



## ISAAGNY Form Instruction Sheet

We greatly appreciate your taking the time to complete this form, as it provides an additional way of getting to know the student. We will review your input with the understanding that students are constantly changing and developing.

### **As you complete the form, please consider:**

- We're looking for a candid assessment of the student's ongoing development, strengths, and areas with room for improvement.
- Your assessment should be based on who they are in your class this year. If you cannot speak to the student's current performance or are not currently teaching the student, you are likely not the appropriate person to be completing the form (the exception is those filling out the General Recommendation form for Middle/Upper School applicants).
- Please keep in mind the student's relative age within their class cohort.
- If you are unsure of the answer to a question, please indicate that and add more notes at the end of the section.
- The comment boxes are very helpful to admission offices. We would appreciate 3-4 sentences in each comment box, including specific examples.

### **CONFIDENTIALITY:**

Preparers and recipients are expected to maintain the information in strict confidence. Preparers and recipients are prohibited from sharing this information with parents/guardians/students, and ISAAGNY does not provide this information to parents/guardians/students unless required by subpoena or court order.

### **HOW AND WHEN TO SUBMIT:**

- All completed forms should be sent directly to the school(s) to which each student is applying. We suggest you do not submit prior to November 1, so that you have time to get to know the student before completing this form.
- You may receive multiple requests to complete this form, as each ISAAGNY school has its own application process and software.
- Do not send completed forms to ISAAGNY, as we do not process or forward paperwork.
- We recommend saving a copy of the completed forms, just in case of technological glitches.

**Please note:** Text fields have limited character space, and your text responses should fit within the space provided. Copied and pasted text extending beyond the text box will require editing to fit within the text field provided.



We greatly appreciate your taking the time to complete this form. It provides one way of getting to know the student and is reviewed with the understanding that students are constantly changing and developing. Our intention is to establish a dynamic understanding of the student, and your observations and descriptions are essential in this process. Preparers and recipients are expected to maintain the information in strict confidence and to refrain from sharing it with students, parents, or guardians.

Student's Name: \_\_\_\_\_ Applying for Grade: \_\_\_\_\_

Birthdate: \_\_\_\_\_ Current School: \_\_\_\_\_

Teacher's Name, Title, Email, Phone:

\_\_\_\_\_

In which course do you teach this student? \_\_\_\_\_

Are you currently teaching this student? \_\_\_\_\_

How long have you known this student? \_\_\_\_\_

In what other ways, if any, do you know this student? \_\_\_\_\_

What grade is the student currently earning? \_\_\_\_\_

Does the student's performance accurately reflect ability? Please explain.

\_\_\_\_\_

How often is the class asked to write, and what is the average length of the assignment?

\_\_\_\_\_

What text(s) does your class read? \_\_\_\_\_

What are the first three words or phrases that come to mind to describe this student?

\_\_\_\_\_

The student's greatest strength in my class is: \_\_\_\_\_


An area of growth for this student is: \_\_\_\_\_


Please describe the classroom environment in which the student does their best work (consider structure, pace, peer interaction, and teaching style).


\_\_\_\_\_

How many students are in applicant's class? \_\_\_\_\_ How many teachers are in applicant's class? \_\_\_\_\_

To the best of your ability, please rate the student in each of the following areas:

	Far Below Expectations	Below Expectations	Meet Expectations	Exceeds Expectations	Truly Outstanding (Top Few)
Academic Achievement					
Reading Comprehension					
Ability to analyze texts					
Writing mechanics					
Organization					
Ability to express ideas verbally					
Daily preparation					
Study habits					
Follows directions					
Classroom Conduct					
Level of engagement					
Motivation					
Initiative					
Seeks help when needed					
Reaction to feedback					
Participation in discussion					
Ability to work independently					
Ability to work in a group					
Curiosity					
Creativity					
Maturity					
Integrity					

To the best of your ability, please rate the student in each of the following areas:					
	Far Below Expectations	Below Expectations	Meet Expectations	Exceeds Expectations	Truly Outstanding (Top Few)
Self-confidence					
Social relationships with peers					
Interactions with adults					

Overall, I recommend this individual:				
	With Reservation	Fairly Strongly	Strongly	With Great Enthusiasm
As a student				
As a person				

Please share anything else about the student you feel would be important for us to know. You may also describe extenuating circumstances related to any of the aforementioned areas above. We appreciate your thoughtful responses and will be sure to take all aspects of the student's profile into consideration. (900 character limit)

Best number to call should the Admissions Office(s) have questions: \_\_\_\_\_

Teacher's Signature: \_\_\_\_\_ Date: \_\_\_\_\_