

**APPROVED**



**Oneida-Herkimer-Madison BOCES**

4747 Middle Settlement Road • New Hartford, NY 13413  
www.oneida-boces.org

**VII A. 1.  
Approval of Minutes of the  
Regular Meeting of June 11,  
2025,  
July 9, 2025**

Cooperative Board 2024-2025  
T: 315.793.8558  
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**UNAPPROVED  
MINUTES OF THE REGULAR  
MEETING OF JUNE 11, 2025**

A Regular meeting of the Board of Cooperative Educational  
Services was held on June 11, 2025 at 4:30 p.m. at  
102 Lafayette Street, Utica, New York.

**MEMBERS PRESENT**

Michelle Anderson, President  
Gary P. Nelson, Vice President  
Elaine M. Falvo  
Michael H. Head  
Heather Johnson  
Anthony J. Nicotera  
Dr. Gary W. Porcelli  
Russell Stewart

**MEMBERS EXCUSED**

Steve Boucher  
Joseph H. Hobika, Jr.  
Ryan P. Rogers  
Timothy Thomas

**OTHERS PRESENT**

Patricia N. Kilburn, Ed.D.     District Superintendent  
Christopher Hill             Assistant Superintendent  
Scott Morris                    Assistant Superintendent  
Lori A. Wrobel                 Clerk of the Board

Date

Introduction

Members Present

Members Excused

Others Present

Michelle Anderson, *President*, Gary P. Nelson, *Vice President*,  
Steve Boucher, Elaine M. Falvo, Michael H. Head, Joseph H. Hobika, Jr., Heather Johnson,  
Anthony J. Nicotera, Dr. Gary W. Porcelli, Ryan P. Rogers, Russell Stewart, Timothy Thomas

*We are collaborators, working together and partnering with leaders in education, business, industry, government and the local  
community to promote inclusive educational and career opportunities and equitable access in order to prepare all of our learners for  
the dynamic world of today and tomorrow.*

A quorum was noted and Michelle Anderson called the Meeting to order at 4:30 p.m.

**ITEM II. PLEDGE OF ALLEGIANCE**

Michelle Anderson led the Board with the Pledge of Allegiance.

**ITEM III. RECOGNITION OF VISITORS**

None.

**ITEM IV. RECOGNITION**

None.

**ITEM V. COMMUNICATIONS**

None.

**ITEM V. A. FROM THE FLOOR**

None.

**ITEM V. B. CORRESPONDENCE**

None.

**ITEM VI. REPORTS**

District Superintendent Patricia N. Kilburn, Ed.D. asked that Assistant Superintendent of Instructional Programs and Professional Learning Christopher Hill and Assistant Superintendent of Support Services Scott Morris update the Board regarding commitments that were made for this upcoming school year.

**ITEM VII. A. 1. MOTION TO APPROVE THE MINUTES OF THE REGULAR MEETING OF MAY 14, 2025**

Motion by: Michael H. Head

Seconded by: Russell Stewart

Moved, that the minutes of the Regular Meeting of May 14, 2025 of the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties, are approved as written.

<u>Yes</u>	<u>No</u>	<u>Excused</u>	<u>Abstain</u>
Michelle Anderson		Steve Boucher	
Gary P. Nelson		Joseph H. Hobika, Jr.	
Elaine M. Falvo		Ryan P. Rogers	
Michael H. Head		Timothy Thomas	
Heather Johnson			
Anthony J. Nicotera			
Dr. Gary W. Porcelli			
Russell Stewart			

Motion carried 8-0

**ITEM VIII. EXECUTIVE SESSION**

Motion by: Michael H. Head  
 Seconded by: Russell Stewart

Moved, that the Cooperative Board enter into Executive Session at 4:51 p.m.

<u>Yes</u>	<u>No</u>	<u>Excused</u>	<u>Abstain</u>
Michelle Anderson		Steve Boucher	
Gary P. Nelson		Joseph H. Hobika, Jr.	
Elaine M. Falvo		Ryan P. Rogers	
Michael H. Head		Timothy Thomas	
Heather Johnson			
Anthony J. Nicotera			
Dr. Gary W. Porcelli			
Russell Stewart			

**Motion carried 8-0**

**Executive Session Items:**

x	discussing the employment history of particular persons
	discussing matters that may lead to the appointment of a particular person (or alternatively, a particular corporation)
x	discussing collective negotiations pertaining to the BAA Union, pursuant to Article 14 of the Civil Service Law
	discussing the (purchase) (sale) (lease) of a particular parcel of land, disclosure of which could affect the value of the property
x	discussing the (administration) (preparation) (grading) of the NYSAA exam
	discussing proposed litigation
	discussing matters which could imperil public safety if disclosed

Moved, that the Cooperative Board exit the Executive Session and return to the General Session at 5:29 p.m.

