



**BARKER CENTRAL SCHOOL DISTRICT
Special Board of Education Meeting Minutes
Herbert F. Ludwig Auditorium
Monday, August 30, 2021**

PRESENT R. Atwater, M. Clemens – Harris, C. Gancasz, E. Gow, J. Sweeney, V. Voss

EXCUSED H. Ecker

**ALSO
PRESENT** J. Reimer, M. Eadie, C. Heiligenthaler
Public: 7

**CALL TO
ORDER** President Atwater welcomed everyone and called the meeting to order at 7:00 p.m. The Pledge to the Flag was given.

**APPROVE
AGENDA** The agenda was reviewed. An agenda item under Personnel Items, Letter L, to add appointments of two lunch monitors was made. After review, a motion by Mr. Sweeney, seconded by Mrs. Clemens-Harris to approve the agenda as amended.
Yes: 6, No: 0
Motion carried.

**MINUTES
APPROVAL** A motion by Mrs. Clemens-Harris, seconded by Mr. Sweeney to approve the August 2, 2021 and August 19, 2021 minutes as presented.
Yes: 6, No: 0
Motion carried.

**PUBLIC
FORUM** Ms. Jess Rohring talked about her concerns and views with regard to masking, mandates, protocols, germs in relation to immune systems, and vaccines. She noted the social and emotional impact COVID is having on children. She also noted her concerns regarding sending students to school as it relates to the aforementioned items.

**PRESENTATIONS**Curriculum Update - M. Kramer

Dr. Kramer noted that on Thursday, Sept 2nd, there was mandatory professional development addressing instruction support which was coordinated and provided by Mrs. Goodlander, Dr. Kramer for high school staff. Mrs. Thibault and Ms. Tabone coordinated and provided training which focused on assessing students to determine where they are at and what support may be needed.

School device roll-out days were held on Tuesday, August 24th and Wednesday, August 25th with all but approximately 150 of the 750 devices distributed. Dr. Kramer noted that the community asked for one additional day for device pickup, and as such, the District accommodated and scheduled it for Tuesday, August 30th.

With regard to grants, a grant with the Lion's Club which was initially submitted February 22, 2020 was put on hold due to COVID, and Dr. Kramer is working with that group again for a convection oven grant. There is also an emergency connectivity fund grant for about \$80,000 for equipment and mifis which is being worked on. Mrs. Voss inquired if grants funds would be for equipment for students to use at home or in school, and was informed it would depend on the teachers and what their instruction looked like. The grant's purpose is to give students access and opportunities to learning not readily available to a district and/or student. An example provided was of the use virtual tours of locations or events which a district would be unable to take students to. Based on a questions regarding supplies such as binders, the group discussed how technology has changed the way teachers are utilizing supplies and tools available to them to support and educate the students.

Principal's Update - M. Carter

Mr. Carter stated that over 40 students showed up for the 7th grade orientation held on August 25, 2021 from 6:00 – 7:00 p.m. The orientation focused on providing the students with need-to-know things; tours provided by upperclassmen; and how to open lockers, which took more time than anticipated.

September 1st is opening day for the staff, and preparation with the teachers will focus on assessing the learning gaps of the students, as well as the social and emotional needs, in order to provide them the support necessary to address their needs through the use of the District's new hires. Opening day will also focus on the use of the District's SEL team to help students with their behavior and emotional supports from the District's mental health specialists; behavioral specialists, and social workers.

Next week there will be a planning meeting for homecoming which is scheduled for September 27 – October 1, 2021. Mr. Carter noted that Mr. Carberry is working on trying to arrange a game under the lights, and the goal is to make it as traditional as possible while following guidance and mandates. Information will be provided to families when more is finalized.

Two lunch monitors are being recommended for appointments this evening, with a third position to be filled. Having the lunch monitors in place will allow the Teacher Aides to remain in the classrooms for instructional support.



