



BARKER CENTRAL SCHOOL DISTRICT
Board of Education Meeting Minutes
Board Room
Monday, August 12, 2019

PRESENT R. Atwater, M. Clemens-Harris, C. Gancasz, L. Mead, J. Sweeney

EXCUSED H. Ecker, V. Voss

ALSO

PRESENT J. Reimer, M. Eadie, C. Heilenthaler, M. Kramer
Public: 6

**CALL TO
ORDER**

President Atwater called the regular meeting to order at 7:00 p.m. The Pledge to the Flag was given.

**APPROVE
AGENDA**

Mr. Atwater noted that under Personnel, Item I, Ryan Carberry's appointment compensation should be amended to reflect Step 1, \$4,906.

There being no additional changes recommended to the agenda, a motion to approve the agenda as amended was made by Mrs. Clemens-Harris, seconded by Mr. Sweeney.

Yes: 5, No: 0

Motion carried

**ACCEPT
MINUTES**

Motion by Mr. Mead, seconded by Mrs. Gancasz, to accept the minutes from the July 8 Audit Committee, Reorganizational Meeting and Regular Board Meeting as presented.

Yes: 5, No: 0

Motion carried.

**PUBLIC
FORUM**

No items were brought forward.



PRESENTATIONS

Financial Update

Ms. Heilenthaler reported that the year-end audit by Lumsden & McCormick has commenced. There are three on-site auditors who will be here most of the week, and she said that to date, it is going well. Given the retirement of one person in the Business Office, the auditors are making suggestions on ways to create more efficiencies for the next year.

The Brockport Migrant Program ended their 4-week school session here at Barker and were pleased with the accommodations, cafeteria services, and plan to return next year.

There were seven student workers hired for the summer facilities work program. All are Barker students, and four were hired through the Niagara County Works Program. Mrs. Heilenthaler noted that the students performed very well, and worked along with staff, assisted with the classroom moves, cleaning and other tasks as requested.

Mrs. Heilenthaler provided a transportation update, noting another meeting was held last week. At this point in time, there will be eleven runs as less than 80% of students opt to ride the busses which are able to. The routes have been determined and letters will be issued shortly to families by the bussing company. As these are new routes from prior years, additional copies are being made available at the bus garage and the bus company may send individual cards to the parents/guardians of the students. There will be one run in the morning in two in the afternoon. Different scenarios as backups for the runs are planned should adjustments to the routes be required.

The annual school calendar is in its final editing stages and will be sent to print shortly. Cara Fox did the work on it again this year for the District.

Curriculum Update

Ms. Kramer presented the updated Mentoring Plan ("Plan") which was updated by Mrs. Bundrock as part of her administration internship. She reviewed the changes to the Plan from prior years, including meeting attendance and time requirements, class visitations, and she reviewed the year-end certification process for professional development. There were no questions from the Board.

SUPERINTENDENT'S

REPORT

Mr. Reimer provided an update on a potential opportunity being reviewed which would provide services for some of the District's students that correlates to the Strategic Plan and the goal to bring in outside services to the students and/or community. New Directions provides mental, emotional and behavioral services in Niagara and Erie Counties. Mr. Reimer noted that if the District is able to do this, it would enable Barker to provide services to a particular subset of students, hopefully in the beginning of the school year. There would be no cost to the



District, only space and technical support would be needed. If the program is successful, the District could look at expanding the services to other students. He will continue work on this and report back to the Board if appropriate for consideration and approval in September.

Mr. Reimer also reported on information he learned about from the WNYESC Ed Law Conference he and Mr. Carter attended last week Wednesday. Telemedicine is a service that a school district in Erie County partnered with to provide online clinic-based health services on campus that he would like to research more to see if it is an opportunity for Barker to utilize. This service would meet the needs of a number of students who would not otherwise have access to medical assistance for various reasons. The district utilizing this has seen positive gains in students' attendance and other ways. Mr. Reimer is meeting with the organization in September. There would be no cost to the District other than providing space. He is also investigating if this would be able to be opened up to the community, noting that additional steps would be required. The associated cost would run through the family's insurance. Mr. Reimer responded to Mr. Atwater's question regarding if a family does not have coverage, which if the case, the company looks into ways to meet the needs of those children when possible, with prior approval in most cases being arranged. Mrs. Clemens-Harris inquired about who performs needed procedures. Mr. Reimer noted that often the school nurse does or in some cases, a nurse may be provided if the volume is such that it covers the expense from Telemedicine.