Motion by: Dr. Gary W. Porcelli  
 Seconded by: Michael H. Head

<u>Yes</u>	<u>No</u>	<u>Excused</u>	<u>Abstain</u>
Michelle Anderson		Steve Boucher	
Gary P. Nelson		Joseph H. Hobika, Jr.	
Elaine M. Falvo		Ryan P. Rogers	
Michael H. Head		Timothy Thomas	
Heather Johnson			
Anthony J. Nicotera			
Dr. Gary W. Porcelli			
Russell Stewart			

**Motion carried 8-0**

**ITEM IX. MOTION TO APPROVE THE CONSENT AGENDA (B., C., D.)**

Motion by: Russell Stewart  
Seconded by: Dr. Gary W. Porcelli

Moved, that the Cooperative Board accepts the Treasurer's Report for April 2025 (Item IX. B. 1), the Budget Adjustment Report for April 2025 (Item IX. B. 2), the Personnel Report (Item IX. C) and all contracts listed below (Items IX. D. 1 - 16);

**ITEM IX. B. 1. MOTION TO ACCEPT REPORT OF TREASURER FOR APRIL 2025**

**Report of the Treasurer for April 2025**

Capital	\$	8,362.14
General	\$	20,013,696.18
School Lunch	\$	2,139,628.16
Special Aid	\$	35,535.25
Scholarships	\$	71,741.91
Extra-Curricular	\$	20,602.45
Total	\$	22,289,566.09

and the Treasurer's Report for the Extra-Curricular Fund for April 2025 showing a fund balance of \$20,602.45.

**ITEM IX. B. 2. MOTION TO ACCEPT THE 2024-2025 BUDGET ADJUSTMENT REPORT FOR APRIL 2025**

**Budget Revisions—2024-25  
April 2025 Report**

2024-25 Adopted Budget	\$	94,356,675
Commitment Changes	\$	9,737,296
Net Changes	\$	4,409,903
Total		\$108,503,775

**ITEM IX. B. 3. MOTION TO APPROVE ONEIDA BOCES CONTRACTEE (BUYER) WITH OTHER BOCES 2025-2026 CONTRACTS**

**Oneida BOCES Contractee (Buyer) with Other BOCES**

Broome-Deleware-Tioga BOCES	\$	75,697.36	Initial contract for all BOCES
Cayuga-Onondaga BOCES	\$	111,107.42	Services for 2025-2026 BOCES
Erie 1 BOCES	\$	23,098.78	

Moved, that the Cooperative Board approve the contract(s) between Oneida-Herkimer-Madison BOCES and Broome-Deleware-Tioga BOCES, Cayuga-Onondaga BOCES for the 2025-2026 school year.

**ITEM IX. C. PERSONNEL REPORT**

**MOTION TO APPROVE CHANGES ON THE TEACHING/CERTIFIED STAFF AND NON-INSTRUCTIONAL/CLASSIFIED STAFF**

Moved, that pursuant to the recommendations of the District Superintendent, the Board approves the following changes on the teaching/certified staff and non-instructional/classified staff:

**A. PERSONNEL REPORT**

**a. RETIREMENTS**

**1. Non-Instructional/Classified Staff**

			Hire Date	Retire Date
1.	SUSAN L. ARNTSEN	COOK MANAGER	10/01/2024	08/31/2025

**b. RESIGNATIONS**

**1. Teaching/Certified Staff**

			Hire Date	Resign Date
1.	D'MILA M. BRADLEY	TEACHER ASSISTANT	01/13/2025	05/14/2025
2.	MARY J. CALDER	TEACHER ASSISTANT	01/13/2025	06/19/2025
3.	BENJAMIN J. KIRKLAND	TEACHER ASSISTANT	01/06/2025	05/07/2025
4.	BRITTNEY LINK	TEACHER OF MATH	09/01/2016	06/30/2025
5.	NATHAN F. WHITE	TEACHER OF ESL	10/06/2016	06/13/2025

**2. Non-Instructional / Classified Staff**

			Hire Date	Resign Date
1.	JORDAN D. CLEMENTS	CAREER EXPLORATION SPECIALIST	08/31/2023	05/23/2025
2.	HONG JIN	COMPUTER TECHNICAL ASSISTANT	11/20/2024	06/10/2025

**c. UNPAID LEAVE(S) OF ABSENCE**

**1. Non-Instructional/Classified Staff**

			Start Date	End Date	Reason
1.	MARLEY A. MCGRELLIS	PRINCIPAL ACCOUNT CLERK	06/11/2025	TBD	Disability

**d. APPOINTMENTS**

**1. Teaching/Certified Staff**

**a. RECOMMENDATION FOR PROBATIONARY APPOINTMENT(S)**

The expiration dates of the 4 year probationary appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3014 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3014-c and/or 3014-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

The expiration dates of the 3 year probationary appointments are tentative and conditional only. In order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3014-c and/or 3014-d of the Education Law of either effective or highly effective to the extent required by the applicable provisions of the Education Law, the Rules of the Board of Regents and the Regulations of the Commissioner of Education, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

1. Recommend that **DAWN J. BURROWS** be appointed as a **TEACHER ASSISTANT** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, Special Education, for a four year probationary appointment in the TEACHING ASSISTANT tenure area, commencing June 02, 2025 and ending June 01, 2029 at an annual salary rate of \$23,281.00.

**Certification:**

- \* Level I certificate in Teaching Assistant

**Education:**

- \* Graduate of Mahopac High School

**Work Experience:**

- \* From March, 2024 through the present as a teacher's aide at Upstate Caring Partners
- \* From July, 2022 through December, 2023 as a human resource assistant, preschool teacher aide and human resource generalist at Upstate Caring Partners
- \* From January, 2019 through March, 2020 as an office manager at Mohawk Valley Church
- \* From June, 2010 through October, 2010 as a development assistant at Hospice of Central New York

**b. RECOMMENDATION FOR SHORT-TERM SUBSTITUTE APPOINTMENT**

1. Recommend that **LINDA Y. YU** be appointed as a **TEACHER OF FOREIGN LANGUAGE** in SUPPORT SERVICES, DISTANCE LEARNING, for a short-term substitute appointment commencing May 09, 2025 and ending June 30, 2025 at an annual salary rate of \$67,782.00, prorated.