Mr. Carter noted that to date, there are 43 Kindergarten students registered with one possibly being placed out of the District. After discussions with the teachers, they decided to have two sections with two full-time aides, as well as teachers pushing in during literacy blocks for support rather than three sections of classes. If registration changes and it is necessary to look at the number of sections again, Admin will address and discuss with the teachers.

Financial Update - C. Heiligenthaler

Ms. Heiligenthaler stated that the District school tax bills were picked up today and the letter regarding the tax levy will be placed in the tax bill mailing which is anticipated to be completed by Wednesday or Thursday of this week. The District continues to rent a post office box this year as it is more cost effective than a lockbox for collection. It will also have the drop box outside the District Office for the tax payers. She noted that no cash will be accepted by the District again this year.

Ms. Heiligenthaler reminder the Board that there will be a Board Audit Committee at 6:30 p.m. on September 20, 2021.

Ms. Heiligenthaler commented that she is working on the NYS Transparency Audit which looks at the amount of monies spent per school to the number of students to ensure the distribution is similar within schools. The results are a public document.

SUPERINTENDENT'S

INFORMATION Mr. Reimer provided an update on the EPC projects. The lighting is not all finished due to the delay in the receipt of some parts and some locations took longer to reconfigure than anticipated given the age and construction where located. The contractors will be working tomorrow and Friday during the day and then will move to a 3:00 – 11:00 p.m. shift. It is expected to be completed in September. The rooms that are finished are fully functional. The staff will get information and training on the lighting functions during the opening days.

The weather stripping around the doors has been completed and there is a noticeable difference.

The solar project is really close to moving forward. The draft easement was just received and once the easement is signed off on, the project will commence construction.

The Sheriff's tower is also progressing with additional necessary documents sent for review. It is anticipated that this project will commence in September/October.

The staff will return to the building Wednesday and Thursday of this week, and will be provided their annual training, professional learning opportunities, and will have time to prepare their classroom and do work needed for the arrival of students. Mr. Reimer reviewed the schedule of the two days including the opening ceremony on day two in the afternoon. He noted that he has never been more excited and anxious regarding the opening of the school than this year with the students being back five days per week and trying to get back to normal for the staff and students. He described last year as designing and building the plane while flying and this year relearning the old way again, but is confident with the great



staff at Barker it will be successful. He also noted that he will be riding the bus Tuesday to pick up students which is one of his favorite things to do at the beginning of each year.

Mr. Reimer then discussed with the Board, as an extension of his evaluation, the Facilities Department as it relates to the continued shared filling of a Director of Facilities role by him and Ms. Heiligenthaler. This was initially done due to budgeting constraints, but it is taking a toll on the ability of both to address all the needs of their primary role and assuming facility responsibilities. He asked for their view on the creation of a position which would be non-competitive, full-time, and would be a grounds/repair person to address jobs and duties he and Ms. Heiligenthaler have been doing. He reviewed the fact it was not in the 2021-2022 budget, but if a position were to be created, it could be covered through stimulus funds. After discussion, the Board concurred on the establishment of a position for approval at the September board meeting.

Mr. Reimer discussed the process to create the two advisory committees and their purpose, which would be to act as a liaison between the Board and the community. If the Board concurred, initial outreach for interest would be done, a small selection committee would be created which would include the Board President, Superintendent, and one other Board member to review applications. The letters of interest would include why the person is interested in sitting on a committee and their qualifications. The two committees would be a budget committee and a facilities committee. The purpose of them would be to talk to the Board of Education, ensure the information provided to the community is accurate, and also be a voice for the community. There would be no authority of the committees. Quorum rules do not apply as there would only be a maximum of three board members on the committees. Mr. Sweeney thought the structure and thought process behind the establishment of the committees was good. Mr. Reimer commented, based on a question from Mr. Sweeney, that he would like to have the committees set by December in order to commence work, especially with the budget committee in January. How to get awareness of the ad-hoc committees out to the community was discussed, and it was agreed to send a District-wide postcard notification and do all calls. After discussion, with questions being responded to, a motion was made by Mr. Sweeney, seconded by Mrs. Clemens-Harris that the Superintendent be able to move forward with the creation of the two committees as discussed.

