

Highland School District #203
District Office
Monday, June 2, 2025
Regular Board Meeting -7:30 a.m.

The **June 2, 2025, AM Regular Board Meeting** was convened by Vice Chair Lupita Flores at 7:34 a.m. Those present also included board members Kerry Jones and Cindy Reed, Superintendent Mark Anderson, Director of Business & Operations Francis Badu, Director of Student Success/Superintendent Designee Mindy Schultz, and Recording Secretary Julie Notman. Board members David Barnes and Carlos López were absent. Lupita announced that the meeting is being recorded.

II. Business:

A. Communication Check-In: Nothing to share/report

B. Capital Projects Update: Francis: All of the prep for the HHS HVAC upgrade has been completed so work can begin once school is out. There are still some materials pending but expected before the end of school.

C. Resolution 6-24 Public Access to School District Records: This resolution specifies that the district is not maintaining a current index of all the district's records as that would be 'impractical, unduly burdensome and ultimately interfere with the operational work of the district'. Cindy moved and Kerry 2nd to approve the resolution; motion carried.

D. Policy Review Options: As none of the board members is available to stay after a board meeting to be on a committee to do the first reading of new and revised policies, the board will continue with having all readings done at board meetings. They were encouraged to carefully read the policies as they are presented.

E. 2nd Reading of New and Revised Policies:

New: 2021 Library Information & Technology Programs

3206 Pregnant & Parenting Students

6801 Capital Assets Theft Sensitive Assets

Revised: 2230 Transition to Kindergarten Program

5011 Sexual Harassment of District Staff Prohibited

There were no questions about these policies and will move to the 3rd and final reading at the next board meeting. The board was reminded that they can postpone a reading or approval of one or more new or revised policies if they feel they've not reviewed them thoroughly.

F. 3rd Reading: Policy 2020 Course Design, Selection and Adoption of Instruction Materials:

There weren't any questions about the policy, so Cindy moved to approve Policy 2020 as presented, Kerry 2nd; motion passed.

G. Building Consolidation Discussion:

H. Budget Status & Staffing Update:

Discussed these two intertwined topics together. Francis: The budget is below the district's policy for the fund balance requirement. We just received the budgeting tool [F203] from the state last Friday and can now use the actual numbers to plug into the tool to plan [next year's] budget instead of estimates. We will meet with the board (probably one-on-one as done in past years) to explain the budget in detail prior to the July 15 regular meeting where the budget will be on the agenda for approval, preceded by a public hearing. The accounting year is September to August. We will need to have a resolution about a board agreement regarding the fund balance being below the policy requirement. Will have a July AM meeting (July 7) to welcome new superintendent Mindy Schultz and discuss with her goals for her and for the board and other things that come up. Mark: We are having negotiations going on. HEA is almost complete with just some language to finish up. Had the

first meeting with PSE where they made an offer and a second one with our counteroffer planned for next Monday. There is still some movement that will need to take place with staffing but we need to wait to see how many TK students we will have. Shared a graph with enrollment numbers past, present, and projected. Our numbers are dropping significantly. One way to combat the budget deficit due to the loss of enrollment-related revenue will be to consolidate the elementary school buildings. Lupita read the following directive from the board: “Due to declining enrollment projections and significant revenue loss due to the decline in enrollment, the Board directs the Superintendent to explore the cost savings and logistics of consolidating MWC and TES into one elementary school. The district will explore the process of consolidating during the 2025-26 school year, with the intent of having one elementary school starting the 2026-27 school year”. We will share this directive to all district staff and also in the newsletter along with the enrollment chart. Later we will hold staff meetings and public forums to inform and receive input from the community. Will explore the cost savings of consolidation, including maintaining just one property and Mindy mentioned thinking about the cost [savings of] renewing fewer products such as Renaissance and 95%, that just those two programs would see a \$17-\$18K savings, multiple that with all of the products we use and the savings is huge. We’ll have time to look at the cost of the transition, moving portables etc. We’ll have a consultant assess both buildings to determine which is the best one to consolidate in. We currently have fewer students in both buildings than in just MWC and at TIS when Mindy was the principal there. Eventually selling the vacated building/property will add funds into Capital Projects.

III. Closing Items

There were no further question nor comments.

The June 2, 2025, AM meeting was adjourned at 7:52 a.m.

Chair

Secretary