

PALMERTON AREA SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS
Tuesday, April 15, 2025

Parkside Boardroom, 680 Fourth Street, Palmerton, PA

All public meetings are being video recorded and livestreamed via Facebook for the purpose of public broadcast.

1. CALL TO ORDER 5:30 P.M.: PLEDGE OF ALLEGIANCE

2. ROLL CALL:

Dr. Connell	Ms. Haas	Ms. King	Ms. Krawchuk	Mr. Mazepa	Mrs. Paules
Mr. Paules	Mrs. Schaible	Ms. Snyder	Ms. Friebolin	Mr. Kish	Atty. Lochinger

3. STUDENT REPORTS:

4. SUPERINTENDENT’S REPORT:

5. BUSINESS MANAGER’S REPORT:

6. BOARD MEMBER REPORTS:

7. OLD BUSINESS:

8. PUBLIC PARTICIPATION (POLICY #903):

There shall be time available for public participation at the beginning and end of each board meeting. The beginning session is open for agenda items only and the ending session is open for any agenda times or issues relating to school district policies and operations. Informal requests shall be afforded five (5) minutes for presentation. Should the speaker find the five (5) minute time allotment to be insufficient for his/her presentation, a more detailed written presentation shall be an option. Please note that public interruption of the meeting will detract from the meeting.

9. MEETING MINUTES:

A. Motion for the Board of School Directors to approve the board meeting minutes from March 18, 2025 (enclosure).

Motion by: _____ Seconded by: _____
 Vote: Yes _____ No _____ Absent _____ Abstentions _____

10. CONSENT AGENDA:

A. Motion for the Board of School Directors to approve the attached consent agenda.

Motion by: _____ Seconded by: _____
 Vote: Yes _____ No _____ Absent _____ Abstentions _____

11. FISCAL:

A. Motion for the Board of School Directors to approve the revised proposal from KCBA Architects to proceed with the building design and bid package for the two-story high school addition with secure entrance, renovation of existing high school administration area, and new 11,000 square foot district administration office addition (enclosures).

Motion by: _____ Seconded by: _____
 Vote: Yes _____ No _____ Absent _____ Abstentions _____

B. Motion for the Board of School Directors to approve the revised proposal from Keystone Consulting Engineers to proceed with the planning, bid document preparation, and fee schedule for the

two-story high school addition with secure entrance, renovation of existing high school administration area, and new 11,000 square foot district administration office addition (enclosure).

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

- C. Motion for the Board of School Directors to authorize district administration to plan and execute a move of the sixth grade to the junior high school.

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

- D. Motion for the Board of School Directors to authorize district administration to move forward with the planning of the elementary realignment of grades K-6.

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

- E. Motion for the Board of School Directors to approve the lease agreement with Fernbrook3295, LLC, for the relocation of the district administration offices for a term of two (2) years commencing on May 1, 2025 at a rate of \$3,800.00 per month (enclosure).

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

12. PERSONNEL:

- A. Motion for the Board of School Directors to approve Dr. Daniel Heaney as Assistant Superintendent for Academic Programs and Technology, at an annual salary of \$135,000.00 prorated, pursuant to the terms and conditions set forth in a contract negotiated between the employee and the Palmerton Area Board of School Directors effective April 16, 2025 (enclosure).

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

- B. Motion for the Board of School Directors to approve Ryan Kish as Assistant Superintendent for Finance and Facilities, at no change to current salary, pursuant to the terms and conditions set forth in a contract negotiated between the employee and the Palmerton Area Board of School Directors effective April 16, 2025 (enclosure).

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

- C. Motion for the Board of School Directors to approve the annual salary increase of Angela Friebolin, Superintendent, to \$138,000.00 prorated for the remainder of the 2024-2025 school year, with no change to the terms and conditions of the negotiated contract, effective April 16, 2025.

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

D. Motion for the Board of School Directors to approve the Memorandum Of Understanding with Palmerton Area Education Association for the creation of a Dean of Students position effective April 16, 2025 (enclosure).

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

E. Motion for the Board of School Directors to accept the retirement of Jamie Schuler, Assistant to the Superintendent, effective September 12, 2025.

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

13. OTHER:

A. Motion for the Board of School Directors to approve eligible students to swim as independent athletes with coaches serving on a volunteer basis for the 2025-2026 school year.

