



GOVERNING COUNCIL

Regular Meeting of the Albuquerque Aviation Academy Governing Council on
Friday, June 20, 2025

via Zoom.us & In person at 6441 Ventana Road NW

BOARD MEMBERS PRESENT

Jody Meyer, Mike Romo, Farrah Nickerson, Alex Carothers, Roland Dewing, Laura Kohr, and Larry
Kennedy

BOARD MEMBERS ABSENT

none

ALSO IN ATTENDANCE

Bridget Barrett, Amanda Catanzaro, Sean Fry, and Lauren Chavez

PUBLIC

none

These minutes were approved on 7-18-25

By a vote of 4 yes 0 no 3 absent 0 abstained

Jay Kennedy President
Roland Dewing Secretary

I. Call to Order

Larry Kennedy called to order the Regular Meeting of the Governing Council for the Albuquerque Aviation Academy for June 20, 2025 at 2:00 PM on Zoom.us and in person.

A. Roll Call

Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Jody Meyer, Mike Romo, Farrah Nickerson, Roland Dewing, Laura Kohr, and Larry Kennedy (via Zoom).

B. Adoption of the Agenda*

Larry Kennedy requested to approve the revised agenda, moving Finance Report before closed session. Farrah Nickerson made a motion to approve the revised agenda. Mike Romo seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Jody Meyer, Mike Romo, Farrah Nickerson, Roland Dewing, Laura Kohr, and Larry Kennedy; all voted yes. The motion carried unanimously.

C. Review/Approval of Minutes from May 16, 2025 Regular Meeting*

Larry Kennedy asked for a motion to approve the minutes from the May 16, 2025 Regular Meeting. Farrah Nickerson made a motion to approve the minutes. Mike Romo seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Jody Meyer, Mike Romo, Farrah Nickerson, Roland Dewing, Laura Kohr, and Larry Kennedy; all voted yes. The motion carried unanimously.

II. Finance Report

A. Business Office Operations Update

Sean Fry presented that the finance committee met prior to the meeting and finances look great. 92.3% operational to budget. School is on track to carryover \$470,000 more in revenue than expenses this school year. Reviewed unusual expenses that included approximately \$8700 in student incentives and a double payment this month for the bus company.

Alex Carothers enters the meeting at 2:07 PM.

B. Voucher Approvals for May 2025*

Sean Fry presented the May Vouchers and the Finance Committee can support the approval of the May Voucher Approvals.

Larry Kennedy asked for a motion to approve the Bank Vouchers for May 2025. Farrah Nickerson made a motion to approve. Mike Romo seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Jody Meyer, Mike Romo, Farrah Nickerson, Alex Carothers, Roland Dewing, Laura Kohr, Farrah Nickerson, and Larry Kennedy; all voted yes. The motion carried unanimously.

C. Bank Reconciliation for May 2025*

Sean Fry presented the May Bank. Finance Committee can support the approval of the May 2025 Bank Reconciliation.

Larry Kennedy asked for a motion to approve the Bank Reconciliation for May 2025. Farrah Nickerson made the motion. Mike Romo seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Jody Meyer, Mike Romo, Farrah Nickerson, Alex Carothers, Roland Dewing, Laura Kohr, Farrah Nickerson, and Larry Kennedy; all voted yes. The motion carried unanimously.

D. Budget Adjustment Requests*

Sean Fry presented BAR 2425-24154-0029-D, a decrease BAR in the amount of \$3632.00 from Title II. BAR 2425-24101-0031-I, an increase BAR in the amount of \$7002.00 for Title I to be used to pay EA salaries and benefits. BAR 2425-23000-0032-I, an increase BAR in the amount of \$3944.00 to align budget with revenue.

Larry Kennedy asked for a motion to approve BAR 2425-24154-0029-D, BAR 2425-24101-0031-I and BAR 2425-23000-0032-I. Farrah Nickerson made the motion. Mike Romo seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Jody Meyer, Mike Romo, Farrah Nickerson, Alex Carothers, Roland Dewing, Laura Kohr, Farrah Nickerson, and Larry Kennedy; all voted yes. The motion carried unanimously.

III. Closed Session*

- A.** Limited personnel matters, Head Administrator evaluation, pursuant to NMSA 1978, Section 10- 15-1(H)(2).
- B.** Limited personnel matters, Head Administrator contract, pursuant to NMSA 1978, Section 10-15- 1(H)(2).

