



BARKER CENTRAL SCHOOL DISTRICT
Board of Education Meeting Minutes
Board Room
Monday, May 11, 2020

PRESENT R. Atwater, M. Clemens-Harris, H. Ecker, C. Gancasz, L. Mead, J. Sweeney, V. Voss

EXCUSED None

ALSO

PRESENT J. Reimer, M. Carter, M. Eadie, C. Heiligenthaler, M. Kramer
Public: 1

**CALL TO
ORDER**

President Atwater welcomed everyone and called the meeting to order at 7:00 p.m. The Pledge to the Flag was given.

**APPROVE
AGENDA**

The agenda was reviewed and no changes were recommended. Motion by Mr. Sweeney, seconded by Mrs. Clemens-Harris, to approve the agenda as presented.
Yes: 7, No: 0
Motion carried.

**ACCEPT
MINUTES**

The Board reviewed the minutes. A motion by Mrs. Clemens-Harris, seconded by Mrs. Gancasz, to accept the minutes from the Regular Board Meetings dated of April 6, and April 22, 2020 as presented.
Yes: 7, No: 0
Motion carried.

**PUBLIC
FORUM**

None.

PRESENTATIONS

Curriculum Update – Dr. Kramer

Dr. Kramer provided an update on virtual teaching, noting that the teachers are using various method to work with the students including but not limited to Google Classroom, Zoom, FaceTime, Google Meets. All staff are working hard to stay in touch with the students and parents to provide and meet their needs, as well as



continuing to provide IEP services for particular students. Administration is also looking at the ability to have enough devices to provide for one on one going forward should this occur in the future and just to provide an additional resources to students. She commented on the need to update and replace some devices that are at end of life, for security and performance reasons. Dr. Kramer noted that some of the equipment is ten years old vs. its useful life of 5 years. She reviewed allocation of funds to address this need. She also noted that some teachers have discussed that they may continue to provide their lessons online once remote learning ends in order to provide the students with another resource to go back and review with. She then discussed the re-evaluation process requirements of some students, how face to face reevaluations are given the current restrictive environment and the validity of the evaluations given how they are performed. She noted that re-evaluations will be done again in the Fall if parents/guardians authorize them. The evaluation timelines for Pre-K have been extended but school-age children have not been extended so Administration is looking at how best to address this. Dr. Kramer also updated the Board of the ongoing curriculum mapping to the standards. Math and ELA standards have been pushed off a year, Science is ongoing, and Art will take place next year. The mapping looks at the standards and what the students need to know to be successful in the future as teaching is now based on those standards. Work on the curriculum mapping will continue throughout the Summer and Fall.

Principal's Update – Mr. Carter

Mr. Carter recognized the Facilities, Cafeteria and others in addition to the teaching staff for staying in touch with our families and getting them the resources they need as well as maintaining everything. He noted that now that we received the Executive Order to close for the remainder of the year, Seniors all over in particular, are facing situations which are not ideal. This he knows has resulted in a lot of questions surrounding graduation and other end of year student events, particularly for Seniors. Given that, he has been meeting with the Senior Class Officers the last two weeks to discuss how to address cancelled events and how to replace them, if possible, now that they know they will not take place as planned such as Honors & Awards and Graduation. He also noted that he asked them to be very direct with their thoughts.

With regard to Graduation, it has been postponed until Saturday, August 1st provided State guidelines on social distancing allows us to do this. If not, an alternative option will be made available. Students will be assigned a time to come by the school, formally receive their diploma with a mimicked walk on stage, and have a picture taken with some pomp and circumstance. This idea is being shared with the Senior Class by their Officers for input.

For the end of year celebration and recognition, Mr. Carter noted that they are looking into the possibility of having an event at the drive-in on Transit Road where the Seniors with their parents could see a farewell video compilation with notes and pictures and then possibly a movie. This would allow the families to be together



but safely by social distancing in the own car. Given many dates and times are already being taken, Mr. Carter stated he went ahead and booked Monday, June 15 as later dates were already reserved. He noted this could be cancelled if the Seniors do not like this option. Mr. Gendrue is working on organizing Honors and Awards similar to the Senior signs whereas award could be distributed at the homes.

Mr. Carter also noted that currently, it is thought better to give the diplomas out early to the Seniors rather than wait even if a ceremony does take place and is asking the Seniors for guidance.

Mr. Carter noted that the Senior Class is being kept in the loop as much as possible. Ms. McIntyre is also working with Mrs. Martell and Mrs. Morgan on a special surprise for the Seniors. Sandra Wagner, a photographer who has had children graduate from Barker, is coordinating with Mrs. Bundrock to provide a free Senior picture for all Seniors and is able to do this and still maintain social distancing protocols.