Yes: 6, No: 0

Motion carried.

Mr. Reimer then continued and discussed the regionally created framework regarding the five-day per week return to school and mask protocols which was presented last month for consideration. He reminded the Board that this framework was shared with the District's union groups, District physician, District nurse, and was based on current guidance from the CDC and NYSED to date regarding the opening of schools. The matrix is how the District will operate when it is in one of the zones per CDC and NYSED guidance. He commented that the CDC's guidance in the summer focused on getting all students back to school. On a national level, the mask mandate is in place for bussing and transit areas. As Gov. Hochul's views and statements prior to entering office indicated that masks would be mandated even if a district was not in a red zone, Mr. Reimer noted that he was not surprised that on Friday, August 27th the NCDOH sent a change to make masks mandated at all times



in a school district, other than breaks when eating. This change of having masks on at all times may eliminate or reduce quarantines unless masks are off more than 15 minutes in a 24-hour period within six feet which may help keep students in school. The framework presented is the same as last month other than the additional note that the protocols listed above will be utilized to maintain in-person instruction EXCEPT if there are Federal, State, or other local mandates requiring masking or other measures. In the event there are mandates applicable to the District, the District will comply with such mandates until they are suspended or eliminated. He noted that there are repercussions and severe consequences by the NYSED if not followed. Mrs. Voss inquired if there will be specific mask break rules. Mr. Reimer stated there would not be as it depends on the students, activity, space, and the teachers/staff's ability to maintain social distancing. Mr. Reimer reviewed the difference between mandates, regulatory change and executive orders. He believed that the mandates are for 90 days but may likely be extended depending on the situation.

After discussion, with all questions be responded to, a motion by Mrs. Clemens-Harris, seconded by Mr. Sweeney, to approve the framework as presented with the disclaimer as discussed.

Yes: 6, No: 0

Motion carried.

POLICIES/ PLANS

None

EDUCATION

Motion by Mrs. Clemens-Harris, seconded by Mrs. Gancasz, to approve the 2021-2022 bus routes.

Yes: 6, No: 0

Motion carried.

Motion by Mrs. Clemens-Harris, seconded by Mrs. Gancasz, to approve the following books be declared excess property and that the Superintendent of Schools:

Book name	Publisher	ISBN	Copyright	Number of Textbooks
Integrated Mathematics Course 1	Merrill Publishing Company	0-675-05540-7	1991	88
NY Math A An Integrated Approach	Prentice Hall	0-13-053614-8	2001	37
Integrated Mathematics Course 2	Merrill Publishing Company	0-675-05544-X	1991	85
Study and Solutions Guide to Accompany Calculus	D.C. Heath and Company	0-669-10098-6	1986	11
Integrated Mathematics Course 3	Merrill Publishing Company	0-675-05548-2	1991	42
Calculus With Analytic Geometry	D.C. Heath and Company	0-669-09568-0	1986	17
NY Algebra 1	Holt, Rinehart and Winston	10: 0-03-093292-0	2008	111
Architecture: Drafting and Design, Fourth Edition	McGraw-Hill Book Company	0-07-028301-X	1982	8



