



BARKER CENTRAL SCHOOL DISTRICT
Board of Education Meeting Minutes
Monday, September 12, 2022 - Board Room

Present R. Atwater, D. Carnes, C. Gancasz, J. Harris, E. Gow, J. Sweeney, V. Voss

Excused None

Also Present J. Reimer, M. Carter, M. Eadie, C. Heiligenthaler, K. Kingsbury
Public: 40

Call to Order President Atwater welcomed everyone and called the meeting to order at 7:00 p.m.

**Approve
Agenda**

The agenda was reviewed. Under Policies, Item 7.B. – Approval of the 2022-2023 Meal Charge Policy for Grades 7-12 was removed as it is on the policy schedule for October. Motion by Mr. Sweeney, seconded by Mrs. Voss, to approve the agenda as revised.

Yes: 7, No: 0

Motion carried.

**Accept
Minutes**

The Board reviewed the minutes. Motion by Mrs. Harris, seconded by Mrs. Gow, to accept the minutes as presented from the Regular Board Meeting dated of August 8, 2022.

Yes: 7, No: 0

Motion carried.

Public Forum None.

Presentations Principal's Update – Mr. Carter

Mr. Carter noted the Welcome Back night held August 31st was well received, and noted that Mr. Atwater was in attendance along with other Board members who have children attending the District. He also commented that he was very pleased with the turnout. During the evening the bus garage had a bus on site for PreK and Kindergarten students to practice getting on and off; the PreK and Kindergarten staff had a special welcome for the new students and he thanked the teaches for that; students and parents were able to tour the school and see classrooms; practice opening and setting up lockers; pickup schedules, etc. Mr. Carter stated the first week is in the books and went very smoothly. He noted there were a few things to



be worked out which is normal. A letter was sent via messaging to parents/guardians on Friday, September 9th regarding homecoming. The second day of school included a Homecoming preparation meeting. The Seniors decided on a board game theme. Some of the events for the week include a pep rally for 7-12 grade students, float building, a community parade, chicken BBQ by the Senior Class, an evening field hockey game, and dance on Saturday.

Mr. Carter noted that the last extracurricular advisory openings for the Latrator, Varsity Club, and Senior Class are being presented this evening for review and approval.

Safety drills will start to be performed next week for practice. Notes will be sent to the parents/guardians, especially when a lock-down/lock-out is performed.

Upcoming events regarding college planning will take place soon, one offsite, and one on campus with colleges, as well as a financial aid evening on campus.

Mr. Carter then introduced to the Board and those in attendance, Ms. Kristine Kingsbury, who is the District's Coordinator of Curriculum and Professional Learning/Assistant Principal.

Financial Update – Ms. Heiligenthaler

Ms. Heiligenthaler stated that the tax payments are coming in steadily with about \$300,000 received through Friday, and approximately \$220,000 today which equates to approximately 12% of the total due. The external auditors and state auditor have been working closely with Mrs. Heiligenthaler. It appears the state audit is winding down, and the auditor is asking for what appears to be final clarification on some payroll procedures. The exit meeting has been rescheduled due to non-related events, but is anticipated to take place soon.

Ms. Heiligenthaler asked if there were any questions regarding the disposition of property proposed this evening. Much will be sent through Auctions International, and some items will be disposed of given the condition and age of the item(s).

Superintendent's

Information Mr. Reimer talked about the work on the playground and noted it opened one day late but looks great. The railings were sanded and stained but Mr. Reimer has requested that they also have polyurethane put on them for enhanced safety which will result in the playground being closed for approximately a week. This will need to be addressed before the weather/temperature drops. Overall, it looks like a brand new facility. The EPC for the solar project remains the same as last month with the District completing its portion, and waiting on the hook-up from National Grid. As of a call on Thursday, the timeline for hookup may possibly be some time in November. Due to equipment failure for the air conditioning system for the auditorium, an emergency repair is underway. There are three units on the roof that are approximately 30 years old which now need to be replaced. Given it is a necessary area, an emergency expedited approval process can occur. The cost is estimated to be approximately \$150,000. Mr. Reimer is researching different ways



to get aid or funding to cover all or parts of the expense if possible. There is no update to report on the Sheriff's tower and trail. It is anticipated it could take approximately 2-3 months to complete.

The RFP for a potential capital project has been put out for a Construction Manager or Clerk of Work should the Board choose to move forward with the proposed capital project. This is being done, so if approved, no time would be lost hiring a company as the RFP would have been done. If the proposed project is not approved, there is no cost to the District for doing this in advance. Mr. Reimer stated that he held a vendor walk thru earlier today of the building so construction managers would be able to see what the proposal relates to. Mr. Reimer noted that if the Board agrees to move forward with the proposed capital project, at the October meeting, it could approve the Construction Manager or Clerk of Works.

