

CHANNEL ISLANDS HIGH SCHOOL

# SUMMER MAILER

2025 - 2026



(805)385-2787  
[channelislandshigh.us](http://channelislandshigh.us)

1400 Raiders Way  
Oxnard, CA 93033

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# Principal's Message

Greetings Raider Students, Parents, and Community,

Welcome back to another exciting year at the Islands! As I begin my fifth year as Principal of Channel Islands High School, I'm excited to continue our mission of fostering a safe, equitable, and supportive environment where students grow academically and socially.

As we welcome students back on August 13, 2025, from summer break, I'd like to share some important information about the start of the school year:

**Campus hours:** The campus opens at 7:45 AM for students.

**Meals:** All students are eligible for three free meals daily—breakfast (or a nutrition break), lunch, and an after-school meal.

**Quarter System:** We will continue using the Quarter System, which means:

The school year is divided into four grading terms called Quarters.

Each Quarter lasts ten weeks.

During each Quarter, students take three or four classes, each lasting ninety minutes.

Set Sail 2025 Preview Week will take place the week of August 6, offering students a chance to reconnect and re-engage with the Channel Islands community.

In its second year, our Community School program partners with families and the community to support student learning and well-being beyond school hours. Mr. Oscar Verdin, our Community Schools Coordinator, leads this important initiative.

We are continuing to modernize our classrooms and campus:

Modernization of our Administration Building began this summer and is expected to be completed by early August 2025.

HVAC systems and new roofs are being added to the locker rooms, and the Activity and Weight rooms have been refreshed.

**Important Policies:**

**Dress Code:** Detailed on page 5. Students must adhere to the dress code. Violations will result in a conference, confiscation of items, and required parent/guardian pickup.

**Attendance and Tardy Policy:** Found on page 10. Regular attendance and punctuality are essential for student success. We expect all students to attend school and classes on time every day.

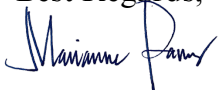
**Gary Drive Gate:** The back gate will be open from 8:00–8:45 AM and 3:35–3:50 PM for student entry and exit.

For more details, please see the following pages and visit our website and social media. Follow [cihs\\_raiders](#) and [principal\\_ramos](#) on Instagram for weekly updates about activities at the Islands.

We warmly welcome all families—whether returning or new with students entering the 9th grade—and invite you to get involved with our parent groups which can be found on page 9.

Together, as parents, students, and staff, we will make Channel Islands High School an even stronger community that we can continue to be proud of.

Best Regards,



Marianne Ramos



# Set Sail 2025



## Student Edition

### August 6 - August 8

Wed, 8/6 • 9am-3pm  
9<sup>th</sup> Grade

8/7 • 9am-1pm  
10<sup>th</sup>, 11<sup>th</sup>, & 12<sup>th</sup> Grades

8/8 • 9am-1pm  
Makeup All Grades

New students:

- Join a student-led campus tour – August 6 only
- Pick up your Chromebook

All students:

- Purchase ASB packages and PE clothes – Keep your receipts

# Set Sail 2025



## Parent Edition

**August 6**  
**Where: Rooms 5 & 6**

Session 1: 5-7pm  
Session 2: 6-7pm

Join us to learn how you can support your student!

Topics Covered:

- ParentVue
- ParentSquare
- CTE Pathways
- A-G Requirements
- Graduation Requirements





# Need-to-Know

## Emergency & Health Requirements

- Emergency Card: Must be updated yearly via Synergy Annual Update (required by law).
- Students will only be released to listed emergency contacts with parent permission.
- Current immunizations required to attend school.
- Medication at school requires a parent and physician signature; forms available in the Health Office.

## Student Insurance (Athletes/Performers)

- Required for students in athletics or performing groups.
- Insurance forms available in the Administrative Office.

## Lunch Rules

- All CIHS students receive three free meals daily.
- Lunches must be left on the cart in the main office with student name/ID. No food deliveries through school gates (safety issue).
- No class interruptions for lunch pickup; staff not responsible for unclaimed lunches.

## Digital Access

- All students receive a Chromebook + case. Bring a fully charged device daily and practice good digital citizenship.
- Distribution for 9th graders and new students: August 6-8.

## Student Expectations & Policies

- Discipline: Review the OUHSD Parent Handbook for behavior guidelines.
- Closed Campus: Visitors must check in; students need an off-campus pass with a signed parent note.
- Tardiness: More than 30 mins late = absence; 10 tardies may result in class removal. No outside drinks allowed on campus if arriving late.
- Attendance: Excuse absences within 72 hours. 3 unexcused absences = truancy. Only valid reasons accepted (illness, court, funeral, etc.).
- ParentVUE: View attendance/grades online. Visit [oxnardunion.org](http://oxnardunion.org) for help.
- Metal Detection & Canines: Random searches for weapons and drugs. Violations may lead to expulsion.
- Cell Phones: Teacher discretion for use; personal use is not allowed during class. CIHS is not liable for lost/stolen devices.
- Skateboards: Not allowed on campus; must be locked on racks.
- Textbooks: Students must pay for lost or damaged books.
- Internet Use: Students must sign Acceptable Use Agreement each year.



# Need-to-Know

## Transfers & Moving

- Intra-District Transfers: Fraudulent applications may result in withdrawal.
- Moved? Update address/phone with Records Office (805-278-2909) and provide proof of residence.
- Withdrawing from CIHS? Only a parent/guardian may initiate. All books and Chromebook turned in. Any outstanding debts must be cleared.

## Student Pick-Up

- Schedule appointments after school when possible.
- Send a note in the morning for early dismissal; sign out in the attendance office with ID.
- No student pick-ups allowed after 3:15 PM or in the last 20 minutes of class.
- Students may leave only with a parent or guardian.

## Prohibited Items:

- No hats or clothing (jerseys, beanies, shirts, sweatshirts, etc.) with professional sports team logos—these will be confiscated and held for parent/guardian pick-up.
- Only blue, yellow, gold, black, white, and gray hats are allowed.
- No clothing or jewelry displaying:
  - Racial, ethnic, or religious prejudice
  - Violence, tagging, gambling, drugs/alcohol, gang affiliation, or illegal activity
  - Profanity, obscenity, or sexually suggestive content

## Dress & Grooming Standards:

- No swimwear or underwear-style clothing as outerwear.
- Athletic practice attire is permitted during designated practice times.
- No hairnets, bandanas, or head coverings (except for religious purposes).
- No wallet chains or lanyards indicating team or gang affiliations.
- Shoes or sandals must be worn at all times.
- If a student's attire disrupts learning or poses a safety risk, they may be asked to change.
  - Parents may be called to bring a change of clothes.
  - If unavailable, clean school-provided clothing will be issued.

## Dress Code Violations:

- Violating items will be confiscated, labeled, and stored until picked up by a parent/guardian.
- Repeated violations will result in progressive discipline.
- Dress code enforcement will be documented in accordance with District policy and Title IX.



# Office Directory

Office Hours: 8:00 am - 4:30 pm

Office Number: (805) 385-2787

## Administration

**Principal** | Marianne Ramos  
marianne.ramos@oxnardunion.org

**Assistant Principals** | Wendi Butler  
wendi.butler@oxnardunion.org  
Vanessa Calderón  
vanessa.calderon@oxnardunion.org  
Aaron Luoma  
aaron.luoma@oxnardunion.org

## Appointments

**Attendance** | Mary Senesac  
(805)385-5903

**Counseling** | Fabiola Sanchez  
(805)278-1160

**Categorical Counseling** | Mayra Viveros  
(805)278-3176

**College & Career** | Rogelio Juarez  
rogelio.juarez@oxnardunio.org

**Early Academic Outreach Program (EAOP)** | Cristina Gonzalez  
(805)385-8929

**Health Office** | Angelica Curtis  
(805)484-6321

**Records** | Jocelyn Ordaz  
(805)278-2909

**Rincon Wellness Center** | Naidelyn Guerrero  
(805)278-1556



# Bell Schedule

## 2025 - 2026

### Monday - Thursday

Period 1	8:30am - 10:00am
Nutrition	10:00am - 10:12am
Period 2	10:18am - 11:48am
Lunch	11:48am - 12:23pm
Period 3	12:29pm - 1:59pm
Period 4	2:05pm - 3:35pm

### Minimum Day

Period 1	8:30am - 9:27am
Period 2	9:33am - 10:30am
Nutrition	10:30am - 10:50am
Period 3	10:56am - 11:53am
Period 4	11:59am - 12:56pm