Architectural Drafting	Creative Publishing Company	0-932705-50-3	1984	23
Drafting Fundamentals 2	Creative Publishing Company	0-932702-55-4	2001	16
Exploring the power of AutoCAD	DELMAR Publishing	0-8273-3964-2	1990	12
Basic Technical Drawing	Macmillan Publishing Co.	0-02-232140-3	1974	18
Architecture: Drafting and Design, Fifth Edition	Glencoe Macmillan/McGraw-Hill	0-07-028318-4	1987	11
Architecture: Drafting and Design, Fifth Edition - Workbook	Glencoe Macmillan/McGraw-Hill	0-07-028319-2	1990	1
Mechanical Drawing, Tenth Edition	McGraw-Hill Book Company	0-07-022333-5	1985	42
The Architecture Handbook: A Student Guide to Understanding Buildings	Chicago Architecture Foundation	0-9620562-7-8	2007	20
Websters Intermediate Dictionary	Miriam-Webster Inc.	0-87779-279-8	1977	1
AutoCAD Tutor for Engineering Graphics 2013 and Beyond	DELMAR CENGAGE Learning	978-1-1339-6039-	2012	1
SolidWorks Tutor	DELMAR CENGAGE Learning	978-1-4354-9678-	2013	1
AutoCAD Instructor	Irwin	0-256-17144-0	1995	1
AutoCAD 13 Instructor	Irwin	0-256-19445-9	1996	1
AutoCAD 2011 Tutorial	SDC Publications	978-1-58503-552-	2010	1
Discovering AutoCAD 2008	Pearson Prentice Hall	978-0-13-159226-	2008	1
Architectural Engineering New Structures	McGraw-Hill Book Company	63-19772	1964	1
Mechanical Drawing Seventh Edition	Webster Division, McGraw-Hill Book Company	57-638922296	1966	1
Creative Drafting	Creative Publishing Company	0-932702-52-X	1970	2
AutoCAD LT 2004 Fundamentals	The Goodheart-Willcox Company Inc.	1-59070-318-9	2004	1
Technical Graphics	Audiovisual Division	Unidentifiable	Unidentifiable	1
Fire Code of New York State	International Code Council	1-58001-089-X	2002	1
The AutoCAD Book	Prentice Hall	0-13-094073-9	2002	1
General Industrial Education, Fifth Edition	McGraw-Hill Book Company	0-07-024965-2	1969	1
High School Dictionary	Horndike Barnhart	Unidentifiable	Unidentifiable	1
AutoSketch for Drafting and Design	The Goodheart-Willcox Company	0-87026-791-5	1991	1

Yes: 6, No: 0

Motion carried.



Motion by Mrs. Clemens-Harris, seconded by Mrs. Gancasz, to approve the accepting of L.T. as a non-resident tuition paying student for the 2021-2022 school year, with fees being determined based upon Board Policy #7132, Non-Resident Students.

Yes: 6, No: 0

Motion carried.

**PERSONNEL
ITEMS**

Motion by Mrs. Voss, seconded by Mr. Sweeney, to approve the appointment of Jennifer Goodwin as a full-time Teacher Aide at a rate of \$12.50 per hour effective September 1, 2021.

Yes: 6, No: 0

Motion carried.

Motion by Mrs. Voss, seconded by Mr. Sweeney, to accept the resignation of Jennifer Goodwin as a part-time Teacher Aide, Substitute Teacher and Substitute Teacher Aide effective September 1, 2021.

Yes: 6, No: 0

Motion carried.

Motion by Mrs. Voss, seconded by Mr. Sweeney, to approve the appointment of Rebecca Huenemoerder as a full-time Teacher Aide at a rate of \$12.50 effective September 1, 2021 subject to fingerprint clearance and background check.

Yes: 6, No: 0

Motion carried.

Motion by Mrs. Voss, seconded by Mr. Sweeney, to approve the appointment of Amanda Lamb as a part-time Teacher Aide at a rate of \$12.50 per hour effective September 1, 2021.

Yes: 6, No: 0

Motion carried.

Motion by Mrs. Voss, seconded by Mr. Sweeney, to approve the following mentors for the 2021-2022 school year with a \$500.00 stipend.

Mentee	Mentor
Megan Breier	Meghan Black
Kyle Sosnowski	Michael O'Sullivan
Katie Snell	Erin Zablocki
Amanda Cottle	Deanna Nestoros
Bethany Tabone	Joy Dabill
Christopher Post	Tom Mallon
Ashley Atwater	Erin Goodlander
Joel Strong	Loriann Martell
Emily Bisland	Pilar Voutour

Yes: 6, No: 0

Motion carried.



