



**Antietam School District**  
Minutes of the Hybrid  
Workshop Meeting  
**Monday, June 16, 2025, 7:00 pm**

The Antietam School District Board met both in person and in a Teams meeting for their Workshop Meeting, Monday, June 16, 2025, Ms. Ramsey, Board President, called the meeting to order at 7:00 pm. She announced that the next meeting of the Board will be for their regularly scheduled voting meeting on June 23, 2025, in the District Office Boardroom at 7:00 pm.

**Present:**

Jennifer Miller	Kyla Ramsey
Wayne Modeste	Amanda Stief
David Okonski	Lorraine Storms

**Also Present:**

Dr. Timothy Matlack	Superintendent
Stacy Stair	Director of Finance & Business
Staci Fink	Supervisor of Special Education
Nicole Schieck	Principal, Stony Creek Elementary School
April Olson	Asst Principal, Stony Creek Elementary School

**PUBLIC COMMENT**

Resident Clara Worrall asked that the Board make decisions based on reality and fact, and not based on rumors and inaccurate information.

**STUDENT REPRESENTATIVE -Student Council - none**

**SUPERINTENDENT'S REPORT - Dr. Timothy Matlack**

Dr. Matlack shared end-of-year information with the Board regarding meetings with staff on the last day of school.

**APPROVAL OF MINUTES - Ms. Ramsey**

Monday, May 19, 2025, Workshop Meeting, and Monday, May 27, 2025, Voting Meeting minutes

**TREASURER'S REPORT - Mrs. Storms – next week**

**FINANCE COMMITTEE - Mrs. Storms**

- ✓ Discussion of the addition of new accounts. Mrs. Stair would like to open 3 accounts at Fulton Bank. This gives protection for fraudulent checks. This helps keep a tighter eye on construction.
  
- Rescind the April Motion for the approval of the John Paul II contract for one 11th-grade student effective April XX, 2025, and ending June 6, 2025, for a daily rate of 272.33 per day. In addition to basic educational services required by the IEP, various ancillary services may be necessary to meet the student's needs. The Center will provide the following services at a cost of \$60.00 per hour to be paid by the School District and billed twice during the school year, in January and June:
  - Speech and language therapy
  - Occupational therapy
  - Behavioral assessment and therapy
  
- Accept with gratitude the donation from the Woman's Club of Exeter Township in the amount of \$1,250.00 to be allocated to the Antietam Attic Fund.
  
- Approve the John Paul II agreement effective August 25, 2025, through June 5, 2026, for (2) 8th-grade students, and (1) 10th-grade student at \$50,960.00 per student prorated based upon actual time of attendance.
  
- Approve the CSIU Financial Information Systems Services Agreement in the amount of \$9,040 (annual rate \$18,080) for the 2025-2026 fiscal year, covering January 1, 2026, to June 30, 2026, pending solicitor review.
  
- Approve the conversion and implementation fee of the CSIU Financial Information in the amount of \$6,200.
  
- Approve the renewal of the EAP program through Family Guidance Center at a cost of \$1680.
  
- Approve the school psychologist contract for the 25-26 year for Erica Yip at a rate of \$95 per hour and \$1,200 for complete evaluations.
  
- Approve the Therapy Services Agreement Addendum from (PTS) Pediatric Therapeutic Services effective July 1, 2025, through June 30, 2027, at the rates below:
 

	2025-2026	2026-2027
○ Physical Therapy	\$86.00	\$87.00
  
- Approve the annual renewal of the Property, General Liability, Automobile, School Leaders Legal Liability, Cyber, Workers Compensation, and Umbrella insurance coverages through The Loomis Company in the amount of \$167,860, effective July 1, 2025, through July 1, 2026.

- Approve the agreement between Richard J Caron (SAP) Foundation and Antietam School District, effective July 1, 2025, through June 30, 2026, unless sooner terminated in accordance with the terms set forth in the agreement for Option A/ 4 days a week for \$51,736.00 per year.
- Approve the agreement between the Antietam School District and Betterview Counseling and Trauma Recovery LLC for the development, implementation, and operation of a satellite School-Based Mental Health Outpatient Service, at no cost to the District, effective July 1, 2025, through June 30, 2026, pending final review and approval by the District Solicitor.
- Approve the All City Management Service Agreement for Crossing Guard Services for the 2025-2026 school year at the cost below, pending review and approval of the District Solicitor.