### Friday Schedule - Late Start

Collaboration	8:30am - 9:28am
Period 1	9:34am - 10:48am
Nutrition	10:48am - 11:00am
Period 2	11:06am - 12:20pm
Lunch	12:20pm - 12:55pm
Period 3	1:01pm - 2:15pm
Period 4	2:21pm - 3:35pm

### Final Exams

Period 1/3	8:30am - 10:30am
Lunch	10:30am - 10:50am
Period 2/4	10:56am - 12:56pm



# Activities Calendar

August	September	October
6-8 □ Set Sail 13 □ First Day of School 21 □ 9 <sup>th</sup> Grade Pictures 22 □ Rally 22 □ Club Rush	11 □ Back to School Night 12 □ Raiderfest 16 □ Picture Day MakeUp 19 □ Senior Class Assembly 19 □ Senior Panoramic	24 □ Rally 25 □ Homecoming Dance 29 □ Haunted House 30 □ Haunted House 30 □ Costume Contest
November	December	January
7 □ Day of the Dead 24-28 □ Thanksgiving Break	11 □ Rally 22-31 □ Winter Break	1-5 □ Winter Break
February	March	April
16-20 □ Ski Week Break	5 □ Rally 5 □ Open House 6 □ Raiderfest	6-10 □ Spring Break 19 □ PFSO Car Show 24 □ Prom
May	June	
1 □ Rally 7-8 □ Picture Day 15 □ Glow Dance	3 □ Graduation	



# Attendance FAQs

- **If your child is absent:** Send a note with their name, ID, date, reason, and your contact info within 72 hours, call 805 278-5535 (Spanish) or 805 385-5903 (English), respond to the Parent Square message- unverified absences become unexcused after 72 hours.
- **Excused absences include:** Illness, medical/dental appointments, funerals, religious events, court orders, quarantines, and limited military family visits (per EC 48205).
- **Limit on excused absences:** After 14 days of excused absences, a doctor's note is required for each subsequent day of absence; warning letters are mailed after 8 and 12 excused absences.
- **Unexcused absences:** Absences not meeting excused criteria are marked **unexcused** and count toward **truancy**.
- **What is a truancy?** An unexcused absence without any communication of the reason for that absence - or for an unexcused reason.
- **Late arrivals/early pickups:** Arriving over 30 minutes late to class or leaving early without a valid reason is also considered a truancy.
- **More than 3 unexcused absences:** You'll receive truancy letters at 3, 5, and 10 unexcused absences; after the 10th, a School Attendance Review Board meeting (with the District Attorney) may be scheduled.
- **Chronic illness:** If your child has a medical condition that impacts attendance, contact their counselor to explore alternative education options.
- **Extended absences (5+ days):** Request an Independent Study Agreement at least one week in advance through your child's counselor.
- **Why attendance matters:** Consistent attendance supports academic success and school funding; schools do not receive funding for unexcused absences. Please submit notes or respond to Parent Square messages to excuse your child when they are ill, at the doctor, etc.



# Parent Meetings

## English Learner Advisory Committee 6PM - 7PM Library Media Center

September 10, 2025	February 11, 2026
October 8, 2025	April 15, 2026
December 3, 2025	May 13, 2026
January 14, 2026	Title I Meeting: Sept. 11, 25

## School Site Council 5PM - 6PM Virtual

September 24, 2025	March 25, 2026
October 22, 2025	May 20, 2026
December 10, 2025	January 21, 2026

## Parent Faculty Student Organization 6PM - 7PM Virtual

September 3, 2025	March 4, 2026
October 1, 2025	April 1, 2026
November 5, 2025	May 6, 2026
January 7, 2026	

## Raiders Connect 8:30 - 9:30AM Library Media Center

September 11, 2025	January 29, 2026
November 6, 2025	May 21, 2026

You can make a difference in the governance of your school by participating on the School Site Council (SSC) and/or English Learner Advisory Committee (ELAC). To learn more about joining any of our committees and/or meetings, contact: Assistant Principal Ms. Calderón at 805-385-2747 or via email at [vanessa.calderon@oxnardunion.org](mailto:vanessa.calderon@oxnardunion.org)





Dear Family:

**Channel Islands High School** is holding elections for school committees, which must be completed before September 2025. We invite you to nominate yourself or others for the following:

- English Learners Advisory Committee (ELAC)
- School site council (SSC)

The purpose of the **English Learners Advisory Committee (ELAC)** is to advise the principal, SSC and school staff on programs and services for *English Learners*. The tasks are similar to the SSC's (stated above) and also include: the annual language census and ways to make parents aware of the importance of regular school attendance.

The purpose of the **School Site Council (SSC)** is to guide the educational planning process and ensure that all students' needs are met. The SSC plays a key role in creating, monitoring, and evaluating the SPSA, which outlines a school's goals, programs, and budget for student achievement.

Family members often offer insights on how effective our school is in creating a positive learning environment and how well their children understand their assignments. Perspectives, and parent participation/involvement are important to our school. If you have any questions, please do not hesitate to call Assistant Principal Ms. Calderón @ 805-385-5805 or email: [vanessa.calderon@oxnardunion.org](mailto:vanessa.calderon@oxnardunion.org)

Please return this form at the main office

Student information: Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Parent's Name: \_\_\_\_\_ Phone number: \_\_\_\_\_

\_\_\_\_\_ I am interested in serving on the ELAC / SSC committee.

\_\_\_\_\_ I would like to nominate \_\_\_\_\_ to serve in ELAC / SSC.

Thank you



# CHANNEL ISLANDS HIGH SCHOOL

## TITLE I SCHOOL: PARENTAL INVOLVEMENT POLICY

Channel Islands High School is a Title I school and it receives additional federal funding under the Elementary and Secondary Education Act (ESEA) to support students from low-income families. CIHS developed a Title I Parental Involvement Policy with input from Title I parents. It explains the methods for fulfilling the Title I Parental Involvement requirements as specified in [20 USC 6318 Section 1118(a)-(f) inclusive]. This policy is shared through Parentsquare at the beginning of each school year. We encourage parents to review it and provide feedback during the School Site Council and ELAC meetings.

### Involvement of Parents in the Title I Program

To involve parents in the Title I program at Channel Islands High School, the following practices have been established:

- The school convenes an annual meeting to inform parents of Title I students about Title I requirements and about the right of parents to be involved in the Title I program. This meeting is held during our Back to School Night and presented in English and Spanish, Mixteco interpretation can also be provided.
- The school offers flexible timing of meetings such as in the evenings or as requested by parents.
  - In response to requests from parents: School Site Council meetings are held at 5PM, English Learner Advisory Committee meetings are held at 6PM, and Coffee with the Principal meetings are held at 8:30AM. The hours of the meetings allow parents of Title I students to be involved in making decisions related to the education of their children.
  - During these meetings, parents of Title I students are involved in an organized, ongoing, and timely manner in the planning, review, and improvement of the school's Title I programs and the Title I Parental Involvement Policy, which is annually reviewed.
- Parental involvement is essential in bridging strong communication with the school, this allows us to collaborate with parents as equal partners.

### School-Parent Compact

Channel Islands High School distributes to parents of Title I students a Home-School Compact. It is shared during School Site Council meetings, Migrant meetings, and ELAC meetings in English and Spanish. The compact, which has been jointly developed with parents, outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement. It describes specific ways the school and families will partner to help children achieve the State's high academic standards. It addresses the following legally required items, as well as other items suggested by parents of Title I students. Materials are presented to all in both English and Spanish language:

- The school's responsibility to provide high-quality curriculum & instruction
- How parents contribute to supporting their children's learning
- The importance of communication between parents and teachers through progress reports & updated grades in synergy

### Building Capacity for Involvement

Channel Islands High School engages Title I parents in meaningful interactions with the school. It supports a partnership among staff, parents, and the community to improve student academic achievement. To help reach these goals, the school has established the following practices.

- The school provides Title I parents with assistance in understanding the State's academic content standards, assessments, and how to monitor and improve the achievement of their children. Assessment results and reclassifications are shared with parents at meetings.
- The school provides Title I parents with materials and training to help them work with their children to improve their children's achievement such as ParentVue and Parentsquare training.
- Parent workshops are set up throughout the year on Financial Aid, Career and Job Fairs,



- Attendance, the WASC accreditation process, etc.
- The school distributes information related to school and parent programs, meetings, and other activities to Title I parents in a format and language that the parents understand. Calls home, flyers, and meetings are done in English and Spanish.
- The school will address the importance of ongoing communication between parents and teachers through our night attendance and academic callers. Our bilingual night callers bridge the communication between parents and teachers to share their concerns regarding their students to one another.

### **Accessibility**

Channel Islands High School provides opportunities for the participation of all Title I parents, including parents with limited English proficiency, parents with disabilities, and parents of migratory students. Information and school reports are provided in a format and language that parents understand.

