

# **PALMERTON AREA SCHOOL DISTRICT**

## **BOARD OF SCHOOL DIRECTORS WORKSHOP**

**Tuesday, May 6, 2025 – 5:30 pm**

**Parkside Boardroom, 680 Fourth Street, Palmerton, PA**

All public meetings are being video recorded and livestreamed via Facebook for the purpose of public broadcast.

### 1. Fiscal

- a. 2025-2026 proposed budget

### 2. Facilities/Buildings and Grounds

- a. Construction project update
- b. S. S. Palmer Elementary parking lot update

### 3. Policies

- a. Review of draft policies

**PALMERTON AREA SCHOOL DISTRICT**  
**SPECIAL MEETING OF THE BOARD OF SCHOOL DIRECTORS**

**Tuesday, May 6, 2025**

**Parkside Boardroom, 680 Fourth Street, Palmerton, PA**

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- 1. CALL TO ORDER immediately following Workshop: PLEDGE OF ALLEGIANCE**  
**2. ROLL CALL:**

Dr. Connell	Ms. Haas	Ms. King	Ms. Krawchuk	Mr. Mazepa	Mrs. Paules
Mr. Paules	Mrs. Schaible	Ms. Snyder	Ms. Friebolin	Mr. Kish	Dr. Heaney

- 3. OLD BUSINESS:**  
**4. PUBLIC PARTICIPATION (POLICY #903):**

There shall be time available for public participation at the beginning and end of each board meeting. The beginning session is open for agenda items only and the ending session is open for any agenda times or issues relating to school district policies and operations. Informal requests shall be afforded five (5) minutes for presentation. Should the speaker find the five (5) minute time allotment to be insufficient for his/her presentation, a more detailed written presentation shall be an option. Please note that public interruption of the meeting will detract from the meeting.

- 5. CONSENT AGENDA:**

A. Motion for the Board of School Directors to approve the attached consent agenda.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

- 6. FISCAL:**

A. Motion for the Board of School Directors to accept Change Order #1 from Bruce George Paving & Excavating, Inc., for existing fence removal work and installation of one (1) new parking bollard in the amount of \$5,000.00 (enclosures).

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

- 7. PERSONNEL:**

A. Motion for the Board of School Directors to approve Erick Kresge as Boys' Wrestling Head Coach effective for the 2025-2026 school year with a stipend of \$6,544.00.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

- 8. PUBLIC PARTICIPATION:**

- 9. FOR THE GOOD OF THE ORDER:**

- 10. ADJOURNMENT:**

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

**PALMERTON AREA SCHOOL DISTRICT**  
**CONSENT AGENDA**  
**Tuesday, May 6, 2025**

**1. FISCAL:**

- A. Approve the Sponsor-to-Sponsor Agreement with Lehigh Carbon Community College SHINE Program for purchasing meals from the district (enclosure)

**2. PERSONNEL:**

- A. Approve Katie Steigerwalt as High School Biology Teacher at Bachelor’s +24, Step 1, at an annual salary of \$50,222 prorated effective May 15, 2025. Ms. Steigerwalt will be approved on a Provisional Intern Teaching Certificate through Kutztown University and will be employed with an educational obligation.
- B. Approve retroactively Brandyn Miller to teach five (5) hours a week of homebound instruction at the Professional Services rate per the PAEA Collective Bargaining Agreement through the remainder of the 2024-2025 school year effective April 23, 2025
- C. Approve the following Mentors for the remainder of the 2024-2025 school year effective May 15, 2025:

Jeanne Knepper, Co-Mentor	<i>for Katie Steigerwalt</i>	\$752.50 prorated
Andrew Remsing, Co-Mentor	<i>for Katie Steigerwalt</i>	\$752.50 prorated

- D. Approve Michael Noyola as Substitute Teacher at the prevailing substitute rates effective May 7, 2025 pending receipt of a Prospective Educator Substitute Teaching Permit
- E. Approve Linda Marlatt as a Palmerton Area Music Parents’ Association (PAMPA) Volunteer Chaperone for the remainder of the 2024-2025 school year effective May 7, 2025
- F. Rescind the September 17, 2024 approval of Francis Gough as Track Assistant Coach for the 2024-2025 school year
- G. Accept the resignation of Justin Petersen, High School Biology Teacher, effective at close of business on May 14, 2025. He will begin in the Act 93 Group effective May 15, 2025.
- H. Accept the following resignations:

Eric Strohl	Stage Crew Advisor	Effective at close of business April 17, 2025
Shawn Leadbetter	Football Assistant Coach (1/2)	Effective for the 2025-2026 school year
Logan Leshner	Football Volunteer Assistant Coach	Effective for the 2025-2026 school year
Sage Nalesnik	Track Volunteer Assistant Coach	Retroactively effective for the 2024-2025 school year
Justin Petersen	Computer Coach	Effective at close of business May 14, 2025

I. Approve the following Coaches:

Shawn Leadbetter	Football Assistant Coach	\$4,284.00	Effective for the 2025-2026 school year
Logan Leshner	Football Assistant Coach (1/2)	\$2,142.00	Effective for the 2025-2026 school year
Sage Nalesnik	Track Assistant Coach	\$2,798.00	Effective retroactively for the 2024-2025 school year

**2. OTHER:**

- A. Approve retroactively the Intergovernmental Agreement for Title I Equitable Services with the CLIU #21 for the 2024-2025 school year effective March 27, 2025 (enclosure)
- B. Approve retroactively the Educator & Clinician Preparation Field Experience Agreement with Indiana University of Pennsylvania effective April 23, 2025 (enclosure)
- C. Approve retroactively Angel Delgado as George’s Transportation bus driver for the remainder of the 2024-2025 school year effective April 21, 2025
- D. Approve the following field trip requests (enclosures):

PA Media & Design Competition	Elizabethtown College	May 19, 2025 through May 20, 2025
Boys’ basketball team tournament	East Stroudsburg University	June 27, 2025 through June 28, 2025
FBLA National Leadership Conference	Anaheim, CA	June 28, 2025 through July 3, 2025

E. Approve the first reading of the following policies (enclosures):

- 1) Policy #006 Meetings
- 2) Policy #008 Organization Chart

F. Approve the second reading and adoption of the following policies (enclosures):

- 1) Policy #103 Discrimination/Harassment Affecting Students
- 2) Policy #104 Discrimination/Harassment Affecting Staff
- 3) Policy #112 School Counseling
- 4) Policy #234 Pregnant/Parenting/Married Students
- 5) Policy #252 Dating Violence