ACTION OFFICER: Michael L. Harris
- ATTENDANCE OFFICER: Kristine Bertulis
- 504 OFFICER: Kayla Holoupek
- SUBSTANCE ABUSE COORDINATOR: Sarah Kilpatrick
- ASBESTOS MANAGEMENT: Kevin Greene
- PEOSHA OFFICER/COORDINATOR: Kevin Greene
- SAFETY & HEALTH DESIGNEES and Re-Adoption of Safety and Security Plan:
 - Health / Safety Designee: Casey M. DeJoseph
 - School Security Specialist: Michael L. Harris
- INDOOR AIR QUALITY DESIGNEE: Kevin Greene
- INTEGRATED PEST MANAGEMENT COORDINATOR: Kevin Greene
- RIGHT TO KNOW OFFICER: Kevin Greene
- CHEMICAL HYGIENE OFFICER: Kevin Greene
- AHERA COORDINATOR: Kevin Greene
- TITLE IX COORDINATOR: Kristine Bertulis
- HOMELESS LIAISON: Jennifer Andrews
- ANTI-BULLYING COORDINATOR: Michael L. Harris
- ANTI-BULLYING SPECIALIST SCHOOL #1- #2: Kayla Haloupek
- ANTI-BULLYING SPECIALIST SCHOOL #3: Sarah Kilpatrick

2. RESOLUTION NAMING DEPOSITORY OF SCHOOL FUNDS:

(Note: Republic Bank is an authorized institution under a shared service agreement for banking services for the Lenape Consortium comprised of the Lenape RHSD and its K-8 constituents)

RESOLVED, Republic Bank and Investors Bank (for student activities account), are designated as a depository of the Southampton Township Board of Education with authority to accept at any time, for the credit of this Board, deposits of funds or any other property whosoever made in any form, and in whatever manner endorsed; and

BE IT FURTHER RESOLVED, that Jeffrey E. Hicks, President, or Amy Ushkowitz, Vice-President, and Casey M. DeJoseph, Board Secretary, Amy Lerner, Treasurer, and Michael L. Harris, Superintendent, of this Board are authorized to engage in any and all customary banking transactions with or through Republic Bank and Investors Bank, including, without limiting the generality of the foregoing authority:

To sign checks, drafts, notes, acceptances and other instruments and orders for the payment of money or for the withdrawal of funds or other property at any time held by Republic Bank and Investors Bank, for the account of this Board; and Republic Bank and Investors Bank, and is authorized to honor such checks, drafts, notes, acceptances, and other instruments and orders, including any thereof

payable to or for the benefit of any signer thereof or other officer or employee of this Board, without inquiry as to the circumstances of the issue or the deposition of the proceeds thereof and without limit as to amount; and

To endorse, negotiate, and receive, or authorize the payment of, the proceeds of any negotiable instruments or orders for the payment of money payable to or belonging to this Board; and to purchase, exchange, sell, pledge or otherwise deal in or with any stocks, bonds or other securities or property to or through, Republic Bank and Investors Bank; and

BE IT FURTHER RESOLVED, that the Secretary of this Board is authorized to and shall from time to time certify to Republic Bank and Investors Bank the names of the officers of this Board and other persons, if any, authorized to sign and act for it and the offices respectively held by them, together with specimens of their signatures; and

BE IT FURTHER RESOLVED, that the foregoing resolutions shall remain in full force and effect and Republic Bank and Investors Bank, shall be entitled to rely thereon and to rely on certificates furnished thereunder until the actual receipt by Republic Bank and Investors Bank, of a certified copy of a resolution of the Board modifying or revoking any or all such resolutions.

3. APPOINTMENT OF PURCHASING AGENT AND ESTABLISHMENT OF BIDDING THRESHOLD

Whereas 18A:18A-2 provides that a "Purchasing Agent" for a school district means the secretary, business administrator or the business manager of the board of education duly assigned the authority, responsibility and accountability for the purchasing of goods or services on behalf of the board of education and, Whereas, the Southampton Township Board of Education desires to establish a bid threshold for the procurement of goods and services at \$29,000 and to appoint a purchasing agent pursuant to 18A:18A-3, and

Whereas 18A:18A-3 provides that contracts, awarded by the purchasing agent that do not exceed in the aggregate in a contract year the bid threshold (\$29,000 for purchasing agents not holding valid QPA certification), may be awarded by the purchasing agent without advertising for bids when so authorized by board resolution, and

