



Join Our Team as a Bus Driver at Cape Fear Academy!

Are you a reliable and safety-conscious driver looking for a flexible role in a vibrant educational community? Cape Fear Academy, southeastern North Carolina's premier independent school, is seeking **Bus Drivers** to support our students' enriching experiences. We're looking for individuals to operate our CDL and non-CDL required activity buses on an as-needed basis for field trips, sports events, arts excursions, and other exciting activities.

Not CDL certified yet? For the right candidates, we're willing to support CDL licensure training!

About Cape Fear Academy

Cape Fear Academy is a learning community committed to discovering and developing individual potential, preparing each student for success in college and life.

Located in Wilmington, NC, Cape Fear Academy is southeastern North Carolina's premier PK3-12 independent school. A learning community of nearly 800 students and 144 faculty and staff members, CFA is guided by the mission of discovering and developing individual potential. To accomplish this goal, CFA offers students an impressive array of opportunities in academics, the visual and performing arts, and athletics. Our 47-acre campus has state-of-the-art facilities that provide a rich and inspiring physical environment for students to explore and develop their passions. More important, CFA boasts a committed faculty and staff who live the school's mission in their daily interactions with students.

Teachers at Cape Fear Academy deliver high quality instruction that emphasizes critical thinking, written and oral communication, and collaboration in a technology-rich environment. CFA's academic curriculum establishes clear, coordinated goals for each course and grade level while still allowing teachers the freedom to be creative and innovative in their instructional choices. Academic departments foster collaborative decisions about curriculum, materials, and departmental goals. This high level of collegiality as well as support for continuous professional development make CFA an ideal place to grow professionally.

All members of the CFA community are familiar with and expected to uphold and foster the core values of respect, integrity, resilience, and accountability. These core values are the cornerstone

of school-wide commitment to developing leadership skills in our students, preparing them for success in college and life.

Bus Driver – CDL with P endorsement (Part-Time, As-Needed)

This part-time, as-needed position involves driving school-owned or rented activity buses. You'll have the flexibility to opt-in to a variety of intermittently scheduled shifts, ranging from two hours up to two days, depending on our activity schedule.

Duties/Responsibilities:

- Visually inspect each bus before driving.
 - Safely follow planned bus routes with students, teachers, staff, athletes, and artists.
 - Communicate as needed with appropriate school staff members during your route.
 - Promptly report any mechanical issues with the bus (e.g., brakes, steering, mirrors, safety equipment) to the Facilities Director or designee.
 - Prepare incident and accident reports as needed.
 - Communicate any equipment or scheduling issues, emergencies, traffic issues, or accidents to the Facilities Director or designee in a prompt fashion.
 - Perform other related duties as assigned.
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Schedule

This position operates on a **varied schedule**, with actual times determined by your supervisor. Be prepared for the possibility of **overnight trips** for student events like competitions or tournaments.

Required Knowledge, Skills, and Abilities:

- Tactful communication skills and the ability to communicate effectively with students.
 - Proven ability to operate a bus safely.
 - Extensive knowledge of motor vehicle laws.
 - Extensive knowledge of vehicle maintenance and the ability to diagnose essential mechanical problems.
 - Strong time management skills.
 - A record of providing strong customer service.
 - Knowledge of job site/workplace health and safety requirements.
 - Ability to work flexible hours, including evenings, weekends, and special events.
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Experience and Qualifications:

- Must be **21 years of age or older**.
 - Possess a **valid Commercial Driver's License (CDL) with "P" (Passenger) and "S" (School Bus) endorsements**.
 - A minimum of **two years of experience** driving commercial vehicles.
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Physical Requirements/Working Environment:

- Must pass **DOT-required drug screenings** (upon-hire and at random times) and regular **DOT physicals**.
 - Ability to handle prolonged periods of operating a bus.
 - Capable of working in a dynamic, stimulating environment with frequent noise interruptions without losing focus.
 - Must be able to assist passengers when needed.
 - Must be able to hear and speak sufficiently to manage any potential bus safety issues.
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Salary and Benefits

We offer **competitive compensation** and the potential for **additional pay for overnight trips**.

Starting Date

This position has a **flexible start date**.

To Apply

Ready to drive impact in our school community? Please visit our website and click on **“Apply Here”**. We look forward to hearing from you!

<https://www.capefearacademy.org/about/employment>

Or use the link below:

<https://recruiting.paylocity.com/recruiting/jobs/All/bad901c1-f066-460d-90a1-32df81fba70b/Cape-Fear-Academy>