**Certification:**

- \* Professional certificate in MANDARIN 5-9
- \* Professional certificate in MANDARIN 7-12

**Education:**

- \* Graduate of Taipei Municipal Zhong-Shan Girk High School
- \* Bachelor of Science in Psychology from National Taiwan University
- \* Master of Arts Journalism from National Chengchi University

**Work Experience:**

- \* From September, 2010 through June, 2024 as a Foreign Language teacher at Oneida-Herkimer-Madison BOCES
- \* From September, 2007 through September, 2010 as a virtual school coordinator and scheduler at Progressive Expert Consulting
- \* From September 2005 through September, 2007 as a teacher assistant at Catholic Youth Organization/ENABLE

**c. RECOMMENDATION FOR TENURE APPOINTMENT(S)**

The Human Resources Office and the District Superintendent have reviewed the performance evaluations and record of absences for the below named individual(s), who have satisfactorily completed their individual probationary periods and are being recommended for tenure by their immediate supervisors.

			Tenure Date
1.	TANYA SNYDER	ENGLISH AS A SECOND LANGUAGE	09/19/2025

**d. RECOMMENDATION FOR INCREASE IN FTE**

			Date	FTE
1.	RYAN W. GERLING	MUSIC THERAPIST	09/01/2025	1.0

**e. RECOMMENDATION FOR DECREASE IN FTE**

			Date	FTE
1.	JOELLE A. HOWARD	OCCUPATIONAL THERAPIST	05/19/2025	0.6

**f. RECOMMENDATION FOR MENTORING**

		Title	Start Date	End Date	Salary
1.	LOUIS G. BASKINGER	EXECUTIVE COACH	07/01/2025	06/30/2026	\$45.00/hr
2.	SARAH F. COTTER	EXECUTIVE COACH	07/01/2025	06/30/2026	\$45.00/hr
3.	MARTA FORMAGNANA	EXECUTIVE COACH	07/01/2025	06/30/2026	\$45.00/hr
4.	LUCILLE I. MATT	EXECUTIVE COACH	07/01/2025	06/30/2026	\$45.00/hr
5.	DONYCE K. MCCLUSKEY	EXECUTIVE COACH	07/01/2025	06/30/2026	\$45.00/hr
6.	JENNIE A. SABO	EXECUTIVE COACH	07/01/2025	06/30/2026	\$45.00/hr

**2. Non-Instructional/Classified Staff**

**a. RECOMMENDATION FOR PART-TIME APPOINTMENT**

1. Recommend that **SHELBY L. BROOKS** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES, **SCHOOL FOOD SERVICES**, commencing May 12, 2025 at an hourly salary rate of \$15.50, as needed.

**SHELBY L. BROOKS** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

**Education:**

- \* Graduate of Edmeston Central School

**Work Experience:**

- \* From August, 2020 through current as a caretaker at Plan it Staffing
- \* From August, 2012 through May, 2022 as a certified nursing assistant at Waterville Residential Care Center
- \* From 2018 through March, 2020 as a deli prep/cashier at American Food and Vending

2. Recommend that **CHRISTINA L. WASZKIEWICZ** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES, **SCHOOL FOOD SERVICES**, commencing May 15, 2025 at an hourly salary rate of \$15.50, as needed.

**CHRISTINA L. WASZKIEWICZ** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

**Work Experience:**

- \* From 1987 through 2017 as a sales manager at Lincare

**b. RECOMMENDATION FOR TEMPORARY APPOINTMENT(S)**

1. Recommend that **JOHN A. WELCH** be appointed to a temporary appointment as a **LABORER - HOURLY** in SUPPORT SERVICES, INFORMATION TECHNOLOGY, commencing May 27, 2025 and ending June 30, 2025 at an hourly salary rate of \$17.99.

**JOHN A. WELCH** meets the civil service requirements for the title and has been pre-approved by civil service.

**Education:**

- \* Graduate of Whitesboro High School

**Work Experience:**

- \* From June, 2020 through present as retail/stocking/cashier at Marcy Discount Beverage Center

**c. RECOMMENDATION FOR PERMANENT APPOINTMENTS FROM CIVIL SERVICE LISTING**

The Human Resources Office, and the District Superintendent have reviewed the performance evaluations and record of absences for the below named individual(s). The below named individual(s) have successfully completed their individual twelve week or twenty-six week probationary period(s) and are being recommended to permanent appointment(s).