Motion by Mrs. Voss, seconded by Mr. Sweeney, to approve the appointment of Brendan Luthart as a Substitute Teacher at the per diem rate, and as a Substitute Teaching Assistant and Substitute Teacher Aide at a rate of \$12.50 per hour, effective September 1, 2021, for grades 7 - 12 subject to fingerprint clearance and background check.

Yes: 6, No: 0

Motion carried.

Motion by Mrs. Voss, seconded by Mr. Sweeney, to approve the appointments of Kate Broderick and Michelle Wing as co-advisors for the International Club for the 2021-2022 school year, both at Step 2 of Category B with a stipend of \$963.00 each.

Yes: 6, No: 0

Motion carried.

Motion by Mrs. Voss, seconded by Mr. Sweeney, to approve a revised appointment from August 2, 2021, for the AFS Club, Category A, now to a split appointment for Jeff Pyskaty at Step 1 with a stipend of \$1,627.00, and Joel Strong at Step 2 with a stipend of \$1651.50, for the 2021-2022 school year.

Yes: 6, No: 0

Motion carried.

Motion by Mrs. Voss, seconded by Mr. Sweeney, to approve the appointment of Cheryl Johnson as the Elementary Band Club advisor for the 2021-2022 school year, Category B, Step 1, with a Stipend of \$1,882.00, as a change from the August 2, 2021 appointment and thereby removing the appointment of Drew Burke.

Yes: 6, No: 0

Motion carried.

Motion by Mrs. Voss, seconded by Mr. Sweeney, to approve the appointment of Chloe Lee to present to or shadow Mrs. Pavlock's class as part of the post-secondary education requirements with Niagara University for the 2021-2022 school year.

Yes: 6, No: 0

Motion carried.

Motion by Mrs. Voss, seconded by Mr. Sweeney, to approve the following Parent/Community Volunteers: Deanna Luckman, and Seth Luckman.

Yes: 6, No: 0

Motion carried.

Motion by Mrs. Voss, seconded by Mr. Sweeney, to approve the appointments of Ricci Brinson and Zina McFarland as part-time lunch monitors at a rate of \$12.50 per hour, effective September 1, 2021 subject to background check and fingerprint clearance.

Yes: 6, No: 0

Motion carried.



BUSINESS & FINANCIAL

ITEMS Motion by Mrs. Gancasz, seconded by Mr. Sweeney to accept the Treasurer's Report as of July 31, 2021.
Yes: 6, No: 0
Motion carried.

Motion by Mrs. Gancasz, seconded by Mr. Sweeney to approve the Agreement between Barker Central School District and the Town of Somerset for which the District will obtain the services of a full-time School Resource Officer for the 2021 - 2022 school year.

Yes: 6, No: 0

Motion carried.

Motion by Mrs. Gancasz, seconded by Mr. Sweeney to approve the Memorandum of Understanding between Roylton-Hartland Central School District and Barker Central School District effective September 1, 2021 through June 30, 2022 for the education of students in grades K-12.

Yes: 6, No: 0

Motion carried.

END OF PUBLIC

SESSION Motion by Mrs. Clemens-Harris, seconded by Mrs. Gancasz, to end the Public Session and enter into Executive Session at 7:43 p.m. for the purpose of discussing negotiations.

Yes: 6, No: 0

Motion carried.

EXECUTIVE

SESSION Motion by Mrs. Clemens-Harris, seconded by Mr. Sweeney, to approve the adjournment of the Executive Session at 8:10 p.m. and return to Public Session.

Yes: 6, No: 0

Motion carried.

PUBLIC SESSION/

ADJOURNMENT Motion by Mr. Sweeney, seconded by Mrs. Gancasz, that the Board approve the end of the Public Session and adjournment of the meeting at 8:11 p.m.

Yes: 6, No: 0

Motion carried.

Prepared by,

Mary H. Eadie
District Clerk