Larry Kennedy made a motion to move to closed session pursuant to limited personnel matters, Head Administrator evaluation, pursuant to NMSA 1978, Section 10-15-1(H)(2). Farrah Nickerson seconded the motion. Larry Kennedy called for a roll call vote to move to closed session. Amanda Catanzaro called Jody Meyer, Mike Romo, Farrah Nickerson, Alex Carothers, Roland Dewing, Laura Kohr, Farrah Nickerson, and Larry Kennedy; all voted yes. The motion carried unanimously.

Larry Kennedy said that the board would start and call Bridget Barrett in later.
Closed session begins.

IV. Open Session*

A. Action on Items Discussed in Closed Session

Larry Kennedy made a motion to move back to open session and affirmed that only items on the agenda were discussed. Farrah Nickerson seconded the motion. Larry Kennedy called for a roll call vote to move to open session. Amanda Catanzaro called Jody Meyer, Mike Romo, Farrah Nickerson, Alex Carothers, Roland Dewing, Laura Kohr, Farrah Nickerson, and Larry Kennedy; all voted yes. The motion carried unanimously. Open session resumed at 3:03 PM.

Farrah Nickerson made the motion to approve the 2025-2026 contract for Bridget Barrett. Mike Romo seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Jody Meyer, Mike Romo, Farrah Nickerson, Alex Carothers, Roland Dewing, Laura Kohr, Farrah Nickerson, and Larry Kennedy; all voted yes. The motion carried unanimously.

V. Public Comment

Larry Kennedy asked Bridget Barrett and Amanda Catanzaro if there was any public comment. There were no public comments.

VI. Ongoing Business Matters

A. Aviation Program/Committee Update

Dr. Lauren Chavez presented that there has been one more student to complete their check-ride this morning so there is another pilot. Dr. Chavez provided an update on the new plane, "Addison." Hotel Kilo is 200 hours away from a TBO, over 2000 hours, and is working on getting three bides for an overhaul or factory remanufactured engine. Discussion about possible alternative planes and pros and cons if this were to be a need in the future.

Dr. Chavez reviewed the maintenance expenses for the month, which were higher because HK had both a 50 and 100 hour completed and the repairs that are taking place on Addison.

Dr. Chavez shared that the school received a donation from a woman in the community who saw our commercials of approximately \$15,000 in high quality professional drones that were her late husbands.

Roland Dewing leaves the meeting at 3:13 PM.

B. Aviation Committee Update

Alex Carothers shared information and update about the hangar that is being used for Addison.

VII. Administrative Update

A. Student Achievement Update

Bridget Barrett presented the EOY Edgenuity Relative Grade Report and reviewed the Imagine Learning Enrollments EOY grades at a glance. Discussion about moving high school towards Edge X and that AAA is piloting it this summer for summer school.

Bridget Barrett shared the Advertising Campaign numbers and discussion.

Bridget Barrett asked the board what they would like to see in the reports for the next school year. Governing Council members suggested grades, enrollment numbers, something great like Spotlight Moment with good news. Include the walk-through goal quarterly rather than monthly as this is probably a habit now. Include Found Challenges Met, sharing a challenge that took place and how that was resolved.

VIII. New Business Matters

A. Naloxon (Narcan) Use and Response Policy *

Amanda Catanzaro shared the policy and discussion took place.

Larry Kennedy asked for a motion to approve the Naloxon (Narcan) Use and Response Policy. Farrah Nickerson made the motion. Alex Carothers seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Jody Meyer, Mike Romo, Farrah Nickerson, Alex Carothers, Laura Kohr, Farrah Nickerson, and Larry Kennedy; all voted yes. The motion carried unanimously.

B. Cardiac Emergency Response Plan Policy *

Amanda Catanzaro shared the policy and discussion took place.

Larry Kennedy asked for a motion to approve the Cardiac Emergency Response Plan Policy. Farrah Nickerson made the motion. Mike Romo seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Jody Meyer, Mike Romo, Farrah Nickerson, Alex Carothers, Laura Kohr, Farrah Nickerson, and Larry Kennedy; all voted yes. The motion carried unanimously.

C. Artificial Intelligence Policy *

Amanda Catanzaro shared the policy and discussion took place.

Larry Kennedy asked for a motion to approve the Artificial Intelligence Policy. Farrah Nickerson made the motion. Alex Carothers seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Jody Meyer, Mike Romo, Farrah Nickerson, Alex Carothers, Laura Kohr, Farrah Nickerson, and Larry Kennedy; all voted yes. The motion carried unanimously.