- Accommodations are made for non-English speaking parents by utilizing an interpreter during parent meetings.
- Meetings are conducted in the Library Media Center or Career Center that are close to the parking lot for easy access.

**Oxnard Union High School District  
CHANNEL ISLANDS HIGH SCHOOL  
HOME-SCHOOL COMPACT**

The goal of Channel Islands High School is to develop each student's potential for the intellectual, physical, and social-emotional growth that will prepare him or her for success in college, career, and life.

**Parent / Guardian Agreement:**

I want to help my child succeed; therefore, I will do the following:

- Make sure that my child is at school and on time every day.
- Set high expectations for my child and discuss them regularly (high school graduation, college, career).
- Send my child to school dressed according to the school's dress code policy.
- Hold my child accountable for his / her work and behavior.
- Attend Parent-Teacher conferences with my child. Have ongoing communication with school, and volunteer in parent groups or organizations when able. I will jointly help develop this compact along with the school.
- Provide time and place for my child to do homework.
- Help my child make healthy choices (For example: less TV & video games, more exercise, healthy foods, and an early bedtime.)

**PARENTS / GUARDIANS SIGNATURES:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**Student Agreement:**

It is important that I work to the best of my ability; therefore I will strive to do the following:

- Come to school on time every day, with my school supplies, ready to learn.
- Set high expectations for myself (Good grades, graduate from high school, attend college, prepare for a career).
- Follow the Channel Islands High School campus and classroom rules.
- Complete and return homework assignments on time and complete.
- Be responsible with school property and learning materials.
- Make healthy choices (for example: less TV & video games, more exercise, healthy foods, and an early bed time.)
- I will ask for help when needed.

**STUDENT SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**Teacher Agreement:**

It is important that students achieve; therefore, I will strive to do the following:

- Set high expectations to encourage student achievement and believe all students can learn.
- Promote an environment that recognizes student achievement and character development.
- Send home progress reports as required by district policies. Provide regular opportunities for communication with families utilizing all means provided by district, teacher conferences when the student is successful and when the student has problems with attendance, homework, or behavior.
- I will provide high quality instruction in a safe and supportive learning environment.
- Analyze data to drive my instruction and share results with students and parents/guardians.
- Provide necessary assistance to parents so they can help their children with schoolwork.
- Maintain a positive school environment for parents / families / guardians, students and staff.
- Participate in Professional Development opportunities to improve my practice and stay current with new research.

**TEACHER SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**Principal Agreement:**

I am committed to helping all students meet or exceed grade-level standards and lead successful lives. To achieve this, I will strive to:

- Provide high-quality curriculum in a safe, supportive learning environment.
- I will work to create a safe, clean, and positive school atmosphere where all students can thrive.
- Encourage all students to work hard, strive for excellence, graduate from high school, pursue higher education and/or prepare for a successful career.
- Foster an environment that celebrates student achievement and encourages character development.
- Help students become responsible citizens of our school community and follow all school and classroom rules.
- Work to build home-school partnerships that improve student achievement.
- Provide opportunities for all stakeholders (students, parents/guardians, teachers, school / district personnel, and community members) to be involved in the planning and implementation of the Single Plan for Student Achievement.
- Collaborate with the necessary personnel to secure services for students with attendance, behavior, and/or academic concerns.
- Communicate regularly with parents / guardians through newsletters, flyers, and parent meetings. The school will jointly develop Home School Compact and Parent Involvement Policy, which is distributed through Parent Square.
- Work with parents and the school leadership team to develop a comprehensive parent education calendar.

**PRINCIPAL'S SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_



Dear Students, Parents, and Families,

Welcome to Oxnard Union High School District!

Our more than 15,000 students in Oxnard Union High School District are the reason our 1,700 faculty and staff work together to create prosperity in our communities through school environments that promote equity, inquiry, and wellness for our students throughout their journey to becoming college ready and career prepared.

Student success begins with ensuring that each student knows their true capacity and believes in their own gifts, talents, and abilities. It is also critical that our schools understand, value, and access the experiences, knowledge, and talent our students bring with them from their families and communities.

Thank you for the opportunity to serve as your Superintendent. I am grateful to work alongside a talented team of professionals that go all out to serve the students, parents, and families of Oxnard Union High School District.

Respectfully, Tom

Dr. Tom McCoy  
Superintendent  
Oxnard Union High School District

*Estimados estudiantes, padres, tutores y familias,*

*¡Bienvenidos a Oxnard Union High School District!*

*Nuestros más de 15,000 estudiantes en el Oxnard Union High School District son la razón por la que nuestros 1,700 profesores y personal trabajan juntos para crear prosperidad en nuestras comunidades a través de ambientes escolares que promueven la equidad, la investigación y el bienestar de nuestros estudiantes a lo largo de su camino hacia la preparación universitaria y profesional.*

*El éxito de los estudiantes comienza con cada estudiante conozca su verdadera capacidad y crea en sus propios dones, talentos y habilidades. También es fundamental que nuestras escuelas entiendan, valoren y accedan a las experiencias, el conocimiento y el talento que nuestros estudiantes traen consigo de sus familias y comunidades.*

*¡Juntos lo lograremos!*

*Gracias por la oportunidad de servir como Superintendente. Estoy agradecido de trabajar junto con talentosos profesionales que hacen todo lo posible para servir a los estudiantes, padres, tutores y las familias de Oxnard Union High School District.*

*Respetuosamente, Tom*

Dr. Tom McCoy  
Superintendente  
Oxnard Union High School District

# Things you Must Know about ParentVUE & Student VUE



Access the full tutorials on our website:  
[oxnardunion.org/parentvue-resources](https://oxnardunion.org/parentvue-resources)

*Then Download the App*



Apple



Android



# Things you Must Know about ParentSquare



Access the full tutorials on our website:  
[www.oxnardunion.org/parentsquare](https://www.oxnardunion.org/parentsquare)

*Then Download the App*



Apple



Android



**ParentVUE**  
powered by Synergy

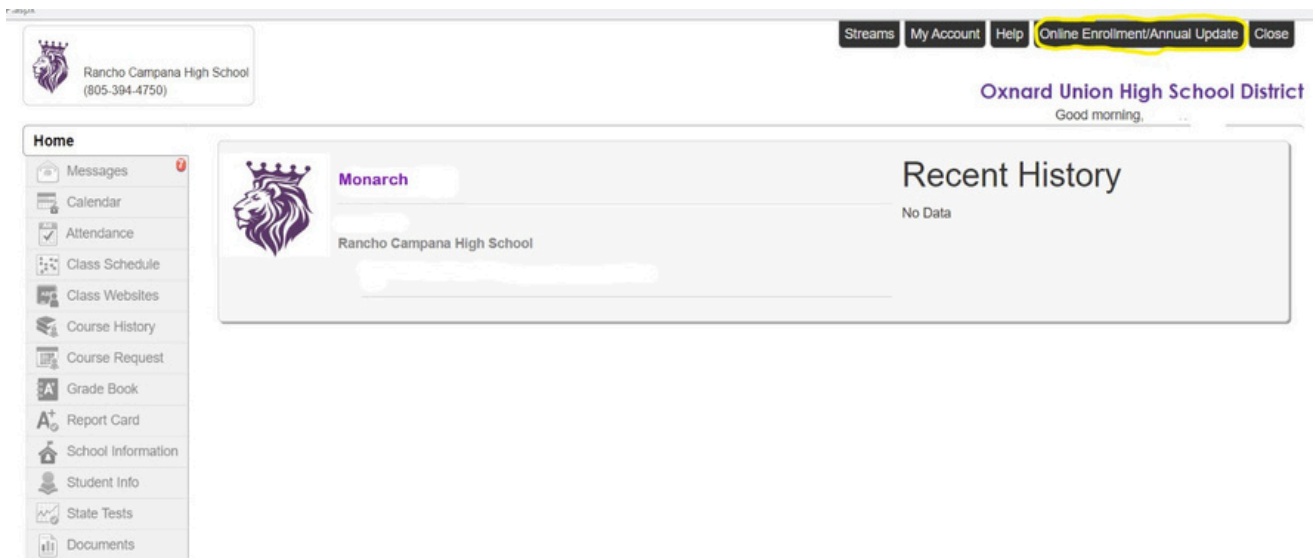


**ParentSquare**

Overview: The Synergy ParentVUE portal gives parents/guardians web and mobile access to grades, assignments, and more. Listed below are the features of this app.	Overview: ParentSquare is a safe and secure platform for all school-to-home communications. Listed below are the features of this app.
Grades - parents can check student performance	Participate in group conversations
View Transcripts	Send/receive private messages with teachers/staff
Check student schedules for course titles, rooms, and teachers	District and school wide alerts and notices
Register your student online	View posts, appreciate and comment
See attendance and immunizations	Sign up for wish list items, volunteer and RSVP your sign ups
Opt to get email notifications about school events, attendance, or when a grade is below a specified level.	Check dates for upcoming school and class events and add them to your device calendar

# COMPLETE YOUR ANNUAL UPDATE TODAY!

- Log into your ParentVue account
  - By visiting this url address: <https://www.oxnardunion.org/parents/annual-update>
- On the upper right-hand corner, you will select the option Online Enrollment/Annual Update (see picture below)



- On the drop down box, select Annual Update
- Start updating any information that has changed (home address, phone numbers, emergency contact list, etc.)
- Review all the information and scroll ALL the way down
- Select the box that you have reviewed the application



# Tech Policy

## Unplug and Unlock Your Potential



In alignment with the Phone-Free Schools Act (AB 3216) and Education Codes 48901.5 and 48901.7, the Oxnard Union High School District is adopting **Board Policy 5131.8** to minimize distractions and promote a more focused, engaging learning environment for all students.