Mr. Reimer discussed the work being done to prepare for the start of the school year, including work by Mr. Carter and Mmes. Bundrock and Thibault. The first day is September 3 with a Superintendent's Conference Day/Opening Day. He invited the Board to attend and outlined the current planned schedule. He commented that the District is making a lot of changes and people have been understanding and flexible as it works through the opening of the new school year in order to meet the needs of the students and community.

Summer Recreation, Summer School and the Music Program just ended and there was good participation. Mr. Atwater inquired about the impact of the price increase. Overall, there were approximately 153 students compared to 234 last year. This was lower in general due to the grade level restriction implemented this summer. Mrs. Clemens-Harris asked if there was feedback on the price increase. Two people made comments to the Director, Mrs. Bundrock, one pertaining to a family/group price. The change to the Music Program was well received by the instructors, who commented that the students were more vested in the program as a result. Mr. Reimer noted that an update will be provided at an upcoming meeting, possibly September.

Mr. Reimer noted that he continues to adjust the Central Services duties and is managing the staff differently to create consistencies, clear process and understanding of job duties. As a result, Standard Operating Procedures (SOPs)



are being created for all roles and tasks. He continues to look at ways to shift and ebb workloads and duties. Some work may be sourced out if it makes economical sense which could save the District potential \$30-50,000 depending on how it would work. More to come as the District look at the options.

Mr. Reimer provided an update on the solar project noted that the RFP was sent out a week ago with proposals due Friday. There are about 4-6 companies interested in the project to date. He will keep the Board updated. Based on how the bids come in and the costs, the Board will then be able to determine next steps, and if this is a project that they would want to take to the voters. A vote is not required but can increase aid if done.

Mr. Reimer also discussed larger capital projects relative to reconfiguring District spaces. A meeting with the architects will be held tomorrow in order to see if the projects should be done individually or as a larger project. He noted he will continue to discuss capital projects as a standing item under his report. If the Board decides a vote is needed, he suggested making final determinations by October in order to bring to the community for vote in November.

With regard to advocacy, Mr. Reimer inquired on the Board's perspective about whether to continue to start the advocacy process now or wait until more is known about the power plan project given its potential impact on the community and in particular, the District with regard to potential aid. Mr. Atwater commented that he felt it would be beneficial to see the direction the power plant project takes and then do the advocacy. If it appears the project will not go through, then ramp up the school's advocacy action program. Mrs. Clemens-Harris agreed with that thought process. Mr. Reimer noted that until more is known, if we wait, we would commence the program around January/February to begin to correlate to the State budget cycle. He viewed the advocacy project as an 18 month process so it would not impact next year's aid, rather the following. Mrs. Gancasz and Mr. Mead also agreed with this timeline change. Mr. Sweeney concurred but noted that Barker's foundation aid still needs to stay on the front burner of our legislators and Mr. Reimer should continue to work with them.

Mr. Reimer noted that he would like to have a meeting in order to approve new positions currently in the process of being filled in order to have them onboarded for the start of the school year. After discussion, the Board agreed to convene a special meeting for such purpose at 6:30 p.m. on August 26, 2019.

POLICIES/PLANS

Upon motion by Mr. Sweeney, seconded by Mrs. Clemens-Harris, the Board agreed to approve the following plans

- A.) 2019 - 2020 District-Wide School Safety Plan
- B.) 2019 - 2020 Pratt Elementary Building Level Emergency Response Plan (Safety Plan)



C.) 2019 - 2020 Junior/Senior High School Building Level Emergency Response Plan (Safety Plan)

D.) 2019 - 2020 Elementary Code of Conduct

E.) 2019 - 2020 Junior/Senior High Code of Conduct

Yes: 5, No: 0

Motion carried.

Upon motion by Mrs. Clemens-Harris, seconded by Mr. Sweeney, the Board agreed to waive the second reading and approve the following policies:

- 5520 - Extraclassroom Activity Fund
- 5530 - Petty Cash Funds and Cash in School Buildings
- 5540 - Publication of District's Annual Financial Statement
- 5550 - Maintenance of Fiscal Effort (Title I Programs)
- 5560 - Use of Federal Funds for Political Expenditures
- 5570 - Financial Accountability
- 5571 - Allegations of Fraud
- 5572 - Audit Committee
- 5573 - Internal Audit Function
- 5610 - Insurance
- 5620 - Inventories and Accounting of Fixed Assets
- 5630 - Facilities: Inspection, Operation and Maintenance
- 5631 - Hazardous Waste and Handling of Toxic Substances by Employees
- 5632 - Pest Management and Pesticide Usage
- 5640 - Smoking/Tobacco Use
- 5650 - Energy Conservation and Recycling in the Schools
- 5660 - School Food Service Program (Lunch and Breakfast)
- 5661 - District Wellness Policy
- 5670 - Records Management
- 5671 - Disposal of Consumer Report Information and Records

Yes: 5, No: 0

Motion carried.