Whereas 18A:18A-37, c. provides that all contracts that are in the aggregate less than 15% of the bid threshold (\$4,350 when the threshold is \$29,000) may be awarded by a qualified purchasing agent without soliciting competitive quotations if so authorized by board resolution, and

Now Therefore Be It Resolved, that the Southampton Township Board of Education hereby establishes a bid threshold of \$29,000 for the procurement of goods and services and appoints Casey M. DeJoseph, Business Administrator/Board Secretary, as its duly authorized Purchasing Agent for the Southampton Board of Education in the County of Burlington, and

Be It Further Resolved, that Casey M. DeJoseph, Business Administrator/Board Secretary, is hereby authorized to award contracts on behalf of the Southampton

Township Board of Education that are in the aggregate less than 15% of the Bid threshold (\$4,350) without soliciting competitive quotations, and

Be It Further Resolved that Casey M. DeJoseph, Business Administrator/Board Secretary, is hereby authorized to seek competitive quotations, when applicable and practicable, before awarding contracts when contracts in the aggregate exceed 15% of the bid threshold (\$4,350) but less than the bid threshold (\$29,000).

4. AUTHORIZATION FOR PROCUREMENT OF GOODS AND SERVICES THROUGH STATE AGENCY

Whereas, Title 18A:18A-10 provides that, "A board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the state by the Division of Purchase and Property, and

Whereas, the Southampton Township Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts, and

Whereas, the Southampton Township Board of Education desires to authorize its purchasing agent for the 2019-2020 and the 2020-2021 fiscal years to make any and all purchases necessary to meet the needs of the school district throughout the school year.

Now Therefore Be It Resolved that the Southampton Township Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors as listed.

Commodity/Service	Vendor	State Contract #
Copier-cost per copy	RICOHA-46622	

5. REAFFIRM PARTICIPATING IN THE FOLLOWING COOPERATIVE PURCHASING AGREEMENTS:

- Camden County Cooperative pricing system through the Camden County Educational Services Commission
- Burlington County Cooperative pricing system through Burlington County Board of Chosen Freeholders.
- Education Data Services Inc., An LEA sponsored shared services agreement for the purchase of all supplies, services and material and furniture
- Education Services Commission of New Jersey for Technology Hardware and Software Purchases, supplies, services and material and furniture.
- Gloucester County Special Services District

6. APPOINTMENT OF TREASURER OF SCHOOL MONEYS: Amy Lerner

7. APPOINTMENT OF SOLICITOR:

Whereas, the Public School Contracts Law (N.J.S.A.18A:18A-1 et. Seq.) Requires that a resolution authorizing the award of contracts for "Professional Services" without competitive bids,

Therefore, be it resolved by the Board of Education that David M. Serlin, 5050 South Lenola Road, Suite 120, Moorestown, New Jersey, be appointed the Public School Solicitor for the period from July 1, 2020 to June 30, 2021, to perform the professional services ordinarily provided by a Public School Solicitor of the State of New Jersey, and to receive such compensation as may be reasonable for such services. Said David M. Serlin is a person authorized by law to practice a recognized profession in the State of New Jersey, which practices are regulated by the laws of this State; to wit, the profession of Public School Solicitor. These professional services are necessary and are required by this Board of Education.

8. APPOINTMENT OF LABOR RELATIONS COUNSEL:

Therefore, be it resolved by the Board of Education that Robert Mucilli, of Capehart and Scatchard, Laurel Corporate Center, Suite 300, Mt. Laurel, NJ 08054, be appointed the Labor Relations Counsel for the period from July 1, 2020 to June 30, 2021, to perform the professional services ordinarily provided by a Labor Relations Counsel of the State of New Jersey, and to receive such compensation as may be reasonable for such services. Said Robert Mucilli is a person authorized by law to practice a recognized profession in the State of New Jersey, which practices are regulated by the laws of this State; to wit, the profession of Labor Relations Counsel.

9. APPOINTMENT OF AUDITOR:

Whereas, the Public School Contracts Law (N.J.S.A.18A:18A-1 et. Seq.) requires that a resolution authorizing the award of contracts for "Professional Services" without competitive bids, Therefore, be it resolved by the Board of Education that Holt, McNally & Associates, 618 Stokes Road, Medford, New Jersey, be appointed the Public School Auditor for the period from July 1, 2020 to June 30, 2021, to perform the professional services ordinarily provided by an Auditor of the State of New Jersey, and to receive such compensation as may be reasonable for such services. Said, Holt, McNally & Associates is an Auditor, a recognized profession in the State of New Jersey, which practices are regulated by the laws of this State; to wit, the profession of Public School Auditor.

