

MEMORANDUM OF UNDERSTANDING
between the
FOLSOM CORDOVA UNIFIED SCHOOL DISTRICT
and the
FOLSOM CORDOVA EDUCATION ASSOCIATION

Article 8 – Minimum Days – Definition of Teacher Work Day
09/23/2019

This Memorandum of Understanding is to add definitions to Article 8 Work Year, Work Day, Hours of Employment.

Classroom Teacher Work Day: The hours of a work day for a classroom teacher are at the site and based on the regular student instructional day. Preparation period is part of the work day. The work day includes working fifteen (15) minutes before and fifteen (15) minutes after the regular student instructional day. Full-time secondary teachers with Common Planning Time (CPT) are relieved from either the fifteen (15) minutes before school or the fifteen (15) minutes after school to make up for the longer regular student instructional day requirement of CPT.

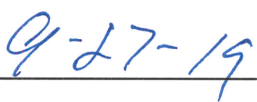
Exception to length of work day: When the students' regular instructional day is reduced due to a "minimum day", classroom teachers may complete their professional duties (ie grading and report cards) away from the site. The fifteen (15) minutes before and fifteen (15) minutes after the student instructional day (or the CPT exception) are unaffected. (See 8.8, 8.15, 8.16)

Common Planning Time (CPT): Secondary employees work a reduced student instructional day in addition to the CPT period, which does not exceed the time period of the normal work day.

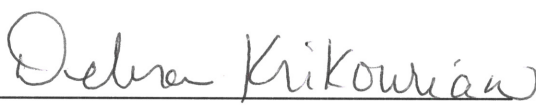
This is a one-time agreement, and is not precedent setting. Absent mutual agreement, this MOU shall sunset on June 30, 2020.



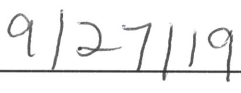
District Representative



Date



FCEA Representative



Date