

JAMESTOWN SCHOOL BOARD

Regular Meeting: AGENDA

July 21, 2025 at 5:30 pm in the Thompson Community Room in the Middle School.

- I. Call to Order and Recognition of Audience
 - A. Pledge of Allegiance
 - B. [School Board Norms](#)
 - C. [Public Communication](#)

- II. Old Business Consent Agenda (**Action**)
 - A. [Reading and Approval of Minutes of June 16, 2025 Regular Board Meeting](#)
 - B. [Reading and Approval of Minutes of June 30, 2025 Special School Board Meeting](#)
 - C. [Reading and Approval of Minutes of July 8, 2025 Special School Board Meeting](#)
 - D. [Reading and Approval of Minutes of July 15, 2025 Special School Board Meeting](#)
 - E. Review and Approval of the Teachers Negotiations Meeting Minutes:
 - 1. [June 11, 2025](#)
 - 2. [June 18, 2025](#)
 - 3. [June 25, 2025](#)
 - 4. [July 2, 2025](#)
 - F. Review and Approval of the Administrators Negotiations Meeting Minutes:
 - 1. [June 12, 2025](#)
 - 2. [June 19, 2025](#)
 - 3. [June 26, 2025](#)
 - 4. [July 1, 2025](#)
 - G. [Review and Approval of Minutes of June 30, 2025 Facilities Committee Meeting](#)
 - H. [Review and Approval of Minutes of July 15, 2025 Finance Committee Meeting](#)
 - 1. [Approval of Revised Support Staff Wage Schedule for 2025/2026 SY](#)
 - 2. Approval of Revised Food Service Director Agreement to Include Up to 10 Additional Days
 - 3. Approval to Close Checking Account at Unison Bank
 - 4. Approval to Close FSA Account at Wells Fargo Bank and Open FSA Account at Unison Bank
 - I. [Review and Approval of Minutes of July 16, 2025 Strategic Plan Committee Meeting](#)
 - J. [Payment of Bills \(Paid\)](#)
 - K. [Review of Comparative Expenditure Report \(June 2025\)](#)
 - L. Other

- III. Organization of Board for 2025-2026 School Year
 - A. Election of Officers (**Action**)
 - B. [Conflict of Interest](#)
 - C. [Schedule for Set Date, Time and Place of Regular Meetings](#) (**Action**)
 - D. [Set School Board Compensation for 2025-2026 SY](#) (**Action**)
 - E. [Board Member Committee Assignments](#) (**Action**)

- III. New Business Consent Agenda (**Action**)
 - A. [Payment of Bills \(Unpaid\)](#)
 - B. [Pledged Securities](#)
 - C. Administrative Memos – Annual Review of Policies
 - 1. [Review of Policy Exhibit FGA-E8 \(Parties Approved to Receive Student Data\)](#)
 - 2. [Review of Policy FFD \(Possessing Weapons\)](#)
 - 3. [Review of Policy FFK \(Suspension and Expulsion\)](#)
 - 4. [Review of Policy ABBA \(ND Tobacco Use Policy\)](#)
 - 4. [Review of Policy AAC \(Nondiscrimination & Anti-Harassment Policy\)](#)
 - 5. [Review and Amendment of Policy ACDA \(Technology Acceptable Use Policy for Staff and Students\)](#)
 - 6. [Review and Amendment of Policy FFA \(Student Alcohol & Other Drug Use/Abuse\)](#)
 - D. Other:
 - 1. Approval of Signature Cards for Bank Deposits/Withdrawals for the Following Individuals: School Board President, Superintendent, Business Manager, Food Service Director, and Transition House Instructor at Wells Fargo Bank, Unison Bank, Dacotah Bank and Gate City Bank.
 - 2. [Approval of Checking and Savings Accounts](#)
 - 3. Resolution to Permit the Jamestown Public School District to Obtain Personal and Real Property Owned by the United States and Declared Surplus Property, and to Empower the Superintendent and Designee as Authorized Representatives of the Jamestown Public School District
 - 4. Designate Superintendent Lech as Representative of Jamestown Public Schools to the Advisory Committee for the James Valley Career and Technology Center and James River Special Education Cooperative Board
 - 5. Designate "The Jamestown Sun" as the Official Newspaper of the Jamestown Public Schools
 - 6. Approval to Submit Summer School Membership Reports to the Department of Public Instruction