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

14. PUBLIC PARTICIPATION:

15. FOR THE GOOD OF THE ORDER:

16. ADJOURNMENT:

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

PALMERTON AREA SCHOOL DISTRICT
CONSENT AGENDA
Tuesday, April 15, 2025

1. FISCAL:

- A. Approve accounts payable reports (enclosures)
- B. Approve treasurer’s reports (enclosures)
- C. Approve budget transfers (enclosure)
- D. Approve the Cost-Savings Program with Behavioral Health Associates for the 2025-2026 school year (enclosure)
- E. Approve the Creative Writing Club as an extracurricular club at the high school (enclosure)
- F. Approve the DJ contract with Lehigh Valley Events Productions, LLC, for the High School Class of 2025 prom on May 2, 2025 in the amount of \$1,300.00 (enclosure)
- G. Approve the food service contract renewal with Metz Culinary Management, Inc., for the 2025-2026 school year (enclosure)
- H. Accept the following donations to the High School Student Council MiniThon fundraiser:

Wanda Kern	\$20.00
Joanne Harris	\$50.00
Leonard Breiner	\$50.00

2. PERSONNEL:

- A. Approve Christina Wilson as Building Secretary at Towamensing Elementary at an annual salary of \$36,071.00 prorated effective April 16, 2025 with a start date to be determined
- B. Accept the following retirement:

Lori Schaffer	Building Secretary-JHS	Effective July 4, 2025
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- C. Approve retroactively the following Mentor for the remainder of the 2024-2025 school year effective March 24, 2025:

Kristen Perdew	<i>for Ryan King</i>	\$1,505.00 prorated
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- D. Approve retroactively the following for Family & Medical Leave:

Employee #819	Effective from March 25, 2025 through May 20, 2025
Employee #563	Effective from March 24, 2025 through March 24, 2026, not to exceed 60 days intermittently
Employee #538	Updated effective dates from March 31, 2025 through June 10, 2025

E. Approve retroactively a medical leave of absence for employee #711 effective March 24, 2025 through April 30, 2025

F. Approve retroactively the following uncompensated leave requests:

Employee #611	Effective March 17, 2025 through April 20, 2025
Employee #158	Effective April 14, 2025 through May 16, 2025
Employee #751	Effective April 24, 2025 (1/2 day)

G. Approve the following staff to work in the Junior High Summer Escape Room Program from June 24, 2025 through August 7, 2025:

<i>Teachers at the Professional Services rate per the PAEA Collective Bargaining Agreement:</i>	
Melissa Hoffman	Kimberly Seiler

H. Approve the following staff to work in the Elementary Summer School program from July 8, 2025 through July 31, 2025:

<i>Teachers at the Professional Services rate per the PAEA Collective Bargaining Agreement:</i>		
Kristina Himmelwright	Cindy Kuntzman	Jennifer Ramaly
Michael J. Horvath	Amy Negley	Sara Samok
Elizabeth Karb	Kimberly Nenscel	Emily Turek
Jodi Kocher	Michelle O'Neill	
<i>Instructional Assistants at the contractual hourly rate per the PAESPA Agreement:</i>		
Elizabeth Campbell	Darlene Smale	Victoria Smith

I. Approve the following staff to work in the Extended School Year (ESY) program from July 7, 2025 through July 31, 2025:

<i>Teachers at the Professional Services rate per the PAEA Collective Bargaining Agreement:</i>	
Joey Roetz	
<i>Speech Therapist at the Professional Services rate per the PAEA Collective Bargaining Agreement:</i>	
Tammy Hoffman	
<i>Instructional Assistants at the contractual hourly rate per the PAESPA Agreement:</i>	
Melissa Fronheiser	Erika Katona
Sharon Hettler	Eileen Long
<i>Health Room Technician at the contractual hourly rate per the PAESPA Agreement:</i>	
Michelle Bisbing	

J. Approve Andrew Remsing as summer program facilitator of the eBridges Course/Credit Recovery Program for students in grades 7-12 from June 18, 2025 through July 3, 2025 at the Professional Services rate per the PAEA Collective Bargaining Agreement

