

SPECIAL EDUCATION DISTRICT OF LAKE COUNTY

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Judy Hackett, Ed.D.

Tim Thomas, Ed.D.

Co-Interim Superintendents

TO: Executive Board Members

FROM: Administration

RE: Executive Board Meeting

DATE: Thursday, July 24, 2025

TIME: 8:30 a.m.

LOCATION: SEDOL Administration Office, Bay Room

1. CALL TO ORDER - ROLL CALL (Dr. Hackett)

The July meeting of the Executive Board is the annual organizational meeting. In accordance with Executive Board Policy 2:64, the SEDOL Superintendent will open the meeting and administer the oath of office to new/re-elected members.

At its June meeting, the Governing Board took action to reappoint members to the Executive Board. Dr. Hackett will administer the oath of office to Ms. Carey McHugh, Wauconda D118 Governing Board Member; Ms. Joanne Osmond, Lake Villa D41 Governing Board Member; Dr. Jason Lind, Millburn D24 Superintendent; and Dr. Scott Schwartz, Gavin D37 Superintendent. Ms. McHugh, Ms. Osmond, Dr. Lind, and Dr. Schwartz will serve another two-year term expiring in June 2027.

[0264 Oath of Office Jan 24 2019.pdf](#) 

[Oath of Office.pdf](#) 

2. EXECUTIVE BOARD OFFICERS - ACTION NEEDED (Dr. Hackett/Ms. McHugh)

Executive Board Policy 2:56 addresses the election of officers and states as follows:

The Executive Board shall elect one of its members to serve as President and vice president. The Superintendent shall serve as the Secretary. The term of office for the President shall be a two-year term. The Vice President shall also have a two-year term with the understanding that the Vice President shall become President. When possible, the office of President and Vice President shall be filled with one

Superintendent and one Governing Board member. The rotation would continue every two years with the election of a Vice President every two years at the July organizational meeting.

In accordance with policy, Vice President Carey McHugh will become Board President, and the Executive Board will need to elect a Superintendent to serve as Vice President for the next two years.

[0256 Board Structure Jul 25 2013.pdf](#) 

Motion to Elect Vice President - ROLL CALL VOTE
Move the Board approve the elected Vice President.

President McHugh will conduct the remainder of the meeting.

3. PLEDGE OF ALLEGIANCE (Ms. McHugh)

4. ACCEPTANCE OF AGENDA - ACTION NEEDED (Ms. McHugh)

Motion to Accept the Agenda - VOICE VOTE
Move acceptance of the agenda as presented.

5. CONSENT AGENDA - ACTION NEEDED (Ms. McHugh)

Motion to Approve the Consent Agenda - ROLL CALL VOTE
Move approval of the consent agenda items and addendum, if included, as presented.

5.1 Board Designations

1. Appointment of Board Secretary
2. Naming of Official Newspaper
3. Designation of Legal Counsel
4. Meeting Schedule
5. Committee Appointments

[Board Designations.pdf](#) 

5.2 Minutes

Public and closed session minutes of the meeting on June 26, 2025.

5.3 Financial Matters

Paid Accounts Payable:

[FY26 July Executive Board Meeting Summary.pdf](#) 

[Paid AP Check Register - 07-24-25.pdf](#) 

[Paid AP Check Register - Payroll Liabilities 06-17-25.pdf](#) 

[Paid AP Check Register - Payroll Liabilities 06-18-25.pdf](#) 

[Paid AP Check Register - Payroll Liabilities 06-19-25.pdf](#) 

[Paid AP Check Register - Payroll Liabilities 06-29-25.pdf](#) 

[Paid AP Check Register - Payroll Liabilities 06-30-25.pdf](#) 

[Paid AP Check Register - Payroll Liabilities 07-14-25.pdf](#) 

[Paid AP Check Register - Payroll Liabilities 07-15-25 \(2\).pdf](#) 

[Paid AP Check Register - Payroll Liabilities 07-15-25.pdf](#) 

[Paid AP Check Run 07-24-25.pdf](#) 

[Paid AP Check Run Over \\$8,000 07-24-25.pdf](#) 

[Paid AP Manual Checks 06-18, 30-25.pdf](#) 

[Paid AP Manual Checks Over \\$8,000 06-18, 30-25.pdf](#) 

5.4 Personnel Matters

Recommend employment of the following applicants, with work assignment and start date as indicated, subject to completion of the physical examination and forms as required by Section 24-6 of the School Code, successful completion of a criminal background investigation as required by Section 10-21.9 of the School Code, a Child Abuse Registry check, and submission of all forms, documents, and certifications as required by law and/or requested by SEDOL for the position.

[July 24, 2025 Personnel Recommendations & Vacancies \(1\).pdf](#) 

5.5 Policy Matters

Proposed revisions to the following policies have been reviewed by the Policy Committee. Administration requests approval to change the policies as presented.