Mr. Reimer discussed the opening day and first week of school. He noted how one of his favorite parts of the first day is riding the busses with the students. He commented that there was only one crier on his ride but the student did much better during the day.

He commented on the number of seniors who are in attendance at the meeting this evening, stating it was the biggest he has seen to date and happy as they are taking what they need to do seriously and not waiting to get their requirements for courses done.

He concurred that opening week has gone very well and the entire team will continue to work through the small glitches.

He noted there were a couple appointments on the agenda including the finalization of Ms. Kingsbury's appointment with a formal start date; hiring of Mrs. Monaco for Social Studies, who comes from Roy-Hart with many years of experience; and Mrs. Pratt as School Psychologist, also with many years of experience. The Director of Instructional Services will be reposted. He noted there may be a need to hire a Teacher Aide depending on students' needs.

Mr. Reimer continued with a review of the Energy Cessation Mitigation Fund (ECMF) and the resulted revenue received from it. This year, he commented that the District could receive approximately \$2.1 million based on the tax bills and property values. If the values go down the District will receive more money, but if they increase, the District will receive less. He anticipated the amount to be received is close to what was projected during budgeting for this year. He also commented that the Plant contested its value and the impact on future revenues are to be determined. The District will be fine financially this year but future planning of funds to be received from these two sources will continue to be monitored. With regard to funding due to the plant closure, the ECMF application is being worked on and will be submitted soon. Once finalized, funds are anticipated to be received around December or January.



Mr. Reimer discussed the Yorker House and conversations with others in the community. There does not seem to be a great desire for the house to be utilized by anyone. Mr. Reimer discussed the options of fixing up and bringing to code, as well as possibly using for an educational space. He noted that if it is used as an educational space, it would need to be ADA compliant. Both are very expensive options but the education space would be even more so. If turned into an education space, the District could possibly receive aid on it. The Board reviewed the options to fix, make ADA compliant for educational spaces, other uses, and discussed what to do with the property, including the idea of demolishing it. They asked Mr. Reimer to get estimates on the options and bring back for consideration in a few months.

Mr. Reimer reviewed the long-term master budget plan covering the timeframe 2021-2022 through 2028-2029. He noted it is the first time in nine years that the District is not in a structural deficit. He reviewed the revenue side and discussed real property values, the impact of the ECMF funding going away in 2028-2029, the Somerset plant revenue, and local taxes. It is anticipated there will be total revenue to result in a balanced budget for 2025-2026, and potentially 2026-2027. In the projections, the expenses were rolled forward and increases were conservative in nature. The projections continue to be very close. 2027-2028 shows the impact of the loss of revenue from the ECMF and thus the District must continue to review and plan to mitigate this change. Mr. Reimer noted the District is doing a good job budgeting, and it will continue to look ahead multiple years to make sound fiscal decisions so it will thrive not just survive. He then discussed reserves and how The Designated for Future Tax Proceedings is now at zero and excess reserves could either be put in the Capital Reserve Fund or Employee Retirement Contribution Reserve Fund. The use of funds from these areas will be needed in the future; the Employee reserve can be accessed through Board approval, and the Capital Reserve can be accessed through the required voter approval. If the Board determines to move forward with a Capital Project, the District could use \$4.6 million of the Capital reserve and could still have up to \$1.3 million to address unexpected projects or emergency items. These projections are also based on the 4% unassigned fund balance allowed. Mr. Atwater thanked Mr. Reimer and Administration for their continued work on budgeting and spending resulting in the the District's financial stability.

Policies/Plans Mr. Atwater explained the policy review and approval process to the Seniors in the audience and noted that the entire policy manual is reviewed on a three-year schedule unless annual reviews are needed. He then noted the following policies were being presented for the first review: 5550, 5551, 5560, 5570, 5571, 5572, 5573, 5610, 5620, 5630. The Board did not raise any questions regarding the policies. He noted that these will be presented next month for a second review, and pending that, approval.

Education Motion by Mrs. Gow, seconded by Mr. Sweeney to approve the 2022-2023 bus routes.
Yes: 7, No: 0
Motion carried.



Motion by Mrs. Gow, seconded by Mr. Sweeney to accept the donation of two drum sets and related items from Mr. and Mrs. William Smith for the benefit of the Music Department.

Yes: 7, No: 0

Motion carried.