K. Approve the following Fall Coaches for the 2025-2026 school year:

FOOTBALL:		
Christopher Walkowiak	Head Coach	\$6,544
Michael Falcone	Assistant Coach	\$4,284
Freddie Leshner	Assistant Coach	\$4,284
Patrick Morgans	Assistant Coach	\$4,284
Christopher Frace	Assistant Coach	\$4,284
Shawn Leadbetter	Assistant Coach (1/2)	\$2,142
Austin Cseh	Assistant Coach (1/4)	\$1,071
Kevin Booth	Assistant Coach (1/4)	\$1,071
Logan Leshner	Volunteer Assistant Coach	--
James Hunsicker	Volunteer Assistant Coach	--
CROSS COUNTRY:		
Michael J. Horvath	Head Coach	\$4,304
David Frederickson, Jr.	Assistant Coach	\$2,826
Michael Noyola	Assistant Coach (1/2)	\$1,414
FIELD HOCKEY:		
Megan Leadbetter	Head Coach	\$4,304
Jillian Frank	Assistant Coach	\$2,826
Lauren Salerno	Volunteer Assistant Coach	--
Alexandrea Spalding	Volunteer Assistant Coach	--
Heather Long	Volunteer Assistant Coach	--
SOCCER-BOYS:		
Antonio Orlando	Head Coach	\$4,304
William Hansen	Assistant Coach	\$2,826
Michael Hansen	Volunteer Assistant Coach	--
SOCCER-GIRLS:		
Jonathan Perlioni	Head Coach	\$4,304
Dylan Fejes	Assistant Coach	\$2,826
Connor Russo	Volunteer Assistant Coach	--
GOLF:		
Alexander Knoll	Co-Head Coach	\$1,294
Joseph Trimmel	Co-Head Coach	\$1,294
VOLLEYBALL:		
Savannah Mickel	Head Coach	\$4,304
Brandyn Miller	Assistant Coach	\$2,826
CHEER:		
Joy Devino	Co-Head Coach	\$2,635
Christine Ruzicka	Co-Head Coach	\$2,635

- L. Approve retroactively the following event workers for the remainder of the 2024-2025 school year at \$30.00 per event:

Jarrad Hedes	Winter Event Worker	Effective February 1, 2025
Katherine Baumgardt	Spring Event Worker	Effective March 24, 2025

- M. Approve Kimberly Seiler as Game manager at a rate of \$30.00 per hour for the remainder of the 2024-2025 school year effective April 16, 2025

- N. Accept the following resignation:

Karissa Belcher	Director of Human Resources	Effective April 30, 2025
Scott Levendusky	Food Service Worker	Effective March 29, 2025

- O. Remove the following from the current substitute list effective April 16, 2025:

Heather Reabold	Substitute Secretary and Substitute Instructional Assistant	Effective April 2, 2025
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- P. Approve the Confidential Administrative Secretaries contract effective from July 1, 2025 through June 30, 2029 (enclosure)

- Q. Approve tuition reimbursements (enclosure)

3. OTHER:

- A. Approve the revised 2024-2025 school district calendar (enclosure)
- B. Approve the 2025-2026 school district calendar (enclosure)
- C. Approve retroactively John Sabo as George’s Transportation bus drivers for the remainder of the 2024-2025 school year effective March 31, 2025
- D. Approve Alysia Phillips as Spanish Interpreter for PSSA testing for the 2024-2025 school year at a rate of \$36.00 per hour effective April 16, 2025
- E. Approve the 2025-2026 CLIU #21 Facilities Plan Recommendation (enclosure)
- F. Approve the School Photo Agreement with Dan’s Camera City for the 2025-2026, 2026-2027, and 2027-2028 school years (enclosure)
- G. Approve the general agreement with PenTeleData for services at 3295 Forest Inn Road, Palmerton, for a monthly recurring fee of \$1,072.00 (enclosure)
- H. Approve the following field trip to be paid through the athletics budget (enclosure):

PIAA Track & Field Championship	Shippensburg University	May 22, 2025, May 23, 2025, and May 24, 2025
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I. Approve the first reading of the following policies (enclosures):

- 1) Policy #103 Discrimination/Harassment Affecting Students
- 2) Policy #104 Discrimination/Harassment Affecting Staff
- 3) Policy #112 School Counseling
- 4) Policy #113.1 Discipline of Students with Disabilities
- 5) Policy #234 Pregnant/Parenting/Married Students
- 6) Policy #252 Dating Violence

J. Approve the second reading and adoption of the following policies (enclosures):

- 1) Policy #106 Guides for Planned Instruction
- 2) Policy #109 Resource Materials
- 3) Policy #113.2 Behavior Support
- 4) Policy #121 Field Trips
- 5) Policy #125 Adult Education
- 6) Policy #137.3 Participation in Career & Technical Programs by Home Education Students
- 7) Policy #143 Standards for Persistently Dangerous Schools
- 8) Policy #144 Standards for Victims of Violent Crimes
- 9) Policy #200 Enrollment of Students
- 10) Policy #201 Admission of Students
- 11) Policy #204 Attendance
- 12) Policy #210 Medications/Emergency Care
- 13) Policy #210.1 Possession/Administration of Asthma Inhalers/Epinephrine Auto-Injectors