Mr. Carter noted Elementary Honors and Awards is also being looked at. He also noted that as they are doing the Senior Spot Light and Spirit Week for families and putting it on the school website, staff will continue to do these type of things too, and is working on the Student of the Month again. Mr. Carter then noted that the 8th Grade Washington DC trip as been rescheduled for October 2020.

Mr. Atwater commented on the creative solutions to address the current needs of all and the effort by all are appreciated.

Financial Update – Ms. Heiligenthaler

Ms. Heiligenthaler distributed a 2019 – 2020 Budget summary and commented that the year will end a little below the end of year projection. The projection of \$16,470,823 includes retirement incentives, lighting, paving and other repairs. The transportation number still includes approximately \$1 million of expenditures for the year. The District has actually spent \$723,835 to date, leaving about of \$355,000 for April, May and June payments for services that have not been performed. Some school districts across the State have paid for contracted transportation services but Barker has not as it is being reviewed at the State level and the District is awaiting guidance. Mr. Reimer noted that contracted services are being handled differently in districts. Although Barker is not obligated per its transportation contract to make payments is it written as payment is for per diem for services provided, determination by the State is pending. We continue to pay our employees as they are part of our District, but we are not paying for services not provided. Ms. Heiligenthaler noted that regardless of the outcome, the figure will be less than budgeted and will be rolled over. Mr. Sweeney inquired about the negotiation of the transportation contract. Mr. Reimer noted that he was correct that Barker did negotiation with other districts but the 5-year agreement is an individual contract. Ms. Heiligenthaler then reviewed the year to date expense comparison through May 7, 2020 and noted that overall everything is on track. She



reviewed various differences, including Operation of Plant where there were some larger variances which were due to part-time support help with not replacing the Director of Facilities, the work for boiler and playground inspection reports, etc., while the overall area remained in line with the prior year. She also reviewed personnel expense related changes which included a decrease in the Superintendent expense line as Dr. Klatt's fees were less, and the principal for the elementary school was not hired. She provided a salary summary as the line by line salary comparison is difficult to analyze due to changes and shifts in personnel between areas. The District saved over \$7,000 by paying a bond off early. Overall salaries from 2018 – 2019 to 2019 - 2020 decreased \$93,798. She noted that when comparing to payment for coaches and club from last year to this year there is a timing difference of which and whether the employee chose to receive a lump-sum payment or divided over a time period. Mr. Reimer noted that in June, the Board will receive another update which will provide a really good understanding of what the District will be able to spend for the year, what it will rollover, and how it will fund the budget.

Mrs. Heilenthaler then reviewed the meal distribution figures which total 17,340 meals from March through last Friday. Mr. Reimer noted that another positive of providing the food to the community is the conversations he has had with the students and families while distributed the meals. He also noted the great job the cafeteria ladies have been doing with this program. The projected revenues for the cafeteria and if meals continue to be served through June 30th is expected that the revenue earned will total \$396,411 vs. the budget of \$397,850. On average, the District served 800 meals per day in April and May. Based on this projection, there will be a \$2,500 loss at year-end. This projection includes all pension, FICA, health insurance and wages for the cafeteria staff. She noted to offset this expense, Mrs. Fuerch has been able to obtain a lot of food from the government, and the District is applying to FEMA and for grants monies. Mr. Atwater noted that this is providing a tremendous service to the community and appreciated the efforts of all to do so.

SUPERINTENDENT'S REPORT

Mr. Reimer stated that the Executive Order was received that the school closure and continuation will be through June 30, 2020. There is no understanding provided what this means through the summer months at this time and there are many implications on all that the school does. One example provided was with regard to provided meals to the families through summer. Another pertains to Federal and State reimbursements. He is looking to see how to continue the meal service for the families through the summer as it is extremely important. With regard to summer programs, the District should know by the end of May. Mr. Reimer noted that the lack of knowing creates more work for all as plans have to be in place for all scenarios. So hopefully, the District will have guidance soon to know how it will move forward. If it is unable to open after June 30, it will impact the summer recreation, summer school, and use of the facilities for events such as summer soccer. He also noted that if the school is not able to open in July or



August it may also impact Fall sports. Determination of what the District is able to do is being looked at with different scenarios. Mr. Reimer informed the Board that with regard to students who need summer school services through BOCES, it will look different this year. Mr. Reimer commented that there are a lot of unknowns, questions and a lot of anxiety, and his goal is to eliminate as much as possible and help the anxiety and keep positive.

He noted that the administration is looking at all procedures with regard to how we meet them whether we open in the Summer and/or Fall for so the District is ready. A lot of protocols by the CDC are already in place but the District may have to change how some procedures are done. He has a meeting with the Facilities Department tomorrow to discuss this.

The Brockport Migrant School will be unable to meet here this Summer if closed. Guidance is anticipated to be received at the end of May on this matter.

With regard to summer recreation and summer school, the District will work within the guidelines. Mr. Reimer noted that not to have will put a strain on the community.