Motion by Mrs. Gow, seconded by Mr. Sweeney to approve the following items be declared excess property and that the Superintendent, or his designee, be authorized to dispose of said items as outlined below:

- Burnisher for floor Barker ID# 01513
- Table Cart Barker ID# 001700
- Steam Table Cart Barker ID# 001704
- Ice Cream Cart Barker ID# 001702
- Milk Cooler Cart Barker ID# 001701
- Corner Cart Barker ID# 00665
- Salter Magnum Model # S1075P Barker ID# 00878
- Boss 8' Plow Model #STB03167 Barker ID# 000861
- Pole Vault Mats (5) no ID#

Yes: 7, No: 0

Motion carried.

Motion by Mrs. Gow, seconded by Mr. Sweeney to approve the appointment the following members to the Committee on Special Education (CSE) and Committee on Preschool Special Education Process (CPSE) for the 2022 - 2023 school year.

Position	Name
Committee on Special Education Chairperson	Interim Dir. of Instructional Services
Committee on Preschool CSE Chairperson	Interim Dir. of Instructional Services
Alternate CSE/CPSE Chairperson	Erin Goodlander & Keri Pratt
School Psychologist	Keri Pratt

Yes: 7, No: 0

Motion carried.

Motion by Mrs. Gow, seconded by Mr. Sweeney to appoint the following Officers of the Board for the 2022-2023 school year:

Position	Name	Stipend
Health Insurance Portability & Accountability Act (HIPAA) Privacy Official Compliance Officer	Jacob Reimer	\$ -
Liaison for Homeless Children & Youth	Jacob Reimer	\$ -
Dignity Act Coordinator - District	Jacob Reimer	\$ -
Foster Care Liaison	Jacob Reimer	\$ -
Mental Health Officer	Jacob Reimer	\$ -
Privacy Officer	Jacob Reimer	\$ -
Data Protection Officer	Jacob Reimer	\$ -



Yes: 7, No: 0
Motion carried.

**Personnel
Items**

Mr. Reimer explained the ENL role as a teacher Ms. Tasker has and discussed the great job she has been doing and the accelerated and higher testing results of students she has been working with. Due to her professionalism and skills, she is being granted tenure this evening.

Motion by Mrs. Voss, seconded by Mrs. Gow, to approve the resolution conferring tenure of Cheryl Tasker in the area of ENL effective October 28, 2022, subject to that Ms. Tasker must meet all requirements of the educational law and corresponding regulations.

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby confers tenure upon Cheryl Tasker, in the ENL tenure area effective October 28, 2022, subject to that the employee must meet all requirements of the educational law and corresponding regulations.

Yes: 7, No: 0
Motion carried.

Motion by Mr. Sweeney, seconded by Mrs. Voss to approve the effective start date for the appointment of Kristine Kingsbury as a full-time probationary Coordinator of Curriculum and Professional Learning/Assistant Principal effective September 6, 2022, with a four-year probationary period from September 6, 2022 - September 5, 2026, tenure area of Coordinator of Curriculum, Professional Learning/Assistant Principal. The expiration date is tentative and conditional only. In order to be eligible for and considered for tenure, Ms. Kingsbury must meet all requirements of the Educational Law and corresponding regulations. Annual salary rate of \$90,000.

Yes: 7, No: 0
Motion carried.

Motion by Mr. Sweeney, seconded by Mrs. Voss to approve the appointment of Keri B. Pratt as a full-time probationary School Psychologist effective September 7, 2022, as per the agreement between the Barker Central School District and Barker Teachers Union. Provisional Certification NYS School Psychologist pending. Tenure area of School Psychologist, three-year probationary period effective September 7, 2022, through September 6, 2025. The expiration date is tentative and conditional only. In order to be eligible for and considered for tenure, Ms. Pratt must meet all requirements of the Educational Law and corresponding regulations. Annual salary based on MA30, Step 12 - \$63,504 of the BTU contract.

Yes: 7, No: 0
Motion carried.

Motion by Mr. Sweeney, seconded by Mrs. Voss to approve the appointment of Jessica Monaco as a full-time probationary Social Studies Teacher 7-12 effective



date to be determined and the three-year probationary period based on her pending hire date, as per the agreement between the Barker Central School District and Barker Teachers Union. Permanent certification in PreK-6 and Social Studies 7-9 Extension; Permanent Reading Teacher K-12; and Pending Social Studies 7-12. Tenure area of Social Studies 7-12. The expiration date is tentative and conditional only. In order to be eligible for and considered for tenure, Ms. Monaco must meet all requirements of the Educational Law and corresponding regulations. Annual salary based on MA, Step 22, \$95,652 of the BTU contract.

Yes: 7, No: 0

Motion carried.

