



SEMI-MONTHLY PAYROLL SCHEDULE 2025-2026

Pay dates are the 10th and 25th of each month

If the dates fall on a holiday or weekend, the pay date will be the workday before.

This calendar serves as a reference for pay dates and the timing of non-contract pay (e.g., Subs, part time hourly, non contract hourly employees), including compensation for extra duties and overtime.

Employees on leave with docked time will have their pay adjusted in accordance with the scheduled pay dates.

BASE WAGES are ANNUALIZED, regardless of the supplemental pay schedule.

PAY DATE	PAY PERIOD**		DATA DUE TO PAYROLL
	HOURLY START	HOURLY END	
9/10/25	8/3/2025	8/16/2025	8/19/2025
*9/25/2025	8/17/2025	9/6/2025	9/9/2025
10/10/2025	9/7/2025	9/20/2025	9/23/25
10/24/2025	9/21/2025	10/4/2025	10/7/25
11/10/2025	10/5/2025	10/18/2025	10/21/2025
11/20/2025	10/19/2025	11/1/2025	11/4/2025
12/10/2025	11/2/2025	11/15/2025	11/18/2025
12/17/2025	11/16/2025	11/29/2025	12/2/2025
1/9/2026	11/30/2025	12/13/2025	12/16/2025
*1/23/2026	12/14/2025	1/3/2026	1/13/2026
2/10/2026	1/4/2026	1/17/2026	1/20/2026
2/25/2026	1/18/2026	1/31/2026	2/3/2026
3/5/2026	2/1/2026	2/14/2026	2/17/2026
3/25/2026	2/15/2026	2/28/2026	3/3/2026
*4/10/2026	3/1/2026	3/21/2026	3/24/2026
4/24/2026	3/22/2026	4/4/2026	4/7/2026
5/8/2026	4/5/2026	4/18/2026	4/21/2026
5/22/2026	4/19/2026	5/2/2026	5/5/2026
6/10/2026	5/3/2026	5/16/2026	5/19/2026
6/25/2026	5/17/2026	5/30/2026	6/2/2026
7/9/2026	5/31/2026	6/13/2026	6/16/2026
*7/23/2026	6/14/2026	7/4/2026	7/7/2026
8/10/2026	7/5/2026	7/18/2026	7/21/2026
8/25/2026	7/19/2026	8/1/2026	8/4/2026
9/10/26	8/2/2026	8/15/2026	8/18/2026

*Indicates pay period is 3 weeks

IMPORTANT: All changes to your direct deposit information must be made immediately in person. Notification must be made by the due to payroll date. The first paycheck after a direct deposit change will be paid with a paper check and must be picked up in the payroll office on payday. This is necessary for the banks to make the correct connections to properly deposit the funds.