

June 17, 2025

Special Board of Education Meeting  
Middle-High School Old Gymnasium

**Present:** Joseph Ciccone  
Kathleen Sarafin  
Tricia Service  
Angela Service

**Absent:** 3

**Others Present:** Joseph Palmer, Superintendent of Schools, Connie Giordano, District Clerk, Kacey Sheppard, Assistant Superintendent of Business and Technology

**Call to Order:**

The meeting was called to order by Joseph Ciccone at 8:23 p.m. and the Pledge of Allegiance was recited.

**Roll Call:**

Roll call was taken by Joseph Ciccone 4– Present 3 – Absent

A motion was made by Angela Service, seconded by Tricia Service, to convene to General Session at 8:23 p.m.

4 - YES 0 - NO MOTION PASSED

**Accept Results of the Capital Project Vote:**

Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby accepts the results of the Capital Project Vote as follows:

56 – YES  
6 – NO Passed

4 - YES 0 - NO MOTION PASSED

A motion was made by Kathleen Sarafin, seconded by Angela Service, to convene to Adjourn at 8:25 p.m.

4 - YES 0 - NO MOTION PASSED

Respectfully Submitted,

\_\_\_\_\_  
District Clerk

June 10, 2025

Regular Board of Education Meeting  
Middle-High School Library

**Present:** Jack Bono  
Kathleen Sarafin  
Jason Wasielewski  
Joseph Ciccone  
Dominick Bellino

**Absent:** 2 – Angela Service, Tricia Service

**Others Present:** Joseph Palmer, Superintendent of Schools, Connie Giordano, District Clerk, Kacey Sheppard, Assistant Superintendent of Business and Technology, Dawn Harvey, K-12 Director for Special Programs, Nicole Castronovo, Grants Coordinator, Michael Stalteri, Secondary Principal, Lindsay Owens, Elementary Principal

**Call to Order:**

The meeting was called to order by Joseph Ciccone at 7:00 p.m. and the Pledge of Allegiance was recited.

**Roll Call:**

Roll call was taken by Jack Bono 5– Present 2 – Absent

**Convene to General Session** – a motion was made by Jack Bono, seconded by Kathleen Sarafin to convene to General Session at 7:01 p.m.

5– YES 0 – NO MOTION PASSED

**PUBLIC HEARING – CAPITAL PROJECT**

**Reports/Presentations/Good News to Share:**

1. Kiwanis/Superintendent Students of the Month

	<u>Seniors</u>	<u>Eighth Grade</u>	<u>Fifth Grade</u>
March	Melinda Wohler	Xaria Wilson	Mathew Rozonkiewicz
April	Ava Werczynski	Grace McDonald	Jackson Cleveland
May	Michael Ferguson	Logan Christofaro	Leonardo Bellasai
June	Chase Evans	Charlotte Bick	Aleksandra Curudimova

2. Tenure Awards

- Kaitlyn Barlow
- Cynthia Brownell
- Bryan Cronkhite
- Kelsey Dowdall
- Cortlynn Drexler
- Dawn Harvey
- Holly Lawrence
- Meaghan Sears

3. Updates - Superintendent Joseph Palmer

- Boston Trip
- Banquets
- Scholar Athletes
- Graduation
- Utica National Safety Excellence Award

**Discretionary Period for Residents to Address the Board:**

N/A

A motion was made by Dominick Bellino, seconded by Jack Bono, to pull Personnel Item P-15 from the Consent Agenda.

5 - YES 0 - NO MOTION PASSED

**Consent Agenda:**

A motion was made by Dominick Bellino, seconded by Jack Bono, to approve the following **CONSENT AGENDA:** Minutes, Finance, Personnel 1 – 14, 16 – 18, New Business 1 – 6.

5 - YES 0 - NO MOTION PASSED

**Minutes:**

April 29, 2025, May 6, 2025, May 20, 2025

**Finance:**

Treasurer’s Report – March and April 2025

- 1. Revenue Report
- 2. Multi Fund Report
- 3. Bank Reconciliation
- 4. Trial Balance Report
- 5. Revenue Status Report
- 6. Appropriation Status Report
- 7. Extraclassroom Activities Fund Report
- 8. Scholarship Fund Report

**Personnel:**

1. Accept Resignation from Spanish Teacher:  
Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby accepts the resignation of Jennelle Fallon from her position of Spanish Teacher, effective 6/30/25.
2. Accept Resignation from Elementary Teacher:  
Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby accepts the resignation of Richelle VanVolkenberg from her position of Elementary Teacher, effective 7/10/25.
3. Schedule E Appointment:  
Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby appoints Donna Talarico to the Schedule E position of Bus Monitor for the 2024-2025 School Year, stipend \$2,250.
4. Appoint Teacher Assistant:  
Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby appoints Alana Przestrzelski to the position of Teaching Assistant, at an annual pay rate Step 13 \$22,045 effective August 18, 2025. This is a four year probationary appointment extending from August 18, 2025 to August 18, 2029 and is contingent upon clearance from the New York State Department of Education (fingerprint clearance).