- Sites with traditional calendar:

<u>Total Hrs/day</u>	<u>X days/yr</u>	<u>X</u>	<u>Hourly Billing Rate</u>
12.5	180		\$31.00 = \$69,750.00
5 Sites at 2.5 hrs per day			

- Authorize the Business Office staff to perform all necessary budget transfers and required transactions to close the 2024-2025 fiscal year in preparation for the local audit.
- Authorize the administration to solicit, receive, and open bids when necessary for the 2025-2026 school year.
- Authorize the administration and officers to allocate any surplus funds for the 2024-2025 year to assigned fund balance for the purposes of capital projects per auditor's recommendation
- Approve the un-commitment of \$3,000,000 (three million dollars) in committed fund balance for PSERS to be moved from committed fund balance to assigned fund balance for the purposes of capital projects per auditor's recommendation.
- Authorize the administration and officers to pay bills, salaries, and conduct year-end transactions during the month of July
- Approve participating in the Community Eligibility Provision (CEP) Program at the Stony Creek Elementary, Kerry C. Hoffman, and Antietam High School for the 2025-2026 school year.
- Approve the 2025-2026 Food Service budget in the amount of \$ 881,760.
- Approve lunch prices for the 2025-2026 school year as follows:
  - Second Lunch, all buildings \$5.00
  - Adult \$5.00

- Approve breakfast prices for the 2025-2026 school year as follows:
  - Second Breakfast, all buildings \$3.00
  - Adult \$3.00
- Award the contracts for the following bids through the Berks County Joint Purchases Consortium for the 2025-2026 school year
  - Classroom and Office Supplies
  - Art Supplies
  - Copy Paper
- Approve the Adoption of the Antietam School District General Fund Budget for 2025-2026 in the amount of \$29,325,324.
- Approve the following tax resolutions to support the 2025-2026 General Operating Budget:

One-half Percent (0.50%) Realty Transfer Tax enacted by the Antietam School District for the fiscal year 2024-2025 be re-enacted by the Board of Directors for the Antietam School District effective July 1, 2025, for the fiscal year 2025-2026 without any substantial change. It is estimated that the amount of revenue from this tax will amount to approximately \$125,000. This resolution is passed in accordance with Act 511, which amended Act 481 of 1947.

A tax shall be levied upon all real estate situated in the Antietam School District at the rate of 51.30 mills on the assessed valuation of all property taxable for school purposes; said taxes shall be for the purpose of providing for the payment of salaries for teaching and supervisory staff, the payment of rentals due any municipal authority, the payment of sinking fund charges, the payment of amortization of a bond issue, and any and all other proper and necessary expenses for the operation of said school district. Said rate of millage shall be equivalent to \$51.30 on each \$1,000 of assess value of taxable property. The amount of anticipated revenue from this tax will be approximately \$12,119,988.

One-half percent (0.50%) Earned Income Tax enacted by the Antietam School District for the fiscal year 2024-2025, be re-enacted by the Board of Directors of the Antietam School District effective July 1, 2025, for the fiscal year 2025-2026 without any substantial change. It is estimated that the amount of revenue from this tax will amount to approximately \$ 1,050,000. This resolution is passed in accordance with Act 511 which amended Act 481 of 1947.

- Approve the 2025-2026 Homestead and Farmstead Exclusion Resolution as presented.
- Approve the modification of real estate payment deadlines and penalty percentages resolution for the 2025 tax year as presented.

- Exonerate Fulton Bank from collecting real estate taxes from participants in the SMILES program during the 2025-2026 school year.
- Approve the opening of three new checking accounts with Fulton Bank for the purpose of general operations, capital projects, and new construction.

Mrs. Storms noted that the donation from the Woman's Club of Exeter was so very generous.

Mrs. Stief noted that the crossing guard agreement begins after school starts. Dr. Matlack will check into it; he believes it's an annual date.

**PROPERTY COMMITTEE - Mr. Okonski**

- ✓ The next Property Committee meeting is scheduled for June 23, 2025, at 6:00 pm in the District office boardroom.

**BEIT/TCC - Stacy Stair**

**POLICY COMMITTEE - Mrs. Stief**

- ✓ The next Policy Committee meeting will take place at 6:30 pm on Monday, June 16, 2025, in the District Office Boardroom.