### What's Changing?

To support student success, all personal electronic devices including **cell phones, earbuds, smartwatches, and other electronics** must be on silent and out of sight during *instructional time*. Classrooms are now **No-Scroll Zones**, designed to keep students engaged and present.

### When are devices allowed?

Devices may only be used during designated breaks (nutrition/lunch), in emergencies, or with prior approval for medical or translation needs (with documentation provided to school administration).

### Implementation:

- Teachers will review the policy at the start of the year and after each break
- Signage and reminders will be posted across campuses
- Inappropriate use may result in confiscation and return only to a parent/guardian
- A progressive discipline policy will be enforced

Let's work together to create distraction-free schools where students can unlock their full potential.

For full policy details, visit your school website or contact your site administrator.

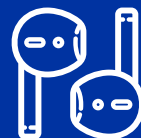
## NO-SCROLL ZONE



**Cell Phone**



**Apple Watch**



**Headphones**

# GUIDELINES FOR DISTRICT NOTIFICATIONS AND COMMUNICATION WITH FAMILIES

## Low - Impact

Minimal or no threat to student safety. Regular school activities continue with no significant disruption, and the incident is isolated to a small group.

- **Example:** A minor altercation or classroom disturbance.
- **Notification:** Only parents of the involved student(s) will be notified.

## Moderate - Impact

Some risk or disruption to school activities, but no immediate threat to student safety. School schedules or events may be altered temporarily.

- **Example:** If there is police activity in the neighborhood that prompts school officials to bring students inside for safety reasons.
- **Notification:** Parents will be notified by the end of the school day via ParentSquare.

## High - Impact

Significant threat to student safety, resulting in major disruptions such as evacuations, school closures, or widespread changes to normal operations.

- **Example:** A gas leak that requires the evacuation and closure of the school.
- **Notification:** Immediate communication through ParentSquare messaging (text message and email), phone call, and website posting. If the situation is of public concern, updates may also be shared via social media or press releases.

## Families can expect to receive communications from OUHSD under the following circumstances:

- There is a potential risk or threat to the safety and security of students or staff.
- Their child may be affected by an incident in the classroom, school, on the bus, or in the surrounding area.
- A change in normal operations will impact families, especially in relation to bus pick-up, drop-off, or dismissal times.



# COMMUNICATING DURING AN EMERGENCY

## WHAT YOU NEED TO KNOW

### How will I be notified if there is an emergency?

Parents/guardians will immediately receive an urgent alert via ParentSquare from either the school or the district. The alert will be sent through text message, phone call, and email to all listed contacts.

### How can parents stay informed?

Parents/guardians are encouraged to update their contact information with the school to ensure they receive timely notifications. Make sure your preferred language is set on ParentSquare. Follow the school district's official social media channels and website for updates.

### What do I do during an emergency?

During an emergency, parents/guardians should not call the school, as phone lines need to remain open for emergency communications. The most important thing is to stay calm and follow the instructions provided by school officials or first responders. Specific instructions will vary depending on the nature of the emergency.

### Can I pick up my student?

Parents/guardians should not immediately drive to the school during an emergency, as access may be restricted to emergency personnel only. School staff are trained in emergency response protocols and will be focused on keeping your child safe and secure based on the specific situation. The district will provide timely and accurate instructions, including when and where to pick up your child, and will notify you of the designated student release site once that information becomes available.



At Oxnard Union, student safety is our top priority. That's why we've partnered with WeTip, an anonymous and confidential reporting system where students, families, and community members can share concerns about bullying, threats, or suspicious activity.

When you speak up through WeTip, you help create a safer and more supportive school environment for everyone. Remember: if you see or hear something, say something—because safety is a shared responsibility.

To learn more about WeTip and how to make a report, watch the videos below. You can also call 1-800-78-CRIME or visit [oxnardunion.org/wetip](https://oxnardunion.org/wetip).

# 844 805 2580



# OUHSD STUDENT CHROMEBOOK PROCEDURES



## STEP 1

### SIGNING IN TO YOUR CHROMEBOOK

#### Username

Type in your username (this will be given to you by a staff member)  
ex. tstudent1

#### Temp Password

8 digit Birthday (MMDDYYYY)

**You will be prompted to create a new password**



## STEP 2

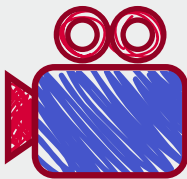
### STUDENTVUE

Go to: [www.oxnardunion.org](http://www.oxnardunion.org)

Click on "Students"

Click on "StudentVue"

Click on login with Google and follow the instructions



## STEP 3

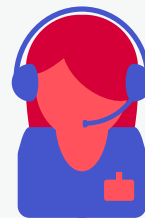
### WATCH CROMEBOOK CARE VIDEO

Go to:

<https://www.oxnardunion.org>

Click on "Students"

Please watch the video to learn the proper care and use of your new Chromebook.



## STEP 4

### STUDENT HELPDESK

Go to:

<https://oxnardunion.org/ticket>

to submit a ticket if you are experiencing any issues with your Chromebook.

## STEP 5

Open the Chrome icon located at the bottom of your Chromebook screen. Click the Gmail link in the upper right hand corner of your screen to access your student email account.



## STEP 6

Please open the Canvas icon on your Chromebook. Your account may take a moment to sign in for the first time.





**OXNARD UNION**  
HIGH SCHOOL DISTRICT

Powered by  **AKKO**

2025-2026

## Device Insurance Plans

Oxnard Union High School District has partnered with AKKO to provide comprehensive insurance coverage for all school-issued devices entrusted to students.

Oxnard Union High  
School District



 Unlimited Claims

 Accidental Damage

 Cracked Screens

 Liquid Damage

 Theft

Device Type	1 Year Rate	2 Year Rate	3 Year Rate	4 Year Rate	Service Fee	Coverage Details
Acer Chromebook	\$33	\$64.68 <i>Save 2%</i>	\$96.03 <i>Save 3%</i>	\$125.40 <i>Save 5%</i>	\$0 <i>Unlimited Claims</i>	Accidental damage, cracked screens, liquid damage, spills, theft
Dell	\$55	\$107.80 <i>Save 2%</i>	\$160.05 <i>Save 3%</i>	\$209.00 <i>Save 5%</i>	\$0 <i>Unlimited Claims</i>	Accidental damage, cracked screens, liquid damage, spills, theft

Policy Term: 7/1/24 6/30/25



Visit [akko.link/oxnard](https://akko.link/oxnard) to learn more!

## **Help Your Teen Stay on Track in High School and Fight Chronic Absenteeism**



**Oxnard Union is aiming to improve our attendance rate by 1%. Our current rate is 89%, and this year we're working toward reaching 90%.**

### **What is Chronic Absenteeism?**

Chronic absenteeism means your child is missing too much school whether the absences are excused or not. It's defined as missing 10% of the school year, which is about 18 days. That's just 2 days a month!

### **Why it matters:**

Students who miss that much school often fall behind in reading, writing, and math compared to their classmates

### **What can be done at home to improve attendance?**

Attendance is a student and parent/guardian responsibility. Let your student know:

- You think attendance is important.
- You are interested in their school activities.
- You want them to do well in school.
- Arriving at school on time and reporting to class when dropped off is expected.
- Ask to see your student's school work and have them explain to you what the assignment was about.
- Attend Back to School, Open House and other functions.
- Maintain lines of communication open with your student, teachers, administrators and the school attendance office.
- Avoid scheduling vacations and doctor appointments during school hours

### **Communicate with the school:**

- Contact your teen's teachers and let them know how to reach you.
- Request a schedule of classes and log in information for your student.
- Ask for help from school officials, after-school program providers, other parents or community agencies if you're having trouble getting online or need help with food, housing or some other challenge.
- Know the school's attendance policy and the consequences for absences.
- Check on your teen's attendance to make sure they are attending all of their classes.