[1- 2260 Uniform Grievance Jul 24 2025.doc](#) 

[2- 2265 Title IX Sexual Harassment Grievance Jul 24 2025.doc](#) 

[3- 0415 Identity Protection Jul 24 2025.docx](#) 

[4- 4120 Food Service Jul 24 2025.docx](#) 

[5- 0510 Equal Employment Jul 24 2025.docx](#) 

[6- 0520 Workplace Harassment Jul 24 2025.doc](#) 

[7- 0560 Expenses Jul 24 2025.doc](#) 

- [8- 5100 Staff Dev Jul 24 2025.docx](#) 
- [9- 6150 Home Hosp Instruction Jul 24 2025.docx](#) 
- [10- 6310 HS Credit Jul 24 2025.doc](#) 
- [11- 0710 Equal Ed Opp Jul 24 2025.doc](#) 
- [12- 0720 Harassment of Stud Prohibited Jul 24 2025.doc](#) 
- [13- 0750 School Admis & Student Trans Jul 24 2025.doc](#) 
- [14- 0770 Attendance Truancy Jul 24 2025.doc](#) 
- [15- 7180 Bully Intim Harassment Jul 24 2025.doc](#) 
- [16- 7185 Teen Dating Jul 24 2025.doc](#) 
- [17- 7190 Student Behavior Jul 24 2025.doc](#) 
- [18- 7200 Suspension Procedures Jul 24 2025.doc](#) 
- [19- 7210 Expulsion Procedures Jul 24 2025.doc](#) 
- [20- 7250 Student Support Services Jul 24 2025.doc.doc](#) 
- [21- 7270 Admin Meds to Students Jul 24 2025.docx](#) 
- [22- 7310 Restrictions on Publications July 24 2025.doc](#) 
- [23- 7315 Restrictions on Publications HS Jul 24 2025.doc](#) 
- [24- 7340 Student Records Jul 24 2025.docx](#) 
- [25- 0830 Visitors to and Conduct on Property Jul 24 2025.doc](#) 

6. RECOGNITION (Dr. Hackett/Dr. Thomas)

6.1 Vocational Students

Ms. Erin Tidd and Mr. Austin Robertson will recognize the vocational student workers who contributed their efforts over the summer.

6.2 Special Recognition

Ms. Erin Tidd was elected to the Illinois Center for Transition and Work (ICTW) Regional Board.

6.3 Introduction of New Administrators

Ms. Jessica Palmer, Instructional Services Supervisor

Ms. Amy Timonen, John Powers Center Principal

7. PUBLIC COMMENT (Ms. McHugh)

President McHugh will recognize any visitors at the meeting. The Executive Board is always interested in hearing from anyone who has a concern or issue regarding

SEDOL programs and services. In order to ensure that everyone is heard and, at the same time, conduct the meeting properly and efficiently, those wishing to address the Board are asked to observe the following guidelines.

1. Sign in at the meeting and complete the Public Comment Information Form.
2. Address the Board at the appropriate time as indicated on the agenda and when recognized by the Board President.
3. State your name and address for the record.
4. Comments should be limited to a maximum of three (3) minutes. The Board President may deny a person the opportunity to speak for more than 3 minutes. The President may also deny such opportunity to a person who has previously addressed the Board on the same subject.
5. Groups attending Board meetings are requested to appoint a spokesperson, if possible. The spokesperson should identify the group he/she represents and then briefly explain the concerns shared by the group. The Board President reserves the right to terminate a speaker's comments if they are repetitive or redundant.
6. Comments made during open session should not pertain to individual students or employees. Concerns regarding a specific student or employee should be presented in closed session.
7. The Board President or other presiding officer shall have the authority to terminate the remarks of any individual addressing the Board under public comment and to determine procedural matters regarding public comment not otherwise defined in Board policy.

8. SEDOL CONTINUOUS IMPROVEMENT PLAN (CIP) UPDATE (Dr. Hackett/Dr. Thomas)

9. OLD BUSINESS

- 9.1 FY24 Audit Update - INFORMATIONAL (Dr. Johns/Ms. Allard)
- 9.2 Summer Project Update - INFORMATIONAL (Dr. Johns/Ms. Allard)
- 9.3 SEDOL Fiscal Forecast Update - INFORMATIONAL (Dr. Thomas)
The Tuition Restructuring Advisory Committee met July 9th and 16th, and the Tuition Restructuring Steering Committee will meet July 24th. Dr. Thomas will report on these two committees.

10. NEW BUSINESS

- 10.1 Modern Media Technology (MMT) Agreement - ACTION NEEDED (Mr. Crowley)

Administration recommends approval of the agreement between Modern Media Technology and SEDOL for the purchase and installation of audio/visual equipment in the conference room at each SEDOL school building. The total cost of the agreement will not exceed \$46,775.

This expenditure will be fully reimbursed (100%) through a grant awarded to SEDOL by the SEDOL Foundation.