Education:

- SUNY Empire State College- Bachelors in Early Childhood Education: 2024 to present

Certifications:

- Teaching Assistant (pending)  
Job Related Experience/Trainings:
- Small Blessings Preschool- Teaching Assistant: 2023 to present

Justification:

- This position will be for the formation of our Pre-K Program

5. Appoint Teacher Assistant:  
Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby appoints Shilo Claeys to the position of Teaching Assistant, at an annual pay rate Step 13 \$22,045 effective August 18, 2025. This is a four year probationary appointment extending from August 18, 2025 to August 18, 2029 and is contingent upon clearance from the New York State Department of Education (fingerprint cl).

Certifications:

- Teaching Assistant (pending)

Job Related Experience/Trainings:

- Substitute TA/Teacher- : 2024 to present

Justification:

- This position will be for the formation of our Pre-K Program

6. Appoint Teaching Assistant:  
Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby appoints Jennifer Palermo to the position of Teaching Assistant, at an annual pay rate Step 13 \$22,045 effective August 18, 2025. This is a four year probationary appointment extending from August 18, 2025 to August 18, 2029 and is contingent upon clearance from the New York State Department of Education (fingerprint clearance).

Education:

- MVCC- Associate in Applied Science for Computer Information Systems and Web Design and Management: 8/2004-5/2007
- Technical University of Darmstadt, Darmstadt, Hessen, Germany- Major German Studies, Minor: Philosophy of Education- Partial Masters: 9/2005-10/2009
- Pskov Pedagogical University- Pskov Russia Bachelors in Early Childhood Education: 1998 to 2003

Certifications:

- Teaching Assistant

Job Related Experience/Trainings:

- Town of Webb UFSD- Office Asst II: 7/2025-10/2025
- Town of Webb UFSD- Teacher's Aide/Asst: 9/2023-6/2025
- Kinderwood Preschool Program- Teacher's Aide/Asst: 2/2020-9/2023
- Healthy Kids: Site Supervisor- After School Program- 8/2019-1/2020

Justification:

- This position will be for TA needs.

11. Personnel:

(Continued)

7. Grant Tenure:  
Be it resolved that the Frankfort-Schuyler Central School District Board of Education grants tenure to Holly Lawrence in the tenure area of Social Studies effective 8/31/25.
8. Grant Tenure:  
Be it resolved that the Frankfort-Schuyler Central School District Board of Education grants tenure to Bryan Cronkhite in the tenure area of Special Education, effective 8/29/25.
9. Grant Tenure:  
Be it resolved that the Frankfort-Schuyler Central School District Board of Education grants tenure to Cortlynn Drexler in the tenure area of Physical Education, effective 8/16/25.
10. Grant Tenure:  
Be it resolved that the Frankfort-Schuyler Central School District Board of Education grants tenure to Kelsey Dowdall in the tenure area of Mathematics, effective 8/14/25.
11. Grant Tenure:  
Be it resolved that the Frankfort-Schuyler Central School District Board of Education grants tenure to Kaitlyn Barlow in the tenure area of Mathematics, effective 7/01/25.
12. Grant Tenure:  
Be it resolved that the Frankfort-Schuyler Central School District Board of Education grants tenure to Cynthia Brownell in the tenure area of Art Education, effective 7/01/25.
13. Grant Tenure:  
Be it resolved that the Frankfort-Schuyler Central School District Board of Education grants tenure to Dawn Harvey in the tenure area of School Building Leader effective 11/01/25.
14. Grant Tenure:  
Be it resolved that the Frankfort-Schuyler Central School District Board of Education grants tenure to Meaghan Sears in the tenure area of Elementary Education, effective 9/01/25.
15. Amended Assistant Superintendent of Business and Technology Contract:  
Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby agrees to amend the contract of the Ass't. Supt. of Business and Technology (per attached) effective 6/10/25.
16. Amended Superintendent Contract:  
Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby agrees to amend the contract of the Superintendent (per attached) effective 6/10/25.
17. Appoint Substitute Nurse:  
Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby appoints Keira Auilsi as a substitute Nurse R.N., at a pay rate of \$40/hr.
18. Appoint Vote Workers for June 17, 2025 Capital Project Vote:  
Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby appoints the following workers for the June 17, 2025 Capital Project Vote:

John Schuyler	Election Coordinator	\$25/hr.
Harry Robbins	Election Coordinator	\$25/hr.
Michael Ciallelo	Election Inspector	\$15/hr.
Judy Ciallelo	Election Inspector	\$15/hr.