# EDUCATIONAL PARTNERS



2025 - 2026

## ALL PARTNERS LCAP KICKOFF

September 24, 2025  
5:30 to 6:30  
Location: TBD

## LCAP PARENT ADVISORY COMMITTEE

November 12, 2025  
5:30 to 6:30  
Location: TBD  
  
February 11, 2026\*  
5:30 to 6:30  
Location: TBD

## ALL PARTNERS LCAP REVIEW

April 29, 2026\*  
5:30 to 6:30  
Location: TBD

## ASIAN FILIPINO PACIFIC ISLANDER ADVISORY COMMITTEE

Virtual Meetings  
5:30 to 6:30  
  
October 8, 2025  
January 7, 2026\*  
April 1, 2026\*

## BLACK AFRICAN AMERICAN EDUCATIONAL ADVISORY COMMITTEE

Virtual Meetings  
5:30 to 6:30  
  
October 22, 2025  
January 28, 2026\*  
April 15, 2026\*

## INCLUSIVITY TASKFORCE

Virtual Meetings  
5:30 to 6:30  
  
October 29, 2025  
February 4, 2026\*  
April 22, 2026\*

## WELLNESS COMMITTEE

In-person Meetings  
1:30 to 3:00  
  
October 7, 2025  
Adolfo Camarillo HS  
  
December 2, 2025  
Channel Islands HS  
  
February 3, 2026  
Rio Mesa HS  
  
April 24, 2026  
Rancho Campana HS

## SPECIAL EDUCATION DISTRICT ADVISORY COUNCIL

Virtual Meetings  
6:00 to 7:30  
  
January 15, 2026  
March 12, 2026  
  
For more information, contact  
Darlene Garcia at  
[darlene.garcia@oxnardunion.org](mailto:darlene.garcia@oxnardunion.org)

## DISTRICT ENGLISH LANGUAGE ADVISORY COMMITTEE

In-person Meetings  
6:00 to 7:30  
District Office Board Room  
  
September 24, 2025  
October 22, 2025  
December 10, 2025  
January 21, 2026\*  
February 25, 2026\*  
March 25, 2026\*  
April 22, 2026\*  
May 20, 2026\*  
  
For more information, contact  
Amelia Veronica at  
[amelia.veronica@oxnardunion.org](mailto:amelia.veronica@oxnardunion.org)



For more information, contact:  
Michele Ortiguerra  
**Director of Wellness & Inclusion**  
[michele.ortiguerra@oxnardunion.org](mailto:michele.ortiguerra@oxnardunion.org)

\* Subject to change  
due to Board meetings

Scan the QR code to learn more!







Dear OUHSD families, welcome to the 2025-2026 School Year!

July 2025

I am excited and looking forward to having our schools filled with students and families. My name is Shannon Scott, I am the Director of State and Federal Programs. You are receiving this newsletter because your school qualifies for Title 1 funds. OUHSD Title 1 schools are Channel Islands, Del Sol, Hueneme, Oxnard, Pacifica, Rio Mesa, Condor, Frontier and Oxnard Middle College High School. A Title 1 school is a school that receives money from the oldest federally funded program in the United States. The purpose for this fund is to support effective, evidence-based educational strategies to help students who are struggling academically meet state academic standards. Your part as a parent or guardian is crucial for the creation of services, activities, and programs in order to help students. No program is as crucial to your student's success as the involvement and support of a parent/guardian.

I am excited about the new school year because it means new starts and continued learning. It is an opportunity for personal growth and the continued development of your teenager. Every day is a new beginning, not just the first day of school. **The first day of school is Wednesday, August 13.**

Here are some ways you can support your student:

- Remind your student that goals are made daily, not just at the beginning of the new school year.
- Talk to your student about being open to new ideas and opportunities, and for ways to achieve their goals.
- Show consistent interest in what your student is learning in school. Ask: *How are you doing? How is school and classes going?* If there is a problem, help your student solve it if needed.
- Make sure your student is attending school every day and monitor your student's progress through the free app ParentVue. This app is available to Oxnard Union parents/guardians.
- Stay involved, attend Back to School Night, attend athletic and visual or performing arts events, academic recognition nights, be a booster for band or sports, participate in parent trainings and meetings. Check the [oxnardunion.org](http://oxnardunion.org) website for news and updates. Tutoring schedules and other helpful resources can be found in the Parent tab.

In our quarterly newsletters you will receive invitations to parent trainings and conferences plus other important and time sensitive information. In this issue you will find:

- Habits of Successful High Schoolers
- Ways Absenteeism Impacts Student Achievement
- Recruiting parents/guardians and students to participate on a governance committee at your site. These committees have the opportunity to create, plan, implement, monitor and evaluate programs, activities and services for students and parents. Enclosed are the interest forms for the School Site Council (SSC) and the English Language Advisory Committee (ELAC).
- Required Title 1 Annual Parental Notifications:
  - Parents' Right to Know Teacher and Paraprofessional Qualifications
  - Know Your Educational Rights
  - Title 1, District Level Parent and Family Engagement Policy

Your school will be sending more information on student preview days. Please contact your school for any site specific questions. **The first day of school is Wednesday, August 13.** I wish you and your student a great start to the school year and if I can be of service, please feel free to contact me.

*Dr. Shannon Scott*

Director State and Federal Programs

[shannon.scott@oxnardunion.org](mailto:shannon.scott@oxnardunion.org)



## **Title I, Part A Local Educational Agency (LEA) Parent and Family Engagement Policy**

Oxnard Union High School District, with parents and family members, has jointly developed, mutually agreed upon, and distributed to, parents and family members of participating children a written LEA parent and family engagement policy.

Describe how parents and family members are involved in the development of the Title I, Part A parent and family engagement policy (Every Student Succeeds Act [ESSA] Section 1116[a][2]):

The Oxnard Union High School District (OUHSD) invites and involves parents to participate in the joint development of the Parent and Family Engagement Policy. Parents of Title I students participate in Title I Parent Groups including School Site Councils, district and site English Language Advisory Committees plus other established parent advisory committees. Families provide feedback on district level activities, including program and budget development for categorical programs. The District invites parents to participate in special training to support their understanding of the School Plan for Student Achievement (SPSA). Yearly the policy is jointly reviewed for effectiveness and revisions are made if needed.

Describe how parents and family members will be involved in the development of the LEA Plan and support and improvement plans under ESSA Section 1111(d)(1-2) (ESSA Section 1116[a][2][A]):

The Oxnard Union High School District (OUHSD) is committed to involving parents and family members in the development of the Local Educational Agency (LEA) Plan and support and improvement plans under ESSA Section 1111(d)(1-2). Recognizing the critical role that parents and families play in the educational success of students, OUHSD implements a variety of strategies to ensure their meaningful participation in these processes.

Input will be sought from parent and family representation from established advisory committees including the District and site English Learner Advisory Committees that include a diverse group representing different socioeconomic, linguistic, and cultural backgrounds. These committees are integral to the development of the LEA Plan and support and improvement plans. Parents and family members are recruited through school announcements, flyers, emails, and personal invitations to ensure broad representation. Selection is based on ensuring diversity and inclusivity. The district will organize stakeholder meetings specifically designed to gather input from parents and family members. During these sessions, participants discuss priorities, provide feedback on proposed plans, and suggest improvements. Trainings are conducted to educate parents and family members about ESSA requirements and the components of the LEA Plan. These interactive sessions allow for discussions and collaborative planning. OUHSD distributes surveys to parents and family members to gather their opinions on current educational practices, identify areas needing improvement, and solicit suggestions for new initiatives. After meetings and workshops, parents are encouraged to complete feedback forms to provide their insights and recommendations. This feedback is carefully reviewed and incorporated into the planning process. Each school has a Site Council that includes parent representatives. These councils review school-level data, discuss improvement strategies, and provide input on how district plans can support their specific needs. To ensure all parents and family members can participate, OUHSD provides materials and communications in multiple languages. Translation services are available during meetings and workshops. The district uses various communication channels, including emails, social media, newsletters, and the district website, to keep parents informed about planning processes and upcoming opportunities for involvement. This collaborative approach fosters a strong partnership between the district, schools, and families, ultimately contributing to the success and well-being of all students.



