

PALMERTON AREA SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS
Tuesday, July 15, 2025

High School Library, 3525 Fireline Road, Palmerton, PA

All public meetings are being video recorded and live streamed via Facebook for the purpose of public broadcast.

1. CALL TO ORDER 5:30 P.M.: PLEDGE OF ALLEGIANCE

2. ROLL CALL:

Dr. Connell	Ms. Haas	Ms. King	Ms. Krawchuk	Mr. Mazepa	Mrs. Paules
Mr. Paules	Ms. Snyder	Ms. Friebolin	Mr. Kish	Dr. Heaney	Atty. Lochinger

3. OTHER:

A. Motion made by _____, seconded by _____, to nominate _____ as School Director.

1) Motion for the Board of School Directors to close the nominations for School Director.

Motion by: _____ Seconded by: _____
 Vote: Yes _____ No _____ Absent _____ Abstentions _____

2) Motion for the Board of School Directors to appoint _____ as School Director of Palmerton Area School District to serve in the position until the next board reorganization meeting.

Motion by: _____ Seconded by: _____
 Vote: Yes _____ No _____ Absent _____ Abstentions _____

4. ADMINISTER OATH OF OFFICE:

5. SUPERINTENDENT’S REPORT:

A. Student Athletic Handbook and Coaches Handbook – Mr. Justin Petersen

6. ASSISTANT SUPERINTENDENTS’ REPORTS:

7. BOARD MEMBER REPORTS:

8. OLD BUSINESS:

A. KCBA Architects presentation on construction of district administration office, high school addition and renovation

9. PUBLIC PARTICIPATION (POLICY #903):

There shall be time available for public participation at the beginning and end of each board meeting. The beginning session is open for agenda items only and the ending session is open for any agenda times or issues relating to school district policies and operations. Informal requests shall be afforded five (5) minutes for presentation. Should the speaker find the five (5) minute time allotment to be insufficient for his/her presentation, a more detailed written presentation shall be an option. Please note that public interruption of the meeting will detract from the meeting.

10. MEETING MINUTES:

A. Motion for the Board of School Directors to approve the board meeting minutes from June 17, 2025 and June 24, 2025 (enclosures).

Motion by: _____ Seconded by: _____
 Vote: Yes _____ No _____ Absent _____ Abstentions _____

11. CONSENT AGENDA:

A. Motion for the Board of School Directors to approve the attached consent agenda.

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

12. FISCAL:

A. Motion for the Board of School Directors to accept Change Order #2 from Bruce George Paving & Excavating, Inc. for the final tonnage amounts used for the S. S. Palmer Elementary parking lot improvement project in the amount of \$1,097.06 (enclosure).

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

13. PERSONNEL:

A. Motion for the Board of School Directors to approve retroactively employee #776 for a restoration of health sabbatical leave effective July 2, 2025 not to exceed one-half school term subject to the guidelines set forth in board policy #338

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

B. Motion for the Board of School Directors to approve Trahn Thompson as substitute Director of District Facilities at an annual salary of \$90,000 prorated effective July 16, 2025 not to exceed one-half school term.

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

C. Motion for the Board of School Directors to approve Trahn Thompson for a leave of absence from his current maintenance position effective July 16, 2025 not to exceed one-half school term.

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

14. OTHER:

A. Motion for the Board of School Directors to approve the schematic design package as presented from KCBA Architects and proceed with the design development for the district administration office and high school addition construction and renovation (enclosure).