			Perm. Date
1.	PETER C. ABRAHAM	COMPUTER TECHNICAL ASSISTANT	06/02/2025
2.	MARLEY A. MCGRELLIS	PRINCIPAL ACCOUNT CLERK	05/14/2025
3.	SHANE R. TINNEY	PUBLIC RELATIONS ASSISTANT	05/19/2025

**d. RECOMMENDATION FOR NON-INSTRUCTIONAL TEMPORARY APPOINTMENTS**

		Title	Start Date	End Date	Salary
1.	JACOB A. BAUM	LABORER - HOURLY	07/01/2025	06/30/2026	\$18.50/HR
2.	HANNAH C. GAPE	LABORER - HOURLY	07/01/2025	06/30/2026	\$18.50/HR
3.	GARY A. MAGLIOCCA	LABORER - HOURLY	07/01/2025	06/30/2026	\$18.50/HR
4.	MERISSA L. MARTHAGE	LABORER - HOURLY	07/01/2025	06/30/2026	\$18.50/HR
5.	EMMA R. MEYERS	LABORER - HOURLY	07/01/2025	06/30/2026	\$18.50/HR
6.	MICHAEL S. WILLIAMS	LABORER - HOURLY	07/01/2025	06/30/2026	\$18.50/HR

**e. STIPENDS**

**1. Teaching/Certified Staff**

**a. RECOMMENDATION FOR ADDITIONAL STIPENDS**

			Date	Stipend
1.	HEIDI L. VANDERMEULEN	TEACHER OF VISUALLY HANDICAPPED	04/28/2025 - 06/30/2025	\$500.00 (mentor) (prorated)

**f. SUMMER SCHOOL**

**1. RECOMMENDATIONS FOR SUMMER SCHOOL APPOINTMENTS - TEACHING/CERTIFIED**

**a. RECOMMENDATION FOR SPECIAL EDUCATION SUMMER SCHOOL APPOINTMENTS - TEACHING/CERTIFIED**

		Title	Start Date	End Date	Max Days	Salary
1.	SYDNEY A. BLAIR	Teacher of Speech & Hearing Impaired	07/07/2025	08/31/2025	18	\$54,896
2.	SUSAN A. BORD	Teacher of Speech & Hearing Impaired	07/07/2025	08/31/2025	18	\$77,607

		Title	Start Date	End Date	Max Days	Salary
3.	FELICIA BRENNAN	OCCUPATIONAL THERAPIST	07/07/2025	08/31/2025	18	\$57,611
4.	FRANCINE M. CARDONE	TEACHING ASSISTANT	07/07/2025	08/15/2025	30	\$2,880
5.	BRIANA M. CARMAN	Teacher of Speech & Hearing Impaired	07/07/2025	08/31/2025	12	\$71,977
6.	CORINNE M. CHESTER	Teacher of Speech & Hearing Impaired	07/07/2025	08/31/2025	18	\$64,288
7.	ERIN A. HOWLETT	TEACHING ASSISTANT	07/14/2025	08/15/2025	25	\$2,400
8.	ROCHELLE L. HULL	Teacher of Speech & Hearing Impaired	07/07/2025	08/31/2025	18	\$75,503
9.	KIMBERLY JENNINGS	OCCUPATIONAL THERAPIST	07/07/2025	08/31/2025	24	\$78,348
10.	LAUREN A. JONES	TEACHING ASSISTANT	07/07/2025	08/15/2025	30	\$2,880
11.	DEIDRE LALYER	Teacher of Speech & Hearing Impaired	07/07/2025	08/31/2025	18	\$95,780
12.	KAYLYN S. MACNAUGHTON	Teacher of Speech & Hearing Impaired	07/07/2025	08/31/2025	18	\$60,486
13.	CAROLYN M. MACTURK	Teacher of Speech & Hearing Impaired	07/07/2025	08/31/2025	12	\$72,597
14.	MICHELLE T. MCQUEENEY	OCCUPATIONAL THERAPIST	07/07/2025	08/31/2025	18	\$72,266
15.	JULIE D. PACIFIC	Teacher of Speech & Hearing Impaired	07/07/2025	08/31/2025	18	\$82,412
16.	SCOTT PHELPS	School Psychologist	07/07/2025	08/31/2025	15	\$90,262
17.	RACHEL E. RIOLO	Teacher of Speech & Hearing Impaired	07/07/2025	08/31/2025	12	\$74,201
18.	TRICIA L. ROBINSON	Teacher of Speech & Hearing Impaired	07/07/2025	08/31/2025	18	\$108,529
19.	ANDREW RUBINO	SCHOOL PSYCHOLOGIST	07/07/2025	08/31/2025	15	\$85,525
20.	ELISE RUSSELL	School Psychologist	07/07/2025	08/31/2025	30	\$66,790
21.	JOSEPH T. SCHOLL	TEACHING ASSISTANT	07/07/2025	08/15/2025	30	\$2,880
22.	MARY SARA SPERL	PHYSICAL THERAPIST	07/07/2025	08/31/2025	24	\$85,571
23.	KATHRYN A. TAYLOR	Teacher of Speech & Hearing Impaired	07/07/2025	08/31/2025	18	\$72,209
24.	HEIDI L. VANDERMEULEN	Teacher of the Blind and Visually Impaired	07/07/2025	08/31/2025	15	\$99,089
25.	CANDACE WIGGINS	PHYSICAL THERAPIST	07/07/2025	08/31/2025	24	\$90,928
26.	ALEX R. WILLIAMS	TEACHING ASSISTANT	07/07/2025	08/15/2025	30	\$2,880

**b. RECOMMENDATION FOR ACADEMIC REGIONAL SUMMER SCHOOL APPOINTMENTS - TEACHING/CERTIFIED**

The following people are being recommended to teach in the Regional Summer School Program for 2025, for the period indicated. The actual need for any individual will not be determined until July 1, 2025. The decisions will be based upon enrollments at that time. Assignments may be for two blocks (\$3,000) or three blocks (\$4,500), based on enrollment. The Driver Education Instructors will be paid \$75.00/hr for a full class load. Teaching Assistant -

\$15.50/hr. Assistant Administrator will be paid \$6,750 and Administrator will be paid \$8,500. Extended School Year (ESY) STEPS -Alternative Education Special Education Teacher/TA and Attendance Teacher Daily rate is 1/200th of salary.