These professional services are necessary and are required by this Board of Education.

10. APPOINTMENT OF ARCHITECT OF RECORD:

Whereas, the Public School Contracts Law (N.J.S.A.18A:18A-1 et. Seq.) requires that a resolution authorizing the award of contracts for "Professional Services" without competitive bids,

Therefore, be it resolved by the Board of Education that Regan Young England and Butera Architects, 456 High Street, Mt. Holly, New Jersey, be appointed Architects of Record for the period from July 1, 2020 to June 30, 2021, to perform the professional services ordinarily provided by an Architect of Record of the State of New Jersey, and to receive such compensation as may be reasonable for such services. Said Regan Young England and Butera Architects is an Architect, a recognized profession in the State of New Jersey, which practices are regulated by the laws of this State; to wit, the profession of Architect of Record.

These professional services are necessary and are required by this Board of Education.

11. APPOINTMENT OF SCHOOL PHYSICIAN:

Whereas, the Public School Contracts Law (N.J.S.A.18A:18A-1 et. Seq.) requires that a resolution authorizing the award of contracts for “Professional Services” without competitive bids,

Therefore, be it resolved by the Board of Education that Virtua Primary Care – Mount Laurel, 401 Young Avenue, Suite 260, Moorestown, NJ, be appointed the School Physician for the period from July 1, 2020 to June 30, 2021, to perform the professional services ordinarily provided by a School Physician of the State of New Jersey, and to receive such compensation as may be reasonable for such services. Said Virtua Primary Care-Mount Laurel, is a Physician authorized by law to practice a recognized profession in the State of New Jersey, which practices are regulated by the laws of this State; to wit, the profession of School Physician.

These professional services are necessary and are required by this Board of Education.

12. APPOINTMENT OF TECHNOLOGY CONSULTANT:

A.G. Technologies, Inc. 4230 Crosswinds Drive, Easton, Pa., 18045 to provide network and proprietary hardware and software computer consulting in accordance with Title 18A-5 Extraordinary Unspecifiable Services for the 2020-2021 school year, not to exceed \$145,000.00.

13. APPOINTMENT OF DISCLOSURE AGENT and MUNICIPAL ADVISOR:

Approve Phoenix Advisors as Continuing Disclosure Agent and Municipal Advisor of Record for 2020-2021 fiscal year.

14. APPROVAL OF LEGAL ADVERTISING PAPER:

- Burlington County Times
- Courier Post (alternate)

15. REAFFIRMATION OF EXISTING POLICIES, RULES AND REGULATIONS,
and to further notice; all Policies are on district website

- POLICY: File Code #6422 TRANSFER OF FUNDS BETWEEN LINE ITEMS/AMENDMENTS/PURCHASES NOT BUDGETED:
- POLICY: FILE CODE #1110 - ORGANIZATION CHART
- POLICY: FILE CODE #6471- TRAVEL LIMITS
- POLICY: FILE CODE #6470 PAYMENT OF CLAIMS

**16. REAFFIRM PARTICIPATION IN THE FOLLOWING 2020-2021
PROFESSIONAL AGREEMENTS WITH THE BURLINGTON COUNTY
SPECIAL SERVICES SCHOOL DISTRICT EDUCATIONAL SERVICES UNIT:**

- Child Study Team Evaluations, including Summer Evaluations
- Physical, Occupational, and Speech Therapy
- Home Instruction and Supplemental Instruction
- Transition Services, Structured Learning Experiences Coordinator
- Assistive Technology
- Staff training
- Behavioral Services and Consultation
- Deaf and Hard of Hearing Services-and Hearing CST Evaluation Study
- Reading Specialist
- Augmentative Alternative Communication Evaluation
- Information Technology Services
- Student Assistance Coordinator
- Surrogate Parent Agreement
- Preschool Integrated Program Support Services
- Burlington County Professional Development Institute
- Burlington County School Crisis Response Team

**17. REAFFIRM PARTICIPATION IN THE FOLLOWING 2020-2021
TRANSPORTATION AGREEMENTS WITH THE BURLINGTON COUNTY
SPECIAL SERVICES SCHOOL DISTRICT EDUCATIONAL SERVICES UNIT**

