

MISSION VALLEY ROP

2025-26 CLASSIFIED CLERICAL SALARY SCHEDULE

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STEP	POSITION	COLUMN																
		Rate	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
1	Attendance Clerk	Hourly	27.35	28.23	28.95	29.74	30.49	31.40	32.34	33.31	34.31	35.34	36.40	37.49	38.62	39.78	40.97	42.20
		Monthly	4,758.31	4,910.64	5,036.38	5,173.89	5,303.65	5,462.76	5,626.65	5,795.45	5,969.31	6,148.39	6,332.84	6,522.83	6,718.51	6,920.07	7,127.67	7,341.50
		Annual	57,099.70	58,927.60	60,436.50	62,086.65	63,643.80	65,553.12	67,519.72	69,545.32	71,631.68	73,780.64	75,994.06	78,273.89	80,622.11	83,040.78	85,532.01	88,097.98
2	Accounting Technician	Hourly	30.73	31.91	32.99	34.04	34.95	36.00	37.08	38.19	39.34	40.52	41.73	42.98	44.27	45.60	46.97	48.38
		Monthly	5,346.83	5,550.94	5,740.24	5,922.48	6,080.49	6,262.91	6,450.80	6,644.32	6,843.65	7,048.96	7,260.43	7,478.24	7,702.59	7,933.67	8,171.68	8,416.83
		Annual	64,161.88	66,611.25	68,882.88	71,069.74	72,965.87	75,154.85	77,409.50	79,731.79	82,123.75	84,587.47	87,125.10	89,738.86	92,431.03	95,203.97	98,060.09	101,001.90
2	Receptionist/Administrative Services Specialist* ROP College and Career Program Specialist* 231 days/yr, 8 hrs/day, 11 mos	Hourly	30.97	32.14	33.23	34.28	35.19	36.24	37.33	38.45	39.60	40.79	42.01	43.27	44.57	45.91	47.29	48.70
		Monthly	5,201.97	5,399.25	5,581.91	5,757.81	5,910.51	6,087.83	6,270.46	6,458.58	6,652.33	6,851.90	7,057.46	7,269.19	7,487.26	7,711.88	7,943.24	8,181.53
		Annual	57,221.66	59,391.73	61,401.00	63,335.90	65,015.58	66,966.05	68,975.04	71,044.30	73,175.63	75,370.90	77,632.03	79,961.00	82,359.83	84,830.63	87,375.55	89,996.82
3	Senior Accounting Technician Secretary/Personnel Technician	Hourly	33.37	34.61	35.73	36.88	37.87	39.01	40.18	41.38	42.63	43.90	45.22	46.58	47.97	49.41	50.90	52.42
		Monthly	5,805.87	6,021.75	6,215.76	6,416.84	6,588.97	6,786.64	6,990.24	7,199.95	7,415.94	7,638.42	7,867.58	8,103.60	8,346.71	8,597.11	8,855.03	9,120.68
		Annual	69,670.37	72,260.98	74,589.11	77,001.98	79,067.58	81,439.61	83,882.80	86,399.29	88,991.27	91,661.01	94,410.85	97,243.18	100,160.48	103,165.30	106,260.26	109,448.07
3.1	Attendance Specialist	Hourly	35.81	37.16	38.42	39.79	41.08	42.31	43.58	44.89	46.23	47.62	49.05	50.52	52.04	53.60	55.21	56.86
		Monthly	6,229.60	6,464.32	6,684.22	6,922.96	7,146.88	7,361.29	7,582.13	7,809.59	8,043.88	8,285.20	8,533.75	8,789.76	9,053.46	9,325.06	9,604.81	9,892.96
		Annual	74,755.13	77,571.75	80,210.59	83,075.44	85,762.52	88,335.40	90,985.47	93,715.04	96,526.50	99,422.30	102,404.97	105,477.12	108,641.44	111,900.69	115,257.72	118,715.46
4	Administrative Secretary	Hourly	36.93	38.31	39.64	41.06	42.40	43.68	44.99	46.34	47.73	49.16	50.63	52.15	53.72	55.33	56.99	58.70
		Monthly	6,424.99	6,664.41	6,896.09	7,144.24	7,377.58	7,598.91	7,826.87	8,061.68	8,303.53	8,552.64	8,809.22	9,073.49	9,345.70	9,626.07	9,914.85	10,212.30
		Annual	77,099.77	79,972.88	82,752.98	85,730.81	88,530.89	91,186.82	93,922.43	96,740.11	99,642.32	102,631.59	105,710.54	108,881.86	112,148.32	115,512.77	118,978.16	122,547.51
5	ROP Outreach Coordinator	Hourly	40.81	42.36	43.88	45.50	47.04	48.45	49.90	51.40	52.94	54.53	56.16	57.85	59.58	61.37	63.21	65.11
		Monthly	7,100.70	7,370.32	7,633.82	7,915.70	8,183.59	8,429.10	8,681.97	8,942.43	9,210.70	9,487.02	9,771.64	10,064.78	10,366.73	10,677.73	10,998.06	11,328.01
		Annual	85,208.29	88,443.74	91,605.74	94,988.36	98,203.01	101,149.11	104,183.59	107,309.10	110,528.38	113,844.24	117,259.57	120,777.36	124,400.69	128,132.72	131,976.71	135,936.02

Notes:

Annual and Monthly Rates are based on a full time schedule, 8 hours per day, 261 days per year, 12 months per year unless otherwise noted.

Classified staff annual salaries are calculated based upon hourly rates

Unless otherwise noted, work year for classified staff is 261 days per year.

*Salaries for classified staff working fewer than 261 days will be prorated accordingly

Stipends (Annual):

Associate's Degree	500
Bachelor's Degree	1,000
Master's Degree	1,500
Doctorate Degree	2,000
Employees will receive the highest educational stipend only.	
Education degrees must be from an accredited college or university.	

Historical Information:

Board approved 9/25/2015: 2% increase for all staff (2015/16)
Board approved 5/25/2016: 3% increase for all staff (2016/17)
Board approved 3/16/2017: Salary steps 12, 13, and 14
Board approved 4/13/2017: 3% increase for all staff (2017/18)
Board approved 5/16/2019: 3% increase for all staff effective 1/1/2019
Board approved 4/14/2022: 6% increase for all staff effective 1/1/2022
Board approved 3/09/2023: 8% increase for all staff effective 7/01/2022
Board approved 5/16/2024: 3% increase for all staff effective 7/01/2024
Board approved 5/22/2025: 5% increase for all staff effective 7/01/2025

Salary column advancement effective July 1, 2019:

Advancement to Column 6 requires 3 years of full time service within the district at Column 5, provided he/she has earned an overall satisfactory evaluation for 3 years of service on Column 5.

Advancement to Columns 7 to 14 requires 3 years of full time service at each Salary Column.

Upon completing 3 years of service at Column 14, classified employees shall receive 3% salary increase provided he/she has earned an overall satisfactory evaluation for 3 years of service on Column 14.

Classified employees shall receive a second 3% salary increase increase, for a cumulative total of 6% of Column 14 upon completing 6 years of service at Column 14 provided he/she has earned an overall satisfactory evaluation for the immediate past three consecutive years.

Salary column advancement effective July 1, 2025:

Upon completing 3 years of service at Column 16, classified employees shall receive 2.5% salary increase for every three (3) years of continued service.

Notes:

Salary columns 1(A), 2(B), 3(C), 4(D) and 5(E) have been renamed 1, 2, 3, 4 and 5 respectively effective July 1, 2025.

Salary columns L1, L2, L3, L4, L5, L6, L7, L8, and L9 have been renamed 6, 7, 8, 9, 10, 11, 12, 13, and 14 respectively effective July 1, 2025.

Rates shown are not necessarily the exact amount generated by the automated payroll system due to possible rounding.