		Title	Start Date	End Date	Salary
1.	GINA F. ANTONE	TEACHING ASSISTANT	07/07/2025	08/20/2025	\$15.50/HR
2.	HEATHER L. BANEK	ENGLISH	07/07/2025	08/20/2025	\$4,500
3.	JOHN O. BAUER	SPECIAL EDUCATION	07/07/2025	08/20/2025	\$4,500
4.	HOLLY L. BOCCARDO	TEACHING ASSISTANT	07/14/2025	08/07/2025	\$15.50/HR
5.	ERIC D. BOISEN	ADMINISTRATOR	07/07/2025	08/20/2025	\$8,500
6.	LORA G. BORNEMANN	ELEMENTARY	07/14/2025	08/07/2025	\$3,000
7.	BRETT M. BOSTIC	ASSISTANT ADMINISTRATOR	07/14/2025	08/07/2025	\$6,750
8.	JASON R. BRADLEY	SCIENCE	07/07/2025	08/20/2025	\$4,500
9.	KATRINA M. BRIODY	ELEMENTARY	07/14/2025	08/07/2025	\$3,000
10.	RYAN A. CALOGERO	SOCIAL STUDIES	07/07/2025	08/20/2025	\$4,500
11.	CHRISTY CANNISTRA	ELEMENTARY	07/14/2025	08/07/2025	\$3,000
12.	MARIE A. CASTANO	ELEMENTARY	07/14/2025	08/07/2025	\$3,000
13.	KALYN M. CHAMBRONE	ELEMENTARY	07/14/2025	08/07/2025	\$3,000
14.	JOSIE R. COLLINS	TEACHING ASSISTANT	07/07/2025	08/20/2025	\$15.50/HR
15.	BRANDEE A. COLLINS	MATHEMATICS	07/07/2025	08/20/2025	\$4,500
16.	MICHELLE M. COMMISSO	ELEMENTARY	07/14/2025	08/07/2025	\$3,000
17.	ALYSSA G. COOK	SPECIAL EDUCATION	07/07/2025	08/20/2025	\$4,500
18.	ANTHONY L. CORIALE JR.	SOCIAL STUDIES	07/07/2025	08/20/2025	\$4,500
19.	FRANCESCA A. D'AMBRO	SPECIAL EDUCATION	07/07/2025	08/20/2025	\$4,500
20.	JULIE A. DALEY	ELEMENTARY	07/14/2025	08/07/2025	\$3,000
21.	AMANDA L. EDWARDS	TEACHING ASSISTANT	07/14/2025	08/07/2025	\$15.50/HR
22.	GREGORY FIASCHETTI JR	TEACHING ASSISTANT	07/07/2025	08/20/2025	\$15.50/HR

23.	BENJAMIN J. FOVEL	ELEMENTARY	07/14/2025	08/07/2025	\$3,000
24.	KEVIN W. GETMAN	MATHEMATICS	07/07/2025	08/20/2025	\$4,500
25.	JULIE A. GIARDULLO	TEACHING ASSISTANT	07/14/2025	08/07/2025	\$15.50/HR
26.	ASHLEY A. GIFFORD	ELEMENTARY	07/14/2025	08/07/2025	\$3,000
27.	TRACI L. GRADY	MATHEMATICS	07/07/2025	08/20/2025	\$4,500
28.	JAMIE A. GREEN	ELEMENTARY	07/14/2025	08/07/2025	\$3,000
29.	LISA M. GREICO	TEACHING ASSISTANT	07/07/2025	08/20/2025	\$15.50/HR
30.	NICOLLE A. GREICO	TEACHING ASSISTANT	07/14/2025	08/07/2025	\$15.50/HR
31.	ALLYSON J. GREIF	ELEMENTARY	07/14/2025	08/07/2025	\$3,000
32.	JESSICA L. GRIFFITH	TEACHING ASSISTANT	07/14/2025	08/07/2025	\$15.50/HR
33.	NINA M. GRISWOLD	TEACHING ASSISTANT	07/07/2025	08/20/2025	\$15.50/HR
34.	ROBERT L. HARRISON SR	TEACHING ASSISTANT	07/07/2025	08/20/2025	\$15.50/HR
35.	MICHAEL W. HARTNETT	ENGLISH	07/07/2025	08/20/2025	\$4,500
36.	KAITLIN HAYES	ELEMENTARY	07/14/2025	08/07/2025	\$3,000
37.	JENNIFER M. HELFERT	ELEMENTARY	07/14/2025	08/07/2025	\$3,000
38.	MACKENZIE R. HOLBERT	HEALTH	07/07/2025	08/20/2025	\$4,500
39.	DEBORAH A. HOULE	TEACHING ASSISTANT	07/07/2025	08/20/2025	\$15.50/HR
40.	PHILLIP A. HOWARD	SOCIAL STUDIES	07/07/2025	08/20/2025	\$4,500
41.	MERRITT H. HOWARD II	SOCIAL STUDIES	07/07/2025	08/20/2025	\$4,500
42.	CARRIE E. JONES	ELEMENTARY	07/14/2025	08/07/2025	\$3,000
43.	ERIN N. JULIAN	TEACHING ASSISTANT	07/14/2025	08/07/2025	\$15.50/HR
44.	EMILY R. JULIAN	ELEMENTARY	07/14/2025	08/07/2025	\$3,000
45.	DANIEL T. KEATING	PHYSICAL EDUCATION	07/07/2025	08/20/2025	\$4,500
46.	KRISTIN J. KOHN	ELEMENTARY	07/14/2025	08/07/2025	\$3,000
47.	HOLLY M. KRISTOFF	ASSISTANT ADMINISTRATOR	07/07/2025	08/20/2025	\$6,750
48.	ADRIANA M. LIBERATORE	ELEMENTARY	07/14/2025	08/07/2025	\$3,000
49.	BRITTNEY LINK	MATHEMATICS	07/07/2025	08/20/2025	\$4,500
50.	PAUL E. LINK	MATHEMATICS	07/07/2025	08/20/2025	\$4,500
51.	LAUREN E. LIONETTI	ELEMENTARY	07/14/2025	08/07/2025	\$3,000
52.	KRISTEN A. LUBECK	MATHEMATICS	07/07/2025	08/20/2025	\$4,500
53.	JAKOB B. LUTKE	DRIVER EDUCATION	07/07/2025	08/22/2025	\$75.00/hr