Describe how the LEA provides the coordination, technical assistance, and other support necessary to assist and build the capacity of all participating schools within the LEA in planning and implementing effective parent and family involvement activities to improve student academic achievement and school performance, and how this may include meaningful consultation with employers, business leaders, and philanthropic organizations, or individuals with expertise in effectively engaging parents and family members in education (ESSA Section 1116[a][2][B]):

The Oxnard Union High School District (OUHSD) is committed to fostering effective parent and family involvement activities to enhance student academic achievement and overall school performance. To achieve this, OUHSD collaborates with a wide range of community and private sector partners, bringing valuable resources and information to families to support learning at home. Our approach addresses the diverse academic, social, and personal needs of both students and their parents/guardians.

To ensure comprehensive support, OUHSD maintains strong partnerships with esteemed institutions and organizations, including Cal State Channel Islands, Oxnard College, the University of California, Santa Barbara (UCSB), Ventura County Programs, the Probation Department, the Oxnard Police Department, the Ventura County Office of Education (VCOE), Building Resilience and Inclusion Through Engagement (BRITE), Parent Academy, and United Way. These collaborations enable us to offer a variety of services for our students and engagement of their families.

District staff work collaboratively with site administrators to plan and implement parent and family engagement activities. All school sites facilitate a Welcome Back to School in September. At Back to School Nights the families are informed about the Title 1 requirements and the right to be involved and how they can be involved in the Title 1 Part a Program. Sites will also review California state standards, the assessments that students will take during the year, and strategies for improving their child's success and how to help their child's learning at home. Strategies include setting up online, two-way communication between teachers and families, providing online resources for homework help such as TutorMe, and training for parents/guardians on how to use the resources. The district supports school and district staff with training on communication platforms such as Remind and ParentSq plus technical assistance to the parent/caregiver on how to use ParentVue. ParentVue allows families an online portal which allows the parent/caregiver to monitor their student's academic progress.

Other district and site engagement activities include parent information nights, achievement ceremonies, academic content nights, and other non-academic events. At the central office level there are family conferences on various topics such as 9<sup>th</sup> Grade Transition, College - Making it Happen, Life After High School, District and Community Resource Fair, plus other events.

Additionally, OUHSD in collaboration and consultation with our Directors for Career Technical Education, Wellness, plus College and Career have the opportunity to work with employers, business leaders, and philanthropic organizations to leverage their expertise in engaging parents and family members in the educational process.

Describe how the LEA coordinates or integrates parent and family engagement strategies with other relevant federal, state, local laws, and programs (ESSA Section 1116[a][2][C]):

The Oxnard Union High School District (OUHSD) strategically coordinates and integrates parent and family engagement strategies with various federal, state, and local laws and programs to enhance the effectiveness and coherence of our efforts. This integrated approach ensures that our initiatives are aligned with broader educational policies and leverage available resources for maximum impact

OUHSD integrates parent and family engagement strategies with Title I requirements, ensuring that our initiatives and activities are designed to meet the needs of low-income families. The specific activities and strategies are tailored to support these students. For English Learners (ELs), we align our engagement efforts with Title III, providing parents with resources and support to help their children achieve English language proficiency and meet

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state academic standards. This includes offering translation services, EL-focused workshops, and bilingual communication tools.

Our family engagement strategies are integrated into the LCAP, which guides the district's overall approach to improving student outcomes. This ensures that our parent involvement initiatives are consistent with state goals and priorities.

During our district wide family engagement activities, we emphasize the California state standards and related assessments, providing parents with the knowledge and tools to support their children's learning at home.

OUHSD collaborates with local community organizations such as MICOP, Promotores/Promotoras Foundation, Ventura County Health & Behavioral departments, Oxnard Police Department, and counseling agencies to address the diverse social and personal needs of students and their families. These partnerships help us provide culturally proficient comprehensive support services, including mental health resources and safety programs. Coordination with our local higher educational institutions, Cal State University Channel Islands, Oxnard College, UCSB Ventura College, plus CAFE, Parent Engagement Academy, Future Leaders of America (FLA) and feeder school districts to provide parent education and active engagement opportunities for parents to support their students' college and career plans. Partnering with organizations like Parent Academy and United Way, OUHSD offers programs that address various aspects of family life, from financial literacy to health and wellness.

To facilitate communication between parents and schools, OUHSD supports the use of platforms such as Parent Square, Remind and ParentVue. These tools ensure that parents have real-time access to their children's academic progress and school announcements, fostering greater involvement and accountability.

Recognizing the diverse linguistic needs of our community, we provide bilingual resources and support to ensure that all parents can participate fully in their children's education. This includes translated materials, interpretation services at meetings, and bilingual staff members.

Describe how the LEA will conduct, with meaningful involvement of parents and family members, an annual evaluation of the content and effectiveness of this Policy on improving academic quality of all schools served under Title I, Part A (ESSA Section 1116[a][2][D]):

An annual evaluation of the content and effectiveness of the OUHSD Parent and Family Engagement Policy will be done annually and in consultation with parents/caregivers of Title I students participating in Title I Part A Program, including School Site Councils, district and site English Language Advisory Committees plus other established parent advisory committees. Surveys and feedback from parents and family members will be used to gather input on the effectiveness of the Parent and Family Engagement Policy. The surveys are available in Spanish language to ensure accessibility for the families. OUHSD will also have focus groups and individual interviews with a diverse group of parents and family members to gain insights into their experiences and suggestions for improvement.

The participation rates in parent and family engagement activities will be used to measure the level of involvement and identify any barriers to participation. This information is crucial for tailoring future initiatives to better meet the needs of families.

Recognizing the linguistic diversity of our community, OUHSD will provide bilingual support during the evaluation process, including translated materials and interpreters for focus groups and interviews.

Parents and family members are not only asked for their input but are also kept informed about how their feedback will be used. OUHSD shares the findings from the evaluations and the resulting action plans through meetings, meeting minutes and newsletters.

The evaluation process also informs improvements to parent and family engagement programs and activities. The feedback to develop new initiatives, refine existing ones, and allocate resources effectively.

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To ensure continuous improvement, a process for ongoing monitoring of the policy's implementation and impact will be done throughout the year. These can be check-ins with school site councils, parent advisory committees, and district staff after districtwide sponsored events.

Describe how the LEA includes the following in the annual evaluation of the Title I, Part A parent and family engagement policy: identify barriers to greater participation by parents in activities authorized by this section (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background); identify the needs of parents and family members to assist with the learning of their children, including engaging with school personnel and teachers; and identify strategies to support successful school and family interactions (ESSA Section 1116[a][2][D][i-iii]):

The Oxnard Union High School District (OUHSD) is dedicated to ensuring that the annual evaluation of the Title I, Part A parent and family engagement policy comprehensively addresses barriers to participation, identifies the needs of parents and family members, and develops effective strategies to support successful school and family interactions.

Identifying Barriers to Participation by using surveys and verbal feedback or other forms from established OUHSD groups with a diverse range of parents, including those who are economically disadvantaged, disabled, have limited English proficiency, have limited literacy, or belong to racial or ethnic minority backgrounds. These tools help us gather detailed information on the specific barriers these parents face in participating in engagement activities.

Barriers identified include parents not feeling welcome at school sites by staff, lack of receiving communication and information from sites in the language they understand. For OUHSD, more than 15% of the families speak Spanish at home, the next largest language group at 2.38% is the Indigenous language mixtec. The lack of parental engagement from other parents in the activities offered at the sites and by the district is a concern expressed by the parent committee. Lastly transportation and child care are also other barriers.

Identifying needs of parents and family members will be addressed throughout the year by communicating with sites and administrators at scheduled meetings and 1 to 1 sessions, written communications and providing training in regard to how to engage parents and make them feel welcome and a valued partner in the educational community.

The families want to receive more information on what educational, social and emotional services are available for their students. Examples provided were college and career options, financial literacy, and tutoring services. Additional educational and emotional support for the immigrant newcomer students in Spanish such as tutoring has been requested. Additionally more frequent monitoring on student achievement progress. Parents want to be alerted of struggling students in real time, not months later. This includes students behind academically, not turning in homework, chronic absences and inappropriate behavior. The feedback was that sites should offer more events and workshops during the evenings and weekends. Meetings and training have been requested on how to use the student chromebooks in order to learn how to use them for Google Meetings. The parents have also asked to have training online and want to know how to use the electronic platforms used at OUHSD in order to receive district communications, reminders and monitor their students.

OUHSD will support families by providing different means of information to them via parent newsletters with important parent articles and tips, parent workshops covering different topics from academics, special education, college & career, and social emotional. District will coordinate family conferences in partnerships with local universities and community colleges. Partner with county programs and counseling agencies to provide parenting and social support. Will also work in collaboration with feeder school districts to provide education and information to families transitioning to the 9<sup>th</sup> grade. Categorical Counselors will provide extra support to our EL, foster, and homeless students with extra resources they might need.