EDUCATION Motion by Mrs. Gancasz, seconded by Mr. Mead, to approve the following books be declared excess property and that the Superintendent, or his designee, be authorized to dispose of said items as presented:

A.) New York State Coach, Mathematics, Grade 8, ISBN# 1-58620-938-8, Triumph Learning, LLC, copyright 2006 - approximately 100 copies

B.) New York Regents Test Prep Workbook for Geometry, ISBN# 13:978-0-547-22885-3, ISBN # 10:0-547-22885-6, Holt McDougal - approximately 100 copies

C.) New York Geometry, ISBN# 978-0-547-47815-9, Houghton Mifflin Harcourt Publishing Company, copyright 2011 - approximately 100 copies

Yes: 5, No: 0

Motion carried.

PERSONNEL

**ITEMS**

Motion by Mrs. Clemens-Harris, seconded by Mr. Mead, to accept the resignation of Conita W. Regling, 12-month Typist, for the purpose of retirement with commendation and regret, effective August 31, 2019.

Yes: 5, No: 0

Motion carried.

Motion by Mrs. Clemens-Harris, seconded by Mr. Mead, to approve the reclassification of Kirsty Pagan-Wakefield from a 10-month Clerical to a 12-month Clerical effective September 1, 2019 at a rate in accordance with the Barker Central School District Support Staff Contract, and approve a per diem pay to support the transition during July and August 2019 if she exceeds her ten (10) exchange days.

Yes: 5, No: 0

Motion carried.

Motion by Mrs. Clemens-Harris, seconded by Mr. Mead, to accept the resignation of Tyler Evans, Science Teacher, effective July 31, 2019.

Yes: 5, No: 0

Motion carried.

Motion by Mrs. Clemens-Harris, seconded by Mr. Mead, to approve the appointment of Jessica Annable, to be appointed as a probationary Teaching Assistant effective September 3, 2019, as per the Agreement between the Barker Central School District and Barker Teachers' Union. Professional certificates in Early Childhood Education Birth-Grade 2, Childhood Education Grades 1-6, Students with Disabilities Grades 1-6, Literacy Birth-Grade 6, and Initial certificate in Literacy Grades 5-12. Probationary period effective December 10, 2018 through December 9, 2022. The expiration date is tentative and conditional only. In order to be eligible for and considered for tenure, the employee must meet all requirements of the Educational Law and corresponding regulations. Annual salary rate based on BA30, Step 5 of \$23,350.

Yes: 5, No: 0

Motion carried.

Motion by Mrs. Clemens-Harris, seconded by Mr. Mead, to approve the creation of one (1.0) FTE Teaching Assistant position effective August 12, 2019, 7 hours 15 minutes per day, 10-months per year.

Yes: 5, No: 0

Motion carried.

Motion by Mrs. Clemens-Harris, seconded by Mr. Mead, to approve the appointment of Ashley Atwater, to be appointed as a probationary Teaching Assistant effective September 3, 2019, as per the Agreement between the Barker Central School District and Barker Teachers' Union. Level I Teaching Assistant Certificate. Probationary period effective September 3, 2019 through September 2, 2023. The expiration date is tentative and conditional only. In order to be eligible for and considered for tenure, the employee must meet all requirements of the Educational Law and corresponding regulations. Annual salary rate based on BA, Step 5 of \$21,970.

Yes: 5, No: 0

Motion carried.



Motion by Mrs. Clemens-Harris, seconded by Mr. Mead, to approve the appointment of Jamie Schwab as a full-time Teacher Aide effective September 3, 2019 at a rate in accordance with the Barker Central School Support Staff Contract, Step 1, \$12.15 per hour.

Yes: 5, No: 0

Motion carried.

Motion by Mrs. Clemens-Harris, seconded by Mr. Mead, to approve the following revisions of categories for the individuals listed below as Advisors for the 2019 - 2020 school year.

Club	Advisor	Category Correction	Step	Salary
Jr. High School Student Council	Ronda Baronich	D to B	4	\$2,023
Sr. High School Student Council	Jacquelyn Moffitt	D to B	4	\$2,023
Jazz Band Club	Jeff Rappold	E to D	4	\$888

Yes: 5, No: 0

Motion carried.