54.	JUSTIN P. MAHANNA	Science	07/07/2025	08/20/2025	\$4,500
55.	CASSIDY K. MANEEN	ELEMENTARY	07/14/2025	08/07/2025	\$3,000
56.	ABIGAIL G. MARTIN	TEACHING ASSISTANT	07/14/2025	08/07/2025	\$15.50/hr
57.	TERRA E. MCDERMOTT	Special Education	07/07/2025	08/20/2025	\$4,500
58.	CHERI A. MISIAK	TEACHING ASSISTANT	07/07/2025	08/20/2025	\$15.50/HR
59.	LAUREN E. MULCHY	ENGLISH	07/07/2025	08/20/2025	\$4,500
60.	KELLY I. NUCCIO	SCIENCE	07/07/2025	08/20/2025	\$4,500
61.	CARLY G. NUNNEKER	SOCIAL STUDIES	07/07/2025	08/20/2025	\$4,500
62.	ERICA A. OVERTON	SOCIAL STUDIES	07/07/2025	08/20/2025	\$4,500
63.	TRAVIS H. OWENS	DRIVER EDUCATION	07/07/2025	08/22/2025	\$75.00/hr
64.	DANIEL G. PALMISANO	TEACHING ASSISTANT	07/07/2025	08/20/2025	\$15.50/HR
65.	REBECCA M. PEPPERINE	ASSISTANT ADMINISTRATOR	07/07/2025	08/20/2025	\$6,750
66.	ALEX W. PRUE	HEALTH	07/07/2025	08/20/2025	\$4,500
67.	CATHY L. REED-HARRISON	TEACHING ASSISTANT	07/07/2025	08/20/2025	\$15.50/HR
68.	DOUGLAS C. REHM	ELEMENTARY	07/14/2025	08/07/2025	\$3,000
69.	AMBER L. RENZI	ENGLISH	07/07/2025	08/20/2025	\$4,500
70.	RACHAEL A. RIVERA	ELEMENTARY	07/14/2025	08/07/2025	\$3,000
71.	JAMIE L. ROORDA	ELEMENTARY	07/14/2025	08/07/2025	\$3,000
72.	FALLON E. RUSSO	ELEMENTARY	07/14/2025	08/07/2025	\$3,000
73.	STEPHANIE B. SACCO	ELEMENTARY	07/14/2025	08/07/2025	\$3,000
74.	MELINDA P. SCHMELCHER	TEACHING ASSISTANT	07/14/2025	08/07/2025	\$15.50/HR
75.	KEVIN T. SCHULTZ	MATHEMATICS	07/07/2025	08/20/2025	\$4,500
76.	PETER J. SCIALDONE	SCHOOL COUNSELOR	07/07/2025	08/20/2025	\$4,500
77.	SANDRO SEHIC	SOCIAL STUDIES	07/07/2025	08/20/2025	\$4,500
78.	JENNIFER M. SMITH	TEACHING ASSISTANT	07/14/2025	08/07/2025	\$15.50/HR
79.	MALLORY L. SNOW	TEACHING ASSISTANT	07/07/2025	08/20/2025	\$15.50/HR