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Bilingual and culturally relevant materials will be sought and implemented in order to address language and cultural barriers. Transportation will be continued to be offered when there are parent/family events at our local community colleges and universities. In order to increase more parents it was suggested to have snacks or simple meals at meetings and events. Also parent incentives and acknowledgement may attract other parents.

Describe how the LEA will use the findings of such evaluation ESSA Section 1116(a)(2)(D)(i-iii) to design evidence based strategies for more effective parental involvement and to revise, if necessary, the parent and family engagement policy (ESSA Section 1116[a][2][E]):

The Oxnard Union High School District (OUHSD) is committed to using the findings from the annual evaluation of the Title I, Part A parent and family engagement policy to design evidence-based strategies that enhance parental involvement and to revise the policy as necessary. This process ensures that our engagement efforts are continually improving and effectively supporting student achievement. The following steps outline how OUHSD will utilize the evaluation findings:

An inclusive review process will be developed in collaboration with established parents, family members, and school staff committees. This inclusive process ensures that the perspectives of all stakeholders are considered, and that the policy reflects the community's needs and priorities. These committees will give parents and caregivers a voice in school decisions. Regularly seek feedback from parents through surveys to understand their concerns and suggestions.

Data-driven decision making by analysis of evaluation findings. OUHSD will carefully analyze the data collected from surveys, parent advisory groups, and participation metrics to identify trends, barriers, and needs related to parental involvement. This analysis will provide an understanding of what is working and what areas need improvement.

Based on the evaluation findings, OUHSD will identify and implement best practices that have been shown to be effective in engaging parents and families. This includes leveraging research and evidence-based approaches to parental involvement. Strategies will be designed to address specific barriers identified in the evaluation, such as language barriers, transportation issues, and scheduling conflicts. To offer a range of involvement opportunities to cater to different schedules and interests, such as volunteering, attending school events, or participating in school governance. Support for at-home learning and homework help by providing district guidelines and resources for parents to help their children with homework and learning activities. This may include offering more flexible meeting times to accommodate working parents, providing translation services, and utilizing virtual meeting platforms.

To improve communication between parents and schools, OUHSD will expand the use of effective tools such as Remind and ParentVue, ensuring that all parents have access to real-time information and can easily communicate with teachers and school staff. Regular updates from the sites about student progress, events, and ways parents can get involved are requested. This can be communicated through newsletters, emails, or school portals.

In order to foster a welcoming school climate where parents feel valued and respected. This includes having friendly staff, welcoming signage, and comfortable meeting spaces. Recognize and respect the diverse cultural backgrounds of families, and provide materials and communication in multiple languages if necessary. In order to create a welcoming environment there is training for school staff in order to equip them with the skills and knowledge needed to effectively engage parents and families. Additionally, OUHSD will develop and distribute resources to help parents understand and navigate any new engagement strategies. This may include workshops, informational brochures, and online resources. Partnerships with community organizations and connecting the families to the resources provide additional support for families.

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OUHSD will communicate the findings of the annual evaluation and the resulting policy revisions will be shared with all partners. This transparency fosters trust and ensures that parents and families are aware of the changes and how they participated, their voice mattered. Acknowledge contributions and appreciate parents' efforts and contributions to the school community. Encourage and reinforce positive interactions between parents and the school.

By using the findings from the annual evaluation evidence-based strategies will be designed and the Parent and Family Engagement Policy would be revised in order to be responsive to the needs of our community and our commitment to parental involvement and how it is important to support student success.

Describe how the LEA involves parents in the activities of the schools served under Title I, Part A, which may include establishing a parent advisory board comprised of a sufficient number and representative group of parents or family members served by the LEA to adequately represent the needs of the population served by the LEA for the purposes of developing, revising, and reviewing the parent and family engagement policy (ESSA Section 1116[a][2][F]):

The Oxnard Union High School District (OUHSD) prioritizes active and meaningful parent involvement in the activities of schools served under Title I, Part A. To ensure that the diverse needs of our community are effectively represented and addressed, we engage parents through various initiatives. Here is an outline of how OUHSD involves parents in these activities:

OUHSD has established Parent Advisory Boards composed of a diverse group of parents and family members. These committees include representatives from different socioeconomic backgrounds, cultures, languages, and communities to ensure that all voices are heard.

Parents are recruited through outreach efforts that include announcements at school meetings, flyers, emails, summer mailers, and personal invitations. The selection process ensures that the parent advisory committees reflects the demographics of the student population.

The Parent Advisory Committees including the English Learner Advisory Committee (ELAC) meet regularly to discuss and provide input on the development, revision, and review of the Parent and Family Engagement Policy. These members serve as liaisons between the schools and the broader parent community, bringing feedback and concerns to the site's attention.

The district organizes workshops and training sessions on various topics, such as navigating the school system, understanding curriculum changes, supporting homework, and utilizing digital tools like ParentVue, Parent Information Nights, FAFSA and Academic Content Nights. These events provide parents with important information about school programs, academic expectations, college and career, CTE and ways to support their children's education. They also offer opportunities for parents to interact with teachers and school staff in an informal setting.

Each school's Site Council includes parent representatives who participate in decision-making processes related to school improvement plans and Title I funding allocations. These councils provide a platform for parents to voice their opinions and contribute to school planning.

OUHSD conducts yearly surveys and focus groups to gather community feedback on various aspects of school operations and the effectiveness of engagement activities. This feedback is crucial for continuous improvement.

To ensure all parents can participate, OUHSD provides communication in Spanish and offers translation services during meetings and events. This includes translated materials, bilingual staff, and interpreters.

It is the policy and commitment of the Oxnard Union High School District does not and shall not discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations. Oxnard Union High School District is an equal opportunity employer.

Recognizing the diverse schedules of parents, OUHSD offers flexible timing for meetings and events, including evening and weekend options. Virtual meeting options are also available to increase accessibility.

Based on evaluation findings, OUHSD makes necessary adjustments to its engagement strategies and policies. This ensures that parent involvement activities are continuously improving and meeting the needs of the community. By involving parents using various strategies, OUHSD ensures that parent and family engagement is meaningful and effective, contributing to the academic success and well-being of all students.

Oxnard Union High School District's Title I, Part A LEA Parent and Family Engagement Policy was developed jointly and agreed on with parents and family members of children participating in Title I, Part A programs on April 16, 2024. The LEA will distribute the Policy to all parents and family members of participating Title I, Part A students annually on or before September 30.

*Shannon Scott*, Director of State and Federal Programs

**Approved by OUHSD Board of Education 6-17-2024 / CDE April 2020**

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## OXNARD UNION HIGH SCHOOL DISTRICT

### Available Language Programs and Language Acquisition Programs

Oxnard Union High School District offers the following language and language acquisition programs for student enrollment. Parents/Guardians may choose a language acquisition program that best suits their child (EC Section 310[a]).

- **Structured English Immersion (SEI) Program:** A language acquisition program for English learners in which nearly all classroom instruction is provided in English, but with curriculum and a presentation designed for pupils who are learning English. At minimum, students are offered ELD and access to grade level academic subject matter content. *Education Code (EC)* sections 305(a)(2) and 306(c)(3).
- **Native Speakers Courses:** A course of language study designed for native speakers of the target language (OUHSD offers Spanish). High school curriculum is aligned with University of California/California State University A–G requirements and courses are comparable with Advanced Placement Language classes.
- **World Language:** The OUHSD world language scope and sequence supports all students, including Multilingual Learners and includes the following curricular areas: Spanish, French, and German, as well as a pathway for native Spanish speakers to enhance their native language called the Heritage Spanish Speakers series.
- **Newcomer:** An instructional program designed for English learners, who are new to the country, with less than 12 months of schooling in the United States. Instruction and/or support may be provided in the students' native language.

#### How to Enroll Your Student in a Language Acquisition Program:

Upon enrollment, a student who is identified as an English Learner will be referred to their counselor to review program placement and enroll in courses. To enroll your student in a particular language acquisition program, directly contact your student's counselor or contact the office at the school where your child is currently enrolled for assistance. This can be done verbally, by email or using the form that is found in the Parent tab on our website, [www.oxnardunion.org](http://www.oxnardunion.org). Form: Requesting a Language Acquisition Program. A waiver is no longer required. You can request a copy from the school receptionist.

#### How to Request the Establishment of a New Program at a School:

Schools in which the parents or legal guardians of 30 pupils or more per school or the parents or legal guardians of 20 pupils or more in any grade request a language acquisition program that is designed to provide language instruction shall be required to offer such a program to the extent possible. (EC Section 310[a].) To request the establishment of a new language acquisition program at your site this can be done verbally, by email or using the form that is found in the Parent tab on our website, [www.oxnardunion.org](http://www.oxnardunion.org).