- Joint Transportation Agreement
- Special Education Winter Bus Routes / Special Education Summer Schools
- Public, Non-Public, and Vocational Schools
- Jointure, Regular and Special Education

**18. RE-ADOPT PARTICIPATION IN JOINTURE AGREEMENT WITH LENAPE
REGIONAL HIGH SCHOOL DISTRICT TO TRANSPORT IN-DISTRICT
STUDENTS EXCLUDING PRESCHOOL DISABLED**

**19. RE-ADOPTION OF CURRICULA ALIGNED WITH THE NEW JERSEY
STUDENT LEARNING STANDARDS;**

- English Language Arts – K-8 Adopted 9/25/2017 - Re-Adopted 09/24/2018
- Mathematics – 6-8, Adopted 9/24/2016 – Re-Adopted 09/24/2018
- Mathematics – K-5, Adopted 9/25/2017 – Re-Adopted 09/24/2018
- Science – Grades 6-8, 9/24/2016 – Re-Adopted 09/24/2018
- Science – Grades 3-5, 9/25/2017 – Re-Adopted 09/24/2018
- Social Studies – K-8, Adopted 10/16/2017 – Re-Adopted 09/24/2018
- Visual and Performing Arts – K-8 Adopted 10/16/2017 – Re-Adopted 01/28/2019

- World Language – K-8 World Language, Adopted 10/16/2017 – Re-Adopted 1/28/2019
- Health and Physical Education–K-8, Adopted 10/16/2017–Re-Adopted 01/28/2019
- Technology – K-2, Adopted 9/26/2016 Re-Adopted 09/24/2018
- Technology – 3-6, Adopted 9/26/2016 Re-Adopted 09/24/2018
- Technology – 7-8, Adopted 9/26/2016
- 21st Century Life and Careers - K-8, Adopted 9/26/2016

20. RE-ADOPTION OF EVALUATION RUBRICS FOR TEACHERS, PRINCIPALS, AND VICE-PRINCIPAL

- Teacher Evaluation Rubric – Danielson Framework For Teaching
- *New Jersey Principal Evaluation for Professional Learning Observation Instrument*

21. APPROVE 403 (b) PLAN AND AUTHORIZED TAX SHELTER ANNUITY PROVIDERS:

- AXA Equitable
- Lincoln Investment Planning Inc.

22. DESIGNATE MILEAGE REIMBURSEMENT RATE:

To be equal to rate allowed by the New Jersey Department of Education fiscal accountability regulations. The current approved rate is 31 cents per mile.

23. DESIGNATE PHOTOCOYPING AND PRINTING RATE:

Per N.J.S.A 47:1A-5.b

- Every public agency must charge \$0.05 per page for letter sized pages and smaller
- Every public agency must charge \$0.07 per page for legal sized pages and larger
- Any public agency whose actual costs to produce paper copies exceed the \$0.05 and \$0.07 rates may charge the actual cost of duplication.
- Every public agency must provide electronic records FREE OF CHARGE (i.e. records sent via e-mail and fax).
- Every public agency must charge the actual cost to provide records in another medium (i.e. computer disc, CD-ROM, DVD).

24. AFFIRM 2020-2021 TUITION RATE:

In accordance with Policy #5111, Eligibility of Resident / Non-Resident Students for the children of non-resident staff members at the rate of \$1,850 per year. (Currently \$1,800 per year)

MOTION by _____, Second by _____, to approve, reaffirm, designate and/or appoint, the Board action items (items #1- #24)

ROLL CALL: BOARD OF EDUCATION MEMBERS:

President: J. Hicks ____

Vice-President: A. Ushkowitz ____

D. Bozarth ____

R. Hann ____

M. Phillips ____

S. Phillips ____

L. Rickborn ____

J. Potter ____

B. Wright ____

REPORT OF THE BOARD SECRETARY: (PINK)

1. Information Items: Board of Education Member Election – November. The candidate kit is

now available on the NJSBA website. (www.njsba.org/candidacy) The deadline to submit a nominating petition to the County Board of Elections is 4 p.m. on July 27th.