Motion to Approve Agreement - ROLL CALL VOTE

Move to approve the agreement between Modern Media Technology and SEDOL for the purchase and installation of conference room A/V equipment in SEDOL school buildings, as presented, in an amount not to exceed \$46,775.

- 10.2 Start of 2025-26 School Year (Dr. Hackett/Dr. Thomas)
Administration will provide an update on fall return-to-school planning, including current staffing needs.

- 10.3 Policy Updates- INFORMATIONAL (Mr. Crowley)
Administration requests the Board review the following PRESS policy updates for 1st reading. These policies will be included on the August agenda for 2nd reading/approval.

[*0480 Accounting and Audit Aug 28 2025.docx](#) 

[*6235 Access to Elec Network rev Aug 28 2025.docx](#) 

[*7255 Student Support Services Jul 24 2025- New.doc](#) 

11. CLOSED SESSION - ACTION NEEDED (Ms. McHugh)

Motion to Enter Into Closed Session - ROLL CALL VOTE

Move the Board enter into closed session to discuss:

1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.
2. The placement of individual students in special education programs and other matters relating to individual students.

Motion to Return to Public Session - VOICE VOTE

Move the Board return to public session.

12. OTHER BUSINESS

- 12.1 Request for Non-Member District Placement - ACTION NEEDED (Dr. Hackett/Dr. Thomas)
Administration recommends approval of the request by Waukegan School District 60 to continue placement for one student in the SEDOL Deaf and Hard of Hearing (DHH) Program at John Powers Center for the 2025-26 school year. The district will be billed based on the non-member district tuition schedule and will continue to be responsible for transportation costs and for the costs associated with any additional support needs as a result of the placement.
- Motion to Approve Request - ROLL CALL VOTE
Move approval of the request by Waukegan D60 for continued placement of one student in the SEDOL Deaf and Hard of Hearing (DHH) Program for the 2025-26 school year as presented.
- 12.2 Request for Non-Member District Placement - ACTION NEEDED (Dr. Hackett/Dr. Thomas)
Administration recommends approval of the request by Lincolnshire-Prairie View School District 103 to continue placement for one student in the SEDOL LASSO 3 Program at Fairhaven School for the 2025-26 school year. The district will be billed based on the non-member district tuition schedule and will continue to be responsible for transportation costs and for the costs associated with any additional support needs as a result of the placement.
- Motion to Approve Request - ROLL CALL VOTE
Move approval of the request by Lincolnshire-Prairie View School D103 for continued placement of one student in the SEDOL LASSO 3 Program for the 2025-26 school year as presented.
- 12.3 Salary Schedule for Registered Nurses - ACTION NEEDED (Ms. Allard)
Administration recommends approval of the 2025-26 salary schedule for registered nurses.
- Motion to Approve Salary Schedule - ROLL CALL VOTE
Move approval of the 2025-26 salary schedule for registered nurses as presented.

13. INFORMATIONAL

- 13.1 SEDOL Foundation (Ms. Subry)
Upcoming Events
- Golf Invitational- September 8
 - 5K Run/Walk- September 13

- One Special Night- November 8

13.2 Extended School Year (ESY) Overview (Dr. Jimenez-Captain)

13.3 Upcoming Board Orientation

13.4 Parent University Update - (Dr. Jimenez-Captain)

14. EXECUTIVE BOARD MEMBER COMMENTS (Ms. McHugh)

15. ADJOURNMENT (Ms. McHugh)

2025-26 **Tentative* Executive Board Meeting Schedule

SEDOL Office Bay Room

Thursday, August 28, 2025 – 8:30 a.m.

Thursday, September 18, 2025 – 8:30 a.m.

Thursday, October 23, 2025 – 8:30 a.m.

Thursday, November 13, 2025 – 8:30 a.m.

Thursday, December 18, 2025 – 8:30 a.m.

Thursday, January 22, 2026 – 8:30 a.m.

Thursday, February 26, 2026 – 8:30 a.m.

Thursday, March 19, 2026 – 8:30 a.m.

Thursday, April 2, 2026 – 8:30 a.m. *FY27 Budget Meeting*

Thursday, April 23, 2026 – 8:30 a.m.

Thursday, May 28, 2026 – 8:30 a.m.

Thursday, June 25, 2026 – 8:30 a.m.

Thursday, July 23, 2026 – 8:30 a.m.

**The Executive Board will approve the 2025-26 meeting schedule at its July meeting.*

2025-26 Proposed Governing Board Meeting Schedule

Gages Lake School Community Room

Wednesday, August 6, 2025 – 7:00 p.m. *6:50 p.m. Public Hearing on the FY26 Budget*

Wednesday, December 3, 2025 – 7:00 p.m.

Wednesday, March 4, 2026 – 7:00 p.m.

Wednesday, June 3, 2026 – 7:00 p.m.