There was a lengthy conversation regarding Policy 202 regarding non-resident students and adding a statement to allow staff to send students to our district at 10% Tuition. Ms. Ramsey was not opposed to it, offering it as a positive for our amazing school, make sure not to over-crowd. It was asked if anyone opposed; all were fine to add.

**BERKS CAREER & TECHNOLOGY CENTER - Mr. Roberts**

**BERKS COUNTY INTERMEDIATE UNIT - Mrs. DiSarro**

**ATHLETIC/ACTIVITIES COMMITTEE - Mr. Modeste**

**CURRICULUM COMMITTEE - Mr. Faro**

**LEGISLATIVE/COMMUNICATIONS COMMITTEE - Mrs. DiSarro**

**NEGOTIATIONS COMMITTEE - Mrs. Miller**

**PERSONNEL COMMITTEE Ms. Ramsey**

- Accept the resignation from Wendy Goldman, 6th grade teacher, effective June 9, 2025.
- Ratify Jamie Smith's Climb Activity leader hourly rate to \$15.97/hr, retroactive to 9/1/2024
- Request to authorize the Superintendent to make employment commitments to qualified applicants for the purpose of filling vacancies that occur after the June Board meeting, with action to be ratified by the School Board at the next official meeting for the 2025-2026 School year.

- Approve the quarterly project management stipend of \$5,000 for Ken Bonkoski to cover the April-June 2025 quarter.
- Ratify the resignation of Brooke Nicoletti as the Equalities Club Advisor effective January 17, 2025. Ms. Nicoletti was paid a pro-rated rate of \$664.41 for the 2024-2025 school year.
- Ratify Alexis Viscomi as the Equalities Club Advisor effective January 18, 2025, at the prorated rate of \$650.59 for the 2024-2025 school year.
- Amend the May motion for unpaid dates for the following staff members:
  - Kristin Heller - May 30, 2025, to Half Day
  - Lauren Yelk - May 30, 2025, to Half Day
- Amend the May motion approving Megan Stevanus as 3rd grade teacher at Stony Creek Elementary School, Temp professional to Master's step 8 \$64,950.00 with Benefits effective August 18, 2025.
- Approve the updated Climb Summer Program Staffing list dated 6.4.2025 as presented upon receipt of clearance paperwork.
- Approve the updated Custodial summer help staff list as presented upon receipt of clearance paperwork.
- Approve the following staff members' unpaid dates:
  - Denise Rankin
    - 10/20/2025
    - 10/21/2025
    - 10/22/2025
    - 10/23/2025
    - 10/24/2025
  - Phillip Klahold
    - 9/11/2025
  - Mikayla Ridge
    - 9/5/2025
    - 9/8/2025
- Approve the FMLA request for Alexis Viscomi effective August 19, 2025, to November 13, 2025.
- Approve Nicole Anderson as the homebound instructor for student #15186, effective May 14, 2025, up to 5 hours per week at the rate of \$30 per hour per the AEA Collective Bargaining Agreement.

- Approve the Administrative Act 93, Superintendent, Business Manager, Confidential Staff, Support Staff, and AEA Staff salaries/rates for the 2025-2026 school year as presented.
- Approve the revised Support Staff Handbook effective July 1, 2025, as presented.
- Approve the revised Confidential Staff Compensation Plan effective July 1, 2025, as presented.
- Approve a stipend in the amount of \$3,500 for the additional duty of substitute calling and management for each of the following secretaries for the 2025-2026 school year: Juana Campos, Rachel Constein, and Lori Kreisher.
- Approve a stipend in the amount of \$5,000 for the additional duties for each of the following: Anne Thomason for Facilities Secretary, Jennifer Reeves for Board Secretary, and Lori Kreisher for Transportation Coordinator.
- Approve coaches for the fall season for the 2025-2026 school year as presented.

There were discussions on all stipends for secretaries. It was questioned how successful the secretaries' calling for subs was. Facilities Secretary – is this being used? Stacy Stair stated it was. Dr. Matlack stated that this is for additional work that they have to do it is justified.

**OLD BUSINESS**

Mrs. Stief stated she did not see anything for mini mounts, and it was stated that the ESSER funding has stopped.

**NEW BUSINESS - none**

**PUBLIC COMMENT - none**

**ADJOURN** – Mrs. Ramsey stated that they would go into executive session regarding Personnel and would not reconvene. She then adjourned the meeting at 7:25 pm.

Signed:

*Staci Fink*

Staci Fink  
Supervisor of Special Ed