

Highland School District #203
HMS/HHS Library
Tuesday, June 17, 2025
Regular Board Meeting -7:00 p.m.

The **June 17, 2025, Regular Board Meeting** was called to order by Chair David Barnes at 7:00 pm.

Those also present included Superintendent Mark Anderson, Director of Business & Operations Francis Badu, Director of Student Success/Superintendent Designee Mindy Schultz, Board members Lupita Flores, Kerry Jones, Carlos López, and Cindy Reed, MWC Teachers Lisa Biddick, and Bre Hoffee, Altera Director Luann Anderson, and Recording Secretary Julie Notman.

The **flag salute** was led by Kerry.

I. D. APPROVAL OF MINUTES: There were no questions about the minutes. Carlos moved, Lupita 2nd to approve the May 5, 2025, AM Meeting/Work Study, and the May 20, 2025, PM Meeting Minutes as presented; motion carried.

II. COMMUNICATIONS

A. Public Comment: MWC Teacher Bree Hoffee noted that school ended today.

B. Administrator Reports: There were no comments nor questions about any of the reports.

C. Assistant Superintendent Report: Mindy: It's just real now, this past week she has been getting messages to meet to plan for next [year] and Mark isn't CC'd, very eye-opening. Still just trying to learn as much as she can these last couple of days. Meetings with admin to determine who will take on the roles she managed in her current position.

III. UNFINISHED BUSINESS

A. Consent Agenda: 3rd Reading of New and Revised Policies. There were no questions nor concerns regarding any of the policies. Cindy moved, Carlos 2nd to approve the Consent Agenda as presented; motion carried.

New: 2021 Library Information & Technology Programs
3206 Pregnant & Parenting Students
6801 Capital Assets Theft Sensitive Assets
Revised: 2230 Transition to Kindergarten Program
5011 Sexual Harassment of District Staff Prohibited

IV. NEW BUSINESS

A. Surplus Sale: Francis: We thought about skipping the sale this year but there are a lot of old books/curriculum, monitors and stuff to get rid of. Kerry moved, Cindy 2nd to hold a surplus sale this year; motion passed.

B. Resolution 7-24 Delegating Authority to WIAA 2025-2026: Mark: This is the annual resolution to partner with WIAA. Kerry moved, Carlos 2nd, to approve Resolution 7-24 Delegating Authority to WIAA; motion carried.

C. Fresh Produce Products-Year 2 Contract Renewal: Francis: By law we must advertise for bids for fresh produce every year. Last year, Waldman's was the only company that submitted a bid. We made a contract with them that contained a provision to extend it for a second year. Waldman's agreed for 2025-2026. Next year we will have to call for bids again. Lupita moved, Cindy 2nd to accept the Fresh Produce Products-Year 2 Contract Renewal Agreement as presented, motion carried.

D. Budget Status /Enrollment and Operations Report: Francis: The GF ended at \$1.7M, having gone up a bit but this month it will drop then in July and August it will go back up. We are still working on it and hoping it will reach \$2.1M. Capital Projects is getting ready for the HHS HVAC upgrade, they plan to start this week and be substantially completed by the beginning of school in August, by then they will have only exterior work to finish. Transportation is down because we just paid for the new bus. Enrollment: This is the final count and we ended up with the same number as what we started with at the beginning of the year, 967, and averaged 970 FTE. We budgeted for 1,003 which is about a .05M decrease in funding. It was noted that lower enrollment is happening everywhere.

E. Personnel Report: Mark: There are a handful of resignations, a request to reduce to 0.8 FTE from Mrs. Lenz, some transfers of both classified and certified staff. The MS Counselor position and the Migrant Graduation Specialist 0.4 position are filled. The latter is a result of Mrs. Crowston resigning and the need to adjust staff and positions to meet budget and student needs. Negotiating is complete with all three groups. Cindy moved, Carlos 2nd to approve the June 2025 Personnel Report as presented; motion carried.

F. Legislative Report: Cindy: Nothing to report.

V. FINANCE

A. Payment of Bills-General, ASB, Capital Projects, and Payroll: There were no questions, Kerry moved, Lupita 2nd to approve payment of the bills as presented; motion carried.

- **General Fund bills** for \$275,076.83 with warrants 79657 through 79756.
- **ASB Fund bills** for \$18,218.73 with warrants 7222 through 7235.
- **Capital Project bills** for \$115,016.55 with warrants 780 through 782.
- **Payroll Fund bills** for \$286,050.02 with warrants 79757 through 79771 and \$1,060,301.03 by direct deposit.

VI. CALENDAR OF EVENTS: David reviewed the upcoming district dates. July 7 is AM Board meeting and July 15 is the PM meeting.

VII. ADJOURNMENT

There being no further business, Chair David Barnes adjourned the meeting at 7:15 p.m.

Chair

Secretary