Form: Requesting a Language Acquisition Program. You can request a copy from the school receptionist.

#### About Language Acquisition Programs and Language Program

Program Type	Characteristics
Language Acquisition Program (English Learners)	<p>The California Code of Regulations section 11309 requires that any language acquisition program provided by a school, district, or county shall:</p> <ul style="list-style-type: none"><li>• Be designed using evidence-based research and include Designated and Integrated English Language Development;</li><li>• Be allocated sufficient resources by the local educational agency to be effectively implemented, including, but not limited, to certificated teachers with the appropriate authorizations, necessary instructional materials, pertinent professional development for the proposed program, and opportunities for parent and community engagement to support the proposed program goals; and</li><li>• Within a reasonable period of time, lead to:<ul style="list-style-type: none"><li>◦ Grade-level proficiency in English, and, when the program model includes instruction in another language, proficiency in that other language; and</li><li>◦ Achievement of the state-adopted academic content standards in English, and, when the program model includes instruction in another language, achievement of state-adopted academic content standards in that other language.</li></ul></li></ul>
Language Program (non-English Learners)	<ul style="list-style-type: none"><li>• OUHSD world language course offerings are available to all students, including Spanish, French, and German.</li><li>• May lead to proficiency in languages other than English</li></ul>

#### Parent and Community Engagement

Parents may provide input regarding language and language acquisition programs in OUHSD or to be considered by the district during the development of the Local Control and Accountability Plan (EC Section 52062.) If interested in a different program from those listed above, please contact Dr. Shannon Houston Scott, [shannon.scott@oxnardunion.org](mailto:shannon.scott@oxnardunion.org) to ask about the process.



## OXNARD UNION HIGH SCHOOL DISTRICT

### Requesting a Language Acquisition Program

Dear Parents/Guardians:

**Upon completion of this form, please return to the front office. This form should be routed to the Principal.**

To enroll your child in a language acquisition program, submit the attached form to the office at the school where your student is currently enrolled. You may also make a verbal request that the form be completed for you by school personnel. A waiver is no longer required.

- ☐ I am requesting that my student be placed in the language acquisition program (SEI, Native Speaker, Newcomer) **currently offered at my child's school** of enrollment.

Please indicate school year: \_\_\_\_\_

- ☐ I am requesting that my student be placed in a language acquisition program (SEI, Native Speaker, Newcomer) at **any district school currently** offering the program.

Please indicate school year: \_\_\_\_\_

- ☐ I am requesting the establishment of a **new** language acquisition program at my child's site of enrollment.

*Schools in which the parents or legal guardians of 30 pupils or more per school or the parents or legal guardians of 20 pupils or more in any grade request a language acquisition program that is designed to provide language instruction shall be required to offer such a program to the extent possible. (EC Section 310[a].)*

Please indicate language: \_\_\_\_\_

Student Name: (please print) \_\_\_\_\_

Current Grade: \_\_\_\_\_ School: \_\_\_\_\_

Parent/Guardian Name: (please print) \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Telephone: \_\_\_\_\_

Date: \_\_\_\_\_

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#### Site Use:

1. Route this form to the principal.
2. Enter request in site log, include date (physical or electronic). Request to be kept on file for three years.
3. Principal, share the request with the Superintendent.
4. Disposition of Request





## Oxnard Union High School District

### Parents' Right to Know Regarding Teacher Qualifications

Dear Parents/Guardians,

July 2025

In accordance with the Elementary and Secondary Education Act (ESEA), Section 1111(h)(6) **PARENT'S RIGHT TO KNOW**, this is a notification to every parent/guardian of a student attending a Title I campus in the Oxnard Union High School District that you have the right to request and receive information in a timely manner regarding the professional qualifications of your student's classroom teachers. OUHSD Title 1 schools are Channel Islands, Hueneme, Oxnard, Pacifica, Rio Mesa, Condor and Frontier, Oxnard Middle College. The information regarding the professional qualifications of your student's classroom teachers shall include the following:

1. Whether the student's teacher:
  - Has met State qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction;
  - Is teaching under emergency or other provisional status through which State qualification or licensing criteria have been waived; and
  - Is teaching in the field of discipline of the certification of the teacher.
2. Whether the student is provided services by paraprofessionals and, if so, their qualifications.

Additionally, if at any time your student will be taught for 4 or more consecutive weeks by a teacher who is not highly qualified, you will be notified by the school of this information.

**Teacher information is available through the California Commission on Teaching Credentialing, [www.ctc.ca.gov](http://www.ctc.ca.gov) or you can contact your school principal.**

I encourage you to stay involved in your teenager's development and education. Ongoing research shows that family engagement in school improves student achievement, reduces absenteeism, and restores parents'/guardians' confidence in their pupil's education. Students with involved parents or other caregivers earn higher grades and test scores, have better social skills, and show improved behavior. I wish you and your student a successful school year.

Sincerely,

*Dr. Shannon Scott*

Director of State and Federal Programs

[shannon.scott@oxnardunion.org](mailto:shannon.scott@oxnardunion.org)



## Oxnard Union High School District

### Know Your Educational Rights Regarding a Free Public Education

Dear Parents/Guardians,

July 2025

Under the United States Supreme Court's landmark decision in *Plyler v. Doe*, all K-12 students in the United States are guaranteed a free public education regardless of citizenship or immigration status. This right includes other services and programs provided through the public-school system, such as free lunches and special education programs. Additionally, Article IX, Section 5 of the California Constitution guarantees a right to a free education for all children, and there is compulsory education for all children of ages 6-18 under California Education Code Section 48200. All students have a right to be in a public-school learning environment free from discrimination, bullying, violence and intimidation, Cal. Educ. Code § 220 and 234 et seq.

All people in the United States, regardless of citizenship or immigration status, have certain rights and protections.

- Your student has the right to a Free Public Education.
- Federal and state laws protect student education records and personal information.
- Information about citizenship/immigration status is never needed for school enrollment.
- You have the right to make any changes to your student's emergency contacts if you are detained or deported.
- Your student has the right to file a complaint for discrimination, harassment, bullying, violence and intimidation.

Oxnard Union High School District Trustees adopted Board Policy 5022, Student and Family Privacy and Board Policy 5145.11 Response to Immigration Enforcement on October 10, 2018. Both policies outline procedures and processes related to pupil privacy and the parent/guardian's ability to change emergency contacts or inspect pupil information. These policies can be found on our website [oxnardunion.org](http://oxnardunion.org), Board of Trustees, Board Policies under section 5000 Students.

I want to affirm that Oxnard Union High School District has always strived to be an inclusive, safe and innovative public education system that ensures all students can succeed, regardless of their ZIP code, the color of their skin, their native language, their gender or gender identity, their immigration status, their religion, who they love, or their social standing. We are committed to provide all students and educators safe learning and teaching environments, and the right to attend school free of fear, bullying and discrimination; embracing the diversity of our students and their families, as well as the rich language and cultural assets they bring to our community.

Sincerely,

*Dr. Shannon Scott*

Director State and Federal Programs

[shannon.scott@oxnardunion.org](mailto:shannon.scott@oxnardunion.org)

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**Ongoing enrollment for English as a Second Language (ESL),  
High School Equivalency (HSE), High School Diploma (HSD),  
Citizenship & Computer Classes**

## **Oxnard Adult School**

**1800 Solar Drive, Oxnard, CA 93030**

**- other locations available**

### **ESL Classes**

- **Levels 1 - 6**

### **HSE Spanish Classes**

- **Low and intermediate levels**

### **HSE & HSD English**

- **Must be level 3 of English or higher**

### **CTE Classes**

- **Pre-requisites apply**

### **Citizenship**

- **All English levels**

### **ESL Classes**

**Morning**

**M - F 9 - 11:30 AM**

**Evening**

**M - Th 6 - 8:30 PM**

**(Contact us for enrollment schedule)**

### **Citizenship**

**Contact us for class enrollment and schedule.**

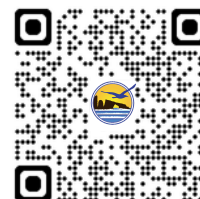
### **HSD and HSE in English & Spanish**

**An appointment with the counselor and a placement test are required to enroll in the class.**

### **CTE Classes**

- **Medical Assistant**
- **Caregiver**
- **CNA**
- **Pharmacy Technician**
- **Sewing**
- **Upholstery**
- **Computer Basics**
- **Technology I & II**
- **IT Technician Essentials**
- **And more...**

**Enroll NOW!**



**Contact us at: (805) 385-2586**

**oxnardadulthood.us**