Mr. Reimer discussed year-end. Staff worked through Spring Break and Good Friday to meet the 180 requirement. Given that, the end of the school year, barring any additional unforeseen circumstances, the students' last day will be June 12 and staff will be June 18. Mr. Reimer noted that the Board does not need to approve alterations to the calendar for these specific items unlike in the past when the Board approved the Friday before Memorial Day closure as that did not impact the 180/187 meeting day requirements.

The energy performance contracts are being worked on. Mr. Reimer is meeting with the SEI on the solar project tomorrow to review the plans which are in good shape to submit to the SED for review and approval. He is trying to have the review process expedited in order to have the system running by the Winter. The HVAC and lighting RFPs should be issued shortly. The structure of the Business Office is being looked at which may potentially save the District \$25 – 30,000 per year if a change to a central business office happens. This adjustment may change how things are done and will save money. More will be brought forward at the June Board meeting and if it occurs, it is estimated to be operational in mid-Summer.

Mr. Reimer noted that the budget vote and election has been postponed to June 9 at 5:00 p.m. prevailing time, and will be done remotely through absentee ballots. The candidates have submitted petitions for the Board and will be listed alphabetically on the ballot: Emily Gow, Francisco G. Meza Agüero, and John E. Sweeney. He stated that the language of the ballot is being presented for approval this evening. Postcards are going out tomorrow as required to all households which will inform them of the change in date of the Public Hearing to May 27 and will be done remotely, the vote to June 9, and definition of a qualified voter. Information on all



this will be available on the website. Mr. Reimer stated that as we do poll registration determining all the households and how many qualified voters in the household is difficult. As return stamps must be provided for the voters, it can be expensive so he reviewed the approach that one ballot per household will be provided with information on how to request additional ballots if needed. Difficulties with this process are the ability to verify if the voter is truly a qualified voter and who has filled out the ballot. We will have election inspectors count the ballots after 5:00 p.m. on June 9th. Mr. Reimer noted that most likely the Board will be given a set time to come in once more is known.

Mr. Reimer then solicited input on the Spring Banner. That edition is usually about 20 pages which included the budget information sent to all voters. This year, given the situation, his personal view, due to timing of budget vote requirements and more, was to separate the Banner into a budget/election mailing and then later in at the end of year/summer, send out information regarding the school year once we have more answers about the summer and beyond. The Board agreed to separate the Banner for this edition as suggested.

POLICIES Upon motion by Mrs. Clemens-Harris, seconded by Mr. Sweeney, to approve the following policies:

Policy #/Name

- 7620 Students with Disabilities Participating in School District Programs;
- 7621 Section 504 of the Rehabilitation Act of 1973;
- 7631 Appointment and Training of CSE and CPSE Members, Appointment and Training of Committee on Special Education (CSE)/ Subcommittee on Special Education Members;
- 7632 Appointment and Training of Committee on Preschool Special Education (CPSE) Members;
- 7640 Student Individualized Education Program (IEP): Development and Provision;
- 7641 Transition Services;
- 7642 Extended School Year (July/August) Services and/or Programs;
- 7643 Transfer Students with Disabilities; and
- 7660 Parent Involvement for Children with Disabilities.

Yes: 7

No: 0

Motion carried.

Mr. Atwater presented the first reading of the following policies for review and comment:

Policy #/Name

- 7670 Impartial Due Process Hearings/Selection of Impartial Hearing Officers;
- 7680 Independent Educational Evaluations;
- 7690 Special Education Mediation;



- 8110 Curriculum Development, Resources and Evaluation;
- 8120 Request for Part 100 Variance or Part 200 Innovative Program Waiver From Commissioner's Regulations;
- 8130 Equal Educational Opportunities;
- 8242 Civility, Citizenship and Character Education/Interpersonal Violence Prevention Education; and
- 8243 Credit for Interscholastic Athletics.

There were no questions or comments brought forward with regard to the policies presented.

EDUCATION None.

**PERSONNEL
ITEMS**

Motion by Mrs. Clemens-Harris, seconded by Mr. Sweeney, to approve the appointment of Erin Goodlander as the Director of Summer Recreation/Summer School for the 2020-2021 School Year, dates to be determined, with a stipend of \$2,200.00

Yes: 7

No: 0

Motion carried

Motion by Mrs. Clemens-Harris, seconded by Mr. Sweeney, to accept the resignation of Jackie Moffitt as High School Student Council Advisor effective July 1, 2020.

