



NON-LOCAL, OVERNIGHT & EXTENDED FIELD TRIP APPLICATION (To be completed by Teacher/Advisor)

School Stanwood Elementary Today's Date 6/17/25
Individuals/Group Involved 5th Grade Number of Students 67
Activity Outdoor Education
Destination Cedar Springs Camp, Lake Stevens
Departure Date 10/8/25 Return Date 10/10/25
Accommodations: none
Source(s) of Revenue: PTO, Families
Description of Fundraising Activities PTO
Estimated Individual Student Cost \$200 Estimated Total Group Cost \$15,000
How was this activity/trip available to any interested and/or eligible student(s) available to all 5th gr.
How was this trip promoted to all interested/eligible students? parent email, letters, meeting
Will any student(s) be excluded from this trip due to the inability to pay? no
Insurance (special coverages) Cert. of Insurance
Purpose of Trip (include the educational value) Outdoor education, team building, personal growth and challenges
Has this trip been previously taken? no If yes, when? previous years to Camp Seymour

List of chaperones and students MUST be attached to this form one week prior to travel.
(Chaperones must be of each gender if students of each gender are attending.)

1. Attach additional information as appropriate.
2. Contact Business Services with questions about insurance.
3. Parent permission and medical authorization forms go to the principal.
4. All district employees need to submit a travel request form.
5. Notify the school nurse.

Michelle Bennett
Signature of Initiator

A. Laungier
Signature of Building Principal

For Administration Use Only:

Board approval needed. Will be submitted on _____
Approved

Superintendent or Designee Signature

Date

01/11/2024