2. Action Items:

- 2.1 It is recommended that the Board:
Approve transfers
*Line items for the month of **April 2020**, as approved by Superintendent.
*Line items between **April 2020 and May 2020** meetings as approved by Superintendent.
- 2.2 Authorize the following payments:
*Authorize the payment of the **May 2020** bill list in the amount of \$406,231.34
- 2.3 Accept the **Board Secretary's Report** for the month of **April 2020**
- 2.4 Accept the **Treasurer's Report** for the month of **March 2020**.
- 2.5 Approve the Board Secretary's Monthly Certification Budgetary Line Item Status, Pursuant to **NJAC 6A:23-2.1(c)3**, I certify that as of **April 30, 2020** no budgetary line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of **NJAC 6A:23-2.11(a)**.
- 2.6 And certify the Board of Education's Monthly Certification Budgetary Major Account/Fund Status Pursuant to **NJAC 6A:23-2.11(c) 4**, we certify that as of **April 30, 2020** after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials and the treasurer's monthly financial reports, that to the best of our knowledge, no major account or fund has been over expended in violation of the **NJAC 6A:23-2.11(b)** and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- 2.7 Accept Revenue Account Status Report for **April 2020**.
- 2.8 *Accept **April 2020** Nutri Serve Cafeteria Report and authorize Check Register in the amount of \$17,400.17.
- 2.9 Authorize renewal of contracted rates with Schools Health Insurance Fund (Aetna) for Medical and Prescription, Horizon for Dental, with a total aggregate annual cost decrease of 1.75%, at the following monthly rates from July 1, 2020 through June 30, 2021.

1-Jul-20	Single	Parent / Child	Employee / Spouse	Family
Medical Aetna SHIF +4.48%				
Aetna Patriot X	\$789.00	\$1,464.00	\$1,644.00	\$2,333.00
Aetna Patriot V	\$754.00	\$1,404.00	\$1,580.00	\$2,237.00
Aetna PPO Core	\$591.00	\$1,099.00	\$1,236.00	\$1,752.00
Aetna EPO	\$637.00	\$1,187.00	\$1,333.00	\$1,888.00
Aetna HDHP	\$629.00	\$1,172.00	\$1,317.00	\$1,865.00
RX SHIF -12.16%				
RX Option 1	\$148.00	\$191.00	\$293.00	\$338.00
RX Option 2	\$130.00	\$169.00	\$259.00	\$299.00
Dental –Horizon				

DOP (0.0%)	\$36.43	\$63.66	\$63.66	\$108.78
HDC (0.0%)	\$24.00	\$47.56	\$47.56	\$71.32
HTC (0.0%)	\$40.85	\$71.37	\$71.37	\$121.93

Motion by _____, Second by _____ to approve Board Secretary items (items #2.1-2.9)

Roll Call/Vote _____

President: J. Hicks _____

Vice-President: A. Ushkowitz _____

D. Bozarth _____

R. Hann _____

M. Phillips _____

S. Phillips _____

L. Rickborn _____

J. Potter _____

B. Wright _____

REPORT OF THE SUPERINTENDENT

1. Special Services Department

1.1 Information items: None

1.2 Approval items: None

2. Harassment, Intimidation and Bullying (HIB) Report - None

3. Curriculum Director's Report – None

4. Nurses' Reports – None

5. Fire and Security Drill Reports – None

6. Suspension Reports – None

7. Bus Evacuation Drill (Completed for the 2019-2020 school year)

8. 2019-2020 School District Goals (No Report due to COVID-19 School Closure)

8.1 School Culture/Climate

8.2 Differentiated Instruction

8.3 Teacher Websites and Social Media

9. Class Trips (not including transportation)

- All remaining field trips canceled due to COVID-19 School Closure

10. *NJDOE Health Related School Closure Plan

Motion by _____, second by _____ to approve the Health Related School Closure Plan (item #10) Roll Call/Vote _____

11. FY20 Coronavirus Aid Relief Economic Security Act (CARES) Grant

Motion by _____, second by _____ to accept the CARES grant in the allocated amount of \$68,506, prepare the grant and submit it to the New Jersey Department of Education for approval (item #11) Roll Call/Vote _____

12. FY21 Individuals with Disabilities Education Act (IDEA) Consolidated Grant

Motion by _____, second by _____ to accept the IDEA Consolidated grant in the allocated amount of \$203,497 for Part A and \$12,882 for Part B, prepare the grant and submit it to the New Jersey Department of Education for approval (item #12) Roll Call/Vote _____

13. FY21 Every Student Succeeds Act (ESSA) Grant:

Title I	\$85,669
Title II	\$13,487
Title III	\$ 1,780
Title IV	\$10,000
Total	\$110,936

