

PALMERTON AREA SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS

Tuesday, March 18, 2025

Parkside Boardroom, 680 Fourth Street, Palmerton, PA

All public meetings are being video recorded and livestreamed via Facebook for the purpose of public broadcast.

1. CALL TO ORDER 5:30 P.M.: PLEDGE OF ALLEGIANCE

2. ROLL CALL:

Dr. Connell	Ms. Haas	Ms. King	Ms. Krawchuk	Mr. Mazepa	Mrs. Paules
Mr. Paules	Mrs. Schaible	Ms. Snyder	Ms. Friebolin	Mr. Kish	Atty. Lochinger

3. STUDENT REPORTS:

4. SUPERINTENDENT’S REPORT:

5. BUSINESS MANAGER’S REPORT:

6. BOARD MEMBER REPORTS:

7. OLD BUSINESS:

8. PUBLIC PARTICIPATION (POLICY #903):

There shall be time available for public participation at the beginning and end of each board meeting. The beginning session is open for agenda items only and the ending session is open for any agenda times or issues relating to school district policies and operations. Informal requests shall be afforded five (5) minutes for presentation. Should the speaker find the five (5) minute time allotment to be insufficient for his/her presentation, a more detailed written presentation shall be an option. Please note that public interruption of the meeting will detract from the meeting.

9. MEETING MINUTES:

A. Motion for the Board of School Directors to approve the board meeting minutes from February 18, 2025 (enclosure).

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

10. CONSENT AGENDA:

A. Motion for the Board of School Directors to approve the attached consent agenda.

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

11. FISCAL:

A. Motion the Board of School Directors to approve the 2025-2026 Proposed Operating Budget for the Carbon Career & Technical Institute, calling for Receipts and Expenditures in the amount of \$9,584,132.00 for the Fiscal Year July 1, 2025 to June 30, 2026 (enclosure).

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

B. Motion for the Board of School Directors to award the bid for the S. S. Palmer Elementary parking lot improvement project to Bruce George Paving & Excavation, Inc., at a cost of \$50,727.35 (enclosure).

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

- C. Motion for the Board of School Directors to authorize the district administration, together with KCBA Architects, to explore the feasibility of construction of a new high school entrance and additional classrooms and additional junior high school classrooms (enclosures).

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

12. OTHER:

- A. Motion for the Board of School Directors to approve the district's Comprehensive Plan for the 2025-2028 school years (enclosure).

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

13. PUBLIC PARTICIPATION:

14. FOR THE GOOD OF THE ORDER:

15. ADJOURNMENT:

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

PALMERTON AREA SCHOOL DISTRICT
CONSENT AGENDA
Tuesday, March 18, 2025

1. FISCAL:

- A. Approve accounts payable reports (enclosures)
- B. Approve treasurer’s reports (enclosures)
- C. Approve budget transfers (enclosure)
- D. Accept the Single Audit Report dated fiscal year ended June 30, 2024 as presented by Gorman & Associates, P.C. (enclosure)
- E. Accept the settlement agreement and mutual release of claims between the Palmerton Area School District and Pennsylvania Leadership Charter School (enclosure)
- F. Approve the DJ contract with Jayden Reed for the high school student council dance on March 22, 2025 in the amount of \$200.00 (enclosure)
- G. Accept the following donations:

<i>From Valley Royale</i>	<i>to FBLA Activity Club</i>	<i>\$ 160.00</i>
<i>From Kerry Palumbo</i>	<i>to FBLA Activity Club</i>	<i>\$ 240.00</i>
<i>From Palmerton Football Parents Club</i>	<i>to Gridiron Activity Club</i>	<i>\$3,600.00</i>

2. PERSONNEL:

- A. Approve the following effective March 19, 2025:

Scott Levendusky	Food Service Worker	\$16.38 per hour
Frances Powell	Instructional Assistant	\$18.28 per hour

- B. Approve the following for Family & Medical Leave:

Employee #187	Retroactively intermittently effective from March 6, 2025 through March 5, 2026
Employee #347	Effective from approximately July 28, 2025 through September 19, 2025
Employee #406	Retroactively effective from March 5, 2025 through approximately April 7, 2025

- C. Approve the following uncompensated leave requests:

Employee #656	March 28, 2025
Employee #156	April 9, 2025, April 10, 2025, and April 11, 2025

- D. Approve the following Game Managers at a rate of \$30.00 per hour for the remainder of the 2024-2025 school year effective March 19, 2025:

Alexander Knoll
Andrew Remsing
Matthew Solt

E. Approve the following Coaches for the remainder of the 2024-2025 school year:

Joshua Rake	Track Assistant Coach	Retroactively effective March 3, 2025	\$2,798
Joel Gulla	Softball Volunteer Assistant Coach	Retroactively effective February 22, 2025	--
Victoria DePaulo	Baseball Volunteer Assistant Coach	Effective March 19, 2025	--

F. Approve Chad Sommers as Palmerton Area Music Parents' Association (PAMPA) Volunteer Chaperone for the remainder of the 2024-2025 school year effective March 19, 2025

G. Approve Austin Cseh as Spring Event Worker at a rate of \$30.00 per event for the remainder of the 2024-2025 school year effective March 19, 2025

H. Accept the following retirements effective June 30, 2025:

Diane Benner	Custodian
Mark Benner	Custodian

I. Accept the following resignation:

Frances Powell	Food Service Worker	Effective March 4, 2025
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J. Approve the following substitutes at the daily rate of \$135.00 effective March 19, 2025:

Megan Zamora	Substitute Nurse
Sarah Zaborowski-Mekelburg	Substitute Teacher

K. Approve tuition reimbursements (enclosure)

3. OTHER:

A. Approve the following George's Transportation bus drivers for the remainder of the 2024-2025 school year effective March 19, 2025:

Gerald Hadinger
Anthony Nichol

B. Approve the Carbon Lehigh Intermediate Unit #21 Intergovernmental Agreement for Special Education Services for the 2025-2026 school year (enclosure)

C. Approve the Carbon Lehigh Intermediate Unit #21 Notice of Adoption of Approved LEA Policies, Procedures, and Use of Funds by School District for the 2025-2026 school year (enclosure)

D. Approve the first reading of the following policies (enclosures):

- 1) Policy #106 Guides for Planned Instruction
- 2) Policy #109 Resource Materials
- 3) Policy #112 Guidance Counseling
- 4) Policy #113.2 Behavior Support

- 5) Policy #121 Field Trips
- 6) Policy #125 Adult Education
- 7) Policy #137.3 Participation in Career & Technical Programs by Home Education Students
- 8) Policy #143 Standards for Persistently Dangerous Schools
- 9) Policy #144 Standards for Victims of Violent Crimes
- 10) Policy #200 Enrollment of Students
- 11) Policy #201 Admission of Students
- 12) Policy #204 Attendance
- 13) Policy #210 Medications/Emergency Care
- 14) Policy #210.1 Possession/Administration of Asthma Inhalers/Epinephrine Auto-Injectors

E. Approve the second reading and adoption of the following policies (enclosures):

- 1) Policy #216 Student Records
- 2) Policy #218.1 Weapons
- 3) Policy #222 Tobacco & Vaping Products
- 4) Policy #235.1 Surveys
- 5) Policy #254 Educational Opportunity for Military Children