**New Business:**

1. Approve Field Trip Request of International Club:  
Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby approves the request of the International Club Field trip to Costa Rica for February 2027. This approval is contingent upon travel recommendations/guidelines as stated by the U.S. Dept. of State, at the time of the trip.
2. Declare Technology Equipment Obsolete:  
Be it resolved that the Frankfort-Schuyler Central School District Board of Education declares the attached list of technology equipment as obsolete.

3. Agreement Between Town of Frankfort Police Department and Frankfort-Schuyler Central School:  
Be it resolved that the Frankfort-Schuyler Central School District Board of Education wishes to implement a School Information Resource Officer for the School District, and establishes with the Police Department the terms and scope of duties, per attached agreement.
4. Cooperative Bidding Agreement:  
Be it resolved that the Frankfort-Schuyler Central School District Board of Education enters into an agreement with the Madison-Oneida Board of Cooperative Educational Services for the Cooperative Bidding - Purchase of supplies and equipment (see attachment).
5. RIC One ROC, District A4L Resolution: 2025-2026 Frankfort-Schuyler Central School:  
Be it resolved that the Frankfort-Schuyler Central School District Board of Education enters into the following agreement:

**WHEREAS**, four (4) BOCES (Onondaga-Cortland-Madison BOCES, Schoharie-Schenectady-Saratoga BOCES, Madison-Oneida BOCES and Broom-Tioga BOCVES) have collaborated and entered into an Article 5 General Municipal Law intermunicipal arrangement for the purpose of improving vendor management and data security and privacy practices for school districts and/or BOCES statewide known as the RIC ONE Risk Operations Center (the "ROC"). (see attachment)

6. CSE/CPSE Reviews:  
It is hereby recommended that the CSE/CPSE recommendations for the following student case numbers that were reviewed be approved:

<u>Student ID</u>	<u>Meeting Date</u>
580513443	05/19/2025
580512806	03/21/2025
580511499	04/28/2025
580512058	04/30/2025
580511768	04/30/2025
580511964	04/16/2025
580512194	05/21/2025
580511920	04/29/2025
580511993	05/06/2025
580512350	05/06/2025
580512093	05/21/2025
580512093	05/21/2025
580512968	05/21/2025
580512116	04/16/2025
580513411	04/29/2025
580512261	05/06/2025
580511115	04/14/2025
580513024	05/14/2025
580511629	04/30/2025
580512101	04/29/2025
580512202	05/06/2025
580512978	05/21/2025
580513341	05/21/2025
580513342	05/21/2025
580513619	05/22/2025
580513619	05/22/2025
580513618	05/22/2025
580513618	05/22/2025
580512185	05/06/2025
580512184	05/06/2025
580511654	04/14/2025
580511835	05/06/2025
580513481	05/19/2025
580512400	05/19/2025
580512815	05/05/2025
580511712	04/30/2025
580512540	04/30/2025
580513564	05/19/2025
580511854	04/30/2025
580513338	04/17/2025
580513519	06/05/2025
580513491	04/04/2025
580513491	04/04/2025
580513488	05/01/2025
580513264	04/17/2025
580513121	04/11/2025
580513338	04/17/2025
580513104	04/15/2025
580513280	05/09/2025
580513107	05/01/2025
580513374	05/12/2025
580513442	05/12/2025
580512711	05/12/2025

12. New Business:  
(Continued)

6. CSE/CPSE Reviews: (Continued)

<u>Student ID</u>	<u>Meeting Date</u>
580513459	05/09/2025
580513045	05/12/2025
580512239	05/01/2025
580512792	05/05/2025
580512792	05/05/2025
580512795	05/09/2025
580513497	05/01/2025
580513580	04/15/2025
580513264	04/17/2025
580513451	05/12/2025
580511859	05/30/2025
580511478	03/24/2025
580513439	05/05/2025
580513439	05/05/2025
580512761	05/12/2025
580512539	05/12/2025
580512809	05/12/2025

Old Business:

Adjourn – A motion was made by Jack Bono seconded by Kathleen Sarafin to **adjourn** at 7:40 p.m.

5– YES

0 – NO

MOTION PASSED

Respectfully Submitted,

\_\_\_\_\_  
District Clerk