

**PALMERTON AREA SCHOOL DISTRICT**

Palmerton, PA

Tuesday, January 7, 2025

**SPECIAL BOARD MEETING MINUTES**

	<p>A special board meeting of the Palmerton Area School District Board of School Directors was held in the Boardroom of the Administration Building, 680 Fourth Street, Palmerton, PA, on Tuesday, January 7, 2025, immediately following the board workshop, and called to order at 7:20 p.m. President Earl Paules presided. The meeting was viewable via livestream on the district’s Facebook page.</p> <p>An executive session was held today, January 7, 2025, before the workshop meeting for personnel matters.</p>			
<b>ROLL CALL</b>	<p>Present: Directors Connell, Haas, Krawchuk, Mazepa, Danielle Paules, Earl Paules, Schaible, and Snyder Absent: Director King</p>			
<b>OTHER ATTENDANCE</b>	<p>Angela Friebolin – Superintendent, Ryan Kish – Business Manager, Jacqueline McCandless – Board Secretary, and Shawn Lochinger – Solicitor</p>			
	<p><b>PUBLIC PARTICIPATION:</b></p> <ul style="list-style-type: none"><li>• None</li></ul>			
<b>CONSENT AGENDA</b>	<p>Director Snyder moved, seconded by Director Connell, to approve the consent agenda.</p> <p>Aye Votes: All Directors Present. Nay Votes: None. Motion Carried.</p>			
	<p><b>CONSENT AGENDA:</b></p>			
<b>UGI ENERGY SERVICES</b>	<p>Approved retroactively the natural gas agreement with UGI Energy Services for a 12-month period starting January 2025 through December 2025 at a rate of \$3.20/DTH. The expiring rate was \$2.45/DTH.</p>			
<b>UNCOMPENSATED LEAVE</b>	<p>Approved retroactively the following uncompensated leave request:</p> <table border="1"><tr><td>Employee #609</td><td>Effective from December 7, 2024 through January 17, 2025</td></tr></table>	Employee #609	Effective from December 7, 2024 through January 17, 2025	
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<b>FMLA</b>	<p>Approved retroactively the following for Family &amp; Medical Leave:</p> <table border="1"><tr><td>Employee #6894</td><td>Effective from December 31, 2024 through approximately March 25, 2025</td></tr></table>	Employee #6894	Effective from December 31, 2024 through approximately March 25, 2025	
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<b>FIELD TRIP</b>	<p>Approved the following field trip request:</p> <table border="1"><tr><td>High School Library Book Club</td><td>Broadway Theatre, 53<sup>rd</sup> &amp; Broadway, New York, NY</td><td>February 27, 2025</td></tr></table>	High School Library Book Club	Broadway Theatre, 53 <sup>rd</sup> & Broadway, New York, NY	February 27, 2025
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<b>BUS DRIVER</b>	<p>Approved David Berger as a George’s Transportation bus driver for the remainder of the 2024-2025 school year effective January 8, 2025</p>			
<b>2<sup>ND</sup> READING &amp; ADOPTION TO REPEAL POLICY 815.1</b>	<p>Approved the second reading and adoption to repeal the following policy:</p> <ol style="list-style-type: none"><li>1) Policy #815.1 Social Media</li></ol>			
	<p><b>END OF CONSENT AGENDA</b></p>			

<p><b>CHANGE ORDER (WEIGHT RM.)-NORTHEAST CONSTRUCTION</b></p>	<p>Director Mazepa moved, seconded by Director Danielle Paules, to approve retroactively Change Order Number 001, NorthEast Construction Management Group. The contract sum will be decreased by this change order in the amount of \$8,564.00.</p> <p>Aye Votes: All Directors Present. Nay Votes: None. Motion Carried.</p>
<p><b>CHANGE ORDER (WEIGHT RM.)-KC MECHANICAL</b></p>	<p>Director Connell moved, seconded by Director Danielle Paules, to approve retroactively Change Order Number PC-001, KC Mechanical Service, Inc. The contract sum will be decreased by this change order in the amount of \$4,350.00.</p> <p>Aye Votes: All Directors Present. Nay Votes: None. Motion Carried.</p>
<p><b>EMPLOYEE SEPARATION/RELEASE</b></p>	<p>Director Snyder moved, seconded by Director Danielle Paules, to approve the separation and release agreement with employee #104.</p> <p>Aye Votes: All Directors Present. Nay Votes: None. Motion Carried.</p>
<p><b>TEMPORARY ATHLETIC COORDINATOR</b></p>	<p>Director Connell moved, seconded by Director Danielle Paules, to approve retroactively David Smith as temporary Athletic Coordinator at the rate of \$300.00 per week effective December 10, 2024.</p> <p>Aye Votes: All Directors Present. Nay Votes: None. Motion Carried.</p>
<p><b>TREASURER RESIGNATION</b></p>	<p>Director Danielle Paules moved, seconded by Director Connell, to accept retroactively the resignation of Director MaryJo King as Treasurer of the Palmerton Area School Board effective December 3, 2024.</p> <p>Aye Votes: All Directors Present. Nay Votes: None. Motion Carried.</p>
<p><b>TREASURER w/ AMENDMENT</b></p>	<p>Director Connell amended her motion, seconded by Director Danielle Paules, to delete the yearly stipend of \$400.00, and approve retroactively Ryan Kish as Treasurer of the Palmerton Area School Board effective December 4, 2024 through June 30, 2025.</p> <p>Aye Votes: All Directors Present. Nay Votes: None. Motion Carried.</p>
<p><b>PUBLIC PARTICIPATION:</b></p> <ul style="list-style-type: none"> <li>• Pinar Angun – thanked the Board for listening to public input on the feasibility study; questioned if only the 6<sup>th</sup> graders would be the ones moving buildings; glad to see other options will be presented at next town hall meeting</li> <li>• Heather Pisulak – asked what design with options and information is being presented at the town hall meeting next week; asked Board to be clear as to what you are presenting</li> <li>• John Kovacs – questioned why moving the district offices was added into the new realignment; thanked Board for listening to community</li> </ul> <p><b>FOR THE GOOD OF THE ORDER:</b></p> <ul style="list-style-type: none"> <li>• Director Earl Paules mentioned it is an election year with four director positions open for election; stated there will be an executive session immediately following this meeting for personnel and legal matters</li> <li>• Director Krawchuk stated CCTI students visited fifth-grade students at area schools last month to give presentations on what CCTI has to offer.</li> </ul>	

<b>ADJOURNMENT</b>	<p>Director Connell moved, seconded by Director Danielle Paules, to adjourn the meeting at 7:41 p.m.</p> <p>Aye Votes: All Directors Present. Nay Votes: None. Motion Carried.</p> <p>Respectfully submitted,</p> <p>Jacqueline McCandless Board Secretary</p>
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