7. Resolution to Permit the School Board President, Superintendent and Business Manager to Execute or Cancel a Lease or Leases for Rental of One or More Safe Deposit Boxes, to Have Access, Exchange or Surrender and Appoint Deputies on Behalf of the District
8. Approval to Submit the Annual Financial Report to the Department of Public Instruction
9. Membership in the North Dakota High School Activities Association and Designation of the Superintendent, Activity Director, and Principals as the Official Representatives in Administering Interscholastic Activities of the Association
10. Board Approval Authorizing the Individual School Administrators to Administer the School Immunization Law, NDCC 23-07-17.1
11. Approval to Submit the IDEA-B, Preschool Grant to the Department of Public Instruction
12. Approval to Designate Superintendent Lech as Authorized Representative for Title I, Title IIA, Title IVA and Other Federal, State and Local Grants and, in his Absence, Grant Authority to Kristi Grounds, Business Manager, to Sign as Authorized Representative
13. Approval to Designate Jeff Meissner as EL Coordinator and Jada Anderson as Homeless Coordinator, Foster Care Liaison, Title I Coordinator.
14. Approval to Designate Stacy Jamtgaard, Human Resource Specialist, as Title IX Coordinator
15. Approval of Heidi Budeau, Director of James River Special Education Cooperative, as District 504 Coordinator
16. Approval of Robert Lech, Superintendent as Nondiscrimination Coordinator
17. Approval of the Memorandum of Understanding with James River Education Cooperative in the Amount of \$20,000.00
18. [Deletion of Fixed Assets](#)
19. Approval to Submit E-Rate Applications for Jamestown Public Schools and James Valley Career and Technology Center and Appoint the District Administrator, or Designee, as Authorized Representative.
20. Approval to Hold Budget Hearing on Monday, September 22, 2025
21. Approval of 2025-2026 Handbooks:
 - a) [Blue Jay Academy](#)
 - b) [High School](#)
 - c) [Support Staff](#)
 - d) [Teacher](#)
 - e) [Transportation](#)

f) [English Learner](#)

IV. Regular Meeting

- A. Correspondence
- B. Board Education
 - 1. Strategic Competency: Strategic Plan Update (Mr. Roberts)
- C. Reports:
- D. [Superintendent's Report](#) (Dr. Lech)
- E. New Business
 - 1. Activities
 - 2. Building and Grounds
 - 3. Curriculum, Assessment and Instruction
 - 4. Finance:
 - a) [2024-2025 General Fund Balance](#) (**Information**)
 - b) [2025-2026 Summary of Debt](#) (**Information**)
 - c) [Approval of the 2025/2026 Certificate of Levy](#) (**Action**)
 - d) [Approval of 2025/2026 Preliminary Budgets](#) (**Action**)
 - (1) [Executive Summary](#) (**Information**)
 - (2) [Levy Worksheet](#) (**Information**)
 - e) Review of City of Jamestown Request of in Lieu of Taxes
 - (1) [Buffalo Manor Apartments](#)
 - (2) [Cavendish](#)
 - 5. Operations
 - 6. Personnel
 - a) Approval to Hire for the 2025-2026 School Year Upon a Successful Background Check and Appropriate Licensure (**Action**)
 - (1) [Chloe Carlson](#)
 - (2) [Sherry Schmidt](#)
 - 7. Policy and Procedures
 - a) Approval of Policy (**Action**)
 - (1) [First Reading of BBA \(School Board Elections and Terms of Office\)](#)
 - (2) [Second Reading of FFI \(Personal Electronic Communication Devices Prohibition During instructional Time\)](#)
 - (3) [Amended BCBA \(Public Participation\)](#)
 - (4) [Amended FF \(Student Conduct and Discipline\)](#)
 - (5) [Amended FGA \(Student Education Records and Privacy\)](#)

- (6) [Amended FCAA Policy \(Accommodating Students with Allergies and Special Dietary Needs\)](#)
 - (7) [Amended FCAA-AR \(General Guidelines for Reducing Risk of Exposure to Allergens\)](#)
 - 8. Tuition Agreements
 - a) Approval of Tuition Agreements for the 2025/2026 School Year
(Action)
 - (1) [Edgeley](#)
 - 9. Other
- V. Items for Future Agenda
- VI. Meetings to be Scheduled
 - A. School Board Meeting on Monday, August 18, 2025 at 5:30 pm in the Thompson Community Room at the Middle School
 - B. Back to School Breakfast on Tuesday, August 19, 2025 at 7:30 am in the High School Commons Area.
- VII. [Monthly Superintendent Evaluation \(Section 2: Board Relations and Section 4: Curriculum and Student Support Services\)](#)
- VIII. Adjournment