		Title	Start Date	End Date	Salary
80.	JEFFREY D. SNYDER	DRIVERS EDUCATION	07/07/2025	08/22/2025	\$75.00/HR
81.	CYNTHIA M. ST. JAMES	SPECIAL EDUCATION	07/07/2025	08/20/2025	\$4,500
82.	AMANDA L. SULLIVAN	ELEMENTARY	07/14/2025	08/07/2025	\$3,000
83.	KERRY A. SULLIVAN	SOCIAL STUDIES	07/07/2025	08/20/2025	\$4,500
84.	DAWN A. THOMAS	SPECIAL EDUCATION	07/07/2025	08/20/2025	\$4,500
85.	CONSTANCE E. VAN NAMEE	TEACHING ASSISTANT	07/07/2025	08/20/2025	\$15.50/HR
86.	TARA L. VANCAUWENBERGE	HEALTH	07/07/2025	08/20/2025	\$4,500.00
87.	ROBERT B. WALLACE	DRIVER EDUCATION	07/07/2025	08/22/2025	\$75.00/hr
88.	JENNIFER J. WATKINS	ELEMENTARY	07/14/2025	08/07/2025	\$3,000
89.	KATRINA P. WEIL	PROGRAMMING	07/07/2025	08/20/2025	\$4,500
90.	NIKIYA L. WHEELLOCK	ADMINISTRATOR	07/07/2025	08/20/2025	\$8,500
91.	JAMIE M. WILLIAMS	ADMINISTRATOR	07/14/2025	08/07/2025	\$8,500
92.	KATE L. WILLIAMS	TEACHING ASSISTANT	07/14/2025	08/07/2025	\$15.50/HR
93.	TARA M. WILLIAMS	TEACHING ASSISTANT	07/07/2025	08/20/2025	\$15.50/HR
94.	KARLA WILLIAMS	SCIENCE	07/07/2025	08/20/2025	\$4,500
95.	EH B. WIN	TEACHING ASSISTANT	07/07/2025	08/20/2025	\$15.50/HR
96.	GORDON B. WYDYSH	TEACHING ASSISTANT	07/07/2025	08/20/2025	\$15.50/HR
97.	BENJAMIN J. ZALEWSKI	SOCIAL STUDIES	07/07/2025	08/20/2025	\$4,500
98.	VICTORIA L. ZISSER	ENGLISH	07/07/2025	08/20/2025	\$4,500
99.	AUDREY K. ZUIS	TEACHING ASSISTANT	07/07/2025	08/20/2025	\$15.50/HR

**2. RECOMMENDATIONS FOR SUMMER SCHOOL - NON-INSTRUCTIONAL**

**a. RECOMMENDATION FOR ACADEMIC REGIONAL SUMMER SCHOOL APPOINTMENTS - NON-INSTRUCTIONAL**

The following people are being recommended for clerical or nursing positions in the Regional Summer School Program for 2025. All people listed are potential hires. The actual need for any individual will not be determined until July 1, 2025. The decisions will be based on enrollments at that time and the actual need for clerical or nursing help.

		Title	Start Date	End Date	Salary
1.	TAMMY S. GUILIANO	NURSE	07/07/2025	08/20/2025	\$52,696
2.	HEATHER L. LINTS	NURSE	07/07/2025	08/20/2025	\$25.00/HR
3.	YELENA VERENICH	NURSE	07/14/2025	08/07/2025	\$25.00/HR

**ITEM IX. D.1. APPROVAL OF BOARD POLICIES (SECOND READING)**

Moved, that the Cooperative Board approves the following Policies in order to provide a comprehensive written listing of the Cooperative Board’s current policies, rules and regulations for the Oneida-Herkimer-Madison BOCES.

- 6001 Temporary and Part-Time Summer Employment
- 6002 Professional Staff Separation
- 6003 Complaints and Grievances by Employees
- 6004 Employee Compensation
- 6100 Certification and Incidents Teaching (Delete)

**ITEM IX. D. 2. APPROVAL OF BOARD POLICIES (SECOND READING)**

Moved, that the Cooperative Board approves the following Policies in order to provide a comprehensive written listing of the Cooperative Board’s current policies, rules and regulations for the Oneida-Herkimer-Madison BOCES.

- 2307 Ex Officio Student Member of the Board
- 6107 Mentoring Programs for First Year Teachers
- 6200 Employee Health Examinations
- 6202 Drug and Alcohol Testing (Transportation)
- 6203 Fingerprinting and Criminal History Record Checks for Prospective Employees

**ITEM IX. D. 3. APPROVAL OF THE CREATION OF MATERIALS MANAGEMENT COORDINATOR POSITION**

Moved, that the Cooperative Board approve the creation of a full time Materials Management Coordinator beginning in the 2025-2026 school year with a salary range from \$47,176 - \$50,630 funded through the School Food Services Operations and Logistics CoSer 626.

**ITEM IX. D. 4. APPROVAL OF THE CREATION OF SCHOOL LUNCH MANAGER POSITIONS**

Moved, that the Cooperative Board approve the creation of two additional School Lunch Managers beginning in the 2025-2026 school year with a salary range from \$52,000 - \$62,000 funded through the School Food Services Operations and Logistics CoSer 626.

**ITEM IX. D. 5. ADOPTION OF NURSE PRACTITIONER LAYOFF**

Moved, that the Cooperative Board eliminate the part-time Nurse Practitioner position currently held by Anthony Sbiroli.

**ITEM IX. D. 6. APPROVAL TO ENTER INTO ARTICLE 5G, INTERMUNICIPAL COOPERATIVE AGREEMENT**

Moved, that the Oneida-Herkimer-Madison BOCES Cooperative Board enter into an Article 5G, Intermunicipal Cooperative Agreement with Madison-Oneida BOCS for the purpose of providing legal services to the Oneida-Herkimer-Madison BOCES effective July 1, 2025.

**ITEM IX. D. 7. APPROVAL OF JEFFERSON-LEWIS-HAMILTON-HERKIMER-ONEIDA BOCES LEASE AGREEMENT 2025-2026**

Moved, that the Oneida-Herkimer-Madison BOCES Cooperative Board approve the attached agreement for the 2025-2026 school year in the amount of \$10,000.