Yes: 7

No: 0

Motion carried

Motion by Mrs. Clemens-Harris, seconded by Mr. Sweeney, to approve the appointment of club and class advisors for the 2020-2021 school year as outlined below:

Club	Advisor	Category	Step
Senior Class Advisor	Heather McIntyre	B	Step 4
Junior Class Advisor (co-share)	Jacquelyn Moffitt Sherri Ober	B B	Step 4 Step 4
Sophomore Class Advisor (co-share)	Robert Mucha Kate Broderick	D	Step 1 Step 1
Freshman Class Advisor	Adrienne Clark	D	Step 2
Jr. High Student Council Advisor (co-share)	Drew Burke Wendy Pellow	B	Step 1 Step 4
Sr. High Student Council Advisor (co-share)	Melissa Bundrock Michelle Wing	B	Step 1 Step 1

Yes: 7

No: 0

Motion carried



BUSINESS AND FINANCIAL

- ITEMS** Motion by Mr. Sweeney, seconded by Mr. Mead to accept the Warrant Report dated May 11, 2020.
Yes: 7
No: 0
Motion carried
- Motion by Mr. Sweeney, seconded by Mr. Mead to accept the Treasurer's Report for March and April 2020.
Yes: 7
No: 0
Motion carried
- Motion by Mr. Sweeney, seconded by Mr. Mead to accept the Extraclassroom Report dated April 2020.
Yes: 7
No: 0
Motion carried
- Motion by Mr. Sweeney, seconded by Mr. Mead to approve the new date of the BCS Public Budget Hearing which was postponed from May 11, 2020 to May 27, 2020.
Yes: 7
No: 0
Motion carried
- Motion by Mr. Sweeney, seconded by Mr. Mead to approve the wording of the 2020 - 2021 Board of Education Annual Meeting and Election Ballot as written below:

**BARKER CENTRAL SCHOOL
BARKER, NY 14012**

OFFICIAL ABSENTEE BALLOT

June 9, 2020

Instructions:

1. To vote "YES", fill in the circle completely opposite or under the word "YES".
 2. To vote "NO", fill in the circle completely opposite or under the word "NO".
 3. Any defacement, tear or erasure (outside the voting blank) will void this ballot. Also, any mark, other than a circle being completely colored in for the specific purpose of casting a vote on this ballot, shall void the ballot as to that proposition or office. Therefore, if an error occurs, please contact the District Office at Barker Central School to obtain a new ballot at 716-795-3832.
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Proposition #1: BUDGET

Shall the Barker Central School District Board of Education, Niagara County, New York be authorized to spend the sum of \$17,254,712 in the total amount set forth in the proposed Budget during the 2020-2021 school year and to levy the necessary tax.

YES NO

Proposition #2: BOARD MEMBERS - VOTE FOR TWO

You may vote for up to two (2) candidates. There are two (2) seats to be filled on the Board of Education for three-year terms beginning on July 1, 2020 and expiring on June 30, 2023.

To vote for the listed candidate, fill in the circle completely in either the “YES” or “NO” next to the listed candidate’s name. To vote for a write-in candidate(s) you must write the full name(s) of the write-in candidate(s) on the blank line(s) and fill in the appropriate circle completely.

YES **NO**

- Emily Gow
- Francisco G. Meza Agüero
- John E. Sweeney, Jr.
- _____ (Write-in Vote)
- _____ (Write-in Vote)

Proposition #3: LIBRARY

Shall the funding for the Barker Public Library, which is raised by annual levy of a tax upon the taxable real property within the Barker Central School District be increased \$76,500.00 to \$78,030.00, an additional \$1,530.00.

YES NO

Proposition #4: LIBRARY TRUSTEE MEMBERS - VOTE FOR ONE (1)

To elect 1 member of the Board of Trustees of the Barker Public Library for a 5 year term, commencing on June 2020. To succeed Roy Anderson whose term will expire on June 2020.

To vote for the listed candidate, fill in the circle completely in either the “YES” or “NO” next to the listed candidate’s name. To vote for a write-in candidate(s) you must write the full name(s) of the write-in candidate(s) on the blank line(s) and fill in the appropriate circle completely.

YES **NO**

- Brian Carmer
- _____ (Write-in Vote)



Yes: 7
No: 0
Motion carried

END OF PUBLIC

SESSION Motion by Mr. Mead, seconded by Mrs. Gancasz, to end the Public Session and enter into Executive Session at 8:02 p.m. for the purpose of negotiations and discussing the Superintendent's evaluation.

Yes: 7, No: 0
Motion carried.

EXECUTIVE

SESSION Motion by Mr. Sweeney, seconded by Mrs. Clemens-Harris, to approve the adjournment of the Executive Session at 8:42 p.m. and return to Public Session.

Yes: 7, No: 0
Motion carried.

**PUBLIC SESSION/
ADJOURNMENT**

Motion by Mr. Mead, seconded by Mrs. Gancasz, that the Board approve the end of the Public Session and adjournment of the meeting at 8:42 p.m.

Yes: 5, No: 0
Motion carried.

Prepared by,

Mary H. Eadie
District Clerk