Motion by _____, second by _____ to accept the ESSA grant in the allocated amounts listed above, prepare the grant and submit it to the New Jersey Department of Education for approval (item #13) Roll Call/Vote_____

11. 2020-2021 Kindergarten Enrollment Status Report (As of May 15, 2020):

- On-line and in person pre-registrations = 52
- Pre-school students projected for general education = 5
- Total projected enrollment = 57
- Projected class sections = 3

12. * 2019-2020 Retention Report – updated to reflect students at risk due to COVID-19 School Closure

13. *Enrollment – May 15, 2020

13.1 Total school enrollment = 702 (PSD-Grade 8, including in-district special education)

13.2 Special Education = 169

- Resident students in-district = 131
- Resident students sent out of district = 16
- Speech and Language only = 22

COMMITTEE REPORTS (GREEN)

1. Personnel / Student Services (Chairperson: A. Ushkowitz, L. Rickborn & B. Wright)

*(Personnel / Student Services Committee Meeting – 05/20/20)

1.1 Superintendent's Recommendations for Employment

Special Education Teacher

- Nicole Dennis, salary of \$57,560, Step 5, BA+15, effective 07/01/20 –06/30/21

Behavioral Specialist

- Charles Knoppel, salary of \$75,000, effective 07/01/20 – 06/30/21

Occupational Therapist

- Erika Raditz, salary of \$70,500, effective 07/01/20 – 06/30/21

Interim Guidance Counselor

- Kayla Haloupek, effective 09/01/20 – 07/01/2021, Step 1, MA

Motion by _____, Second by, _____ to approve (items #1.1) Roll call/Vote

President: Jeffrey Hicks _____

Vice-President: Amy Ushkowitz_____

Donald Bozarth_____

Russell Hann_____

Marie Phillips_____

Suzanne Phillips_____

Jennifer Potter_____

Louise Rickborn_____

Betty Wright_____

1.2 *Approve the 2020-2021 Business Administrator's Contract

President: Jeffrey Hicks _____ Vice-President: Amy Ushkowitz _____
 Donald Bozarth _____ Russell Hann _____ Marie Phillips _____ Suzanne Phillips _____
 Jennifer Potter _____ Louise Rickborn _____ Betty Wright _____

2. Curriculum / Policy Committee (Chairperson S. Phillips, J. Hicks, and M. Phillips)
 (Curriculum / Policy Committee Meetings – 5/19/20)

2.1 2019-2020 School Level Objectives (None due to COVID-19 School Closure)

School #1 - During the 2019-2020 school year, at least 80% of Kindergarten, first, and second grade students will show growth on the Fountas and Pinnell reading assessment - which addresses the areas of reading fluency and comprehension - based on the criteria outlined below.

- Grade K goal: grow at least three (3) reading levels
- Grade 1 goal: grow at least four (4) reading levels
- Grade 2 goal: grow at least two (2) reading levels

School #1 - During the 2019-2020 school year, at least 80% of Kindergarten, First, and Second Grade students will earn a score of 75% or higher on the end-of-year math assessment. This assessment scores elements of the grade-level curriculum as outlined by the NJ Student Learning Standards.

School #1 - During the 2019-2020 school year, at least 85% of students will have a parent / guardian / family member be part of at least one school-engagement activity. - Examples of activities include: Classroom presentations / read-a-louds, participation in grade-level events / activities, attendance at after-school club presentations / activities, volunteer duties, before-school activities, parent workshops, online webinars provided by the school, etc.

School #1 - During the 2019-2020 school year, 100% of teachers will engage with their colleagues to plan and implement in a cross-classroom, cross-grade-level, or cross-curricular project / activity with their students. The goal of this collaboration will be increased positive interaction among students within the school district.

School #2 - During the 2019-2020 school year at least 80% of Grade Five students will increase their independent reading performance by two reading levels on the Fountas and Pinnell benchmarking assessment.

School #3 - During the 2019-2020 school year at least 80% of the students in Sixth Grade will attain a 75% or better on the math assessment identified strand.

Schools #2/3 - In conjunction with the District goal, the building administration, along with the staff and students, will create and participate in building a more positive and accepting school climate and culture.