Motion by Mrs. Clemens-Harris, seconded by Mr. Mead, to approve the Interscholastic Athletic appointment of Ryan Carberry as the Varsity Soccer Coach for Fall 2019 season of the 2019 - 2020 school year, as per the Barker Teachers' Union Agreement at Step 1, salary of \$4,906.

Yes: 5, No: 0

Motion carried.

Motion by Mrs. Clemens-Harris, seconded by Mr. Mead, to approve the following teacher mentors for the 2019 - 2020 school year at a stipend amount of \$500.00 as per the Barker Teachers' Union Agreement:

Mentor	Mentee
Pilar Voutour	Emily Bisland
Andrea Nobles	Aileen Hinton
Joy Dabill	Bethany Tabone
Adam Norris	Ryan Carberry
Loriann Martell	New Science Teacher
Cynthia Calandra	Cheryl Tasker

Yes: 5, No: 0

Motion carried.

Motion by Mrs. Clemens-Harris, seconded by Mr. Mead, to approve the Memorandum of Agreement between the Barker Central School District and the Barker Central School Central Services Association with regard to the Head Cleaner position and annual stipend of \$3,000 during the 2019 - 2020 school as it relates to a collective bargaining agreement dated July 1, 2018 - June 30, 2021.

Yes: 5, No: 0

Motion carried.

Motion by Mrs. Clemens-Harris, seconded by Mr. Mead, to approve the Head Cleaner stipend of \$3,000 effective August 12, 2019 for Derek O'Dell.

Yes: 5, No: 0



Motion carried.

Mr. Sweeney inquired about the soccer coaching position and applications. Mr. Reimer noted that due to lack of response, Mr. Carberry took the coaching of the Varsity Soccer, noting also that Mr. Evans, who was a soccer coach last year, resigned.

BUSINESS & FINANCIAL

ITEMS

Motion by Mr. Sweeney, seconded by Mr. Mead, to accept the Treasurer's Report - June 2019.

Yes: 5, No: 0

Motion carried.

Motion by Mr. Sweeney, seconded by Mr. Mead, to accept the Warrant Report - August 12, 2019.

Yes: 5, No: 0

Motion carried.

Motion by Mr. Sweeney, seconded by Mr. Mead, to approve the adoption of the resolution pertaining to the property tax rates for 2019 – 2020.

Yes: 5, No: 0

Motion carried.

Motion by Mr. Sweeney, seconded by Mr. Mead, to approve the adoption of the resolution pertaining to the Tax Warrant for collection of property taxes for 2019 – 2020.

Yes: 5, No: 0

Motion carried.

Motion by Mr. Sweeney, seconded by Mr. Mead, to approve the Agreement between Barker Central School District and the Town of Somerset for which the District will obtain the services of a full-time School Resource Officer for the 2019 - 2020 school year.

Yes: 5, No: 0

Motion carried.

Motion by Mr. Sweeney, seconded by Mr. Mead, to approve the bid to Direct Energy for the purchase of natural gas for the period of September 1, 2019 - August 31, 2020 using the One-year Option 1 Pricing Index based pricing at \$0.3430 plus the current month's NYMEX settlement price.

Yes: 5, No: 0

Motion carried.

Mr. Reimer introduced Mmes. Atwater and Schwab who were appointed as Teaching Assistant and Teacher Aide respectively, and they gave a brief introduction of themselves.

END OF PUBLIC

SESSION

Motion by Mrs. Clemens-Harris, seconded by Mr. Mead to end the Public Session and enter into Executive Session at 7:40 p.m. for the purpose of discussing Superintendent's Evaluation; review of a legal matter; and discuss matters of a particular personnel.



Yes: 5, No: 0
Motion carried.

EXECUTIVE

SESSION Motion by Mrs. Clemens-Harris, seconded by Mr. Sweeney, to approve the adjournment of the Executive Session at 7:40 p.m. and return to Public Session.

Yes: 5, No: 0
Motion carried.

PUBLIC SESSION

Motion by Mrs. Clemens-Harris, seconded by Mr. Sweeney, that the Board approve the end of the Public Session at 7:57 p.m.

Yes: 5, No: 0
Motion carried.

ADJOURNMENT Motion by Mr. Mead, seconded by Mrs. Clemens-Harris, that the Board approve the adjournment of the meeting at 8:05 p.m.

Yes: 5, No: 0
Motion carried.

Respectfully submitted,

Mary H. Eadie
District Clerk