Discovery Charter School

1100 Camino Biscay
Chula Vista, CA 91910

Board of Directors
Special Board Meeting
Tuesday, May 6, 2025
4:00pm

MINUTES

I. Opening Procedures

A. Call to Order at 4:01pm

B. Roll Call
Members Present: Rochelle Carroll, Sara Roa, Harry Sevel

Members Absent: Morgan Appel, Tara Zaragoza

Others Present: Neil MacGaffey, Erika Alamo, Rubi Palomares

C. Pledge of Allegiance led by Mrs. Alamo

II. Approve Agenda (Action)

Motion: *Roa* Second: Sevel Vote: MCSU

III. Public Comment:

Persons wishing to address the Board of Directors on any item on the agenda or non-agenda items should do so during the Public Comment portion of the meeting. No action or discussion shall be undertaken by the Board of Directors on any item not appearing on the posted agenda. Speakers are requested to limit their comments to no more than five (5) minutes.

A. Public Comment – Items on the Agenda - None

B. Public Comment – Items not on the Agenda - None

IV. Approve Purchase & Installation of New Flooring in Rooms 712 & 713 (Action)

Contractor: A& S Flooring
Cost: $17,368 not to exceed $17,868
Funding Source: Unrestricted Charter Funds

Motion: Roa *Second: Sevel* *Vote: MCSU*

V. Approve Purchase & Installation of Gate in Fence Between Rooms 804 & 805 (Action)

Contractor: GC Fence Company
Cost: $2,800 not to exceed $3,300
Funding Source: Unrestricted Charter Funds

Motion: Sevel *Second: Roa* *Vote: MCSU*

VI. Approve Purchase & Retrofit Installation of a Bottle Filler Above Existing Water Fountains Outside Student Restrooms (Action)

Contractor: A.O. Reed & Co.
Cost: $4,020, not to exceed $4,520
Funding Source: Unrestricted Charter Funds

Motion: Roa *Second: Sevel* *Vote: MCSU*

VII. Approve Purchase & Installation of Playground Water Fountain with Bottle Filler, and Demolition and Removal of Old Playground Water Fountain (Action)

Contractor: A.O. Reed & Co.
Cost: $11,494, not to exceed $11,994
Funding Source: Unrestricted Charter Funds

Motion: Sevel *Second: Roa* *Vote: MCSU*

VIII. Approve changes to the Nurse Salary Schedule to Include the Addition of a Retention/Incentive Payment, effective 07/01/2025 (Action)

Information: To create a hiring incentive and promote continuity for the Charter Nurse position, Discovery will offer an incentive/retention payment of the amount of $9,000 (Year 1: $2,000, Year 2: $3,000, Year 3: $4,000) over the first 3 years of the salary schedule.

Motion: Sevel *Second: Roa* *Vote: MCSU*

IX. Board Announcements

- Mrs. Roa commended all the staff and Admin for the wonderful multicultural fair day. She mentioned that it was impressive to see all the families, activities and different displays. The flag art display was very impressive, and the dances and booths were wonderful to see. She mentioned it was a perfect time to bring the community together.
- President Carroll thanked everyone who participated in the multicultural fair event. She appreciates the items that were presented on this agenda which are all important needs for our students and school. She thanked Mr. Sevel and Mrs. Roa for taking the time attending.

X. Adjournment (Action)

- A motion was made by President Carroll to adjourn the meeting at 4:12pm.

Motion: Sevel *Second: Roa* *Vote: MCSU*

The next regular meeting of the Discovery Charter School Board of Directors will be on Tuesday, May 20, 2025, at 5:30pm.

Rochelle Carroll, Board President

Neil MacGaffey, Secretary to the Board