D. Reduction in Force Policy *

Amanda Catanzaro shared the policy and discussion took place.

Larry Kennedy asked for a motion to approve the Reduction in Force Policy. Farrah Nickerson made the motion. Laura Kohr seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Jody Meyer, Mike Romo, Farrah Nickerson, Alex Carothers, Laura Kohr, Farrah Nickerson, and Larry Kennedy; all voted yes. The motion carried unanimously.

E. Furlough Policy *

Amanda Catanzaro shared the policy and discussion took place.

Larry Kennedy asked for a motion to approve the Furlough Policy. Mike Romo made the motion. Laura Kohr seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Jody Meyer, Mike Romo, Farrah Nickerson, Alex Carothers, Laura Kohr, Farrah Nickerson, and Larry Kennedy; all voted yes. The motion carried unanimously.

F. Certified Flight Instructor Volunteer Policy *

Amanda Catanzaro shared the policy and discussion took place.

Larry Kennedy asked for a motion to approve the Certified Flight Instructor Volunteer Policy. Alex Carothers made the motion. Mike Romo seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Jody Meyer, Mike Romo, Farrah Nickerson, Alex Carothers, Laura Kohr, Farrah Nickerson, and Larry Kennedy; all voted yes. The motion carried unanimously.

G. Certified Flight Instructor Volunteer Waiver and Release of Liability *

Amanda Catanzaro shared the policy and discussion took place.

Larry Kennedy asked for a motion to approve the Certified Flight Instructor Volunteer Waiver and Release of Liability. Laura Kohr made the motion. Mike Romo seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Jody Meyer, Mike Romo, Farrah Nickerson, Alex Carothers, Laura Kohr, Farrah Nickerson, and Larry Kennedy; all voted yes. The motion carried unanimously.

H. Acceptable Use Policy *

Roland Dewing re-entered the meeting via Zoom at 3:44 PM.

Amanda Catanzaro shared the policy and discussion took place. Amended the policy to include, “before and after school” in the paragraph that states:
Use of wireless communication devices during non-instructional hours, before and after school, is permitted as long as it does not interfere with school operations. Violations of this policy will result in confiscation and potential disciplinary action as outlined above.

Larry Kennedy asked for a motion to approve the amended Acceptable Use Policy. Farrah Nickerson made the motion. Mike Romo seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Jody Meyer, Mike Romo, Farrah Nickerson, Alex Carothers, Roland Dewing, Laura Kohr, Farrah Nickerson, and Larry Kennedy; all voted yes. The motion carried unanimously.

I. Disposal List *

Amanda Catanzaro shared the disposal list of broken technologies.

Larry Kennedy asked for a motion to approve the Disposal List. Farrah Nickerson made the motion. Jody Meyer seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Jody Meyer, Mike Romo, Farrah Nickerson, Alex Carothers, Roland Dewing, Laura Kohr, Farrah Nickerson, and Larry Kennedy; all voted yes. The motion carried unanimously.

J. 2025-2026 Fleet Service Contract – Transportation *

Mike Romo leaves the meeting at 3:54 PM.

Amanda Catanzaro shared the 2025-2026 Fleet Service Contract and discussion took place with Governing Council.

Larry Kennedy asked for a motion to approve the 2025-2026 Fleet Service Contract for Transportation. Farrah Nickerson made the motion. Alex Carothers seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Jody Meyer, Farrah Nickerson, Alex Carothers, Roland Dewing, Laura Kohr, Farrah Nickerson, and Larry Kennedy; all voted yes. The motion carried unanimously.

K. 2024-2025 Family Survey Results

Amanda Catanzaro shared the results of the survey that was conducted on families for the 2024-2025 school year. Governing Council discussed the results of the survey.

IX. Governing Council Development

A. Discussion with Kelly Callahan

No Discussion with Kally Callahan

X. Announcements

Next Governing Council meeting is scheduled for July 18, 2025.

XI. Adjournment*

Larry Kennedy called for a motion to adjourn. Farrah Nickerson made a motion to adjourn. Alex Carothers seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Jody Meyer, Farrah Nickerson, Alex Carothers, Roland Dewing, Laura Kohr, Farrah Nickerson, and Larry Kennedy; all voted yes. The motion carried unanimously.

The Regular Meeting of the Governing Council for the Albuquerque Aviation Academy adjourned on June 20, 2025 at 4:01 PM.