**ITEM IX. D. 8. APPROVAL OF COOPERATIVE BIDDING AGREEMENT/MADISON-ONEIDA BOCES**

Moved, that the Cooperative Board of Oneida-Herkimer-Madison BOCES participates with the Madison-Oneida BOCES for the cooperative bid purchase of various school supplies and/or school lunch commodities.

**ITEM IX. D. 9. APPROVAL OF CENTER FOR FAMILY LIFE AND RECOVERY CONTRACT**

Moved, that the Cooperative Board approve the service contract for the Center for Family Life and Recovery for the 2025-2026 school year and make their services available to our component districts through the Community School Resources CoSer.

**ITEM IX. D. 10. APPROVAL OF COMMERCIAL LEASE WITH HOLY TRINITY ROMAN CATHOLIC CHURCH**

Moved, that the Cooperative Board authorize the District Superintendent to enter into a Commercial Lease with Holy Trinity Roman Catholic Church.

**ITEM IX. D. 11. APPROVAL OF INTEGRATED COMMUNITY ALTERNATIVES NETWORK CONTRACT**

Moved, that the Cooperative Board approve the service contract for ICAN for the 2025-2026 school year and make their services available to our component districts through the Community School Resources CoSer.

**ITEM IX. D. 12. APPROVAL OF 2025-2026 RIC ONE ROC AGREEMENT**

Moved, that the Cooperative Board of Oneida-Herkimer-Madison BOCES authorizes the ROC to negotiate Data Privacy Agreements (DPAs) with vendors and third-party contractors on behalf of your BOCES by signing the attached resolution.

**ITEM IX. D. 13. APPROVAL OF UPSTATE CARING PARTNERS, INC. CONTRACT**

Moved, that the Cooperative Board approve the service contract for Upstate Caring Partners, Inc. for the 2025-2026 school year and make their services available to our component districts through the Community School Resources CoSer.

**ITEM IX. D. 14. APPROVAL OF UPSTATE CARING PARTNERS HOLDING CO (DBA ROOT FARM) (UCPHC)**

Moved, that the Cooperative Board approve the service contract for UCPHC for the 2025-2026 school year and make their services available to our component districts through the Community School Resources CoSer.

**ITEM IX. D. 15. APPROVAL OF THE DESIGNATION OF THE DATE OF THE REORGANIZATIONAL/REGULAR MEETING IN JULY 2025**

Moved, that the Board designate July 9, 2025, the second Wednesday in July, as the date of its reorganizational/regular meeting.

**ITEM IX. D. 16. APPROVAL OF THE APPOINTMENT OF BOARD CLERK PRO TEMPORE**

Moved, that the Board appoint Lori Wrobel as the Board Clerk Pro Tempore to call the July 9, 2025 Reorganizational/Regular Meeting to order.

<u>Yes</u>	<u>No</u>	<u>Excused</u>	<u>Abstain</u>
Michelle Anderson		Steve Boucher	
Gary P. Nelson		Joseph H. Hobika, Jr.	
Elaine M. Falvo		Ryan P. Rogers	
Michael H. Head		Timothy Thomas	
Heather Johnson			
Anthony J. Nicotera			
Dr. Gary W. Porcelli			
Russell Stewart			

**Motion carried 8-0**

**ITEM IX. D. 17. APPROVAL OF THE TENTATIVE AGREEMENT OF THE BOCES ADMINISTRATORS' ASSOCIATION**

Motion by: Dr. Gary W. Porcelli  
Seconded by: Elaine M. Falvo

Moved, that the Cooperative Board approve the Tentative Agreement between the District Superintendent as the Executive Officer of the OHM BOCES and the BOCES Administrators' Association.

<u>Yes</u>	<u>No</u>	<u>Excused</u>	<u>Abstain</u>
Michelle Anderson		Steve Boucher	
Gary P. Nelson		Joseph H. Hobika, Jr.	
Elaine M. Falvo		Ryan P. Rogers	
Michael H. Head		Timothy Thomas	
Heather Johnson			
Anthony J. Nicotera			
Dr. Gary W. Porcelli			
Russell Stewart			

**Motion carried 8-0**

**ITEM IX. BOARD TOPIC(S)/DISCUSSION ITEM(S)**

Process 3, Board Officer Election was discussed. Steve Boucher and Michael H. Head are both on the Nominating Committee. Michael H. Head stated that the slate of Officers for 2025-2026 are Michelle Anderson as President and Gary P. Nelson as Vice President.

**ITEM IX. OLD BUSINESS**

None.

**MOTION TO ADJOURN**

Without any objection and there being no further business, Dr. Gary W. Porcelli made a motion to adjourn the meeting at 5:39 p.m.; seconded by Michael H. Head.

<u>Yes</u>	<u>No</u>	<u>Excused</u>	<u>Abstain</u>
Michelle Anderson		Steve Boucher	
Gary P. Nelson		Joseph H. Hobika, Jr.	
Elaine M. Falvo		Ryan P. Rogers	
Michael H. Head		Timothy Thomas	
Heather Johnson			
Anthony J. Nicotera			
Dr. Gary W. Porcelli			
Russell Stewart			

**Motion carried 8-0**

Respectfully submitted,



Lori A. Wrobel  
Clerk of the Board  
June 13, 2025