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

15. PUBLIC PARTICIPATION:

16. FOR THE GOOD OF THE ORDER:

17. ADJOURNMENT:

Motion by: _____ Seconded by: _____

Vote: Yes _____ No _____ Absent _____ Abstentions _____

PALMERTON AREA SCHOOL DISTRICT
CONSENT AGENDA
Tuesday, July 15, 2025

1. FISCAL:

- A. Approve accounts payable reports (enclosures)
- B. Approve treasurer’s reports (enclosures)
- C. Approve the following breakfast and lunch prices for the 2025-2026 school year as mandated by Section 205 of the Healthy, Hunger-Free Kids Act of 2010:

Elementary Breakfast	\$1.30	Elementary Lunch	\$3.15
Secondary Breakfast	\$1.40	Secondary Lunch	\$3.25
Adult Breakfast	\$3.00	Adult Lunch	\$4.85
Milk	\$.55		

- D. Approve retroactively the Central Susquehanna Intermediate Unit (CSIU) Computer Service Rates Agreement providing the district’s accounting, payroll, personnel, and inventory software for the 2025-2026 school year (enclosure)
- E. Authorize the establishment of a capital projects fund (Fund 39) for the purpose of bond proceeds for the new district administration office and high school renovation and addition
- F. Approve retroactively a transfer of \$200,000 from the General Fund to the Food Service Fund
- G. Accept the following donations:

TBB Realty	<i>to</i> Towamensing Elementary for student-run broadcasting	\$500.00
Carbon County Community Foundation	<i>to</i> High School Video Club	\$5000.00

- H. Approve tuition reimbursements (enclosure)

2. PERSONNEL:

- A. Approve Holly Skrimcovsky as Junior High School English Teacher at Bachelor’s, Step 2, at an annual salary of \$52,801 effective August 18, 2025
- B. Approve Thomas McElhinny as High School English Teacher at Bachelor’s, Step 1, at an annual salary of \$52,301 effective August 18, 2025
- C. Approve Lisa Maderic as High School Business, Computer, & Information Technology Teacher at Master’s +30, Step 9, at an annual salary of \$63,601 effective August 18, 2025
- D. Approve William Yesik as Full-time Custodian at an annual salary of \$32,970 prorated effective July 16, 2025, shift differential, if applicable, will be paid in accordance with the PAESPA Collective Bargaining Agreement

E. Acknowledge the following horizontal movements effective the first semester of the 2025-2026 school year:

Andrew Remsing	From Master's +15 to Master's +30
Michael Gombert	From Master's +30 to Master's +45

F. Accept the following retirement:

Paula Frey	Grade 5-S. S. Palmer Elementary	Effective end of business day August 18, 2025
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G. Approve the following Club Advisor at the High School for the 2025-2026 school year:

Sage Nalesnik	SADD	\$834.00
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H. Accept retroactively the following resignations:

Jessica Cohen	Central Office Secretary for Facilities, Technology & Curriculum	Effective end of business day June 30, 2025
Brandyn Miller	Social Media Club Advisor	Effective June 17, 2025

3. OTHER:

- A. Approve the Student Athletic Handbook for the 2025-2026 school year (enclosure)
- B. Approve the Coaches Handbook for the 2025-2026 school year (enclosure)
- C. Approve the athletic season passes and ticket prices for the 2025-2026 school year (enclosure)
- D. Approve the KRE Security, LLC, Athletic Security Services Agreement for the 2025-2026 school year (enclosure)
- E. Approve the KRE Security, LLC, District Security Services Agreement for the 2025-2026 school year (enclosure)
- F. Approve the Independent Contractor Agreement with Kristy Gruber, certified school psychologist, beginning July 16, 2025 through June 30, 2026 (enclosure)
- G. Approve the contract for professional services with HookerTech LLC for August 19, 2025 (enclosure)
- H. Approve the Letter of Understanding with PathStone Child & Family Development Services beginning August 20, 2025 through August 19, 2026 (enclosure)
- I. Approve the Public Preschool Memorandum of Understanding and Protection of Personally Identifiable Information with PathStone beginning August 20, 2025 through August 19, 2026 (enclosure)
- J. Approve retroactively the Technology Pool Legal Services Consultation Agreement with the CLIU #21 beginning July 1, 2025 through June 30, 2026 (enclosure)
- K. Approve the Intergovernmental Agreement for Title I Equitable Services with the CLIU #21 for the 2025-2026 school year (enclosure)
- L. Approve the general agreement with PenTeleData Services for classroom telephones effective July 16, 2025 (enclosure)