2.3 Policy Alert #219

- Bylaw # 0152 – Board Officers
- Policy #1581 – Domestic Violence

- Regulation #1581 - Domestic Violence (NEW)
- Policy #2422 - Health and Physical Education
- Policy #3421.13 – Postnatal Accommodations (NEW)
- Policy #4421.13 – Postnatal Accommodations (NEW)
- Policy #5330 - Administration of Medication
- Regulation #5330 - Administration of Medication
- Policy #7423 - Supervision of Construction
- Policy #8210 - School Year
- Policy #8220 - School Day
- Regulation #8220 - School Closings
- Policy #8462 - Reporting Potentially Missing or Abused Children
- Note: Motion to adopt Policy Alert #219 will be at the June 22, 2020 meeting

Budget / Finance / Facilities (Chairperson: D. Bozarth, R. Hann, J. Hicks & J. Potter) Administrative Facilitator – Casey DeJoseph

(Budget / Finance / Facilities Committee Meeting Agenda – No meeting)

3.1 Information Items: None

3.2 Action Items:

*Long Range Facility Plan (LRFP) update

Motion by_____, Second by_____, to authorize RYEBREAD Architects to update and submit the Long Range Facilities Plan for New Jersey Department of Education approval (item # 3.2) Roll Call/Vote_____

3.3 Renewal of contract with NutriServe Food Service Management Company for the 2020-2021 School Year

Motion by_____, Second by_____, to authorize renewal of the Food Service Management Contract with NutriServe for the 2020-2021 school year (item # 3.3) Roll Call/Vote_____

4. President's Council (J. Hicks, A. Ushkowitz and M. Harris)

4.1 2019-2020 Board of Education Goals

- **Goal #1:** The Board of Education in consultation with the Superintendent will develop a comprehensive action plan to increase their involvement in the school district's climate/culture initiative. This effort will include addressing identified issues of racial bias, diversity, and sensitivity. During the 2019-2020 school year the Board

of Education will participate in cultural responsiveness training, provide the fiscal resources required for cultural responsiveness training of the school community, participate as stakeholders on school climate committees, and increase their attendance at school related functions to enhance their engagement with the community.

- **Goal #2:** The Board of Education, in consultation with the Superintendent and Business Administrator, will develop a comprehensive action plan to address the seven-year phase out of state aid. This action plan will include educating the school community as to the impact on district programming and operations via a public forum and community topic presentations at Board of Education meetings, and developing a framework to address budgetary savings and cuts.
- **Goal #3:** The Board of Education, in collaboration with the Superintendent, will develop a comprehensive action plan to further enhance school security and safety. This plan will include increasing counseling services for students, installing CCTV cameras, constructing a security office, and planning for the installation of bollards around Miss Mabel Drive and Warrior Way.

Motion to accept the 2019-2020 Board of Education Goals Status Reports (Item 4.1) Motion by_____, Second by_____ Roll Call Vote_____

4.2 Board of Education Self-Evaluation and Superintendent's Evaluation special meeting date revision

Motion to change the date for the Board of Education Self-Evaluation and Superintendent's Evaluation special meeting to June 15, 2020 at 7:00 P.M. via a Zoom Conference.(Item 4.2) Motion by_____, Second by_____ Roll Call Vote_____

OLD BUSINESS:

- Burlington County School Boards Association Virtual Meeting, Thursday, May 21, 2020, 7 PM
- BOE Self-Evaluation and CSA Evaluation

NEW BUSINESS:

PUBLIC COMMENTS: Members of the public are invited to submit any general comments during this public comment portion of the meeting. The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all individual complaints to the Superintendent of Schools or Administration for resolution. Each citizen will be allotted up to three (3) minutes to speak, in order to allow everyone an opportunity to express their opinions or concerns.

MOTION FOR EXECUTIVE SESSION: (Personnel, Contract Negotiations, Legal)

Time:_____p.m.

Motion _____ Second _____ Roll Call/Vote _____

MOTION TO CLOSE EXECUTIVE SESSION: (Personnel, Contract Negotiations, Legal)

Time: _____ p.m.

Motion _____ Second _____ Roll Call/Vote _____

ADJOURNMENT: Time: _____ p.m.

Motion _____ Second _____ Roll Call/Vote _____
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NOTE: Committee Meetings & Dates

Committee	Date	Time	Location
Budget /Finance/Facilities	TBD	TBD	TBD
Curriculum / Policy	TBD	TBD	TBD
Personnel / Student Services	TBD	TBD	TBD

Next Regular Board of Education Meeting – Monday, June 22, 2020, (Location To Be Determined)

Miscellaneous inserts (GOLDENROD) -

*Documents