



# Learning Community Charter School

## Regular Monthly Meeting Agenda

### Thursday, July 17, 2025 – 6:30 PM

- I. **Call to Order by Board Secretary –**
- II. **Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Learning Community Charter School has caused notice of this meeting by publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Star Ledger and distributed to Jersey City Public School District, Municipal Clerk and to the Public and posted at the Learning Community Charter School located at 2495 John F. Kennedy Blvd., Jersey City, NJ 07304. Formal action will take place at this meeting.

III. **Roll Call**

Voting Members	Role (Term Expires)	Present	Absent	LA/ED
Colin Dunn	Treasurer, Community Member (4/2026)			
Paula Mahayosnand	Parent Member (5/2026)			
Marisa Gerke	President, Parent Member (6/2026)			
Neil Abadie	Community Member (4/2026)			
Gaspar Cabrera	Parent Member (4/2026)			
Kate Gratto	V.P., Parent Member (4/2028)			
Jaclyn Moore	Parent Member (4/2026)			
ILea Kozak	Parent Member (6/2027)			
Suleyni Abreu	Parent Member (6/2027)			
Gustavo Abreu	Parent Member (10/2027)			
Tristan Fine	Parent Member (04/2028)			
Gillian Stynes	Parent Member (04/2028)			
Patrick Sprinkle	Parent Member (04/2028)			

Non-Voting Members	Role	Present	Absent	LA/ED
Michelle Smith	Staff Member			

**Also, Present**

Non-Voting	Role	Present	Absent	LA/ED
Dr. Colin Hogan	Head of School			
Tatiana Antczak	Assistant Head of School			
Brian Falkowski	SBA/Board Secretary			
Kristina Edgar	SBO Representative			
Angel Melendez	Assistant Head of School			

**IV. Public Comment**

Members of the public wishing to address the Board of Trustees must state their name and are requested to limit their comments to three (3) minutes. Please be aware that all Charter School employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. Each member of the public will be given one opportunity to address the Board.

**V. Board Discussion Topics**

1. Afterschool P&L – (P&L in Dropbox)

**VI. Acceptance of Meeting Minutes**

Motion for Learning Community Charter School, Board of Trustees, to accept June 12, 2025, meeting minutes.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Marisa Gerke						Gaspar Cabrera					
Colin Dunn						Suleyni Abreu					
Kate Gratto						Ilea Kozak					
Paula Mahayosnand						Gustavo Abreu					
Jaclyn Moore						Tristan Fine					
Neil Abadie						Gillian Stynes					
Patrick Sprinkle											

**VII. Motions for Approval**

**1. Finance**

- a. Board Secretary’s and Treasurer’s Report: To approve the Preliminary Secretary’s and Treasurer’s Reports for June 2025, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Learning Community Charter School Board of Trustees acknowledges receipt of the Secretary’s certification and, after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of June 2025, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.

- b. Bills List: To approve the Bills/Check List from June 13, 2025, to July 17, 2025.

- c. Payroll: To approve the following payrolls:

- I. June 13, 2025 \$315,280.61
- II. June 30, 2025 \$416,482.03

- d. Adjustment to Public School Bid Threshold:

WHEREAS, (Name of school official), School Business Administrator/Board Secretary, possesses a Qualified Purchasing Agent (QPA) certificate;

WHEREAS, the State Treasurer, in consultation with the Governor and pursuant to N.J.S.A. 52:34-7 and N.J.S.A. 18A:18A-3 (b), has increased the bid threshold amount for school districts with a Qualified Purchasing Agent, from \$44,000 to \$53,000, effective July 1, 2025;

NOW, THEREFORE BE IT RESOLVED that the (Name of Board of Education), pursuant to N.J.S.A. 18A:18A-3 (a), establishes and sets the bid threshold amount of \$53,000 for the school district,

and further authorizes the School Business Administrator/Board Secretary, the Qualified Purchasing Agent, to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount.

Furthermore, for contracts in the aggregate that are less than the bid threshold but fifteen (15%) or more of the amount, the School Business Administrator/Board Secretary shall award contracts after soliciting at least two competitive quotations. The School Business Administrator/Board Secretary, pursuant to N.J.S.A. 18A:18A-37 (c), is authorized to award contracts that are in the aggregate less than fifteen (15%) percent of the bid threshold without soliciting competitive quotations.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Marisa Gerke						Gaspar Cabrera					
Colin Dunn						Suleyni Abreu					
Kate Gratto						Ilea Kozak					
Paula Mahayosnand						Gustavo Abreu					
Jaclyn Moore						Tristan Fine					
Neil Abadie						Gillian Stynes					
Patrick Sprinkle											

**2. Buildings & Grounds**

**3. Personnel**

a. To approve the 8% salary increase for the following staff 7/1/2025-6/30/2026:

- I. Tatiana Antzcak
- II. Ulrika Boijort
- III. Barbara Kiss
- IV. Melissa Megaro
- V. Angel Melendez
- VI. Marc Mulholland
- VII. Neiodra Rambaran

b. To approve the following new hires for FY 2025-2026:

- I. Elene Morel - Teacher Assistant
- II. Alexa Garcia - 5th Grade SPED Teacher - BA-9
- III. Emily Pelle - Middle School SPED ELA Teacher- BA-9
- IV. Marcus Conde - 5th Grade ELA Teacher- BA-23
- V. Joel Moya - Math Intervention Teacher - BA-2
- VI. Abigail Siegel - 8th Grade ELA Teacher - BA-20
- VII. Penelope Gonzalez - Teacher Assistant

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Marisa Gerke						Gaspar Cabrera					
Colin Dunn						Suleyni Abreu					
Kate Gratto						Ilea Kozak					
Paula Mahayosnand						Gustavo Abreu					
Jaclyn Moore						Tristan Fine					
Neil Abadie						Gillian Stynes					
Patrick Sprinkle											

**4. Curriculum/Special Education**

**5. Policy/Miscellaneous/Contracts**

- a. To approve the contract with Miriam Skydell and Associates to provide occupational, physical, or speech therapy services upon the terms and conditions of the attached agreement.

Term: September 1, 2025 – June 30, 2026

Rate: \$125/hour for 3 days per week.

- b. To approve the change order with USA Architects, as attached. New project completion date: December 1, 2025.

Cost: Construction Administration approximately \$2,500 per month, not to exceed \$10,000.

- c. WHEREAS, an immediate safety hazard was identified at Learning Community Charter School involving defective light fixtures requiring urgent replacement to ensure the safety of students and staff; and

WHEREAS, the nature of the hazard necessitated emergency repairs in accordance with N.J.S.A. 18A:18A-7, permitting procurement without public bidding in cases affecting the health and safety of occupants; and

WHEREAS, Sal Electric was engaged to perform the necessary emergency light fixture replacement;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Learning Community Charter School hereby approves the emergency procurement and authorizes payment to Sal Electric in the amount of \$16,378.00 for completion of the emergency light fixture replacement.

- d. To approve the attached quote with Panoramic Window & Door Systems, Inc. to supply and install Shades and AC Units.

Total Cost: \$19,173.00

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Marisa Gerke						Gaspar Cabrera					
Colin Dunn						Suleyni Abreu					
Kate Gratto						Ilea Kozak					
Paula Mahayosnand						Gustavo Abreu					
Jaclyn Moore						Tristan Fine					
Neil Abadie						Gillian Stynes					
Patrick Sprinkle											

**VIII. Enrollment Report**

Grade	2026	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Wait
	ENR	15, 2025	15, 2025	15, 2025	15, 2025	15, 2025	15, 2025	15, 2026	15, 2026	15, 2026	15, 2026	15, 2026	15, 2026	List
Pre K	45													
K	66													
1	66													
2	66													
3	66													
4	66													
5	66													

6	66													
7	66													
8	66													
<b>Total</b>	<b>639</b>													

**IX. Board Agenda**

**1. Committee Reports**

Committee	Notes/Summary
Human Resources	
Finance	
Policy	
Technology	
Facilities	
Strategic Planning	
Executive	
PTO Liaison	
Board Survey	
Board Elections	Reports during the election season, February through May

**1. Next Board Meeting: September 18, 2025**

**X. Adjourn Regular Session and Enter Executive Session:**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Marisa Gerke						Gaspar Cabrera					
Colin Dunn						Suleyni Abreu					
Kate Gratto						Ilea Kozak					
Paula Mahayosnand						Gustavo Abreu					
Jaclyn Moore						Tristan Fine					
Neil Abadie						Gillian Stynes					
Patrick Sprinkle											

- 1. Personnel Matters
- 2. HIB

**XI. Adjourn Executive Session**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Marisa Gerke						Gaspar Cabrera					
Colin Dunn						Suleyni Abreu					
Kate Gratto						Ilea Kozak					
Paula Mahayosnand						Gustavo Abreu					
Jaclyn Moore						Tristan Fine					
Neil Abadie						Gillian Stynes					
Patrick Sprinkle											

**XII. New Business**

**XIII. Public Comment**

**XIV. Adjourn Regular Session**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Marisa Gerke						Gaspar Cabrera					

Colin Dunn						Suleyni Abreu					
Kate Gratto						Ilea Kozak					
Paula Mahayosnand						Gustavo Abreu					
Jaclyn Moore						Tristan Fine					
Neil Abadie						Gillian Stynes					
Patrick Sprinkle											