

PALMERTON AREA SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS
Wednesday, May 21, 2025

Parkside Boardroom, 680 Fourth Street, Palmerton, PA

All public meetings are being video recorded and livestreamed via Facebook for the purpose of public broadcast.

1. CALL TO ORDER 5:30 P.M.: PLEDGE OF ALLEGIANCE

2. ROLL CALL:

Dr. Connell	Ms. Haas	Ms. King	Ms. Krawchuk	Mr. Mazepa	Mrs. Paules
Mr. Paules	Mrs. Schaible	Ms. Snyder	Ms. Friebohn	Mr. Kish	Dr. Heaney
Atty. Lochinger					

3. STUDENT REPORTS:

4. SUPERINTENDENT’S REPORT:

5. BUSINESS MANAGER’S REPORT:

6. BOARD MEMBER REPORTS:

7. OLD BUSINESS:

A. CCTI

8. PUBLIC PARTICIPATION (POLICY #903):

There shall be time available for public participation at the beginning and end of each board meeting. The beginning session is open for agenda items only and the ending session is open for any agenda times or issues relating to school district policies and operations. Informal requests shall be afforded five (5) minutes for presentation. Should the speaker find the five (5) minute time allotment to be insufficient for his/her presentation, a more detailed written presentation shall be an option. Please note that public interruption of the meeting will detract from the meeting.

9. MEETING MINUTES:

A. Motion for the Board of School Directors to approve the board meeting minutes from April 15, 2025 (enclosure).

Motion by: _____ Seconded by: _____
 Vote: Yes _____ No _____ Absent _____ Abstentions _____

10. CONSENT AGENDA:

A. Motion for the Board of School Directors to approve the attached consent agenda.

Motion by: _____ Seconded by: _____
 Vote: Yes _____ No _____ Absent _____ Abstentions _____

11. FISCAL:

A. Motion for the Board of School Directors to approve the proposed final budget for 2025-2026 with no tax index increase and expenditure totals of \$41,864,023. The 2025-2026 Real Estate Tax mills will be set at 65.9150. The final budget is set to be approved at the June 17, 2025 board meeting (enclosure).

Motion by: _____ Seconded by: _____
 Vote: Yes _____ No _____ Absent _____ Abstentions _____

- B. Motion for the Board of School Directors to adopt the reimbursement resolution as prepared by Bond Counsel declaring the Board’s official intent to reimburse funds of the school district from the proceeds of anticipated bond issuances for expenditures made towards the high school and district administration building projects (enclosure).

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

12. PERSONNEL:

- A. Motion for the Board of School Directors to approve Kelly Beblavy as Supervisor of Curriculum and Instruction as a Group One employee per the Act 93 Memorandum of Understanding at an annual salary of \$96,000 effective July 1, 2025.

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

13. OTHER:

- A. Motion for the Board of School Directors to approve _____ as Treasurer of the Palmerton Area School Board effective July 1, 2025 through June 30, 2026 at the rate of \$400.00 per year.

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

14. PUBLIC PARTICIPATION:

15. FOR THE GOOD OF THE ORDER:

16. ADJOURNMENT:

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

PALMERTON AREA SCHOOL DISTRICT
CONSENT AGENDA
Wednesday, May 21, 2025

1. FISCAL:

- A. Approve accounts payable reports (enclosures)
- B. Approve treasurer’s reports (enclosures)
- C. Approve budget transfers (enclosure)
- D. Approve the contractual agreement with Bear Creek Mountain Resort, Macungie, PA, for the Class of 2026 Senior Prom on May 1, 2026 (enclosure)
- E. Approve the production contract licensing agreement with Music Theatre International for the production of *Lionel Bart’s Oliver! JR* by the High School Drama Activity Club to be held in September 2025 (enclosure)
- F. Approve the contract for DJ services with Nick Romano for the Junior High National Honor Society Dance on May 30, 2025 in the amount of \$250.00 (enclosure)
- G. Approve the following donations:

PenTeleData	to the HS Student Council Activity Club for miniTHON fundraiser	\$250.00
Pencor Services, Inc.	to the HS Student Council Activity Club for miniTHON fundraiser	\$250.00
Giant Company, Walnutport, Feeding School Kids Initiative	to outstanding student lunch debt	\$2,707.60

2. PERSONNEL:

- A. Approve Lacey Barachie as Building Secretary at the Junior High School at an annual salary of \$36,071 prorated pending receipt of onboarding documents with a start date to be determined
- B. Approve Tina Gerhard as Custodian at an annual salary of \$32,970 plus \$0.55 hourly shift differential per the Palmerton Area Education Support Professionals Association Memorandum of Understanding dated February 21, 2024, effective July 1, 2025
- C. Approve retroactively the revised hire date for Katie Steigerwalt, High School Biology Teacher to May 16, 2025
- D. Approve retroactively Family & Medical Leave for employee #190 with an onset date of May 6, 2025 not to exceed 12 weeks
- E. Accept the following resignation:

Dawn Burke	High School English Teacher	Effective at the close of business June 11, 2025
------------	-----------------------------	--

F. Approve tuition reimbursements (enclosure)

3. OTHER:

A. Approve the contract for services with Behavioral Health Associates for the 2025-2026 school year (enclosure)

B. Approve the Memorandum of Understanding between the Pennsylvania State Police and the Palmerton Area School District (enclosure)

C. Approve the Memorandum of Understanding between the Palmerton Borough Police and the Palmerton Area School District (enclosure)

D. Approve the standard agreement for legal representation with Sweet Stevens Katz Williams for the 2025-2026 school year (enclosure)

E. Approve the legal services consultation agreement for special education with Sweet Stevens Katz Williams for the 2025-2026 school year (enclosure)

F. Approve the CLIU#21 Overdrive/SORA Consortium agreement for the 2025-2026 school year in the amount of \$2,275.00 (enclosure)

G. Approve Jacqueline McCandless as Palmerton Area School Board Secretary effective July 1, 2025 through June 30, 2029 at the rate of \$1,500.00 per year

H. Approve Ryan Kish as Palmerton Area School Board Assistant Secretary effective July 1, 2025 through June 30, 2029

I. Appoint Directors Kristen Schaible and Alyson Krawchuk as voting delegates to the 2025 PSBA Delegate Assembly at Kalahari Resorts & Conventions in Pocono Manor, PA, on October 21, 2025

J. Approve the second reading and adoption of the following policies (enclosures):

- 1) Policy #006 Meetings
- 2) Policy #008 Organization Chart