Motion by Mr. Sweeney, seconded by Mrs. Voss to approve the appointment of Dr. Barbara Godshall as the Interim Director of Instructional Services effective September 12, 2022, at a daily rate of \$500.

Yes: 7, No: 0

Motion carried.

Motion by Mr. Sweeney, seconded by Mrs. Voss to approve the appointment of Erin Goodlander to perform work relating to data coordination, grants, and other administrative tasks as required effective September 12, 2022, at a rate of \$46.00/hour.

Yes: 6, No: 0

Motion carried.

Mrs. Gow abstained due to the family relationship.

Motion by Mr. Sweeney, seconded by Mrs. Voss to approve the change in appointment for Amanda Lamb from a Part-time Teacher Aide to a Full-time Teacher Aide effective August 31, 2022.

Yes: 7, No: 0

Motion carried.

Motion by Mr. Sweeney, seconded by Mrs. Voss to approve the following mentors for the 2022-2023 school year with a \$500.00 stipend.

Mentee	Mentor
Kyle Sosnowski	Paul DerSarkissian
Christopher Post	Tom Mallon
Joel Strong	Loriann Martell
Emily Bisland	Pilar Voutour
Michelle Kramp-Richards	Meg Black
Keri Pratt	Meg Black
Brianna Clark	Erin Stockwell
Jessica Monaco	Michael O'Sullivan



Yes: 7, No: 0
Motion carried.

Motion by Mr. Sweeney, seconded by Mrs. Voss to approve Mark Scofill as the Senior Class Advisor for the 2022-2023 school year at Step B1, \$1,910.

Yes: 7, No: 0
Motion carried.

Motion by Mr. Sweeney, seconded by Mrs. Voss to approve the appointment of Krista Beth Feltz as the Latrator Advisor for the 2022-2023 school year Category A, Step 4, \$3,447.

Yes: 7, No: 0
Motion carried.

Motion by Mr. Sweeney, seconded by Mrs. Voss to approve the appointment of Jeffrey Costello as the Latrator Business Advisor for the 2022-2023 school year at Category B, Step 4, \$2,053.

Yes: 7, No: 0
Motion carried.

Motion by Mr. Sweeney, seconded by Mrs. Voss to approve the appointment of Jeffrey Costello as Varsity Club Advisor for the 2022-2023 school year at Category A, Step 4, \$3,447.

Yes: 7, No: 0
Motion carried.

Motion by Mr. Sweeney, seconded by Mrs. Voss to approve the acceptance of the resignation of Michael Gendrue as the Modified Soccer Coach for the 2022-2023 school year.

Yes: 7, No: 0
Motion carried.

Motion by Mr. Sweeney, seconded by Mrs. Voss to approve the appointment of Deanna Luckman as the Modified Girls' Soccer coach for the Fall season of the 2022-2023 school year at Step 1, \$2,229.

Yes: 7, No: 0
Motion carried.

Approve William Moeller as the Varsity Assistant Field Hockey Coach for the Fall season of the 2022-2023 school year at Step 1, \$3,848.

Yes: 7, No: 0
Motion carried.

Motion by Mrs. Gow, seconded by Mr. Sweeney to approve the correction in the stipend for Sharon Lamb as Varsity Assistant Cross Country Coach at Step 4 for the 2022-2023 Fall season from \$4,123 to \$5,254.

Yes: 7, No: 0
Motion carried.



Motion by Mrs. Gow, seconded by Mr. Sweeney to approve the appointment of Mary Eadie as a Director of Community Education at a rate of \$6,400 for the 2022-2023 school year.

Yes: 7, No: 0

Motion carried.

Motion by Mrs. Gow, seconded by Mr. Sweeney to approve the appointment of Darnise Annable as a Substitute School Psychologist at the per diem rate effective September 9, 2022, at a rate of \$60.00/hour.

Yes: 7, No: 0

Motion carried.

Motion by Mrs. Gow, seconded by Mr. Sweeney to approve the following as community/parent: Shayla Evans and, subject to Raptor clearances, Alyssa Vaughn and Tim Vaughn.

Yes: 7, No: 0

Motion carried.

Business & Financial

Items

Motion by Mrs. Carnes, seconded by Mr. Sweeney to accept the Warrant Report dated September 12, 2022.

Yes: 7, No: 0

Motion carried.

Motion by Mrs. Carnes, seconded by Mr. Sweeney to accept the Extraclassroom Reports dated May and June 2022.

Yes: 7, No: 0

Motion carried.

Motion by Mrs. Carnes, seconded by Mr. Sweeney to accept the 2021-2022 Year-end Extraclassroom Report.

