

**PALMERTON AREA SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS**

Tuesday, January 21, 2025

Parkside Boardroom, 680 Fourth Street, Palmerton, PA

All public meetings are being video recorded and livestreamed via Facebook for the purpose of public broadcast.

1. CALL TO ORDER 5:30 P.M.: PLEDGE OF ALLEGIANCE

2. ROLL CALL:

Dr. Connell	Ms. Haas	Ms. King	Ms. Krawchuk	Mr. Mazepa	Mrs. Paules
Mr. Paules	Mrs. Schaible	Ms. Snyder	Ms. Friebohn	Mr. Kish	Atty. Lochinger

3. STUDENT REPORTS:

4. SUPERINTENDENT’S REPORT:

5. BUSINESS MANAGER’S REPORT:

6. BOARD MEMBER REPORTS:

7. OLD BUSINESS:

8. PUBLIC PARTICIPATION (POLICY #903):

There shall be time available for public participation at the beginning and end of each board meeting. The beginning session is open for agenda items only and the ending session is open for any agenda times or issues relating to school district policies and operations. Informal requests shall be afforded five (5) minutes for presentation. Should the speaker find the five (5) minute time allotment to be insufficient for his/her presentation, a more detailed written presentation shall be an option. Please note that public interruption of the meeting will detract from the meeting.

9. MEETING MINUTES:

A. Motion for the Board of School Directors to approve the board meeting minutes from November 19, 2024, December 3, 2024 (reorganization meeting), and December 3, 2024 (regular meeting) (enclosures).

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

10. CONSENT AGENDA:

A. Motion for the Board of School Directors to approve the attached consent agenda.

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

11. FISCAL:

A. Motion for the Board of School Directors to approve the 2025-2026 General Operating Budget of the Carbon Lehigh Intermediate Unit #21 for the fiscal year July 1, 2025 to June 30, 2026 (enclosure).

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

B. Motion for the Board of School Directors to approve the Lehigh Carbon Community College Operating Budget, Debt Service/Leases, and Capital Budget for the fiscal year 2025-2026 (enclosure).

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

- C. Motion for the Board of School Directors to deny the real estate tax appeal for parcel 6-57-A1 (enclosure).

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

12. PERSONNEL:

- A. Motion for the Board of School Directors to approve the Memorandum of Understanding Concerning Administrative Compensation Pursuant to Act 93 effective July 1, 2025 to June 30, 2029 (enclosure).

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

13. PUBLIC PARTICIPATION:

14. FOR THE GOOD OF THE ORDER:

15. ADJOURNMENT:

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

PALMERTON AREA SCHOOL DISTRICT

CONSENT AGENDA

Tuesday, January 21, 2025

1. FISCAL:

- A. Approve accounts payable reports (enclosures)
- B. Approve treasurer's reports (enclosures)
- C. Approve budget transfers (enclosure)
- D. Approve retroactively the transfer to the capital reserve fund from the general fund in the amount of \$250,000.00
- E. Approve the Tax Collector Compensation Resolution (enclosure)
- F. Accept the settlement of \$6,400,000 Market Value on Parcel ID 27-57-B4.01A, effective July 1, 2024, on Docket No. 2023-2445, Forest Inn Property, LLC v. Carbon Co. BOAA et al. (enclosure)
- G. Accept the settlement of \$6,400,000 Market Value on Parcel ID 27-57-B4.01A, effective July 1, 2025, on Docket No. 2023-2445, Forest Inn Property, LLC v. Carbon Co. BOAA et al. (enclosure)
- H. Approve the agreement with Hershey Park Groups for the group picnic catering reservation agreement for the district's FBLA club. The cost of the agreement will be covered by FBLA student fees and fundraising (enclosure)

2. PERSONNEL:

- A. Approve Ryan King as High School Life Skills Teacher at Bachelor's, Step 1, at an annual salary of \$49,722 prorated effective January 22, 2025
- B. Acknowledge the following horizontal movement effective the second semester of the 2024-2025 school year:

Isabelle Beedle	From Bachelor's to Bachelor's +24
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- C. Approve the following for Family & Medical Leave:

Employee #8438	Effective from January 28, 2025 through approximately April 28, 2025
Employee #538	Effective from approximately May 19, 2025 through June 11, 2025
Employee #529	Effective intermittently from January 22, 2025 through June 30, 2025

- D. Approve the following uncompensated leave request:

Employee #531	Effective February 14, 2025
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E. Accept the following retirements:

Robert Falkenstein	Teacher-High School	Effective at the conclusion of the 2024-2025 school year
Timothy Kleintop	Health Room Technician-Towamensing	Effective at the conclusion of the 2024-2025 school year
Ann Therese Plocinik	Building Secretary-Towamensing	Effective June 2, 2025

F. Approve the following at the prevailing Board-approved rates effective January 22, 2025:

Rachel DeMicco	Substitute Teacher
Paige Mathieu	Guest Teacher

G. Approve Marlena Stroup as Palmerton Area Music Parents’ Association (PAMPA) Volunteer Chaperone for the remainder of the 2024-2025 school year effective January 22, 2025

H. Remove the following from the current substitute lists effective January 22, 2025:

Michael Adams	Substitute Teacher
Katherine Wysocki	Substitute Teacher
Sally Krawchuk	Substitute Secretary
Diane Smelas	Substitute Secretary

I. Approve the revised district substitute rates for the teachers and support staff effective January 26, 2025 (enclosure)

J. Approve tuition reimbursements (enclosure)

3. OTHER:

A. Approve retroactively the settlement agreement and release for student #24134 effective December 20, 2024 (enclosure)

B. Approve the following field trip requests (enclosures):

Video/Newspaper/Yearbook Clubs-HS	PA School Press Association state competition at Penn State University, State College, PA	March 31, 2025 through April 2, 2025
FBLA-HS	State Leadership Conference/Competition Hershey, PA	April 6, 2025 through April 9, 2025
Chorus-HS	District Chorus Festival, Elverson, PA	February 6, 2025 through February 7, 2025
Band-HS	District Band Festival, Catasauqua HS	January 23, 2025 through January 25, 2025

C. Approve the following conference (enclosure):

Ryan Kish	PASBO Annual Conference, Hershey	March 12, 2025 through March 14, 2025	Estimated cost of \$1,634.98
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- D. Approve the client services agreement with Soliant Health, LLC, from January 22, 2025 through January 21, 2026 (enclosure)
- E. Approve the client assignment confirmation with Soliant Health, LLC, from January 22, 2025 through June 11, 2025 (enclosure)
- F. Approve the client confirmation for per diem substitutes with Soliant Health, LLC, from January 22, 2025 through January 21, 2026 (enclosure)
- G. Approve the affiliation agreement with Liberty University, Inc. (enclosure)