CHOICE TRANSFER REQUEST

Return completed form to your resident district:

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SCHOOL INFORMATION		
Resident District:		
Resident School:	School Year: to (one year only)	
Requested District:	Start Date: (if mid-year transfer)	
Requested School:	End Date:	
STUDENT INFORMATION (one form per student)		
Student:	Birth Date: Grade Level:	
First Middle Last	(of transfer year)	
Parent/Guardian:	Email:	
(Required if student is younger than 18 at the time of this request)	Phone (1):	
Current or Last School Attended:	Phone (2):	
	(Parent/Guardian contact if student younger than 18)	
Residence Address	Mailing Address (if different from residence)	
, WA	, WA	
REASON for REQUEST		
Attendance in the nonresident district is more accessible to the parent's/guardian's place of work or to the location of child care. There is a special hardship or detrimental condition. The purpose of the transfer is for enrollment in an online course or school program offered by an OSPI-approved provider. Parent/guardian is an employee with the requested school district. Explanation:		
BEHAVIOR (attach sheet with explanation for any yes answers)		
Does the student have a record of conviction of crimes, violent or d	isruptive behavior or gang membership?	
Has this student been expelled or suspended for more than 10 conso	ecutive days?	
Has the student repeatedly failed to comply with requirements for p such as participating in weekly direct contact with the teacher or m		
Has the student and/or parent had any formal meetings with school in the past two years?	officials regarding school attendance issues	
Is this student under a court order to attend school or is a truancy pe	etition in the process of being filed?	
SPECIAL EDUCATION		
Does this student qualify for special education services? (if Yes, must	have an active IEP and a current evaluation) Yes No	
Please see second page for important notices, acknowledgements, and signature.		

Student Name:		
NOTICES		
 The transfer request is not complete until the resident school district has submitted the request to the nonresident school of accepted. The student remains the responsibility of the resident school district until the effective start date at the nonresident. The parent/guardian will be notified by email or postal mail of acceptance or denial of the request. If the request is rejected, the notification will include the reason for the denial and steps to appeal the decision. If a district does not respond to a request within 45 days of the request, the request is treated as a denial and the parent/gu Under the Choice law, the nonresident school district becomes responsible for all matters related to the education of the special education, home/hospital services, truancy, CEDARS reporting, administration of state educational assessments, a RCW 28A.225.220 through 230. Transfer decisions may not be made until the third week in August through the fourth day of school 	lent school. nardian can appeal. student (basic education,	
ACKNOWLEDGEMENTS		
 I certify that the information provided is accurate and complete. I understand that I will be responsible for providing transportation to and from school for my student, unless the nonresident ditransportation for the student with a disability under Section 504 of the Rehabilitation Act of 1973 or the Individuals with Disab (IDEA). We understand that our application may be denied or approval revoked if we have provided false or inaccurate information. I understand that approval of this request shall be dependent upon the acceptance and rejection standards stated in the nonresident school rescindment (revoking) of this transfer may occur due to in accordance to the conditions listed in the nonresident school district's policy Lack of academic effort, poor attendance, tardiness, or discipline problems shall provide just cause for the district to return a student to I understand that my student must continue to attend the resident school until the effective start date of the transfer and that nonattendan procedures. If the transfer request is denied, the parent/guardian may appeal to district that denied the transfer. Subsequent denials may be appealed and then to OSPI. I understand that requests are approved for one school year only, for 1.0 FTE, and it is my responsibility to complete a new form each year of the interest of the district, the transfer expires, and I must submit a new reque district. FERPA Release: I authorize the resident school district to release any and all of my student's educational records to the Choice Coordin school district, including attendance history, school transcript or report cards, discipline records and special education records. By my s although I am not required to release my student's records, I am giving my consent to release the information. This release will remain i enrolled unless I revoke such consent in writing. Note: Information will be provided in written format; no information will be released or	ol district's policy, and this/her resident district. It is subject to truancy to the Deputy Superintendent, ear. It is to the new resident school that or of the nonresident dignature I acknowledge that in effect while my student is	
The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232(g); 34 CFR Part 99) is a Federal law that protects the privacy of The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education.	•	
FERPA gives parents certain rights with respect to their children's education records. These rights transfer to the student when he or she reach school beyond the high school level. Students to whom the rights have transferred are "eligible students."	hes the age of 18 or attends a	
Parents or eligible students have the right to inspect and review the student's education records maintained by the school. Schools are not requested records unless, for reasons such as great distance, it is impossible for parents or eligible students to review the records. Schools may charge a schools must have written permission from the parent or eligible student in order to release any information from a student's education records.	fee for copies. Generally,	

Signature of Parent/Guardian (Student may sign if 18 years or older at the time of this request)

 \square Non-Resident Admission

☐ Resident Release

 \square APPROVED

☐ DENIED

Print Parent/Guardian Name

DISTRICT USE ONLY:

Date

Name of School District:

DATE: