

EASTAMPTON TOWNSHIP SCHOOL DISTRICT STUDENT CODE OF CONDUCT



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PHILOSOPHY OF BEHAVIOR

The Eastampton Township School District believes that all students learn best when they are in a safe and respectful environment that encourages growth. The foundation of a positive academic environment is built on developing strong, healthy relationships. A great deal of the learning that occurs in schools involves social emotional learning and personal experiences. Our motivation in implementation of disciplinary expectations is to teach students appropriate behaviors that will allow them to be successful throughout their educational journey and beyond. The consistent and structured practice of school discipline is intended to ensure the safety of staff and students and to create an environment conducive to learning. Effective school discipline strategies should seek to encourage respectful and responsible behavior to provide all students with a safe and supportive school experience while discouraging inappropriate behavior and misconduct.

We know that students sometimes make poor choices that do not define their character. These situations provide the opportunity for students to grow and reflect. We believe that through consistency, communication, and partnering with our families and the community, the Eastampton Township School District is and will remain a safe learning environment that allows for our students to reach their potential.

CLASSROOM MANAGEMENT

Student behavior management problems are most effectively solved by a collaboration amongst stakeholders. A critical component of any behavior management model is early intervention with parents. In establishing effective classroom discipline, teachers and parents must interact directly with each other and with the student to communicate and implement consequences and behavior management plans. The goal of ETSD is to work with students and parents to change patterns of inappropriate behavior and promote positive expectations that enhance the teaching/learning process. It is the critical function of the stakeholders to work together to mediate disagreements when communications and implementation breaks down.

CODE OF CONDUCT

The purpose of the grids below are to provide guidelines for the administration and staff to follow in assigning disciplinary actions that are consistent and fair. Since the intent of this policy is to help bring about a change in student behavior that enables students to succeed in the classroom and interact in an appropriate way with others, the administration reserves the right to exercise their judgment in the assignment of consequences for Code of Conduct infractions.

Please read this code in conjunction with the entire Student Handbook with special attention to the discipline, behavior and attendance sections.

This code of conduct is applicable to all school grounds, all school sponsored activities, sporting events, and school provided bussing and transportation.

A progressive set of consequences for those students who interrupt the teaching-learning process include: warning, lunch/recess detention, administrative after school detention, in school suspension, and out of school suspension. Parents will be notified of all consequences resulting from behavioral infractions excluding teacher or administrative warnings.

This model does not remove teacher/administrator judgment and discretion from the process. Certain behaviors (fighting, possession of/threat of weapons, possession/use of drugs or alcohol, etc.) pose a clear and present danger to staff and students. These behaviors require swift administrative response aimed at removing the student from the school.

STUDENT IN GOOD STANDING PROGRAM

Eastampton Township Community School supports privileges for students who have demonstrated appropriate behavior and turned in all required documents throughout the school year. Students must meet the eligibility requirements below to participate in athletics or clubs or attend any school sponsored function, activity or dance.

The eligibility criterion below is cumulative for the school year.

All students are considered in "Good Standing" at the beginning of each school year.

Students who receive 15 discipline points will no longer be in good standing and are not able to participate or attend school events.

Students may eliminate discipline points by completing approved community service activities.

This must be approved in advance by the appropriate administrator.

For every service completed, points will be removed as determined by the administrator. Community service must be completed after the infractions and cannot be accumulated beforehand.

RECOGNIZING STUDENTS WHO CONSISTENTLY FOLLOW ETSD NORMS

Individual teachers will have the opportunity to nominate students who exemplify our ETSD norms every day. Each teacher can nominate 1 student per month for a NORM Award.

Additionally, students can be nominated (1 student per grade level per month) to be recognized as the Golden Knight of the Month. Teacher committees will meet to select this student. These students will receive a yard sign to display outside of their residence as well recognition at the monthly Board of Education meeting.

ZONES OF REGULATION

In all grades P-8, students are encouraged to strengthen their social emotional knowledge and use common language as seen in the Zones of Regulation. The Zones of Regulation is a curriculum framework organized around four colored Zones to describe our feelings, energy, and emotions. This cognitive behavior approach helps students self-regulate their behaviors, emotions, and sensory needs. It also can assist in guiding students to understand the severity of a problem they are encountering. By using concepts and visuals to help students learn to recognize their feelings, it allows them to employ strategies for optimal learning.



STUDENTS WITH SPECIAL NEEDS

The administration and staff of Eastampton Township School District are sensitive to students with special needs.

These students are subject to the disciplinary procedures and may be disciplined in accordance with their IEP/504.

Before disciplining a student with disabilities, it must be determined that:

- The student's behavior is not primarily caused by his/her/their disability as determined by CST
- The program that is being provided meets the student's needs.

Staff shall comply with state and federal law and the regulations of the New Jersey Administrative Code and the Section 504 of the Rehabilitation Act of 1973 in dealing with discipline and/or suspension of all students with disabilities.

Communication with the Child Study Team may be helpful as behavior modification plans, interventions and incentives, private counseling, schedule adjustments, close monitoring, and other interventions may be added to, or replace normal discipline consequences.

PRESCHOOL THROUGH 2ND GRADE

In supporting the developmental needs of early learners, ETSD generally prohibits the suspension and expulsion of prekindergarten, kindergarten, first, and second grade students, subject to exceptions:

Students (Pre-K to Grade 2) may be expelled from school if required by federal law (i.e., when a gun or other firearm is involved).

Students (Pre-K to Grade 2) may receive a suspension only if the principal, in consultation with a school counselor or other mental health professional, determines that there is an imminent threat of serious harm that cannot be reduced or eliminated through interventions and support.

STUDENT CONFLICT & MEDIATION

ETSD utilizes student mediation as a vehicle to assist students in solving conflicts. The goal of mediation is to assist all parties in reaching a mutual agreement. Mediation will occur during a mutually agreed upon time based on student and counselor availability. Any time a parent becomes aware of a conflict between their child and another student, the parent should contact their child's guidance counselor to recommend a possible mediation.

Mrs. D'Addona (Preschool - 4th) - edaddona@etsdnj.us

Ms. Ragone (5th - 8th) - nragone@etsdnj.us

HARASSMENT, INTIMIDATION AND BULLYING

ETSD has a zero tolerance policy towards incidents of HIB.

Please refer to district policies available here: <https://www.etsdnj.us/domain/33>

ETSD SCHOOL NORMS

E

WE ARE ENGAGED LEARNERS

WE LISTEN TO OTHERS

WE FOLLOW DIRECTIONS

WE PARTICIPATE IN CLASS

T

WE TAKE RESPONSIBILITY

WE COME READY TO LEARN

WE DO OUR BEST WORK

WE LEARN FROM OUR MISTAKES

S

WE ARE SAFE

WE FOLLOW SCHOOL RULES

WE MOVE SAFELY

WE USE OUR WORDS TO SOLVE PROBLEMS

D

WE DEMONSTRATE RESPECT

WE USE KIND WORDS

WE HAVE CARING HEARTS

WE HAVE HELPING HANDS

Discipline Action	Description
TEACHER INTERVENTION	Action by a staff member to remediate student behavior before referring to administration. Parent/guardian notification is made by teachers based on severity.
ADMINISTRATIVE WARNING	Action by an Administrator that allows the student to self correct before receiving additional consequences. Parent/guardian notification is optional based on severity.
LUNCH/RECESS DETENTION	Action by a teacher or administrator which requires a student to remain in the main office/classroom. Parent/guardian notification occurs by teachers or administration.
ADMINISTRATIVE DETENTION	<p>Action by an administrator that requires a student to remain in the main office from 3:00-4:00pm. Parents/guardians are required to pick up their child.</p> <p>Students are expected to serve their Administrative detention hours when assigned.</p> <p>Students must bring enough schoolwork to do for the entirety of their administrative detention or in school suspension.</p> <p>All school rules are in effect (no use of personal electronic devices/phones, dress code, etc.)</p> <p>Students who do not attend administrative detention because of an absence to school must attend administrative detention the following school day. Students who fail to serve their detention when assigned will be assigned an ISS.</p>
IN-SCHOOL SUSPENSION	<p>Action by an administrator removing a student from class and requiring them to remain in the main office for a portion or entirety of the school day. Parent/guardian notification occurs.</p> <p>Students must report to the main office by 8:15 a.m. on the day the ISS has been assigned. Students should bring all books and work for the day with them. Lunch will be eaten in ISS. All school rules are in effect (no use of electronic devices, dress code, etc.)</p>
OUT-OF-SCHOOL SUSPENSION	Action by an administrator removing a student from school. The student must be accompanied by a parent upon return to school.

ELECTRONICS



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Student Offense	1st Offense	2nd Offense	3rd Offense	4th Offense
Use of electronic devices/cell phones	Teacher Intervention / Warning 0 points	Lunch Detention Device remains in office (student picks up at the end of the day) 3 points	Administrative Detention Device remains in office (parent picks up at the end of the day) 6 points	ISS/OSS / Family conference required Device remains in office (parent picks up at the end of the day) 12 points
Videotaping any students, staff, or activities and/or posting any students or activities without proper authorization	1 day ISS 6 Points	2 Days ISS 12 points	1 Day OSS 18 points	2 Days OSS 24 points
Violation of Technology Policy (Noncompliance and inappropriate use)	Administrative Detention Loss of computer use if warranted 3 points	1 Day ISS Loss of computer use if warranted 6 points	1 Day OSS Loss of computer use if warranted 15 points	ISS/OSS / Family conference required 20+ points

Students must keep cell phones out of sight during the school day.

They may not be turned on or in use in the classrooms.

At no time can cell phones be used to make phone calls or take pictures.

Improper use of these items will result in the item being confiscated.

Parents/guardians refrain from calling or texting your child during the school day.

In addition, students are not permitted to charge their personal electronic devices in class.

GENERAL MISCONDUCT

Student Offense	1st Offense	2nd Offense	3rd Offense	4th Offense
<p>General misconduct including: disruption of class or activity; littering, food/drink in building, running in hall, loitering, not following staff directions, etc.</p>	<p>Warning / Teacher Intervention</p> <p>0 points</p>	<p>Administrative Warning</p> <p>3 points</p>	<p>1-2 Administrative Detentions</p> <p>6 points</p>	<p>1 Day ISS</p> <p>12+ points</p>
<p>Insubordination and/or Disregard for school authority.</p> <p><small>Examples: Refusing to leave or remain in an area of the school when directed by a staff member, resulting in calling for an administrator, or failure to respond to the directions of a staff member</small></p>	<p>Teacher Intervention / Lunch Detention</p> <p>6 points</p>	<p>Administrative Detention</p> <p>7 points</p>	<p>2 Administrative Detentions - 1 Day ISS</p> <p>21 points</p>	<p>1 Day ISS/OSS</p> <p>35+ points</p>
<p>Late to Class</p>	<p>Warning / Teacher Intervention</p> <p>0 points</p>	<p>3rd Late Lunch Detention</p> <p>8 points</p>	<p>7th Late 1 detention</p> <p>15 points</p>	<p>Required Parent/Guardian Conference</p> <p>20+ points</p>
<p>Leaving Class Without Permission</p>	<p>Lunch Detention</p> <p>6 points</p>	<p>Administrative Detention</p> <p>7 points</p>	<p>1 Day ISS/OSS</p> <p>18 points</p>	<p>2 Days ISS/OSS</p> <p>25+ points</p>
<p>Being in an unauthorized area of the school and/or being after school without permission.</p>	<p>Administrative Detention</p> <p>6 points</p>	<p>2 Administrative Detentions</p> <p>12 points</p>	<p>1 Day ISS</p> <p>15 points</p>	<p>1 Day OSS</p> <p>20 points</p>

INAPPROPRIATE LANGUAGE / PHYSICAL CONTACT ⁹

Student Offense	1st Offense	2nd Offense	3rd Offense	4th Offense
Using inappropriate language and/or profane gestures not directed towards a staff member (student to student)	Teacher Intervention / Lunch Detention 3 Points	Administrative Detention 6 Points	1 Day ISS 8 Points	2 Days ISS 12+ Points
Using inappropriate language and/or profane gestures directed to a staff member. Consequences range on the severity of the language/gesture	Administrative Detention - ISS/OSS 12 points	2-3 Days ISS/OSS 20 points	3-5 Days ISS/OSS 30 points	ISS/OSS 40+ points
Inappropriate Physical Contact (Behavior which infringes on the personal space of others but does not cause injury ex. horseplay) Any escalated behavior should be promptly reported to administration.	Teacher Intervention - Lunch/Recess Detention 3 Points	Teacher Intervention / Lunch/Recess Detention 10 points	Administrative Detention 12 points	1 Day ISS/OSS 15+ points
Fights and assaults student to student (Referral to SRO)	1-5 Days ISS/OSS 20+ points	7 Days OSS 40+ points	10 Days OSS 60+ points	OSS pending BOE hearing Points vary
Assaults against staff	OSS - Expulsion Hearing - Mandatory Psychiatric / Child Study Team Involvement			
Present at an off campus fight or altercation that impacts the learning environment.	Administrative Warning / Detention 3 points	1 - 2 Administrative Detentions 6 points	1 Day ISS 12 points	1 Day OSS 20+ points

DRESS CODE / SCHOOL PROPERTY / VANDALISM

Student Offense	1st Offense	2nd Offense	3rd Offense	4th Offense
Violation of dress code (Student will be required to adjust apparel to meet dress code standard) Parent/Guardian contact	Teacher/ Nurse/ Counselor Intervention / Warning 0 points	Administrative Warning 3 points	Lunch Detention 6 points	ISS 12 points
Taking the property of the school or an individual without permission; possession of stolen property of minor value.	ISS/OSS Points vary	2 Days OSS 14 points	3 Days OSS 21 points	5 Days OSS 35 points
Vandalism - intent and/or actual defacing, abusing, or destroying of property*Student may incur cost of restoration of property as warranted*	ISS/OSS Points vary	1 - 5 Days OSS Points vary	5 - 7 Days OSS Points vary	7 - 10 Days OSS Points vary

ADDITIONAL OFFENSES

**The following incidents require an immediate parent meeting/SRO involvement.
Consequences are based on the severity level of the incident:**

- Possession and/or use of tobacco/nicotine/cotinine products in the school or on school grounds and/or on buses or at school sponsored activities
- Use of alcohol, and/or controlled substances; possession of drug paraphernalia, including vapes, in the school or on school grounds and/or on buses or at school sponsored activities
- Distribution of alcohol, and/or controlled substances, including passing vapes or Juuls, in the school or on school grounds and/or on buses or at school sponsored activities
- Possession of or threat of using of weapons/firearms
- False fire alarm, making false security alarm, making a bomb threat, making false emergency services call, setting a fire

LOCKER SEARCHES

The Eastampton Township Board of Education has an express policy that permits student lockers to be inspected at any time. Locker inspections form a key component of the district's continuing effort to maintain a safe and orderly academic environment within the school.

BUS RULES

PREVIOUS TO LOADING (on the road and at school):

- Be on time at the designated bus stop (five minutes early is suggested).
- Stay off the road at all times while waiting for the bus. Bus riders must conduct themselves in a safe manner while waiting.
- Wait until the bus comes to a complete stop before attempting to board the bus.
- Be careful in approaching bus stops.
- Bus riders are not permitted to move toward the bus at the school loading zone until the buses have been brought to a complete stop.

WHILE ON THE BUS:

- Use seat belts at all times.
- Keep hands and head inside the bus at all times.
- Assist in keeping the bus safe and clean at all times.
- Loud talking/yelling, laughing, or other noises are not permitted as they divert the driver's attention.
- Bus riders should never tamper with the bus or any of its equipment.
- Keep books, packages, coats and other objects out of the aisles.
- Do not throw anything out of the bus window.
- Do not leave the seat while the bus is in motion.
- Horseplay is not permitted around or on the bus.
- Any student vandalizing or damaging a school bus will not ride the bus for the remainder of that school year.
- No eating or drinking while on the bus.

AFTER LEAVING THE BUS:

- Pupils who must cross the road to reach their destination shall cross in front of the stopped bus after the driver has verified that the warning lamps are operating and has told them that it is safe to cross. Caution is especially necessary on stormy days.
- Help look after the safety of younger children.
- Be alert to the danger signal from the driver.
- The driver will not stop at places other than the regular stop at the home or at school unless by proper authorization from school officials.

DISREGARDING BUS REGULATIONS:

Students who are eligible for public school transportation are subject to the authority of the bus driver. The privilege of riding the bus will also be revoked (suspended) for misbehavior.



CAFETERIA RULES

- Behavior expectations in the cafeteria should complement classroom and general school behavior.
- Students are to wait patiently in line until served. No cutting in line is permitted.
- Throwing food, utensils or items of any kind will not be tolerated.
- No food is to be eaten as students are leaving the cafeteria, in the hallways or in the classroom.
- Students must report to their assigned lunch period.
- No student will be permitted to leave the cafeteria without permission.
- Students are expected to clean up after themselves.
- Students are not permitted to order food and have it delivered during school hours.

To maintain a safe and orderly environment, once students have their lunch, they must remain seated for the entire period.

If a student needs to use the restroom or leave the cafeteria, students must raise their hand to notify an adult.

Disposing of trash will occur at the end of the lunch period.

Refusal to comply results in the following:

Student Offense	1st Offense	2nd Offense	3rd Offense	4th Offense
Violation of cafeteria rules and procedures	Warning 0 points	Administrative Warning / Lunch Detention 3 points	Administrative Detention 6 points	2+ Administrative Detentions / ISS 12 points

All disciplinary consequences/points are in effect in the cafeteria. This includes personal electronic use, horseplay, and inappropriate language.

Not disposing of trash is subject to the consequences under "general misconduct".