Yes: 7, No: 0

Motion carried.

Motion by Mrs. Carnes, seconded by Mr. Sweeney to approve the awarding of the bid for purchase of electricity to Energy Coop of America at the indexed adder rate of SC2 at 0.01460 and SC3P at 0.01460 per kwh used for the 2022-2023 school year.

Yes: 7, No: 0

Motion carried.

SEQR Discussion

Mr. Reimer discussed the SEQR process which the Board would need to go through if it decides to move forward with the proposed capital project.

Determination of whether the project would be a Type I, Type II, or Unlisted was reviewed with the architects and attorneys, and it was determined to be an Unlisted project, given the size of the project, it would not be disturbing more than ten



acres, and there were no known environmental concerns. As a result of the determination, Mr. Reimer reviewed a draft Part I document provided to the Board which would be the next step. Part II would then be completed and presented to the Board at the October meeting with all other referendums and resolutions required if the Board decided to move forward. Mr. Reimer asked the Board if there were any questions on Part I presented or discussion relating to the scope, costs, financing as had been discussed the last few months if they move forward. Mrs. Voss stated she was in favor of the project and asked if a walk thru could be done of the areas to see what would be addressed. After discussion, the walk thru was arranged before the next Board meeting in October at approximately 6:15 p.m. Mr. Sweeney inquired about the SEQR timeline which must be completed 45 days before a vote and would therefore be needed in October if a vote were to take place December 13, 2022. He also asked if the SEQR type would change if the project were to change. If the project becomes larger, it would. If the project were to be reduced, there would be less requirements, and therefore it would remain the same type as currently proposed. After discussion and with questions responded to, the Board concurred to move forward with the proposed Capital Project and finalize the draft presented along with all required documents to have ready for the October 17th meeting.

Motion by Mrs. Gow, seconded by Mr. Sweeney to approve the year-end 2021-2022 Financial Audit performed by the external auditors.

Yes: 7, No: 0

Motion carried.

Motion by Mrs. Gow, seconded by Mr. Sweeney to approve the resolution for the authorization to transfer funds from Unappropriated Fund Balance to Reserve Funds.

Authorization to Transfer Funds from Unappropriated Fund Balance to Capital Reserve Fund

BE IT RESOLVED, that the Board of Education of the Barker Central School District hereby authorizes and directs the transfer of \$776,792 from the 2021-2022 unappropriated fund balance to the Capital Reserve Fund established by the voters pursuant to Education Law Section 3651 on May 17, 2011 (known as the “2011 Capital Reserve Fund”); and

BE IT FURTHER RESOLVED, that the Superintendent is authorized to take any and all action necessary to effectuate the transfer, as described herein.

Authorization to Transfer Funds from Unappropriated Fund Balance to Employee Retirement Contribution Reserve Fund

BE IT RESOLVED, that the Board of Education of the Barker Central School District hereby authorizes and directs the transfer of \$1,017,451 from the 2021-2022 unappropriated fund balance to the Employee



Retirement Contribution Reserve Fund established by the District pursuant to General Municipal Law Section 6-r on September 20, 2010, and

BE IT FURTHER RESOLVED, that the Superintendent is authorized to take any and all action necessary to effectuate the transfer, as described herein.

Yes: 7, No: 0
Motion carried.

Motion by Mrs. Gow, seconded by Mr. Sweeney to approve the resolution pertaining to use of sick leave entitlements during the COVID-19 pandemic:

RESOLVED, that due to the unique circumstances presented by the COVID-19 pandemic, the Board of Education on a non-precedent setting, sun-setting basis through and including June 30, 2023 only, shall deem time off to care for an employee's child during the period of time that the child is subject to a mandatory order of quarantine or isolation issued by the state of New York, the department of health, local board of health, or any governmental entity duly authorized to issue such order due to COVID-19 to be an authorized use of sick leave entitlements.

Yes: 7, No: 0
Motion carried.

Motion by Mrs. Gow, seconded by Mr. Sweeney to approve the Memorandum of Understanding between Royalton-Hartland Central School District and Barker Central School District effective September 1, 2022, through June 30, 2023, for the education of students in grades K-12.

Yes: 7, No: 0
Motion carried.

Mr. Atwater congratulated Administration on the good work and clean audit.

The Board concurred there was no need for an Executive Session this evening

**End of Public
Session**

Motion by Mrs. Gow, seconded by Mrs. Gancasz, to adjourn public session and adjournment of the meeting at 8:03 p.m.

Yes: 7, No: 0
Motion carried.

Prepared by,

Mary H. Eadie
District Clerk