



YAMHILL CARLTON SCHOOL DISTRICT

120 N. Larch Place - Yamhill, OR 97148 | PH: 503-852-6980 - FX: 503-662-4931 | www.ycsd.k12.or.us

BOARD OF DIRECTORS

REGULAR SESSION AGENDA

LOCATION: YCSD BOARDROOM: 120 N. LARCH PL. YAMHILL OR 97148

Or VIA ZOOM <https://us06web.zoom.us/j/82494672215?pwd=bXBfeX623f4lp51q5D9sst3bo26UpX.1>

Passcode: 5FjyRp

Monday, July 21, 2025

Regular Session: 6:00pm

AGENDA

I. Call to Order Special Session

The board does not generally come to final decisions or vote during special sessions. However, the law and board policy allow the board to vote in a special session, and the board plans to do so during this meeting. See board policy BD/BDA.

II. New Business

Resolution to Change Bank Account Signers (Action Item)

III. Adjournment

Note: Unless approved, Regular Meetings of the Board of Directors will be no longer than 3 hours in length at any single session. **INTERPRETERS FOR THE HEARING IMPAIRED:** To request interpreter services for this meeting call 503-852-6980 at least 24 hours prior to the meeting.



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Resolution 2026-02

Authorizations for Change on Bank Accounts

Yamhill Carlton School District

Whereas, the Board of Directors of Yamhill Carlton School District has authorized the following individuals on behalf of the Yamhill Carlton School District, Oregon to open account(s) at Umpqua Bank for the purpose of investing/depositing into a Public Money Market Account, Certificate of Deposit, or Depository Operating Account. Individuals authorized to open/deposit/withdraw/close the following account(s) for the Yamhill Carlton School District:

Umpqua (Acct# 9814 – Cafeteria Fund):

- Mary Brown (Administrative Assistant/Board Secretary)
- Melanie Neece (Director of Fiscal Services)
- Clint Raever (Superintendent)
- Susan FitzGerald (Board Chair)

Umpqua (Acct# 2403 – General Fund):

- Mary Brown (Administrative Assistant/Board Secretary)
- Melanie Neece (Director of Fiscal Services)
- Clint Raever (Superintendent)
- Susan FitzGerald (Board Chair)

Umpqua (Acct# 2403 – General Fund – ACH Wires):

- Mary Brown (Administrative Assistant/Board Secretary)
- Melanie Neece (Director of Fiscal Services)
- Clint Raever (Superintendent)
- Susan FitzGerald (Board Chair)

Umpqua (Acct# 1594 – Yamhill Carlton Intermediate School – ASB):

- Melanie Neece (Director of Fiscal Services)
- Jenifer Tuning (Lead Secretary)
- Amanda Dallas (Principal)

Umpqua (Acct #6960 – Yamhill Carlton High School – ASB)

- Melanie Neece (Director of Fiscal Services)
- Maureen Cook (Lead Secretary)
- Tanner Smith (Principal)

In addition, authorize administrative access the above accounts through the Umpqua Business Online Banking and the Umpqua Credit Card accounts through eZBusiness Card Management online access:

- Mary Brown (Administrative Assistant/Board Secretary)
- Melanie Neece (Director of Fiscal Services)
- Clint Raever (Superintendent)

Also, whereas, the Board of Directors of Yamhill Carlton School District has authorized the following individuals on behalf of the Yamhill Carlton School District, Oregon to open account(s) at Local Government Investment Pool (LGIP) for the purpose of investing/depositing into a Public Money Market Account, Certificate of Deposit, or Depository Operating Account. Individuals authorized to open/deposit/withdraw/close the following account(s) for the Yamhill Carlton School District:

LGIP (Acct #4556 – Yamhill Carlton School District)

- Mary Brown (Administrative Assistant/Board Secretary)
- Melanie Neece (Director of Fiscal Services)
- Clint Raever (Superintendent)
- Susan FitzGerald (Board Chair)

Also, whereas, the Board of Directors of Yamhill Carlton School District has authorized the following individuals on behalf of the Yamhill Carlton School District, Oregon to open account(s) at First Federal Bank for the purpose of investing/depositing into a Public Money Market Account, Certificate of Deposit, or Depository Operating Account. Individuals authorized to open/deposit/withdraw/close the following account(s) for the Yamhill Carlton School District:

First Federal (YCHS Savings – Acct # 2685)

- Mary Brown (Administrative Assistant/Board Secretary)
- Melanie Neece (Director of Fiscal Services)
- Clint Raever (Superintendent)

First Federal (YCHS Investments – Acct # 0850)

- Mary Brown (Administrative Assistant/Board Secretary)
- Melanie Neece (Director of Fiscal Services)
- Clint Raever (Superintendent)

First Federal (Yamhill Carlton Elementary School – Acct # 5682)

- Melanie Neece (Director of Fiscal Services)
- Kelli Fletcher (Lead Secretary)
- Morgan Bishop (Principal)

Whereas, the Board of Directors of Yamhill Carlton School District has authorized the creation of online banking for the Yamhill Carlton School District, Yamhill Carlton Elementary, for the First Federal Bank Account ending in 5682:

- Melanie Neece, Director of Fiscal Services as the Senior Administrator role.
- Morgan Bishop, Elementary Principal as a Supervisor role.
- Kelli Fletcher, Lead Secretary as a Supervisor role.

The above resolution statements were approved and declared adopted on the 21st day of July 2025.

Susan FitzGerald, Board Chair

Clint Raever, Superintendent